



Yearly Status Report - 2018-2019

Part A

Data of the Institution

1. Name of the Institution	CHANDRABHAN SHARMA COLLEGE OF ARTS, SCIENCE AND COMMERCE
Name of the head of the Institution	Dr. Pratima Singh
Designation	Principal (in-charge)
Does the Institution function from own campus	Yes
Phone no/Alternate Phone no.	02225704526
Mobile no.	9920107030
Registered Email	cbscollege@gmail.com
Alternate Email	sandeepvcbs@gmail.com
Address	Adi Shankaracharya Marg, Powai Vihar, Powai.
City/Town	Mumbai
State/UT	Maharashtra
Pincode	400076

2. Institutional Status	
Affiliated / Constituent	Affiliated
Type of Institution	Co-education
Location	Urban
Financial Status	private
Name of the IQAC co-ordinator/Director	CA Neeta Vaidya
Phone no/Alternate Phone no.	02225704530
Mobile no.	9820254726
Registered Email	cbsiqac@gmail.com
Alternate Email	sandeepvcbs@gmail.com

3. Website Address	
Web-link of the AQAR: (Previous Academic Year)	https://www.cscollege.co.in/images/AQAR_2017-18.pdf
4. Whether Academic Calendar prepared during the year	Yes
if yes,whether it is uploaded in the institutional website: Weblink :	http://www.cscollege.co.in/images/ACADEMIC-CALENDAR-2018-19.pdf

5. Accrediation Details

Cycle	Grade	CGPA	Year of Accrediation	Validity	
				Period From	Period To
1	B+	2.52	2017	30-Oct-2017	29-Oct-2022

6. Date of Establishment of IQAC	17-Jan-2014
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7. Internal Quality Assurance System

Quality initiatives by IQAC during the year for promoting quality culture		
Item /Title of the quality initiative by IQAC	Date & Duration	Number of participants/ beneficiaries
One Day Workshop on GST	09-Feb-2019	35

Syllabus, Examination, Assessment, Evaluation and Re-evaluation with reference to B.Com, M.Com and Self financing courses	1	
Hosting of University of Mumbai festival - UDAAN by Department of Lifelong Learning and Extension	12-Feb-2019 2	353
FDP on New NAAC Guidelines	22-Feb-2019 1	24
FDP on Intellectual Property Rights	11-Mar-2019 1	51
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8. Provide the list of funds by Central/ State Government- UGC/CSIR/DST/DBT/ICMR/TEQIP/World Bank/CPE of UGC etc.

Institution/Department/Faculty	Scheme	Funding Agency	Year of award with duration	Amount
No Data Entered/Not Applicable!!!				
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9. Whether composition of IQAC as per latest NAAC guidelines:	Yes
Upload latest notification of formation of IQAC	View File
10. Number of IQAC meetings held during the year :	4
The minutes of IQAC meeting and compliances to the decisions have been uploaded on the institutional website	Yes
Upload the minutes of meeting and action taken report	View File
11. Whether IQAC received funding from any of the funding agency to support its activities during the year?	No
12. Significant contributions made by IQAC during the current year(maximum five bullets)	
Radio Frequency Identification for maintaining students attendance	
Faculty Development Programmes	

Hosting of University of Mumbai festival - UDAAN by Department of Lifelong Learning & Extension

Self-defence for girls

Workshops and Conferences

[View File](#)

13. Plan of action chalked out by the IQAC in the beginning of the academic year towards Quality Enhancement and outcome achieved by the end of the academic year

Plan of Action	Achivements/Outcomes
To automate the attendance system whereby the parents would be able to track their ward's attendance and improve the overall attendance	The college implemented Radio Frequency Identification (RFID)
To encourage faculties to undertake Minor Research Projects and pursue Ph.D	Principal Pratima Singh and Mr. Tushar Agarwal were awarded Doctorate Degree. Ms. Sharlet Bhaskar and Ms. Arpita Atibudhi qualified the Ph.D. panel interview and started the process of registration for Ph.D. The Minor Research Project of Principal Mrs. Pratima Singh was approved by the University of Mumbai and received a grant of Rs. 40,000
Workshop	A One Day Workshop on GST Syllabus, Examination, Assessment, Evaluation and Re-evaluation with reference to B.Com, M.Com and self-financing courses was conducted.
Faculty Development Programme	Two Faculty Development Programmes were organised during the year. Details here under: FDP on New NAAC Guidelines FDP on Intellectual Property Rights

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14. Whether AQAR was placed before statutory body ?

Yes

Name of Statutory Body	Meeting Date
College Development Committee	12-Apr-2019

15. Whether NAAC/or any other accredited body(s) visited IQAC or interacted with it to assess the functioning ?

Yes

Date of Visit	25-Sep-2017
16. Whether institutional data submitted to AISHE:	Yes
Year of Submission	2019
Date of Submission	21-Jan-2019
17. Does the Institution have Management Information System ?	No

Part B

CRITERION I – CURRICULAR ASPECTS

1.1 – Curriculum Planning and Implementation

1.1.1 – Institution has the mechanism for well planned curriculum delivery and documentation. Explain in 500 words

The institution is affiliated to University of Mumbai and hence, adheres to the curriculum prescribed by the University. However the college actively participates in various workshops conducted by the University and affiliated colleges in respect of syllabus revisions, conduct of examination, assessment and evaluation. In the course of these workshops the faculties give their suggestions to the members of Board of Studies and help in the betterment of the syllabus. The college prepares academic calendar before the commencement of the term scheduling various academic and extracurricular activities. This helps in ensuring proper planning of activities and distribution of these activities throughout the year. It is also ensured that the activities do not clash with the examination so that students can prepare for examination as well as participate in the activities. The syllabi are studied by the Coordinators and subjects are allotted to the faculties in the departmental meeting in consultation with the Principal, accordingly teaching plan and time table is prepared. The teaching plan is monitored at regular intervals by the Principal & Coordinators. Completion of syllabi is ensured through log books which are duly filled in by faculties on a daily basis. The Coordinators ensure the timely completion of syllabus along with revision with respect to all the subjects which helps the learner in preparing for the examination with ease. The college arranges guest and guidance lectures wherein various subject experts are invited to give their valued inputs for the benefit of students. The college conducts workshops in association with University of Mumbai wherein faculties from different institutions and renowned academicians are invited which facilitates in exchange of ideas and gives them a platform for academic deliberations. The college also organises seminars for students to guide them in selecting an appropriate area of specialization. The college initiates the effective delivery of the curriculum in the following ways:

- Continuous evaluation of teachers to ensure quality of teaching. Knowledge enrichment of faculty by providing them with reference books, journals, internet facility, access to e - resources such as Inflibnet etc.
- Encouraging participation of the faculty in seminars, conferences and workshops. The college also hosted workshop on GST Syllabus, Examination, Assessment, Evaluation and Re-evaluation with reference to B.Com, M.Com and self-financing courses in association with Board of Studies in Accountancy, University of Mumbai.
- Preparation of teaching plan and log books every semester ensures timely completion of the

syllabi and review of academic work. • As the college caters to the students of vernacular medium, special efforts are taken by the faculties to explain the concepts in simple language. The faculties also guide the students who wish to pursue professional studies and help them in choosing the right career path. • The effectiveness of the lecture is enhanced by adopting various Information & Communication Technologies (ICT). • To make the teaching interactive the college arranges several industrial visits, projects, case studies, group discussions, presentations and research surveys to give practical exposure to students. Guidance and guest lectures are organized by the college.

1.1.2 – Certificate/ Diploma Courses introduced during the academic year

Certificate	Diploma Courses	Dates of Introduction	Duration	Focus on employ ability/entrepreneurship	Skill Development
Personality Development and Skill Enhancement	Nil	09/10/2018	120	Employers today are looking for graduates who are enterprising, resourceful and adaptable and as well as their degree, possess a range of skills and which can be used in a number of different work contexts.	Communication skills Presentation skills Managerial Skills

1.2 – Academic Flexibility

1.2.1 – New programmes/courses introduced during the academic year

Programme/Course	Programme Specialization	Dates of Introduction
No Data Entered/Not Applicable !!!		
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1.2.2 – Programmes in which Choice Based Credit System (CBCS)/Elective course system implemented at the affiliated Colleges (if applicable) during the academic year.

