



Yearly Status Report - 2019-2020

Part A

Data of the Institution

1. Name of the Institution	CHANDRABHAN SHARMA COLLEGE OF ARTS, SCIENCE AND COMMERCE
Name of the head of the Institution	Dr. Pratima Singh
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	022- 25704526
Mobile no.	9920107030
Registered Email	cbscollege@gmail.com
Alternate Email	sandeepvcbs@gmail.com
Address	Adi Shankaracharya Marg, Powai Vihar, Powai.
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400076

2. Institutional Status					
Affiliated / Constituent		Affiliated			
Type of Institution		Co-education			
Location		Urban			
Financial Status		Self financed			
Name of the IQAC co-ordinator/Director		CA Neeta Vaidya			
Phone no/Alternate Phone no.		02225704526			
Mobile no.		8652464562			
Registered Email		cbsiqac@cscollege.co.in			
Alternate Email		sandeepvcbs@gmail.com			
3. Website Address					
Web-link of the AQAR: (Previous Academic Year)		http://www.cscollege.co.in/images/AQAR_2018-19.pdf			
4. Whether Academic Calendar prepared during the year		Yes			
if yes,whether it is uploaded in the institutional website: Weblink :		http://www.cscollege.co.in/images/ACADEMIC-CALENDAR-2019-20.pdf			
5. Accrediation Details					
Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.52	2017	30-Oct-2017	29-Oct-2022
6. Date of Establishment of IQAC			17-Jan-2014		
7. Internal Quality Assurance System					
Quality initiatives by IQAC during the year for promoting quality culture					
Item /Title of the quality initiative by IQAC		Date & Duration		Number of participants/ beneficiaries	
Faculty Exchange		09-Mar-2020		156	

Programme	1	
Organised One Day International Conference	08-Feb-2020 1	150
Conducted Job & Career Fair by Placements & Career Guidance Cell	31-Jan-2020 2	450
Faculty Development Programme on Investment Awareness	29-Nov-2019 1	24
Organizing Annapurna Yojana - by Department of Lifelong Learning and Extension	27-Nov-2019 14	15
Conducted Job Fair by Placements & Career Guidance Cell	20-Sep-2019 1	372
One Day Workshop on Revised Syllabus and Question Paper Pattern of B.Com Accountancy and B.Com (Accountancy and Finance) Indirect Tax	20-Aug-2019 1	27
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/ Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities	No

during the year?

12. Significant contributions made by IQAC during the current year(maximum five bullets)

Job Fair under Placements and Career Guidance Cell for current students and alumni

Faculty exchange programme

Annapurna Yojana by Department of Life Long Learning & Extension

Industrial cum Educational tour at FTI (Film and Television Institute), Sakal Printing Press, Pune ,Parle Company, Go Cheese Company

Initiation of collaboration with Foreign University for Higher Studies (Under graduate & Post graduate courses)

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13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To conduct Certificate Courses	College conducted Certificate Courses on English Speaking , Creative Writing, Digital Marketing, Android Application and Phython Programming
To focus on Placements / Internships / Job	Placements & Career Guidance Cell organised Two (02) Job Fairs where more then 30 + organisations / firms participated and around 800 + students registered for same and were part of Job Fairs
Implemented New coaching styles and facilities for Sports	Students participated at University/District/ State/National level for various sports competition and won several medals
Faculty Development Program	Faculty Development programme organised during the year2019-20 on 'Investment Awareness' organised in association with Oriental Bank of Commerce
Faculty Exchange Programme	Faculty exchange programme was implemented in collaboration with Shri Ram College wherein two faculties contributed
Workshop	A One day workshop on 'Revised Syllabus and Question Paper Pattern of B.Com Accountancy and B.Com (Accountancy and Finance) Indirect Tax' was organised for Accountancy students and faculties.

? Workshop was organised on 'Financial Market Reforms' for all Commerce students.

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	24-Apr-2021

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit

25-Sep-2017

16. Whether institutional data submitted to AISHE:

Yes

Year of Submission

2020

Date of Submission

27-Jan-2020

17. Does the Institution have Management Information System ?

Yes

If yes, give a brief description and a list of modules currently operational (maximum 500 words)

College has been using the following modules for the smooth functioning of various departments. 1) The results are processed through Office Management software (S3 Soft Tech Solutions) which provides services in the area of examination. 2) Radio Frequency Identification (RFID) is used for students attendance and its analysis 3) Bio metric is used for staff attendance wherein arrival and departure timings of all are recorded 4) AISHE Data on MHRD Portal 5) Well developed IT system for obtaining feedback through software developed by Department of IT of the college on institutional performance from learners through a structured questionnaire 6) Library automation is carried out by the help of eGranthalaya Software 7) Office Management software Easy Institute provides services in the area of admission, issue of leaving certificates, NOCs and Bonafide certificates for all students of the college

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is affiliated to University of Mumbai and hence, adheres to the curriculum prescribed by the University. However, the college actively participates in various workshops conducted by the University and affiliated colleges in respect of syllabus revisions, conduct of examination, assessment and evaluation. In the course of these workshops the faculties give their suggestions to the members of Board of Studies and help in the betterment of the syllabus. The college prepares academic calendar before the commencement of the term scheduling various academic and extracurricular activities. This helps in ensuring proper planning of activities and distribution of these activities throughout the year. It is also ensured that the activities do not clash with the examination so that students can prepare for examination as well as participate in the activities. The syllabi are studied by the Coordinators and subjects are allotted to the faculties in the departmental meeting in consultation with the Principal, accordingly teaching plan and time table is prepared. The teaching plan is monitored at regular intervals by the Principal & Coordinators. Completion of syllabi is ensured through log books which are duly filled in by faculties on a daily basis. The Coordinators ensure the timely completion of syllabus along with revision with respect to all the subjects which helps the learner in preparing for the examination with ease.

The college arranges guest and guidance lectures wherein various subject experts are invited to give their valued inputs for the benefit of students. The college conducts workshops in association with University of Mumbai wherein faculties from different institutions and renowned academicians are invited which facilitates in exchange of ideas and gives them a platform for academic deliberations. The college also organises seminars for students to guide them in selecting an appropriate area of specialization. ? Continuous evaluation of teachers to ensure quality of teaching. Knowledge enrichment of faculty by providing them with reference books, journals, internet facility, access to e - resources such as N-LIST etc. ? Encouraging participation of the faculty in seminars, conferences, workshops and also organising the same in-house. ? Preparation of teaching plan and log books every semester ensures timely completion of the syllabi and review of academic work. ? The college also conducts faculty exchange programme to present unique opportunity for interaction between faculties and students of various colleges. This enables effective curriculum delivery and varied learning experience. ? Being Hindi minority college, special efforts are taken by the faculties to explain the concepts in simple language. The faculties also guide the students who wish to pursue professional studies and help them in choosing the right career path. ? The effectiveness of the lecture is enhanced by adopting various Information & Communication Technologies (ICT). ? To make the teaching interactive the college arranges several industrial visits, projects, case studies, group discussions, presentations and research surveys to give practical exposure to students. ? The college also conducts faculty exchange programme to present unique opportunity for interaction between faculties and students of various colleges.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
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Digital Marketing	Nil	02/07/2019	45	The course content meets the current demand for digital marketers with creative and analytical thinking. It helps the students in choosing varied career opportunities ranging from web developer, digital CRM analyst to social media manager.	The course content enhances creative thinking, analytical thinking, writing and editing skills and SEO and SEM skills which is the need of the hour.
Basics of Banking Procedures and Investments	Nil	01/11/2019	30	The course content is designed based on the current requirement of Private Sector Banks and Financial Institutions which provides better career opportunities in the Banking and finance sector.	The program includes both classroom and mobile based learning application. The program includes the case studies on various topics.
Android Application Development	Nil	05/10/2019	90	The course content is designed based on the current requirement of Industry which makes students industry ready.	The program includes both classroom and Practical application. The program includes the Application Development Approach.