Name of programmes adopting CBCS	Programme Specialization	Date of implementation of CBCS/Elective Course System
No Data Entered/Not Applicable !!!		

1.2.3 – Students enrolled in Certificate/ Diploma Courses introduced during the year

	Certificate	Diploma Course
Number of Students	310	Nil

1.3 – Curriculum Enrichment

1.3.1 – Value-added courses imparting transferable and life skills offered during the year

Value Added Courses	Date of Introduction	Number of Students Enrolled
Personality Development and Skill Enhancement	09/10/2018	310
Android Application Development	10/12/2018	27
English Speaking	04/07/2018	25
Indian Institute of Banking and Finance	12/07/2018	29
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1.3.2 – Field Projects / Internships under taken during the year

Project/Programme Title	Programme Specialization	No. of students enrolled for Field Projects / Internships
BMS	Management	9
BMS	Management	11
BCom	Banking and Insurance	24
BA	Mass Media	9
BCom	Accounting and Finance	6
BCom	Financial Markets	32
BCom	Commerce	28
BA	Mass Media	5
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1.4 – Feedback System

1.4.1 – Whether structured feedback received from all the stakeholders.

Students	Yes
Teachers	Yes
Employers	Yes
Alumni	Yes
Parents	Yes

1.4.2 – How the feedback obtained is being analyzed and utilized for overall development of the institution? (maximum 500 words)

Feedback Obtained
<p>Students The college has a comprehensive system for obtaining feedback on institutional performance from learners. The college has constituted a committee to look into the feedback by students. Feedback from the students are collected in a prescribed format and analyzed by this committee. The report of this analysis is submitted to the Principal. Based on the recommendations of the committee corrective measures are taken. The college follows an open door policy for the students and their suggestions are always welcomed. Teachers Feedback is taken from teachers regarding their opinion about the college and the facilities available to them. Suggestions of the teachers are forwarded to the Principal during staff meeting, which is further discussed for decision making. These suggestions are also communicated to the Management which are well noted by them Employers with whom the college has established linkage for placements and conducting various career guidance programmes, are asked to share their views about the college. Over the years the college has received a</p>

very positive feedback for the quality of students and the overall functioning of the Placements career guidance cell. The Placements and career guidance cell of the college analyzes the feedback received from the employers and discusses it with the Principal. Alumni The college has an active Alumni association which is formal structured. It has got various designations like President, Secretary, Treasurer and members. During the various events organized by Alumni association, the college gets to know the views of the alumni about their Alma matter. The alumni have always appreciated the college and faculties in developing their personality. Many of the alumni are well placed in reputed industries that are of the opinion that the college has played a major role in shaping their future. Parents Parents are an important stakeholders and feedback is obtained from them during Parent Teacher meeting. The parents were of the opinion that the faculties give personal attention to their wards, which improves their overall performance. Some parents were also happy about the counselling given by the faculties to help their wards to cope with any kind of issues. Suggestions given by parents are discussed amongst the Departmental faculties and the Coordinator.

CRITERION II – TEACHING- LEARNING AND EVALUATION

2.1 – Student Enrolment and Profile

2.1.1 – Demand Ratio during the year

Name of the Programme	Programme Specialization	Number of seats available	Number of Application received	Students Enrolled
BCom	COMMERCE	240	298	147
BMS	MANAGEMENT	120	184	111
BCom	ACCOUNTING AND FINANCE	60	98	60
BSc	INFORMATION TECHNOLOGY	60	144	60
BCom	BANKING AND INSURANCE	60	66	31
BCom	FINANCIAL MARKETS	60	30	25
BA	MASS MEDIA	60	92	60
BCA	COMPUTER SCIENCE	60	125	63

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2.2 – Catering to Student Diversity

2.2.1 – Student - Full time teacher ratio (current year data)

Year	Number of students enrolled in the institution (UG)	Number of students enrolled in the institution (PG)	Number of fulltime teachers available in the institution teaching only UG courses	Number of fulltime teachers available in the institution teaching only PG courses	Number of teachers teaching both UG and PG courses
2018	557	Nil	24	Nil	Nil

2.3 – Teaching - Learning Process

2.3.1 – Percentage of teachers using ICT for effective teaching with Learning Management Systems (LMS), E-learning resources etc. (current year data)

Number of Teachers on Roll	Number of teachers using ICT (LMS, e-Resources)	ICT Tools and resources available	Number of ICT enabled Classrooms	Number of smart classrooms	E-resources and techniques used
25	25	6	12	Nil	7
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2.3.2 – Students mentoring system available in the institution? Give details. (maximum 500 words)

1. Payal Gupta (S.Y.B.COM) Her parents were not allowing her to continue further studies because of financial conditions. We spoke to her and her parents and showed her various part time job opportunities. She successfully got a job as we prepared her for the same by which she could pay her entire fees. 2. Shraddha Srivdasan (TYBMS) Her family was financially weak hence she worked 2 shifts to support her family. Thus, she was unable to attend lectures regularly and her academics suffered. Guided her to manage studies and her job. Provided extra lectures and helped her to cope up with her studies 3. Simran Randhawa (SYBFM) She was interested in sports activities. We conducted extra lectures for her and let her concentrate on boxing. As a result she won university boxing championship 4. Dubey Pradeep (SYBAF) He was suffering from brain tumor and missed his examination and got depressed. Mentor Vishwanath Acharya counselled him and told him that his health was priority and to appear for additional examination. He also took extra lectures on the topics which he had missed due to his illness and also boosted his confidence to appear for additional examination. 5. Shubham Agarwal (FYBMM) Learning Disability. He was given special attention and topics were repeated as and when needed. He was asked to sit on the first bench for better understanding 6. PALEKAR ATHARVA HEMANT MADHURA (SYBBI) Very weak in studies. Helped him to improve his studies by motivating him to study in the library and gave him extra time for studies after lectures. 7. Ramesh Yadav (SYBsc IT) had very poor communication skills. Special Attention was given to improve the communication skills. Was asked to give PPT presentation. 8. ANSARI ANAS (TYBsc IT) poor attendance. The mentor interacted with him and came to know that his financial condition was not good. He had to work parttime. The mentor counseled him, give him some textbooks and also cleared his doubts as he missed some lectures.

Number of students enrolled in the institution	Number of fulltime teachers	Mentor : Mentee Ratio
557	24	23:1

2.4 – Teacher Profile and Quality

2.4.1 – Number of full time teachers appointed during the year

No. of sanctioned positions	No. of filled positions	Vacant positions	Positions filled during the current year	No. of faculty with Ph.D
25	25	Nil	4	2

2.4.2 – Honours and recognition received by teachers (received awards, recognition, fellowships at State, National, International level from Government, recognised bodies during the year)

Year of Award	Name of full time teachers receiving awards from state level, national level, international level	Designation	Name of the award, fellowship, received from Government or recognized bodies
No Data Entered/Not Applicable !!!			
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2.5 – Evaluation Process and Reforms

2.5.1 – Number of days from the date of semester-end/ year- end examination till the declaration of results during the year

Programme Name	Programme Code	Semester/ year	Last date of the last semester-end/ year-end examination	Date of declaration of results of semester-end/ year- end
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				examination
BCom	2C00146	6	11/04/2019	24/05/2019
BCom	2C00456	6	08/05/2019	27/06/2019
BCom	2C00346	6	07/05/2019	26/06/2019
BCom	2C00256	6	09/05/2019	16/06/2019
BMS	2M00156	6	09/05/2019	19/06/2019
BSc	1S00256	6	11/05/2019	26/06/2019
BA	4O00146	6	03/05/2019	03/08/2019
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2.5.2 – Reforms initiated on Continuous Internal Evaluation(CIE) system at the institutional level (250 words)

1. Academic calendar 2. Students are made aware about evaluation process in Orientation 3. Teaching Plan contains evaluation procedure 4. Open House where parents are called for collecting results of their wards 5. RFID system of attendance is adopted whereby the parents can monitor their ward's attendance through an Application named CSC College. 6. Student excellence, bridging the gap and remedial lectures for slow and advanced learners 7. The students are informed of the Revaluation scheme available to them. The U. G. students who wish to apply for revaluation can, apply within the stipulated time on payment of prescribed fee.

2.5.3 – Academic calendar prepared and adhered for conduct of Examination and other related matters (250 words)

The academic calendar is prepared before the commencement of the academic year. It gives guideline about the schedule for examination, as well as various activities of the college. The schedule for internal examination is prepared by the Examination committee taking into consideration the commencement of the course and the duration of the semester. The University of Mumbai, schedules the semester end examination, which is communicated to the students and necessary arrangements are made for the smooth conduct of examination. The college gives a detailed schedule for the following for the smooth conduct: • University Examination form filling and submission • Collection of hall tickets • Photocopy and revaluation The academic calendar also specifies the stipulated date for the completion of assessment and moderation by external moderators. The results are processed inhouse within 45 days of the conclusion of the examination.

2.6 – Student Performance and Learning Outcomes

2.6.1 – Program outcomes, program specific outcomes and course outcomes for all programs offered by the institution are stated and displayed in website of the institution (to provide the weblink)

<https://www.cscollege.co.in/2018-12-24-05-39-10/outcome>

2.6.2 – Pass percentage of students

Programme Code	Programme Name	Programme Specialization	Number of students appeared in the final year examination	Number of students passed in final year examination	Pass Percentage
2C00146	BCom	COMMERCE	107	69	64.49
2C00456	BCom	ACCOUNTING AND FINANCE	62	57	91.94
2C00346	BCom	BANKING	54	41	75.93

		AND INSURANCE			
2C00256	BCom	FINANCIAL MARKET	47	36	76.60
2M00156	BMS	MANAGEMENT	74	58	78.38
1S00256	BSc	INFROMATION TECHNOLOGY	58	39	67.24
4O00146	BA	MASS MEDIA	54	33	61.11
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2.7 – Student Satisfaction Survey

2.7.1 – Student Satisfaction Survey (SSS) on overall institutional performance (Institution may design the questionnaire) (results and details be provided as weblink)

<https://www.cscollege.co.in/images/STUDENT%20SATISFACTION%20SURVEY%202018-19.pdf>

CRITERION III – RESEARCH, INNOVATIONS AND EXTENSION

3.1 – Resource Mobilization for Research

3.1.1 – Research funds sanctioned and received from various agencies, industry and other organisations

Nature of the Project	Duration	Name of the funding agency	Total grant sanctioned	Amount received during the year
No Data Entered/Not Applicable !!!				
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3.2 – Innovation Ecosystem

3.2.1 – Workshops/Seminars Conducted on Intellectual Property Rights (IPR) and Industry-Academia Innovative practices during the year

Title of workshop/seminar	Name of the Dept.	Date
Faculty Development Programme on Intellectual Property Rights	IQAC	11/03/2019

3.2.2 – Awards for Innovation won by Institution/Teachers/Research scholars/Students during the year

Title of the innovation	Name of Awardee	Awarding Agency	Date of award	Category
No Data Entered/Not Applicable !!!				
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3.2.3 – No. of Incubation centre created, start-ups incubated on campus during the year

Incubation Center	Name	Sponsored By	Name of the Start-up	Nature of Start-up	Date of Commencement
No Data Entered/Not Applicable !!!					
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3.3 – Research Publications and Awards

3.3.1 – Incentive to the teachers who receive recognition/awards

State	National	International
0	0	0

3.3.2 – Ph. Ds awarded during the year (applicable for PG College, Research Center)

Name of the Department	Number of PhD's Awarded
No Data Entered/Not Applicable !!!	

3.3.3 – Research Publications in the Journals notified on UGC website during the year

Type	Department	Number of Publication	Average Impact Factor (if any)
No Data Entered/Not Applicable !!!			
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3.3.4 – Books and Chapters in edited Volumes / Books published, and papers in National/International Conference Proceedings per Teacher during the year

Department	Number of Publication
No Data Entered/Not Applicable !!!	
No file uploaded.	

3.3.5 – Bibliometrics of the publications during the last Academic year based on average citation index in Scopus/ Web of Science or PubMed/ Indian Citation Index

Title of the Paper	Name of Author	Title of journal	Year of publication	Citation Index	Institutional affiliation as mentioned in the publication	Number of citations excluding self citation
No Data Entered/Not Applicable !!!						
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3.3.6 – h-Index of the Institutional Publications during the year. (based on Scopus/ Web of science)

Title of the Paper	Name of Author	Title of journal	Year of publication	h-index	Number of citations excluding self citation	Institutional affiliation as mentioned in the publication
No Data Entered/Not Applicable !!!						
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3.3.7 – Faculty participation in Seminars/Conferences and Symposia during the year :

Number of Faculty	International	National	State	Local
Attended/Seminars/Workshops	Nil	5	Nil	6
Presented papers	16	Nil	Nil	Nil
Resource persons	Nil	Nil	Nil	Nil
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3.4 – Extension Activities

3.4.1 – Number of extension and outreach programmes conducted in collaboration with industry, community and Non- Government Organisations through NSS/NCC/Red cross/Youth Red Cross (YRC) etc., during the year

Title of the activities	Organising unit/agency/ collaborating agency	Number of teachers participated in such activities	Number of students participated in such activities
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International yoga day	Chandrabhan Sharma NSS Unit	3	100
Blood donation camp {college}	Chandrabhan Sharma NSS Unit Jaslok Hospital Blood bank	3	100
Swami Vivekanand Run	Chandrabhan Sharma NSS Unit Bharat Vikas Parishad	3	100
Anti-plastic campaign	Chandrabhan Sharma NSS Unit	3	45
Crowd management {Ganpati immersion}	Chandrabhan Sharma NSS Unit Powai Police	3	92
Kanjurmarg cleanliness drive	Chandrabhan Sharma NSS Unit	3	15
Bhajan Sandhya	Chandrabhan Sharma NSS Unit	3	10
Human Trafficking Lecture	Chandrabhan Sharma NSS Unit The Movment NGO	3	100
Silent walk for freedom	Chandrabhan Sharma NSS Unit A21Campaign	3	100
Rally for cancer patients	Chandrabhan Sharma NSS Unit Tata Hospital	3	100
Powai cleanliness	Chandrabhan Sharma NSS Unit BMC	3	50
Lecture on stress management depression	Chandrabhan Sharma NSS Unit The Movment NGO	3	100
Seminar conducted on Antidrug and rash driving	Chandrabhan Sharma: DLLE Unit	2	70
Walk towards Healthy organic future	Organising Unit: Hosh in association with Ambagopal Foundation, Tata Memorial Centre and VMF	1	30
Visit to an NGO Cheshire Homes India	Joy of Giving	1	35
Street play competition and poster making competition	University of Mumbai:DLLE Unit	4	100
Change the World	Organizing unit - Rotaract club	2	15

	Collaborating club - Mumbai Lakers Rotary Club		
Powai Run	Organizing unit - Rotaract club Collaborating club - Mumbai Lakers Rotary Club	2	10
Joy of Giving	Organizing unit - Rotaract club Collaborating club - Mumbai Lakers Rotary Club	2	12
No to Drugs	Organizing unit - Rotaract club Collaborating club - Mumbai Lakers Rotary Club	2	15
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3.4.2 – Awards and recognition received for extension activities from Government and other recognized bodies during the year

Name of the activity	Award/Recognition	Awarding Bodies	Number of students Benefited
No Data Entered/Not Applicable !!!			
No file uploaded.			