Python Programming	Nil	07/12/2019	60	The course content is designed based on the current requirement of Industry which provides better career opportunities in the IT sector.	The program includes both classroom and Practical application. It includes the Application Development Approach.
Creative Writing	Nil	19/06/2019	10	Writing work is mandatory for any field so Employers are looking for polished and mature students who are good in creative writing and hence can add to owns range of skills to enhance ones work	Creative skills Communication in an Innovative writing skills
English Speaking	Nil	22/07/2019	90	This is a voluntary CSR activity of the reputed Times of India Group. The objective of this course is to improve the fluency and confidence of the students when speaking English, and so improve the ability of the students to communicate	Helps improve English language in terms of vocabulary, writing, communication and enhances confidence among the students in terms of public speaking.

MS Excel and Advanced Excel	Nil	01/08/2019	90	effectively Identify ways of utilizing Excel as a tool. Students will be able to identify and create a spreadsheet. Students will successfully record data and be able to create, copy and paste formulas and functions.	It gives the ability to visualize and analyse data. Helps solve business problems with advanced data applications.
Introduction to capital markets	Nil	11/11/2019	15	It covered stock market concepts with hands-on experience and theoretical learning. It was a pathway for students to clear NSE and BSE Modules. It was perfect for students who want to pursue a career as a financial analyst or portfolio manager.	The curriculum focused on developing investment-minded individuals for a successful wall street career. This focused on skills development like risk management, financial analysis, etc. in stock market.

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
BA	Multimedia and Mass Communication	10/05/2019
BCom	Accounting & Finance	15/04/2019
MCA	Computer Applications	24/07/2020
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
BCom	Commerce	06/06/2019
BCom	Accounting and Finance	06/06/2019
BCom	Banking and Insurance	06/06/2019
BCom	Financial Markets	06/06/2019
BA	Multimedia and Mass communication, Mass Media	06/06/2019
BMS	Finance, Marketing, Human Resource	06/06/2019
BSc	Information Technology	06/06/2019
BCA	Computer Applications	16/08/2019
MCA	Computer Applications	24/07/2020

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	605	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Creative writing	19/06/2019	90
Mission Sahasi : Self Defence training workshop	31/07/2019	65
Android Application	05/10/2019	46
Python Programming	07/12/2019	56
English Speaking	22/07/2019	15
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BCom	Accounting and Finance	57
BCom	Banking and Insurance	44
BCom	Financial Markets	27
BMS	Management	93
BA	Mass Media	18
BSc	Information Technology	46
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
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Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution?
(maximum 500 words)

Feedback Obtained

Students The college has a well-developed IT system for obtaining feedback through software developed by Department of IT of the college on institutional performance from learners through a structured questionnaire. The college has constituted a committee to look into the feedback system. Feedback is collected and analyzed by this committee and the report is submitted to the Principal. The analysis is then constructively used for improving teaching learning process. The college also follows an open door policy for the students and their suggestions are always welcomed. Teachers Feedback is taken from teachers regarding their opinion about the college and the facilities available to them. Suggestions of the teachers are forwarded to the Principal during staff meeting, which is further discussed for decision making. These suggestions are also communicated to the Management which are well noted and implemented by them. Employers Employers, with whom the college has established linkage for placements and conducting various career guidance programmes, are asked to share their views about the college. The Placements and career guidance cell of the college analyzes the feedback received from the employers and discusses it with the Principal. Alumni The college has a well structured questionnaire to obtain feedback from Alumni. Also during various events organized by the college, we get to know the views of the alumni about their Alma matter. The alumni have always appreciated the college and faculties in developing their personality. The feedback from alumni are used to enhance the employability skills of learners, through introduction of skill development programs or courses. Parents Parents are an important stakeholders and feedback is obtained from them during Parent Teacher meeting. Suggestions given by parents are discussed amongst the Departmental faculties and the Coordinator and necessary actions are taken.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCA	Computer Applications	60	83	45
BSc	Information Technology	60	112	60
BMS	Management	120	284	120
BA	Multimedia and Mass Communication	60	168	49
BCom	Financial Markets	60	32	15
BCom	Banking and Insurance	60	105	45

BCom	Accounting and Finance	60	98	42
BCom	Commerce	240	361	160
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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2019	536	Nil	24	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	21	14	12	Nil	14
View File of ICT Tools and resources					
View File of E-resources and techniques used					

2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

In the beginning of the academic session a Faculty member who acts as a mentor is assigned for each class for the entire year. Mentoring is done in the form of follow ups with respect to attendance, behaviour, academics of students and extracurricular activities. Mentor interacts with the students at regular interval and monitors their academic performance and attendance. Mentors maintain records of such students and organize a parent-mentor's meetings where report of academic performance and absenteeism rate is given to parents. The mentor keeps track on their improvements and counsels them accordingly. Students are free to approach mentors whenever they require it during college hours. Mentors and other faculty members assist the students to understand the concept in their subject and solve their doubts. The students are given guidance for academic related stress issues as well. Mentors encourage the students to participate in co-curricular and extracurricular activities for upgrading themselves. Bridge Course is conducted by some departments for slow learners to get a firm foundation of their basic. Remedial lectures are conducted for slow learners. Advanced learners are guided for Competitive Examination, Research Conventions, Intercollegiate events and National level competitions. Mentors motivate students to attend and participate in webinars, Seminar and other intercollegiate events organized by different colleges. Mentors create a whats app group with learners for better communications.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
536	24	1 : 22

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	25	Nil	1	1

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
2020	Dr Pratima Singh	Principal (in-charge)	Best Teacher
2019	Ms Manali Naik	Assistant Professor	Best Placement Officer

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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end examination
BSc	2S00256	VI	07/10/2020	06/11/2020
BA	4O00146	VI	09/10/2020	29/10/2020
BMS	2M00156	VI	09/10/2020	02/11/2020
BCom	2C00256	VI	09/10/2020	07/11/2020
BCom	2C00346	VI	07/10/2020	05/11/2020
BCom	2C00456	VI	07/10/2020	04/11/2020
BCom	2C00146	VI	09/10/2020	30/10/2020

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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