3.4.3 – Students participating in extension activities with Government Organisations, Non-Government Organisations and programmes such as Swachh Bharat, Aids Awareness, Gender Issue, etc. during the year

Name of the scheme	Organising unit/Agency/collaborating agency	Name of the activity	Number of teachers participated in such activities	Number of students participated in such activities
Awareness on Antidrug and rash driving	Chandrabhan Sharma: DLLE Unit	Seminar conducted	2	70
Awareness on Healthy organic future	Organising Unit: Hosh in association with Ambagopal Foundation, Tata Memorial Centre and VMF	Walk towards Healthy organic future	1	30
Poster making competition	Chandrabhan Sharma: DLLE Unit	Poster making competition was held at the college based on various themes such as child labour, global warming, ewaste management, status of senior citizen	2	30

		and old age homes		
UDAAN Intercollegiate Festival	University of Mumbai:DLLE Unit	Street play competition and poster making competition	4	100
Joy of Giving	Chandrabhan Sharma: DLLE Unit	Visit to an NGO Cheshire Homes India, Mumbai	1	35
Kanjurmarg cleanliness drive	Chandrabhan Sharma NSS Unit	Swacch Kanjurmarg Railway station Abhiyan	3	15
Change the World	Organizing unit - Rotaract club Collaborating club - Mumbai Lakers Rotary Club	Change the world (best out of waste)	2	15
Powai Run	Organizing unit - Rotaract club Collaborating club - Mumbai Lakers Rotary Club	Powai Run 201819	2	10
Joy of Giving	Organizing unit - Rotaract club Collaborating club - Mumbai Lakers Rotary Club	Joy of giving 201819	2	12
No to Drugs	Organizing unit - Rotaract club Collaborating club - Mumbai Lakers Rotary Club	no to Drugs awareness camp	2	15
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3.5 – Collaborations

3.5.1 – Number of Collaborative activities for research, faculty exchange, student exchange during the year

Nature of activity	Participant	Source of financial support	Duration
Nil	Nil	Nil	0
No file uploaded.			

3.5.2 – Linkages with institutions/industries for internship, on-the- job training, project work, sharing of research facilities etc. during the year

Nature of linkage	Title of the	Name of the	Duration From	Duration To	Participant
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	linkage	partnering institution/ industry /research lab with contact details			
Training	Internship	IGP	31/07/2018	03/09/2018	07
Training	Internship	Acquist Marketing Solutions	15/07/2018	18/09/2018	04
Training	Internship	IFITech Solutions	17/07/2018	20/08/2018	05
Training	Internship	Zomato	06/07/2018	08/08/2018	06
Training	Internship	TOI	04/03/2018	06/05/2018	07
Training	Internship	IIFL Securities	15/03/2019	16/05/2019	13
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3.5.3 – MoUs signed with institutions of national, international importance, other universities, industries, corporate houses etc. during the year

Organisation	Date of MoU signed	Purpose/Activities	Number of students/teachers participated under MoUs
Open Minds Productions (BMM)	30/04/2019	The purpose of the session was to give industry knowledge to the students about "Digital Media" through an eminent professional. The sessions included various activities and interactive sessions such as narration, writing blogs, story writing, brains.	100
Bennett, Coleman and Company Ltd. - Times of India Group	04/07/2018	English Speaking	25
Educate India	05/12/2018	Android Application	27
View File			

CRITERION IV – INFRASTRUCTURE AND LEARNING RESOURCES

4.1 – Physical Facilities

4.1.1 – Budget allocation, excluding salary for infrastructure augmentation during the year

Budget allocated for infrastructure augmentation	Budget utilized for infrastructure development
1750000	1813264

4.1.2 – Details of augmentation in infrastructure facilities during the year

Facilities	Existing or Newly Added
Campus Area	Existing
Class rooms	Existing
Laboratories	Existing
Seminar Halls	Existing
Classrooms with LCD facilities	Newly Added
Seminar halls with ICT facilities	Existing
Value of the equipment purchased during the year (rs. in lakhs)	Newly Added
Number of important equipments purchased (Greater than 1-0 lakh) during the current year	Newly Added
No file uploaded.	

4.2 – Library as a Learning Resource

4.2.1 – Library is automated {Integrated Library Management System (ILMS)}

Name of the ILMS software	Nature of automation (fully or patially)	Version	Year of automation
eGranthalaya	Fully	3.0	2017

4.2.2 – Library Services

Library Service Type	Existing		Newly Added		Total	
Text Books	5375	523752	868	139575	6243	663327
Reference Books	2296	735623	235	90096	2531	825719
Journals	21	131015	21	60539	42	191554
Digital Database	1	68850	1	34500	2	103350
CD & Video	103	Nill	6	Nill	109	Nill
Library Automation	Nill	5000	Nill	Nill	Nill	5000
Weeding (hard & soft)	496	47271	21	1984	517	49255
View File						

4.2.3 – E-content developed by teachers such as: e-PG- Pathshala, CEC (under e-PG- Pathshala CEC (Under Graduate) SWAYAM other MOOCs platform NPTEL/NMEICT/any other Government initiatives & institutional (Learning Management System (LMS) etc

Name of the Teacher	Name of the Module	Platform on which module is developed	Date of launching e-content
No Data Entered/Not Applicable !!!			

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4.3 – IT Infrastructure

4.3.1 – Technology Upgradation (overall)

Type	Total Computers	Computer Lab	Internet	Browsing centers	Computer Centers	Office	Departments	Available Bandwidth (MBPS/GBPS)	Others
Existing	128	3	25	100	3	6	8	100	25
Added	20	0	100	0	0	1	0	0	0
Total	148	3	125	100	3	7	8	100	25

4.3.2 – Bandwidth available of internet connection in the Institution (Leased line)

100 MBPS/ GBPS

4.3.3 – Facility for e-content

Name of the e-content development facility	Provide the link of the videos and media centre and recording facility
No Data Entered/Not Applicable !!!	

4.4 – Maintenance of Campus Infrastructure

4.4.1 – Expenditure incurred on maintenance of physical facilities and academic support facilities, excluding salary component, during the year

Assigned Budget on academic facilities	Expenditure incurred on maintenance of academic facilities	Assigned budget on physical facilities	Expenditure incurred on maintenance of physical facilities
35	3539826	23	2360929

4.4.2 – Procedures and policies for maintaining and utilizing physical, academic and support facilities - laboratory, library, sports complex, computers, classrooms etc. (maximum 500 words) (information to be available in institutional Website, provide link)

• The college has Annual Maintenance Contract (AMC) wherein all mechanical, electrical and civil works are covered. • The college has well lit classrooms having natural light and ventilation. The classrooms are coloured periodically and the benches are spacious which provides ease to the learner in learning. • Each department is provided with a projector to facilitate ICT requirements of that department thereby making the teaching effective. • The college has two IT labs which help the learner in getting practical knowledge in IT related subject. The laboratory is maintained by IT technician who ensures that the equipment are maintained properly and aids in troubleshooting. • The college has dedicated support staff which ensures that the classrooms and the college in general are clean. The college has sufficient number of washrooms which are cleaned at regular intervals during a day to ensure hygiene. • The college provides portable water which is purified using effective purifiers, which are maintained and their upkeep is done on a regular basis. The water storage tank is also cleaned at frequent intervals. • The college has an air conditioned library which helps the learner in enriching their knowledge. The library has a good collection of books, magazines, periodicals and journal. • The Library staffs ensures proper handling of books, newspapers, periodicals and journal and also assist the students in accessing to online resources. • The gymkhana is managed by Full time sports trainers. They maintain register for utilisation of sports equipment by students. The gymkhana keeps proper track of the equipment issued to the students and return of the same. • Round the clock

security services for safety and security available on campus • The diagnostic equipment are calibrated once in a year for precise measurement. • Calibration faults detected in between are repaired immediately. • Voltage stabilizers and UPS.

<https://www.ccollege.co.in/images/Maintenance-of-Physical-Facilities.pdf>

CRITERION V – STUDENT SUPPORT AND PROGRESSION

5.1 – Student Support

5.1.1 – Scholarships and Financial Support

	Name/Title of the scheme	Number of students	Amount in Rupees
Financial Support from institution	Fee Waiver	27	280152
Financial Support from Other Sources			
a) National	NIL	Nil	0
b) International	NIL	Nil	0
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5.1.2 – Number of capability enhancement and development schemes such as Soft skill development, Remedial coaching, Language lab, Bridge courses, Yoga, Meditation, Personal Counselling and Mentoring etc.,

Name of the capability enhancement scheme	Date of implemetation	Number of students enrolled	Agencies involved
Remedial Coaching BFM	07/07/2018	14	College
Remedial Coaching BFM	11/03/2019	30	College
Remedial Coaching BMM	09/07/2018	45	College
Remedial Coaching BMM	05/03/2019	20	College
Remedial Coaching BMS	09/07/2018	60	College
Remedial Coaching BMS	02/03/2019	80	College
Remedial Coaching BAF	04/07/2018	11	College
Remedial Coaching BAF	06/03/2019	29	College
Remedial Coaching BBI	05/07/2018	14	College
Remedial Coaching BBI	11/03/2019	30	College
Personality Enhancement and Skill Development	09/10/2018	317	College
English Speaking	04/07/2018	25	TIMES OF INDIA
Android Application	10/12/2018	27	EDUCATE INDIA

Development			
Bridging the Gap	27/08/2018	10	College
Remedial Coaching BCom	05/07/2018	43	College
Remedial Coaching BCom	11/03/2019	63	College
Remedial Coaching Bsc.IT	09/07/2018	54	College
Remedial Coaching Bsc.IT	05/03/2019	88	College
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5.1.3 – Students benefited by guidance for competitive examinations and career counselling offered by the institution during the year

Year	Name of the scheme	Number of benefited students for competitive examination	Number of benefited students by career counseling activities	Number of students who have passed in the comp. exam	Number of students placed
2018	Catking	Nil	52	Nil	Nil
2018	Shiv Vidya Probodhini	120	Nil	Nil	Nil
2018	Capital Awareness Programme	Nil	50	Nil	15
2018	Guidance Session Job	Nil	114	Nil	Nil
2018	Fly High Aviation	Nil	85	Nil	23
2018	Brightwayz management session	Nil	177	Nil	52
2018	IBS	Nil	121	Nil	34
2018	Fabs institute	Nil	369	Nil	112
2018	Skillous Educare Pvt ltd	Nil	59	Nil	18
2018	Oriental bank of commerce	Nil	115	Nil	30
2018	Technoserve	Nil	54	Nil	28
2018	MAAC institute	Nil	158	Nil	44
2019	Pearl academy	Nil	58	Nil	19
2019	IGNOU	Nil	126	Nil	36

2019	Consumer Guidance society	Nil	111	Nil	Nil
2019	E-learn	Nil	32	Nil	Nil
2018	Annual Job Fair	Nil	90	Nil	22
2018	Gillette media	Nil	232	Nil	Nil
2018	P&G	Nil	337	Nil	Nil
View File					

5.1.4 – Institutional mechanism for transparency, timely redressal of student grievances, Prevention of sexual harassment and ragging cases during the year

Total grievances received	Number of grievances redressed	Avg. number of days for grievance redressal
Nil	Nil	Nil

5.2 – Student Progression

5.2.1 – Details of campus placement during the year

On campus			Off campus		
Name of organizations visited	Number of students participated	Number of students placed	Name of organizations visited	Number of students participated	Number of students placed
Connecting Dots Firm, Acquist Marketing and Information Solution Pvt. Ltd., IGP.Com, Tech Mahindra, ICI CI prudential insurance Ltd., Reliance JIO, Acuite Rating Research Ltd., Motilal Finance Pvt. Ltd.	260	61	Zomato, IFITech solutions, HDFC Bank, Frooters Innovations Pvt. Ltd., Times of India Group, IIFL securities Ltd., TechnoServe	434	94
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5.2.2 – Student progression to higher education in percentage during the year

Year	Number of students enrolling into higher education	Programme graduated from	Department graduated from	Name of institution joined	Name of programme admitted to
2018	24	BMS	MANAGEMENT STUDIES	Deval Sevra, IBS	MBA, MA, CET,

				Mumbai, Eduprestine, Garware institute, T.I.M.E, Lalit Sanodiya, Sasmiras institute of management studies and research, Sir M. Visvesvaraya Institute of Mgmt Studies, Vidyalankar, Svims, Auckland university, N.G. Joshi Bedekar Coll.	Digital Marketing, Master in tourism management, PGDM, MCOM, MBA in Finance.
2018	12	BCOM	COMMERCE	Mumbai university, ICAI, Ganesh Madankar, Sm. Shetty, S.k somaiya college, Manay singh, S. M Shetty college, New Law College.	MCOM, MBA, LLB, CA
2018	12	BScIT	INFORMATION TECHNOLOGY	Mumbai University, Sm Shetty, Late Bhausaheb Hiray College, KJ Somaiya Institute of Management and Research.	MCA, M.Sc.I.T.
2018	10	BBI	COMMERCE	Mumbai University	MBA.MCOM, M.Sc.I.T.
2018	5	BFM	COMMERCE	Vijay commercial institute, Jankidevi Bajaj institute of Management.	LLB, MCOM, M.Sc.I.T, MBA

2018	5	BMM	ARTS	Humber College Canada, Mumbai Educational Trust, Welingkar, UPG college, Mumbai University.	Masters in Media and Communication, PGDM, MA, MACJ .
2018	11	BAF	COMMERCE	T.I.M.E institute, Nmims university, Wellington institute, Tolani College, ICAI, Miles.	MBA.PGDM, M COM, MCA, CMA, Masters in professional accounting
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5.2.3 – Students qualifying in state/ national/ international level examinations during the year (eg:NET/SET/SLET/GATE/GMAT/CAT/GRE/TOFEL/Civil Services/State Government Services)

Items	Number of students selected/ qualifying
NET	2
SET	Nil
SLET	Nil
GATE	1
GMAT	Nil
CAT	4
GRE	Nil
TOFEL	Nil
Civil Services	1
Any Other	12
View File	

5.2.4 – Sports and cultural activities / competitions organised at the institution level during the year

Activity	Level	Number of Participants
100mt Running	Annual Sports Day 2018	30
200mt Running	Annual Sports Day 2018	25
Long Jump	Annual Sports Day 2018	38
Shot Put	Annual Sports Day 2018	33
4x100mt Relay	Annual Sports Day 2018	28
Rink Football	Intercollegiate Rink Football Tournament 2018	92
BoxCricket	IntraMural Box cricket Tournament 2018	162
Cricket	Staff Cricket	21

	Tournament 2018	
Chess	IntraMural Chess Tournament 2018	20
Cultural	Intercollegiate Cultural Festival Khwaish	158
View File		

5.3 – Student Participation and Activities

5.3.1 – Number of awards/medals for outstanding performance in sports/cultural activities at national/international level (award for a team event should be counted as one)

Year	Name of the award/medal	National/ Internaional	Number of awards for Sports	Number of awards for Cultural	Student ID number	Name of the student
No Data Entered/Not Applicable !!!						
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5.3.2 – Activity of Student Council & representation of students on academic & administrative bodies/committees of the institution (maximum 500 words)

IQAC and CDC: a. The IQAC and CDC has students' representation and their suggestions are taken into consideration. WDC: a. The students of WDC organized a three day workshop on SelfDefence techniques for the girls. b. The students of WDC organised workshop on selfdefence technique Akhil Bharatiya Vishwa Parishad (ABVP) (Mission Sahasi) Rotaract Club: The student representatives of Rotaract Club initiated the following notable activities: a. Joy of giving week stationery items collected from students were donated to under privileged kids at Cheshire - NGO b. Organ Donation Awareness Campaign - Volunteers created awareness about organ donation on Kanjurmarg station whereby forms were filled by the local commuters c. Tree Plantation - an initiative by students wherein 52 saplings were planted at Aarey colony, Goregaon, Mumbai. NSS: a. The NSS volunteers organized blood donation camp in association with Jaslok Hospital Blood Bank in college premises and actively participated in the donation camp. They also assisted the medical team donors with the necessary support. b. Every Saturday the NSS volunteers undertake cleanliness drive at Kanjurmarg Railway Station. c. The NSS students helped in spreading awareness to not use Plastic bags. Instead of using plastic bag use cloth bag. We also informed to the shopkeepers that using plastic bags are very harmful for the environment. We distributed 100 cloth bag to the different shopkeepers to promote Anti Plastic Campaign. Student Council: The student's council plays an active role in organizing almost all the events in the college which includes celebration of teacher's day, Gurupornima, Independence day, freshers party, farewell party, annual day, etc. The support of the student council always helps in smooth conduct of every event in the college.