Being affiliated college, we follow CIE of University of Mumbai. However, within the 25 marks internal component, the college uses various assessment methods such as tests, assignments, presentations and practical examination. The college has also initiated various systems for CIE: 1. Academic calendar 2. Students are made aware about evaluation process in Orientation 3. Open House where parents are called for collecting results of their wards 4. RFID system of attendance is adopted whereby the parents can monitor their ward's attendance through an Application named CSC College. 5. Student excellence, bridging the gap and remedial lectures for slow and advanced learners 6. Preliminary examination is conducted for final year students 7. Log books are maintained by faculties 8. In house question paper printing mechanism has been developed Other than this the students are motivated to participate in various co-curricular and extra-curricular activities including Mock Stock Exchange, evaluation of films screened in college and Wall magazine.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared before the commencement of the academic year after receiving notification from University of Mumbai about holidays and vacation. It gives guideline about the schedule for examination, as well as various activities of the college. The academic calendar includes the following for the smooth conduct: ? Holidays as per University notification ? Internal examination dates ? Semester end examination dates (FY SY) ? Result dates ? Bridging the gap sessions ? Preliminary examination ? Student Council Events ? Tentative clubs and association's event dates ? Industrial visit dates The

college adheres to the academic calendar strictly provided no changes are made by the University. If any significant deviation is found, extra lectures are conducted and the goals are achieved as per the plan.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<http://www.ccollege.co.in/index.php/2018-12-24-05-39-10/outcome.html>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2S00256	BSc	Information Technology	46	46	100
4000146	BA	Mass Media	42	42	100
2M00156	BMS	Management	93	93	100
2C00256	BCom	Financial Markets	27	27	100
2C00346	BCom	Banking and Insurance	44	44	100
2C00456	BCom	Accounting and Finance	57	57	100
2C00146	BCom	Commerce	118	118	100

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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<http://www.ccollege.co.in/images/STUDENT-SATISFACTION-SURVEY-2019-20.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
Any Other (Specify)	30	GHP Group	2000	2000
Minor Projects	365	University of Mumbai	25000	0

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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
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One day Seminar on 'Intellectual Property Rights' for students	Department of Lifelong learning and Extension	07/02/2020
Antarang Foundation - Skill Development Employment Enhancement	Placements and Career Guidance Cell	26/06/2019
Maac Institute - Sketching Animation Skills for Production / Editing	Placements and Career Guidance Cell	13/07/2019
Maac Institute - 3 D Animation, VFX Film making	Placements and Career Guidance Cell	26/07/2019
How to become Effective Media Personnel	Placements and Career Guidance Cell	07/08/2019
Educational Immigration Institute - Understanding about Foreign Universities / Courses / Procedure	Placements and Career Guidance Cell	14/08/2019
IBS - Student Development Program	Placements and Career Guidance Cell	20/08/2019
Brightwayz (EDC) - How to enhance and develop Entrepreneurial Skills	Placements and Career Guidance Cell	01/02/2020
UPSC/MPSC Civil Examination Orientation	Placements and Career Guidance Cell	10/07/2019
Brightwayz - MBA/CET/CAT Examination preparations	Placements and Career Guidance Cell	12/07/2019
Rexona - How Women should take care of health and hygiene on daily basis for healthy life	Women Development Cell	03/10/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
Learning Mobile Application	Mr Raju Prasad	GHP Group	12/12/2019	Best Innovation (Student Category)
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
Entrepreneur Development Cell	Vikram Chandel	Financial Planning Academy	Picture ke Peechhe Films	Advertising film production Visual Effects Production	15/01/2020

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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
2		

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
Commerce	1
Management Studies	1

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
International	B.Com. (Accountancy and Finance)	1	Nil
International	Commerce	1	Nil
International	Information Technology	1	Nil
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
Library	1
Information Technology	13
Management Studies	2
Commerce	4
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3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
"A Study on Role of Education on Sustainable Development".	CA Neeta Vaidya	SHODH SANCHAR BULLETIN	2020	Nil	Chandrabhan Sharma College	Nil
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self	Institutional affiliation as mentioned in
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No Data Entered/Not Applicable !!!

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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	7	11	5	13
Presented papers	11	Nil	Nil	Nil
Resource persons	Nil	2	2	Nil

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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
Tree Plantation	Rotary Club of Mumbai Lakers and Rotaract club of Chandrabhan Sharma College	2	15
International Yoga Day	Ambika Yoga Kutir and NSS Unit of Chandrabhan Sharma College	4	47
Blood Donation Camp	Nair hospital and NSS Unit of Chandrabhan Sharma College	3	82
Crowd Management at 5th Day and 11th Day of Ganesh	Powai Police Station and NSS Unit of Chandrabhan Sharma College	3	27
Mission Sahasi: 'Self Defense for Women'	Akhil Bhartiya Vishwa Parishad (ABVP) and WDC of Chandrabhan Sharma College	4	130
Anti-Tobacco and Cancer Awareness Drive	Lions Club and NSS Unit of Chandrabhan Sharma College	4	63
Cleanliness Awareness Drive	Kanjur Railways Authority and NSS Unit of Chandrabhan Sharma College	4	83
Annapurna Yojana	Department of	2	15

	Lifelong Learning Extension		
Second Term Training Programme	Department of Lifelong Learning Extension of University of Mumbai	70	64
Powai Cleanliness Drive	Rotary Club of Mumbai Lakers and Rotaract club of Chandrabhan Sharma College	2	16
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
Crowd Management during Ganesh Chaturthi	Recognition for remarkable support during festival	Powai Police Station	27
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3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
'Sexual Harrasment at workplace'	MAJLIS	Seminar	4	75
Mission Sahasi: 'Self Defense for Women'	Akhil Bhartiya Vishwa Parishad and WDC	Workshop	4	130
Cleanliness Awareness Drive KANJURMARG Railway Station	Kanjur Railways Authority	Awareness Drive	4	83
Anti-Tobacco and Cancer Awareness Drive	Lions Club	Awareness Drive	4	63
Human Trafficking Rally	The Movement	Rally	2	20
Crowd Management at 5th Day and 11th Day of Ganesh Visarjan	Powai Police Station	Managing the crowd during Ganesh Visarjan	3	27
Blood Donation Camp	Nair hospital	Blood Donation Camp	3	82

International Yoga Day	Ambika Yoga Kutir and NSS Unit of Chandrabhan Sharma College	Yoga sessions	4	47
Tree plantation	Rotary Club of Mumbai Lakers and Rotaract club of Chandrabhan Sharma College	Tree Plantation	4	25
Gender sensitization	Department of Lifelong Learning Extension of Chandrabhan Sharma College	Seminar	4	70
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Faculty Exchange Program (B.Com)	2 faculties, 156 students	Management	1
International Conference	150 researchers	Management	1
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3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the linkage	Name of the partnering institution/ industry /research lab with contact details	Duration From	Duration To	Participant
One day Industrial Visit	Educational Visit	Go Cheese	16/08/2019	16/08/2019	44
One day Industrial Visit	Educational Visit	Film and Television Institute, Sakal Printing Press	16/08/2019	16/08/2019	50
Training	Internship	IIFL Securities Ltd	02/02/2020	02/03/2020	12
Training	Internship	Zomato	02/10/2019	02/12/2019	19
Training	Internship	Silver link	05/01/2020	04/03/2020	11

		technologies			
Training	Internship	HT media	01/01/2020	30/01/2020	18
Training	Internship	Experimental Art and marketing	31/07/2019	02/09/2019	15
Training	Internship	Acuite Rating and Research	01/08/2019	02/10/2019	15
Training	Internship	Accord system	27/07/2019	25/10/2019	13
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Open Minds Productions	30/04/2019	The session was to inculcate skill of Creative writing among students to enhance their ability to think in innovative way to portray things. It included activities likes Writing scripts for Films, Short story, digital platforms, advertising, etc.	90
Bennett, Coleman and Company Ltd (Times of India Group)	22/07/2019	The Times Group aspires to improve the employability of youth by training them on spoken English. The Times Group managed and funded the entire initiative by providing course material to the learners and also training the teaching staff	140
Edutech India	10/02/2019	The session was to give industry oriented practical knowledge to students about Android Application Development Python Programming through	95

		an Industry professional. The sessions included theory and practical with focus on application development	
Financial Planning Academy	17/06/2019	The purpose is to enable students to meet the current demand for digital marketers with creative and analytical thinking. The session covered areas like creative thinking, analytical thinking, SEO and SEM skills through practical sessions.	195
Erudite Assets Private Ltd	01/11/2019	This will enable students to be Career Ready in the high growth BFSI industry.	15
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CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
2187500	2290896

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
Seminar halls with ICT facilities	Existing
Classrooms with Wi-Fi OR LAN	Newly Added
Classrooms with LCD facilities	Existing
Seminar Halls	Existing
Laboratories	Existing
Class rooms	Existing
Campus Area	Existing

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4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or partially)	Version	Year of automation
e-Granthalaya	Fully	3.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	6243	663327	419	66304	6662	729631
Reference Books	2531	825719	224	64790	2755	890509
Journals	21	191554	Nil	43200	21	234754
e-Books	3135000	Nil	Nil	Nil	3135000	Nil
e-Journals	6000	Nil	Nil	Nil	6000	Nil
Digital Database	1	104250	Nil	35400	1	139650
CD & Video	109	Nil	7	Nil	116	Nil
Library Automation	Nil	5000	Nil	Nil	Nil	5000
Weeding (hard & soft)	517	49255	57	7038	574	56293
Others (specify)	37	Nil	Nil	Nil	37	Nil

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4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
Dipti Parab	Electronics	Youtube	28/04/2020
Sandeep Vishwakarma	Information Technology	Youtube	05/05/2020
Arvind Singh	Information Technology	Youtube	20/05/2020

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth	Others
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								h (MBPS/ GBPS)	
Existing	148	3	125	2	3	7	8	100	25
Added	20	0	10	0	0	0	0	0	0
Total	168	3	135	2	3	7	8	100	25

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
Library web portal	https://sites.google.com/view/csc-library
Youtube channel (Dipti Parab)	https://youtu.be/vN6VT3_mFFw
Youtube channel (Sandeep Vishwakarma)	https://youtu.be/158jDNrYII0
Youtube channel (Arvind Singh)	https://youtu.be/7L8K8ITslVg

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
3850000	3913375	2500000	2592748

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• The college has Annual Maintenance Contract (AMC) wherein all mechanical, electrical and civil works are covered. • The college has well-lit classrooms having natural light and ventilation. The classrooms are coloured periodically and the benches are spacious which provides ease to the learner in learning. The college has support staff who periodically checks the maintenance of furniture and fixtures. • Each department is provided with a projector to facilitate ICT requirements of that department thereby making the teaching effective. • The college has two IT labs which help the learner in getting practical knowledge in IT related subject. The laboratory is maintained by IT technician who ensures that the equipments are maintained properly and aids in troubleshooting. • The college has dedicated support staff which ensures that the classrooms and the college in general are clean. The college has sufficient number of washrooms which are cleaned at regular intervals during a day to ensure hygiene. • The college provides portable water which is purified using effective purifiers, which are maintained and their upkeep is done on a regular basis. The water storage tank is also cleaned at frequent intervals. • Library automation is carried out by the help of e-Granthalaya Software. The Library committee formulates the policy for utilization and maintenance of the library, after the Principal's approval. Books, journals, periodicals, etc. required by students and teaching faculty are procured by the librarian based on information received. The purchased books are displayed in the new arrival section. Books are classified, catalogued and stacked alphabetically and

subjectwise. The library organizes various activities for students to enhance library's utilization. • The Library staffs ensures proper handling of books, periodicals and journal and also assist the students in accessing to online resources. Students are allowed usage of the library on possession of Student Identity card. Digitized records of books issued and user attendance is maintained by the library. • The gymkhana is managed by Full time sports trainers. They maintain register for utilisation of sports equipment by students. The gymkhana keeps proper track of the equipment issued to the students and return of the same. • Round the clock security services for safety and security available on campus • The diagnostic equipments are calibrated once in a year for precise measurement. • Calibration faults detected in between are repaired immediately. • Voltage stabilizers and UPS.

<http://www.ccollege.co.in/images/Maintenance-of-Physical-Facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fees waiver	24	228975
Financial Support from Other Sources			
a) National	Government of India Post Matric Scholarship	1	12040
b) International	Nil	Nil	Nil

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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Bridging the Gap (BMS)	07/08/2019	12	Chandrabhan Sharma College
Remedial lectures (BMS)	26/06/2019	80	Chandrabhan Sharma College
Remedial coaching (BBI)	01/03/2020	8	Chandrabhan Sharma College
Remedial Coaching (BMM)	10/07/2019	33	Chandrabhan Sharma College
Remedial Coaching (Bcom)	23/09/2019	25	Chandrabhan Sharma College
Remedial Coaching (BFM)	14/09/2019	18	Chandrabhan Sharma College
Remedial Coaching (BSCIT)	04/07/2019	10	Chandrabhan Sharma College
Remedial Coaching (BAF)	13/09/2019	2	Chandrabhan Sharma College
Filing of Income tax Return	19/02/2020	95	Chandrabhan Sharma College

Yoga session	21/06/2019	51	Ambika Yoga Kutir
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2019	Antarang Foundation Career Counselling session	Nill	300	Nill	62
2019	UPSC / MPSC Civil Examination	92	Nill	Nill	Nill
2019	Bright ways (MBA-CET/CAT counselling)	Nill	112	Nill	18
2019	Maac Institute	Nill	71	Nill	12
2019	G-Digi World	Nill	150	Nill	54
2019	IBS (Student development programme)	Nill	167	Nill	Nill
2019	Job Fair	Nill	320	Nill	22
2019	Fly High Aviation	Nill	100	Nill	Nill
2019	Kohinoor Business School (PGDM / MMS programme)	Nill	37	Nill	Nill
2020	Job Fair	Nill	380	Nill	43
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5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
6	6	7

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Acuite Rating and Research firm, HT Media, IGP, Policy Boss, Motilal Oswal Investment Service, HDB Financial services, ICICI Bank, Axis Bank, Bharati Axa Insurance, ICICI Prudential	335	98	Zomato, Flipkart, ICICI HFC Ltd, Praj Academy, Udan India Foundation, Taj Mahal Hotel, Pukar Research Project, TCS, Intershala	377	78
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2019	9	B.Com	Commerce	University of Mumbai, National Institute of Fire Service, Ramniranjan Jhunjhunwala College, NM College, Global MBA Liverpool Business School	M.Com, PG Diploma in Fire Service, MBA
2019	8	BAF	Commerce	KHALSA COLLEGE, Mumbai University -IDOL, Garware Institute, ICAI	MBA, M.Com, Master of Tourism & Travel Management (MTTM), C.A
2019	5	BBI	Commerce	GNVS INSTITUTE OF MANAGEMENT, Guru Nanak	M.M.S;MBA (HUMAN RESOURCE), PGDM BFSI,

				institute of management and studies (GNIMS)	PGDM , Finance specialization, MMS MBA (FINANCE)
2019	6	BFM	Commerce	Guru Nanak Khalsa Institute of Management Studies, S K Somaiya College of arts Science and commerce, Laxmichand Golwala college, University of Mumbai, Humber College Institute of Technology and Advanced Learning, Canada.	PGDBFS, MCom (banking and finance), M.Com, PG Diploma in Financial planning
2019	12	BMS	Management Studies	Welingkar Institute of Management, Kohinoor Business School, ICFAI, GNIMS, University of Mumbai, KDI School - Sejong, South Korea	MMS, CFA, PGDM, MBA, MCom
2019	17	BScIT	Information Technology	Lala Lajpatrai Institute of Management studies, SPIT, Thakur Institute of Management studies, Chandrabhan Sharma College, Vivekanand Education Societys Institute of technology,	MCA, MMS, MBA, MScIT