5.4 – Alumni Engagement

5.4.1 – Whether the institution has registered Alumni Association?

No

5.4.2 – No. of enrolled Alumni:

164

5.4.3 – Alumni contribution during the year (in Rupees) :

16400

5.4.4 – Meetings/activities organized by Alumni Association :

- Alumni meet
- Guest guidance lectures
- Judging various activities of college
- Extending support for college festival

CRITERION VI – GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 – Institutional Vision and Leadership

6.1.1 – Mention two practices of decentralization and participative management during the last year (maximum 500 words)

1. Coordinators for all streams: The college has seven streams, the administration of which is taken care by the coordinators, which are enumerated as follows:

- Active participation in admission process alongwith the college administrative staff
- Short listing faculties for appointment
- Organising various events at the departmental level and college level
- Organise remedial sessions for academically weak student to help them score better grades
- Organise industrial and field visits to give students practical orientation of the functioning of industries.
- The coordinators monitor the syllabus completion of faculties in their department and visiting faculties to ensure timely completion of the syllabus.
- The coordinators arrange guest and guidance lectures whereby eminent academicians and industry experts are invited to guide and motivate the students.
- The coordinators conduct departmental meetings wherein they discuss the attendance and progress of students.

2. Students participation in various clubs and associations and events held in college: The college encourages students to participate in various events and take complete responsibility for managing the same. Various departments of the college have a formal association of students wherein academic as well as extracurricular activities are planned and executed by students. The students are given formal designations such as President, Vice president, Treasurer and Secretary wherein they are given the due authority and they shoulder the responsibility attached with their respective designation. The student representative of the college also have active participation in various decision making such as IQAC, their suggestions are taken into consideration. The college has an active placement cell which arranges career guidance sessions. It invites various reputed companies for recruitment drives and has successfully placed several students. The placements and career guidance cell has active participation of students in coordinating the sessions and making overall arrangements for the same.

6.1.2 – Does the institution have a Management Information System (MIS)?

No

6.2 – Strategy Development and Deployment

6.2.1 – Quality improvement strategies adopted by the institution for each of the following (with in 100 words each):

Strategy Type	Details
Curriculum Development	The curriculum design and development process takes place at the University level and the same is effectively implemented by the institute. Faculties attend syllabus revision workshops conducted by other colleges as well as our college wherein they give their suggestions for curriculum development. Coordinators obtain feedback from faculties and students and communicate through the Principal to the respective BOS at the university level. The

	<p>college has wide range of Programmes and electives. All programmes have inbuilt provision of academic flexibility, lateral and vertical mobility.</p>
<p>Teaching and Learning</p>	<p>In order to facilitate the environment for effective teaching and learning the college focuses on innovative teaching learning techniques. The college provides ICT infrastructure which has helped in practicing innovation. Each department conducts meetings to plan, review monitor teaching and learning process for which teaching plan and daily log book is maintained. Remedial lectures are conducted for the students who are academically weak. Guest and Guidance sessions are conducted by subject experts from academics and industry which gives the students an insight of the practical aspects. Revision lectures are conducted to solve the queries of the students prior to the examinations. Faculty Development Programs are organized within and outside college campus to upgrade faculties with the ongoing development in the industry.</p>
<p>Examination and Evaluation</p>	<p>The college has Examination committee, with the Principal as the chief conductor who takes active part in planning and implementation of the examination. The schedule for internal examination is prepared by the college and duly intimated to the students whereas the schedule for semester end examination is prepared by the University and the college takes all the necessary measures to ensure smooth conduct of the examination. The college follows the rules for revaluation and photocopy as prescribed by the University of Mumbai. To ensure that evaluation is completed by the faculties within the stipulated time deadlines are set for the same. External Moderators are appointed to ensure consistency and accuracy in the evaluation process.</p>
<p>Research and Development</p>	<p>The college has a Research Cell Sanshodh for the development and enrichment of research aptitude amongst faculties and students. The college encourages faculties to participate in research workshops and present research papers in various national and</p>

international conferences by providing duty leaves. The faculties guide and motivate students to publish and present research papers and develop their research aptitude.

Library, ICT and Physical Infrastructure / Instrumentation

Library: The college has an open access system in library with journals, reference books subscription to INFLIBNET NLIST which provides large number of resources for the students and faculty. The library organizes Book Exhibition cum sale, wherein students and faculties get an opportunity to take a glimpse of books of diverse domain. The library provides one set of book every semester at nominal refundable deposit to underprivileged students. To promote reading habit among students the library awards the students with "Best Reader Award". The library also conducts Book Review competition in which students get an opportunity to enhance their cognitive and presentation skills. ICT: To facilitate better learning the number of classrooms with WiFi/ LAN were increased. Also RASPBERRY PI KIT was procured to provide training on Internet of Things (IoT). The college also provides training on machine learning with Artificial Intelligence (AI). Physical Infrastructure: All mechanical, electrical and civil works, specialized equipment under warranty is referred to Annual Maintenance Contract (AMC). Other repairs are also handled through contracts.

Human Resource Management

The recruitment of faculty is done through interviews the candidates are selected on merit. The number of faculty positions is decided on the basis of the available teaching load for the course and requirement of the faculty. The faculties are provided with leave encashment every year for the unavailed leave balance on their credit. The college arranges staff picnic for the teaching and nonteaching staff which helps in refreshing the staff.

Industry Interaction / Collaboration

The college Placements Career Guidance Cell interacts with industry for inviting experts to conduct sessions on career guidance. They are invited for conducting sessions on Resume writing, techniques for cracking interview and Aptitude test. The

college has strong industry linkage for placements which gives an opportunity to students to enter the corporate world.

Admission of Students

The admission process is transparent and is done as per the norms of Government of Maharashtra and University of Mumbai. The same is communicated to all the stakeholders through prospectus website. 50 of the seats are reserved for Hindi minority students however, the college has a secular outlook and provides equal opportunities to all the students without any bias of caste, religion or gender. The college also caters to students who come from disadvantaged backgrounds and provides fee waivers scholarships to deserving students. Special concession of fees is given to the wards of employees working within the same management. The Management is considerate towards specially challenged students and special attention is given to them by the faculties.

6.2.2 – Implementation of e-governance in areas of operations:

E-governance area	Details
<p>Planning and Development</p>	<p>The academic calendar, upcoming events of various clubs and association and news related to college, are always updated on the college website. News relating to visits of various companies to the college campus for placements is well informed to the students via website. The Alumni are also kept updated with the events organized for them through the website.</p>
<p>Administration</p>	<p>The Principal reviews the functioning of the college by means of feedback obtained from various stakeholders. The feedbacks are automated and do not have any human intervention. Faculty attendance is monitored by means of biometric system.</p>
<p>Finance and Accounts</p>	<p>The college has administrative office which handles the day to day collection and disbursements. They have automated software which ensures proper maintenance of records.</p>
<p>Student Admission and Support</p>	<p>The admission process is online and transparent. The administrative staff caters to any queries of the students related to admission. The prospectus is also available on the college website</p>

	for any information required by the prospective students.
Examination	The examinations are scheduled well in advance and intimated to the students through Whatsapp groups and detailed notices on the notice board. The results are processed inhouse with the aid of automated software which ensures accurate and flawless result processing.