				Kohinoor Business School, Department of IT University of Mumbai	
2019	1	BMM	Mass Media	Welingkar Education	PGP-M&E
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
Any Other	5
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5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
Cultural Fest - Khwaish	Intra-College Level Khwaish	171
Box-Cricket	Intra-College Level	136
Carrrom	Inter-collegiate Level	60
Table Tennis	Inter-collegiate Level	38
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5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
2019	Silver Medal	National	1	Nil	DL403	Pal Ashwin Gir dharilal
2019	Gold Medal	National	1	Nil	DJ445	Randhawa Simran Inderjeet Meena
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

The Students' Council is the association of representatives of each class formed for the purpose of maintaining discipline, organizing events for the welfare and development of the students, assisting the college authorities in smooth functioning of the college and representing college at various platforms. The college has a well-structured Student council which consists of 2 Class representatives (CRs) from each class, selected on their merit. The council also comprises of representatives from DLLE, NSS, Sports and cultural. The Student Council is managed by the General Secretary and Deputy General

Secretary and a senior faculty working as coordinator of Student council. The student's council plays an active role in organizing almost all the events in the college. To start with Student council members, celebrate teacher's day and Guru Poornima every year for all teaching and non-teaching staff members. For first year students, freshers party and for final year students, farewell party is also organised by the Student council. Other than this the council also organises theme-based days, Dandiya night and concert. The student council takes active participation along with cultural committee, in organising KHWAISH, the intercollegiate fest and organise Annual day to honour the success and hard work of their fellow mates. Every year the student council alongwith NSS, celebrates Independence and Republic day. The members of the student council also help in identifying infrastructural improvements and in taking corrective measures. The support of the student council always helps in smooth conduct of every event in the college. Representation of students is in Academic and Administrative Bodies such as CDC, IQAC, Anti-ragging, Women Development Cell, Grievance Redressal Cell, Cultural committee, College Infrastructure Development/ Maintenance Committee, College Magazine, Placements Career Guidance Cell, Gymkhana / Sports, Library, NSS, DLLE and Rotaract. These Student representatives are involved in the proceeding of meetings. Students are involved in participative decision making and also help in the implementation of the decision taken. Students are also part of co-curricular and extra-curricular bodies such as the cultural committee and departmental clubs and associations. These associations help in organising many activities to cater to the needs of the varied students giving them a platform to showcase their skills.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

472

5.4.3 – Alumni contribution during the year (in Rupees) :

9440

5.4.4 – Meetings/activities organized by Alumni Association :

- Alumni meet
- Guest guidance lectures
- Judging various events organized by clubs and associations of the college
- Helps in arranging college festival
- Extending support in arranging job fairs

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

The Principal, Heads of the departments, teaching and non-teaching faculty along with student members, class student representatives together focus on the progress of institution by sharing the responsibilities towards growth of institution and to act according to the vision and mission of the Institution. The Governing body delegates all the academic and operational decisions in their policy. TOP LEVEL ? Principal is the member secretary of the governing body and chairperson of the IQAC. The Principal in consultation with the Teachers of different committees for planning and implementation of different academic, student administration and related policies. FACULTY LEVEL ? All the

members of the staff participate in important decisions in the view of the development of the College, staff and students. ? Coordinators manage the day-to-day events of the department. ? The conveners of the various committees that are instituted for the day-to-day functioning of the college. Some of these committees are the Examination Committee, the Admission Committee, the Library Committee, the Nature Club Committee, the Research Committee etc. Teachers, through their committee are able to contribute in a significant way to the participatory ethos of the institution. They determine admission criteria, marks cut-offs, examination modalities, journal themes, library practices, various ? The institution has NSS unit, the Women's Development Cell, the Nature Club, DLLE. The faculty in charge of the unit plays pivot role in organising various socially conscious activities for the learners from all streams. STUDENT LEVEL ? There are various associations and committees to coordinate the co-curricular and extra-curricular activities of the College. ?

For the all-round development of students, various cells and clubs are established at college level. Students are empowered to play important role in different activities. Functioning of different roles and responsibilities at various clubs and committees for further decentralization is enforced as Cultural Secretary, Boys common room secretary, Girls common room secretary, Student's welfare and social services secretary, Canteen maintenance secretary, Anti ragging Committee members responsibilities NON - TEACHING STAFF LEVEL ?

Non-teaching staffs also represents in the governing body and the IQAC. Suggestion of nonteaching staff are considered while framing policies or taking important decisions. PARTICIPATIVE MANAGEMENT The institution promotes the culture of participative management at the: Strategic level: The Principal, governing body, Teachers and the IQAC are involved in defining policies procedures, framing guidelines and rules regulations pertaining to admission, examination, discipline, grievance, support services, finance etc. Functional level: Institution faculty members share knowledge among themselves, students and staff members while working for a clubs and committee. Principal and faculty members are involved in joint research and have published papers, organising national and international conferences. Operational level: The Principal interacts with government and external agencies for execution of different academic, extension programmes like certificate programmes and internship for the students and various faculty development programmes.

6.1.2 – Does the institution have a Management Information System (MIS)?

Partial

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Admission of Students	The admission process is transparent and is done as per the norms of Government of Maharashtra and University of Mumbai. The same is communicated to all the stakeholders through prospectus and website. 50 percent of the seats are reserved for Hindi minority students. The college has a secular approach and provides equal opportunities to all the students without any bias of caste, religion or gender. The college also caters to students who come from disadvantaged backgrounds and provides fee waivers scholarships to deserving students.

Special concession of fees is given to the wards of employees working within the same management. The Management is considerate towards specially challenged students and special attention is given to them by the faculties.

Industry Interaction / Collaboration

The college Placements Career Guidance Cell interacts with industry for inviting experts to conduct sessions on career guidance. They are invited for conducting sessions on Resume writing, techniques for cracking interview and Aptitude test. The college has strong industry linkage for placements which gives an opportunity to students to enter the corporate world. The college organises industrial visits to enable students' interaction with industry. The Placements and Career Guidance Cell organised Job Fair to give an opportunity to all students of our college and other neighbouring colleges and also the alumni.

Human Resource Management

The recruitment of faculty is done through interviews and the candidates are selected on merit. The number of faculty positions is decided on the basis of the available teaching load for the course and requirement of the faculty. Personal record and service books of the staff are maintained. The faculties are provided with maternity leave, duty leave and leave encashment every year for the unavailed leave balance on their credit. The staff is encouraged to attend orientation, refresher, short term courses, faculty development programmes and participate in research activities. The college reimburses the fees of participation to these activities so as to motivate the staff. The teaching and non-teaching staff can also opt for loan facility from the Management. Special concession of fees is given to the wards of employees working within the same management. The college arranges staff picnic for the teaching and nonteaching staff which helps in refreshing the staff. The college has a self-appraisal mechanism which gives valuable inputs to improve the performance and career scope of faculties.