6.3 – Faculty Empowerment Strategies

6.3.1 – Teachers provided with financial support to attend conferences / workshops and towards membership fee of professional bodies during the year

Year	Name of Teacher	Name of conference/ workshop attended for which financial support provided	Name of the professional body for which membership fee is provided	Amount of support
2019	Sandeep Vishwakarma	Interdisciplinary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
2019	Tushar Agarwal	Interdisciplinary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
2019	Anjana Verma	Interdisciplinary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
2019	Umesh Kabadi	Interdisciplinary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
2019	Manali Naik	Interdisciplinary	NIL	1200

		nary National Research Conference on "Changing trends in Banking, Commerce Technology"		
2019	Sharlet Bhaskar	Interdiscipli nary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
2019	Namrata Dube	Interdiscipli nary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
2019	Arpita Atibudhi	Interdiscipli nary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
2019	Dipti Parab	Interdiscipli nary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
2019	Nitesh Shukla	Interdiscipli nary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
2019	Smita Junnarkar	Interdiscipli nary National Research	NIL	1200

		Conference on "Changing trends in Banking, Commerce Technology"		
2019	Pooja Singh	Interdiscipli nary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
2019	Riddhi Saddhale	Interdiscipli nary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
2019	Anita Das	Interdiscipli nary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
2019	Arun Vishwakarma	Interdiscipli nary National Research Conference on "Changing trends in Banking, Commerce Technology"	NIL	1200
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6.3.2 – Number of professional development / administrative training programmes organized by the College for teaching and non teaching staff during the year

Year	Title of the professional development programme organised for teaching staff	Title of the administrative training programme organised for non-teaching staff	From date	To Date	Number of participants (Teaching staff)	Number of participants (non-teaching staff)
No Data Entered/Not Applicable !!!						
No file uploaded.						

6.3.3 – No. of teachers attending professional development programmes, viz., Orientation Programme, Refresher Course, Short Term Course, Faculty Development Programmes during the year

Title of the professional development programme	Number of teachers who attended	From Date	To date	Duration
Faculty Development Programme on New NAAC Guidelines	24	22/02/2019	22/02/2019	1
Faculty Development Programme on Intellectual Property Rights	51	11/03/2019	11/03/2019	1
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6.3.4 – Faculty and Staff recruitment (no. for permanent recruitment):

Teaching		Non-teaching	
Permanent	Full Time	Permanent	Full Time
7	25	22	27

6.3.5 – Welfare schemes for

Teaching	Non-teaching	Students
Maternity Leave, Loan Facility by Management, Leave Encashment	Loan Facility by Management, Maternity Leave	Book Bank Facility, Fee Waiver by Management, Awards to students for various achievements, Placement and Training Programmes

6.4 – Financial Management and Resource Mobilization

6.4.1 – Institution conducts internal and external financial audits regularly (with in 100 words each)

The college conducts internal as well as external financial audits every year. The internal audit was conducted by M/s Asutosh Pankaj Chartered Accountants who reviewed the internal controls. The college also conducts external financial audit every year. The external audit was conducted by CA Sandesh Nagweker. They critically evaluated the procedure adopted, the system of accounting and internal control existing within the organisation. They were satisfied with the system of accounting and existing internal controls.

6.4.2 – Funds / Grants received from management, non-government bodies, individuals, philanthropies during the year(not covered in Criterion III)

Name of the non government funding agencies /individuals	Funds/ Grnats received in Rs.	Purpose
No Data Entered/Not Applicable !!!		
No file uploaded.		

6.4.3 – Total corpus fund generated

No Data Entered/Not Applicable !!!

6.5 – Internal Quality Assurance System

6.5.1 – Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	NIL	Yes	Principal
Administrative	No	NIL	Yes	Principal

6.5.2 – Activities and support from the Parent – Teacher Association (at least three)

Parent's teachers meeting are held once in every semester and the results of the students their academic progress and their overall performance is discussed with the parents. The parents openly discuss their areas of concern with the teachers who try to resolve them by giving appropriate solution. The parents also give valuable suggestions for the betterment and development of the college.

6.5.3 – Development programmes for support staff (at least three)

The Management provides fee waiver to the wards of support staff working within the trust through its own resources to motivate them to educate their children. Stress and work pressure naturally occurs in the workplace which our institute not only acknowledges but also tries to reduce it by conducting activities for support staff for their overall development and them to find the different side of themselves which remains concealed due to designated duties. In the academic year 201819, Management organised a stress buster activity for the support staff on 26th February 2019 where all the support staff members participated in various games and activities. As per the tenure in the institute support staff is provided training to support during the examination duties.

6.5.4 – Post Accreditation initiative(s) (mention at least three)

1. Hindi Bhasha Samiti 2. RFID for attendance 3. Procurement of RASPBERRY PI KIT to provide training on Internet of Things (IoT)

6.5.5 – Internal Quality Assurance System Details

a) Submission of Data for AISHE portal	Yes
b) Participation in NIRF	No
c) ISO certification	No
d) NBA or any other quality audit	No

6.5.6 – Number of Quality Initiatives undertaken during the year

Year	Name of quality initiative by IQAC	Date of conducting IQAC	Duration From	Duration To	Number of participants
2019	Faculty Development Programme on New NAAC Guidelines	22/02/2019	22/02/2019	22/02/2019	24
2019	Faculty Development Programme on Intellectual Property Rights	11/03/2019	11/03/2019	11/03/2019	51

2019	One Day Workshop on GST Syllabus, Examination, Assessment, Evaluation and Reevaluation with reference to B.Com, M.Com and selffinancing courses	09/02/2019	09/02/2019	09/02/2019	35
2019	Hosting of University of Mumbai festival UDAAN by Department of Lifelong Learning Extension	12/02/2019	12/02/2019	13/02/2019	60

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CRITERION VII – INSTITUTIONAL VALUES AND BEST PRACTICES

7.1 – Institutional Values and Social Responsibilities

7.1.1 – Gender Equity (Number of gender equity promotion programmes organized by the institution during the year)

Title of the programme	Period from	Period To	Number of Participants	
			Female	Male
Privacy and Space (Expert guidance)	12/08/2018	12/08/2018	60	55
Self Defence	14/07/2018	14/07/2018	30	20
Akhil Bharatiya Vishwa Parishad (ABVP) (Mission Sahasi)	08/12/2018	08/12/2018	91	15
Women's day	09/03/2019	09/03/2019	50	40

7.1.2 – Environmental Consciousness and Sustainability/Alternate Energy initiatives such as:

Percentage of power requirement of the University met by the renewable energy sources
NIL

7.1.3 – Differently abled (Divyangjan) friendliness

Item facilities	Yes/No	Number of beneficiaries
Provision for lift	Yes	4
Ramp/Rails	Yes	4

7.1.4 – Inclusion and Situatedness

Year	Number of initiatives to address locational advantages and disadvantages	Number of initiatives taken to engage with and contribute to local community	Date	Duration	Name of initiative	Issues addressed	Number of participating students and staff
2018	1	1	21/09/2018	1	Ganesh Visarjan	Powai Lake, which is situated near the college is a very well known site for Ganesh Visarjan.	50
2018	14	14	02/07/2018	1	Career guidance and counselling sessions	The college is located in one of the prime areas in Powai which is closed to corporates and reputed institutions. This provides ease in getting experts for career counselling.	2340
2018	1	1	02/11/2018	8	Chartered Accountancy Examination	The college is located in Powai which is easily accessible to students appearing for compe	289

						titive examination and is preferred for conducting competitive examination by many institutions.	
2019	1	1	28/05/2019	11	Chartered Accountancy Examination	The college is located in Powai which is easily accessible to students appearing for competitive examination and is preferred for conducting competitive examination by many institutions.	428

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7.1.5 – Human Values and Professional Ethics Code of conduct (handbooks) for various stakeholders

Title	Date of publication	Follow up(max 100 words)
Staff Handbook	15/06/2018	College staff handbook is made available for teaching, non teaching staff for reference.
College Prospectus	12/04/2018	The college prospectus provides information to the prospective students regarding courses available, subjects, fee structure, college infrastructure, facilities, rules, examination, etc.