Library, ICT and Physical Infrastructure / Instrumentation

Library: The library provides an open access facility for easy access to library resources and is also

subscribed to INFLIBNET N-LIST database which provides a large number of e-resources for students and faculties. For getting valuable knowledge and to attract more students in this learning process our library organizes various activities like Book Exhibition, Book review competition, library orientation programme, library Best user award. Library also provides one set of books every semester under (Book Bank Facility) at nominal refundable deposit to underprivileged students ICT: To facilitate better learning the number of classrooms with WiFi/ LAN were increased. Also RASPBERRY PI KIT was procured to provide training on Internet of Things (IoT). The college also provides training on machine learning with Artificial Intelligence (AI). Physical Infrastructure: All mechanical, electrical and civil works, specialized equipment under warranty is referred to Annual Maintenance Contract (AMC). Other repairs are also handled through contracts.

Research and Development

The college has a Research Cell Sanshodh for the development and enrichment of research aptitude amongst faculties and students. The college encourages faculties to participate in research workshops and present research papers in various national and international conferences by providing duty leaves. The faculties guide and motivate students to publish and present research papers and develop their research aptitude. Staff is also encouraged to take up major and minor research projects. The college has also subscribed to Journals and online resources through N-LIST programme of INFLIBNET. The college organised its 5th International Multidisciplinary Research conference on 'Role of education in Sustainable Development' in collaboration with University of Mumbai and Indian Accounting Association - Thane Chapter, to give platform to teaching fraternity, students and industry delegates, to publish their research work in peer reviewed Journal and UGC CARE LIST - SCOPUS.

Examination and Evaluation

The college has Examination committee, with the Principal as the chief conductor who takes active part

in planning and implementation of the examination. Following systems are followed by the committee for proper conduct of examination and evaluation:

- ? Preparation of examination schedule in the beginning of the semester ?
- Preparation of timetable for internal and semester end (FY and SY) examination. ?
- Conduct of internal examination as per University guidelines such as tests, practical or projects. ?
- The timetable for TY semester end examination is prepared by the affiliating University which is duly followed. ?
- To maintain the quality of question paper, the examination committee collects 3 sets of paper for each subject and proofreads to check prescribed format. The chief conductor then randomly selects any one set of paper to maintain confidentiality. ?
- Supervision duty chart is prepared and displayed on the staff common room notice board in advance. ?
- Seating arrangement is prepared and displayed on all floor's notice boards in advance. ?
- Hall tickets are generated for each examination and distributed to students prior to the examination. ?
- Supervisor's report, student's attendance signature sheets, summary report copies are printed inhouse and duly maintained. ?
- Central Assessment Programme (CAP) room is used for assessment and moderation of answer books. ?
- To ensure that evaluation is completed by the faculties within the stipulated time deadlines are set for the same. External Moderators are appointed to ensure consistency and accuracy in the evaluation process. ?
- Results are outsourced for FY and SY examination to maintain confidentiality. ?
- The college follows the rules for revaluation and photocopy as prescribed by the University of Mumbai. ?
- For TY student's Preliminary examination is conducted prior to their final examination and results are shared immediately so that students get immediate feedback of their performance. ?
- For conduct of TY online examination, the committee coordinated with the cluster and lead college for preparation of University examination timetable and question banks for each subject. ?
- Conduct of online

examination by dividing students into small groups and assigning supervisor for each group for smooth conduct and management of examination. The overall quality of examination and evaluation is monitored by the Chief Conductor and Examination committee.

Teaching and Learning

In order to facilitate the environment for effective teaching and learning the college focuses on traditional chalk and duster method and adopts innovative teaching learning techniques such as use of ICT, conduct of experiments, participative and problem-solving methods. The college provides ICT infrastructure which has helped in practicing innovation. Each department conducts meetings to plan, review, monitor teaching and learning process for which teaching plan and daily log book is maintained. Remedial lectures are conducted for the students who are academically weak. Guest and Guidance sessions are conducted by subject experts from academics and industry which gives the students an insight of the practical aspects. Revision lectures are conducted to solve the queries of the students prior to the examinations. Faculty Development Programs are organized within and outside college campus to upgrade faculties with the ongoing development in the industry. Due to the lockdown, as there was a shift to online teaching, online lectures and revision lectures were duly conducted to ensure that pending syllabus is completed and students' learning is not hampered.

Curriculum Development

The curriculum design and development process take place at the University level and the same is effectively implemented by the institute. Faculties attend syllabus revision workshops conducted by other colleges as well as our college wherein they give their suggestions for curriculum development. Coordinators obtain feedback from faculties and students and communicate through the Principal to the respective BOS at the university level. The college has wide range of Programmes and electives. All programmes have inbuilt provision of academic flexibility, lateral and vertical mobility.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p style="text-align: center;">Planning and Development</p>	<p>The academic calendar, upcoming events of various clubs and association and news related to college, are always updated on the college website. News relating to visits of various companies to the college campus for placements is well informed to the students via website. The Alumni are also kept updated with the events organized for them through the website. Internal notices, exam supervision schedules, Faculty Development Programmes and all other related notices are circulated through official WhatsApp group</p>
<p style="text-align: center;">Administration</p>	<p>Faculty attendance is monitored by means of biometric system. Office Management software provides services in the area of administration such as issue of leaving certificates, NOCs and Bonafide certificates for all students of the college. The student feedbacks are automated through software developed by Department of IT of the college and do not have any human intervention. The Principal reviews the functioning of the college by means of feedback obtained from various stakeholders</p>
<p style="text-align: center;">Finance and Accounts</p>	<p>The college has administrative office which handles the day to day collection and disbursements. They have automated software which ensures proper maintenance of records.</p>
<p style="text-align: center;">Student Admission and Support</p>	<p>The admission process is online and transparent. Office Management software Easy Institute provides services in the area of admission, issue of leaving certificates, NOCs and Bonafide certificates for all students of the college. The administrative staff caters to any queries of the students related to admission. The prospectus is also available on the college website for any information required by the prospective students.</p>
<p style="text-align: center;">Examination</p>	<p>The examinations are scheduled well in advance and intimated to the students through WhatsApp groups and detailed notices on the notice board. The results are processed through Office Management software (S3 Soft Tech Solutions) which provides services in the area of examination such as</p>

subject wise student data collection, seat number and hall ticket generation, marks entry of various examinations, results processing as per rules, result printing and subject wise, grade wise and gender wise analysis of results.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	CA Neeta Vaidya	Workshop on "NAAC Peer Team Visit Preparation - Exhibition Criteria" - Vidyalankar Institute of Technology	Nil	1000
2019	Ms. Dipti Parab	Workshop on "NAAC Peer Team Visit Preparation - Exhibition Criteria" - Vidyalankar Institute of Technology	Nil	1000
2020	Mr. Sunil T. Ubale	Faculty Development Programme on "Capital Market Mutual Funds"	Nil	1000
2020	Ms. Arpita Atibudhi	Faculty Development Programme on "Capital Market Mutual Funds"	Nil	1000
2020	Mr. Sandeep Vishwakarma	International Multidisciplinary Conference on "Role of Education in Sustainable Development"	Nil	1000
2020	Mr. Arvind Singh	International Multidisciplinary Conference on "Role of Education in Sustainable Development"	Nil	1000

		Development"		
2020	Mr. Nitesh Sukla	International Multidisciplinary Conference on "Role of Education in Sustainable Development"	Nil	1000
2020	Ms. Namrata Dube	International Multidisciplinary Conference on "Role of Education in Sustainable Development"	Nil	1000
2020	Ms. Smita Junnarkar	International Multidisciplinary Conference on "Role of Education in Sustainable Development"	Nil	1000
2020	C.A Neeta Vaidya	International Multidisciplinary Conference on "Role of Education in Sustainable Development"	Nil	3000
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
2019	Faculty Development Programme on Investment Awareness	Nil	29/11/2019	29/11/2019	24	Nil
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6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration

Faculty Development Programmes on Capital Market and Mutual Funds	2	29/02/2020	09/03/2020	8
Lala Lajpatrai College, Mahalaxmi, Online faculty development programme- Learning Horizons for Academicians on the topic E-Filing of Income Tax Returns	4	23/04/2020	23/04/2020	1
Online FDP by DAV College on Research Methods and Techniques	5	04/05/2020	10/05/2020	7
Online Faculty Development Program by Shree LR Tiwari Degree College on Income Tax Returns	4	20/04/2020	25/04/2020	6
National level Faculty Development Program on Intellectual Property Rights, organized by Mahatma Education Societys Pillai HOC College	2	20/04/2020	26/04/2020	7
Online Faculty Development Programme on "A Brief Treatise On Research Methods And Data Analysis."	2	04/05/2020	05/05/2020	2
Faculty Development	1	20/04/2020	28/04/2020	8

Program on "Python 3.4.3" jointly organized by S.K. College of Science and Commerce, Nerul and Spoken Tutorial, IIT Bombay				
Online FDP by Wilson college on Developing New Generation teachers	1	18/04/2020	23/04/2020	5
Online FDP on Digital teaching and learning environment organised by Pillai College	1	11/05/2020	13/05/2020	3
Online FDP on effective teaching tools to teach millennial learners organised by K. J. Somaiya College	1	27/04/2020	02/05/2020	7
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
6	25	22	27

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Maternity Leave, Loan Facility by Management, Leave Encashment	Loan Facility by Management, Maternity Leave, College uniform	Book Bank Facility, Fee Waiver by Management, Awards to students for various achievements, Placement and Training Programmes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal as well as external financial audits every year. The internal audit was conducted by M/s Asutosh Pankaj Chartered Accountants who reviewed the internal controls. The college also conducts external financial audit every year. The external audit was conducted by CA Sandesh Nagweker. They critically evaluated the procedure adopted, the system of

accounting and internal control existing within the organisation. They were satisfied with the system of accounting and existing internal controls.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
Smt. Durgadevi Sharma Charitable Trust (GHP Group)	517500	Annual Day, Intercollegiate, International Conference fest (Khwaish) Musical Concert,
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6.4.3 – Total corpus fund generated

2133240

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	Yes	Principals and Vice Principals from other colleges	Yes	IQAC of the college
Administrative	Yes	Principals and Vice Principals from other colleges	Yes	IQAC of the college

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

? Parent's teachers meeting is held once in every semester and the results of the students their academic progress and their overall performance is discussed with the parents. ? Parents discuss their areas of concern with the teachers who try to resolve them by giving appropriate solution. ? Parents also give valuable feedback and suggestions for the betterment and development of the college. ? Attendance Defaulters students Meeting along with their parents also takes place on a regular basis. ? For important occasions including the Orientation, Annual Prize Distribution, Graduation Day and International Yoga Day parents / guardians are invited.

6.5.3 – Development programmes for support staff (at least three)

? The Management provides fee waiver to the wards of support staff working within the trust through its own resources to motivate them to educate their children. ? Stress and work pressure naturally occurs in the workplace which our institute not only acknowledges but also tries to reduce it by conducting activities for support staff for their overall development and enables them to find the different side of themselves which remains concealed due to designated duties. In the academic year 2019-20, Management organised a stress buster activity for the support staff on 18th January, 2020 on the occasion of Makarsankranti, where all the support staff members helped in organizing the event and participated in various fun games. ? As per the tenure in the institute support staff is provided training to support faculties during the examination duties.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Foreign collaboration with University of Strathclyde 2. Faculty exchange programme 3. Initiation of Annapoorna Yojana under DLLE 4. Introduction of new course MCA under YCMOU

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	One day Workshop on 'Revised syllabus and question paper pattern' of B.Com and B.Com (Accountancy and Finance)	20/08/2019	20/08/2019	20/08/2019	27
2019	Conducted Job Fair by Placements Career Guidance Cell	20/09/2019	20/09/2019	20/09/2019	372
2019	Organised Two Days Book Exhibition by Library	23/09/2019	23/09/2019	24/09/2020	900
2019	Organizing Annapurna Yojana - by Department of Lifelong Learning and Extension	27/11/2019	27/11/2019	29/02/2020	15
2019	FDP on Investment awareness	29/11/2019	29/11/2019	19/11/2020	24
2020	Conducted Job Career Fair by Placements Career Guidance Cell	31/01/2020	31/01/2020	31/01/2020	450

2020	Organised One Day International Conference	08/02/2020	08/02/2020	08/02/2020	150
2020	Conducted Faculty Exchange Programme with Shri Ram College	09/03/2020	09/03/2020	09/03/2020	156
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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Mission Sahasi (Self defence training)	31/07/2019	02/08/2020	70	60
Seminar on Sexual Harassment at Workplace (MAJLIS)	28/01/2020	28/01/2020	45	30
Guest lecture on 'Issue of Gender and Human Rights'	13/03/2020	13/03/2020	60	50
Seminar on Gender sensitization (DLLE)	21/09/2019	21/09/2019	38	48

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
? Tree plantation was organised by the Rotaract club of the college for environmental sustainability ? Green audit is conducted to keep a check on all the parameters of energy conservation implemented in the institution ? Seminar on 'Environment conservation and waste management' was held on 5th February, 2020 to sensitize the students ? Ganesh Chaturthi is celebrated with eco-friendly Ganesh idol ? NSS students celebrate their birthday by planting a sapling in college premise

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	4
Ramp/Rails	Yes	4

Scribes for examination

Yes

1

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2019	8	8	26/06/2019	8	Career guidance and counselling sessions	The college is closely located to corporate offices and reputed institutions. This provides ease in getting experts for career counselling.	987
2019	1	1	15/12/2019	1	Symbiosis National Aptitude Test	The college is located in Powai which is easily accessible to students appearing for competitive examination and is preferred for conducting competitive examination by many institutions	80
2020	1	1	28/01/2020	1	CMAT	The college is	80

						located in Powai which is easily accessible to students appearing for competitive examination and is preferred for conducting competitive examination by many institutions.	
2020	1	1	08/02/2020	1	Azim Premji University Exam	The college is located in Powai which is easily accessible to students appearing for competitive examination and is preferred for conducting competitive examination by many institutions	250
2020	1	1	14/03/2020	2	DTE - MBA/MMS Exam Part 1	The college is located in Powai which is easily accessible to students appearing for various competitiv	80

						e and entrance examination and is preferred for conducting competitive and entrance examination by many institutions	
2019	1	1	06/09/2019	2	Crowd Management during Ganesh Visarjan	Powai Lake, which is situated near the college is a very well known site for Ganesh Visarjan.	30
2019	1	1	01/11/2019	20	Chartered Accountancy Examination	The college is located in Powai which is easily accessible to students appearing for competitive examination and is preferred for conducting competitive examination by many institutions	716
2019	2	2	20/09/2019	2	Job and Career Fair	The college is located in one of the prime areas in Powai	826

which is closed to corporates and reputed institutions. This provides ease in arranging such fairs for the benefit of students and alumni.