7.1.6 – Activities conducted for promotion of universal Values and Ethics

Activity	Duration From	Duration To	Number of participants
International	21/06/2018	21/06/2018	100

yoga day			
Independence day celebration	15/08/2018	15/08/2018	100
Blood donation camp {college}	24/08/2018	24/08/2018	100
Swami Vivekanand Run	09/09/2018	09/09/2018	100
Antiplastic campaign	12/09/2018	15/09/2018	45
Crowd management {Ganpati immersion}	17/09/2018	23/09/2018	92
Kanjurmarg cleanliness drive	15/06/2018	12/12/2018	15
Bhajan Sandhya	02/10/2018	02/10/2018	10
Human Trafficking Lecture	15/10/2018	15/10/2018	100
Silent walk for freedom	20/10/2018	20/10/2018	100
Rally for cancer patients	23/12/2018	23/12/2018	100
Powai cleanliness	15/07/2018	15/10/2018	50
Republic Day Celebration	26/01/2019	26/01/2019	100
Lecture on stress management depression	30/01/2019	30/01/2019	100
Awareness on Antidrug and rash driving	26/09/2018	26/09/2018	70
Awareness on Healthy organic future	23/12/2018	23/12/2018	30
Poster making competition	12/01/2019	12/01/2019	30
UDAAN Intercollegiate Festival	12/02/2019	13/02/2019	100
Joy of Giving	16/03/2019	16/03/2019	35
Powai Run	08/01/2019	08/01/2019	10
Joy of Giving	02/02/2019	02/02/2019	12
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7.1.7 – Initiatives taken by the institution to make the campus eco-friendly (at least five)

1. An initiative was taken to spread awareness about not using plastic and plastic bags. As a solution to this people were suggested to use cloth bags and other bio degradable material instead of plastic. As a promotion of this initiative 100 cloth bags were distributed to shopkeeper and they were urged to stop the usage of plastic bags. The students were greatly motivated by this

initiative and it was observed that the plastic waste of the college was reduced to a considerable extent which helped in making the campus ecofriendly. 2. It has taken various initiatives for conservation of energy. The structure of the building is suitably designed to ensure good illumination with LED lights and ventilation and thereby reducing the consumption of power. 3. The students, staff and support staff are sensitized towards the importance and scarcity of water. The support staff ensures that there is no water leakage in the toilets and in the drinking water area. 4. The college has Annual Maintenance Contract (AMC) for mechanical, electrical and civil works which ensures efficient functioning and saving of energy. 5. The college has cafeteria which ensures that there is segregation of dry and wet waste and puts a step towards making the campus ecofriendly.

7.2 – Best Practices

7.2.1 – Describe at least two institutional best practices

BEST PRACTICE 1: Title of the Practice: Collaboration with University for conducting workshops, conferences and festival. Objectives of the Practice: To provide platform to academic fraternity and learners to enrich their knowledge and express their views. In the course of these activities, participants from various affiliated colleges share their views which leads to brainstorming sessions leading to knowledge enrichment. The Context: In view of change in syllabus with regard to Indirect Taxation (GST) there was a need to give a fair insight into the expectations of the University from the students. Hence, eminent academicians who were Board of Studies members were invited to give firsthand information to the faculties and students from various institutions. The college believes in holistic development of not only in house students but also all the learners in general and hence organised University festival - UDAAN. The Practice: The college organised : 1. One Day Workshop on GST Syllabus, Examination, Assessment, Evaluation and Reevaluation with reference to B.Com, M.Com and self financing courses in association with Board of Studies in Accountancy, University of Mumbai. 2. Hosting of University of Mumbai festival - UDAAN. Evidence of Success: 1. The workshop on "GST Syllabus Examination, Assessment, Evaluation and Reevaluation with reference to B.Com, M.Com Self Financing Courses in association with Board of Studies in Accountancy, University of Mumbai was very interactive and benefited the participants to a great extent. The resource persons for the workshop were eminent academicians Dr. CA Sanjay Sonawane and Dr. CA Pradeep Kamthekar. 2. The college hosted University festival "UDAAN" under the Department of Life Long Learning and Extension. The event was for two days wherein around 30 colleges participated. Street play and poster competitions were arranged and the winners were awarded with trophies. Dr. Dilip Patil Head of DLLE graced the occasion with his presence. Problems Encountered and Resources Required: 1. The workshop required funds to provide for workshop kit, felicitation of resource person and hospitality which was arranged by means of conference fee and Management funding. 2. The UDAAN festival required resources like trophies, certificates and hospitality which were jointly arranged by University of Mumbai and the Management. BEST PRACTICE 2: Title of the Practice: Faculty Development Programmes Objectives of the Practice: The college believes in continuous upgradation in the knowledge of faculties and organises faculty development programmes which leads to knowledge enrichment of all the faculties. The Context: Accreditation has become a very important process for all the Higher Educational Institutions. In this scenario the college organised FDP on New NAAC Guidelines to update the faculties on the new requirements of accreditation. The college also arranged FDP on Intellectual Property Rights in view of its relevance to faculties while publishing books and research papers. The Practice: The college organised : 1. FDP on New NAAC Guidelines was organised to guide the faculties on the new requirements for accreditation. Dr.

Jitendra Aherkar, Principal B.L. Amlani was the resource person who explained the entire procedure at length and solved the queries of the faculties. 2. FDP on Intellectual Property Rights was organised to give an overview of the laws relating to intellectual property. Prof. Sajid Sheikh from Maharashtra National Law University, Mumbai was the resource person who explained in detail the regulations governing Intellectual property rights. The participants were benefitted by the session as it gave insights in the concept of plagiarism which is an important aspect of research. Evidence of Success: 1. FDP on New NAAC Guidelines was very useful to all the participants as it helped in incorporating the changes required under the new system of accreditation. 2. FDP on Intellectual Property Rights gave an insight to the participants as to the do's and don'ts while conducting research. Problems Encountered and Resources Required: The resources required for the FDP were funded by the Management which includes hospitality, certificates and felicitation of Resource persons.

Upload details of two best practices successfully implemented by the institution as per NAAC format in your institution website, provide the link

<https://cscollege.co.in/images/Best-Practices.pdf>

7.3 – Institutional Distinctiveness

7.3.1 – Provide the details of the performance of the institution in one area distinctive to its vision, priority and thrust in not more than 500 words

The college encourages the talent of students and always guides and motivates them which help them to accomplish their desired goals. A student of BSc.IT department came up with a unique idea wherein he has designed software for conducting online examination. The students were given hands on to appear for online test as most of the competitive and qualifying examinations in the current scenario are conducted online. This exposure also made them aware of how to appear for examinations in the given time frame. This was also implemented for conduct of internal examination for BSc.IT department.

Provide the weblink of the institution

<https://www.cscollege.co.in/images/INSTITUTIONAL-DISTINCTIVENESS.pdf>

8.Future Plans of Actions for Next Academic Year

1. To conduct Faculty exchange programme: The college would be planning to conduct faculty exchange programme whereby inhouse faculties would go to other colleges and deliver lectures on certain modules and they will come to our college and deliver lecture on the same module to the inhouse students. This will give the students an opportunity to get the benefit of diverse teaching. This will also ensure transparency for getting feedback of the faculties from students of other institution. 2. To motivate faculties to pursue for Ph. D: The college will encourage faculties to pursue Ph. D and enhance the research base of the college. The college plans to provide duty leaves for Ph. D aspirants. 3. To arrange certificate programmes: The college plans to arrange certificate programmes in each department with an objective of enhancing the knowledge base of the students and add value to the curriculum. 4. To organise mega cultural event as a part of intercollegiate festival The college has planned to arrange for a mega event during the inter collegiate cultural fest. 5. To organise international conference The college organises international conference every year to promote the research aptitude amongst teachers and students. The college plans to continue organising such conferences and would tie up with other universities or professional bodies to widen the purview of the conference. 6. To plan Institutional Social Responsibility (ISR) activities. The college believes in all round development of its learners. In addition to academics it intends to focus on various activities which would create a feeling of social responsibility

and awareness among the learners. 7. To plan workshops. The college plans to depute its faculties for various workshops relating to syllabus revision, paper pattern and evaluation and so on conducted by University as well as other affiliated colleges. The college plans to host workshops in different areas. 8. To plan FDP in emerging areas for the benefit of faculties. The college plans to arrange Faculty Development Programme which will help updating the faculties on the relevant areas and the knowledge would also percolate to the students.