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Staff Handbook	06/06/2019	College staff handbook is made available for teaching, non-teaching staff for reference.
College Prospectus	06/06/2019	The college prospectus provides information to the prospective students regarding courses available, subjects, fee structure, college infrastructure, facilities, rules, examination, etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
Seminar on Gender Sensitization	21/09/2020	21/09/2020	86
Ganesh Chaturthi celebration	02/09/2020	03/09/2020	100
Saraswati Pooja	05/10/2019	05/10/2019	128
Makarsankranti celebration	15/01/2020	15/01/2020	62
Independence Day celebration	15/08/2019	15/08/2019	80
Republic Day celebration	26/01/2020	26/01/2020	85
Gurupoornima celebration	16/07/2019	16/07/2019	52
Blood Donation camp	17/09/2019	17/09/2019	100

Orphanage visit	29/09/2019	29/09/2019	12
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

The college has taken various initiatives for conservation of energy. The structure of the building is suitably designed to ensure good illumination with LED lights and ventilation and thereby reducing the consumption of power. 2. The college ensures proper disposal of e-waste. 3. The students, staff and support staff are sensitized towards the importance and scarcity of water. The support staff ensures that there is no water leakage in the toilets and in the drinking water area. 4. The college has Annual Maintenance Contract (AMC) for mechanical, electrical and civil works which ensures efficient functioning and saving of energy. 5. The college has cafeteria which ensures that there is segregation of dry and wet waste and puts a step towards making the campus eco-friendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

1. Title of the practice: Faculty Exchange Programme Objective of the Practice: The primary aim of faculty exchange program is to provide the opportunity for the exchanged personnel to encourage professional development through the stimulus of a different setting and for the host organizations to benefit from the knowledge and skills of the exchanged personnel. It helps in revitalization of course content. The aim of this program was also to help students in adoption of alternative, multi-faceted approaches to learning and to enhance the students' knowledge, competence and skills. The context: The faculty exchange program presents a unique opportunity for interaction between different institutions and exchange of ideas and thoughts among faculties and students. The Practice: Our college in collaboration with Shri Ram College of Science and Commerce, Bhandup (W), undertook the initiative of Faculty Exchange Program on 09th March, 2020. Prof. Bharati Sridhara and Prof. Arun Vishwakarma participated in this program. Similarly, Mr. Felix Anthony and Ms. Jyoti Yadav from Shri Ram College of Science and Commerce, Bhandup (W), visited our college and delivered their lectures to T.Y.B.Com and S.Y.B.Com students. Evidence of success: This programme was successfully undertaken and the faculties received positive feedback from the students. The most valuable aspect of the exchange was the collaboration and networking that develops and extends the length of the association beyond the period of the exchange itself. The benefit was immediate, and students gained opportunity to learn concepts and ideas presented in an entirely new and different manner. Faculties of both the colleges i.e. Chandrabhan Sharma College of Arts, Science and Commerce, (Powai) and Shri Ram College of Science and Commerce, Bhandup (W) enthusiastically participated in the programme.

2. Title of the practice: Women Empowerment Objective of the Practice: The main objective of this practice was to identify and promote the strong leadership and growth of women as individuals in their own right. To develop the self-confidence of women in building their capacity. Training the women to impart knowledge of opportunities and resources available to get backing support. Organizing different activities to make women aware of their health, physical well-being, self-defence etc. The context: The main motto of this practice was "towards self-empowered mind". To empower girl students, to enhance their understanding of issues related to women, to address the practical issues related to the welfare and to provide equal opportunities for women. To train students to acquire wide range of skills and knowledge and to increase their social, economic and intellectual capacities for their safety and security. The Practice: 1. Self Defence Training for girls: Women's Development Cell of Chandrabhan Sharma College along with Akhil Bharatiya

Vishwa Parishad (ABVP) organized a 3 days Self Defence training workshop 'Mission Sahasi' for girls from 31st July to 2nd August, 2019. 2. Seminar on Sexual Harassment at Workplace: Women Development Cell Internal Complaints Cell of Chandrabhan Sharma College in collaboration with MAJLIS organized a one-day inter-collegiate seminar on Sexual Harassment at Workplace on 28th January, 2020. Evidence of success: 1. Self Defence Training: A trainer from Akhil Bharatiya Vishwa Parishad (ABVP) enthusiastically trained the girl students for all the 3 days. Around 65 girls participated in the 3 day training and were highly motivated by the training session, which helped in achieving the set goals. 2. Seminar on Sexual Harassment at Workplace: Ms. Ruchita, the speaker, successfully conducted the seminar and openly discussed about women related issues like ragging, teasing etc. The speaker guided the students on the subject 'prevention of sexual harassment' and helped develop in them competence for implementation of the statute.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<http://www.cscollege.co.in/images/Best-Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

Our students are encouraged to develop mobile applications, websites and software. The college encourages the talent of students and always guides and motivates them which help them to accomplish their desired goals. A student of B.Sc. IT department came up with a unique idea wherein he has designed a software for conducting quiz. This software helped integrating the teaching tool along with transfer of knowledge as well as gave an edge to the traditional learning aspects.

Provide the weblink of the institution

<http://www.cscollege.co.in/images/INSTITUTIONAL-DISTINCTIVENESS.pdf>

8.Future Plans of Actions for Next Academic Year

1. To conduct more Professional Development programmes and motivate faculties to participate: The college plans to arrange FDP which will make faculties more Academic and Industry oriented in teaching process towards students, which will help both faculties and students to enhance their overall development. The college also plans to encourage faculties to participate in various professional development programmes organized by other institutes by providing due support. 2. To plan seminars and workshops: The college plans to conduct and collaborate with other institutes to organize various seminars and workshops for faculties and students in different domains. 3. To continue with Faculty exchange programme: The college plans to continue with faculty exchange programme whereby inhouse faculties would go to other colleges and deliver lectures on certain modules and faculties from other college will deliver the lecture to inhouse students. This will enable both Institutions and students to get a different touch towards learning and also understanding towards adjustment in diverse functionality. 4. To encourage faculties for career enhancement: The college plans to encourage faculties to clear various entrance examination such as NET, SET, PET by providing e resources and necessary support. 5. To focus on Internships/Placements/Jobs: The college will lay more emphasis on organising or undertaking projects for Internships / Part- or Full-time jobs. This will give students the exposure of Outside college and books world, for practical Hand on knowledge and Industry oriented working nature and culture, which will give them an idea of actual Job Requirement in industry and how to be Career Ready during their course of Academic within college 6. To enhance Research ability: The

college will take initiative in organising International Conference by giving faculties, academicians, industry people a chance to explore towards research on various segments of society / industry to enhance their knowledge building research aptitude. The college also plans to motivate faculty members to publish and present research papers in the conference. 7. To arrange certificate programmes and value based programmes: The college plans to arrange certificate programmes in each department with an objective of enhancing the knowledge base of the students and add value to the curriculum.