

# **DIGITAL LITERACY**

## **For Society**

### **2017-2018**

### **TO**

### **2021-2022**



**I/C PRINCIPAL**  
**Chandrabhan Sharma College**  
**of Arts, Science & Commerce**  
Powai-Vihar, Powai, Mumbai - 400 076  
Tel. 25704526 / 25704530

## Summary of Events of Digital Literacy

SR. NO	YEAR	DEPARTMENT	EVENT NAME
1	2021-2022	BSCIT	Online Safety
2	2021-2022	BMS	Importance of Aadhar card and Pan Card
3	2021-2022	BFM	Mutual Fund
4	2021-2022	BBI	Creating Awareness about How to use Online Payment Methods in Mobile
5	2021-2022	BAMMC	How to use Gpay and Phone Pay
6	2021-2022	BAF	Mission Karma yogi
7	2021-2022	BCOM	Basic Computer Skills
8	2020-2021	BBI	Digital Payment
9	2020-2021	BSCIT	How to use Online Platform Zoom and Google Meet
10	2019-2020	BSCIT	Email Frauds
11	2019-2020	BMS	How to use Google Map and GPS
12	2019-2020	BFM	DEMAT Account
13	2019-2020	BBI	Providing Information About how to use E-Newspaper in Mobile
14	2019-2020	BAMMC	How to Operate Social Media - Facebook
15	2019-2020	BAF	Sukanya Samriddhi Yojana
16	2019-2020	BCOM	Basic Computer Skills
17	2018-2019	BSCIT	Payment Apps
18	2018-2019	BMS	Awareness on SPAM Call Messages in Mobiles
19	2018-2019	BFM	Equity Linked Saving Scheme
20	2018-2019	BBI	Creating Awareness about how to use Digilocker
21	2018-2019	BAMMC	How to Open a Gmail Account
22	2018-2019	BAF	Atal Pension Yojana
23	2018-2019	BCOM	Basic Computer Skills
24	2017-2018	BSCIT	TEZ APP
25	2017-2018	BMS	Awareness on Social Media – Instagram, Facebook and Email
26	2017-2018	BFM	Know Your Customer
27	2017-2018	BBI	Creating Awareness About how to use Online Payment Method in Mobile(Paytm and Phone Pay)
28	2017-2018	BAMMC	How to Operate an Android Phone
29	2017-2018	BAF	PM Ujjwala Yojana
30	2017-2018	BCOM	Basic Computer Skills



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# ACADEMIC YEAR 2021 – 2022



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Chandrabhan Sharma College of Arts, Science & Commerce, Adi Shankaracharya Marg, Powai - Vihar, Powai, Mumbai - 400076.  
Tel.: 022-25704526 / 25704530 Email: info@cscollege.co.in Web: www.cscollege.co.in

DIGITAL LITERACY ACTIVITY

Sr.no	Department Name	Name of Activity	Page Number
1	B.COM	Basic Computer Skills	3-8
2	BAF	Mission Karma yogi	9-13
3	BAMMC	How to use Gpay and Phone Pay	14-20
4	BBI	Creating Awareness about How to use online Payment Methods in Mobile	21-26
5	BFM	Mutual Funds	27-31
6	BMS	Importance of Aadhar Card and Pan Card	32-36
7	BSCIT	Online Safety	37-43



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Date: 25<sup>th</sup> March, 2022

**NOTICE**

This is to inform all the support staff that the Department of Commerce has organized a Digital Literacy program on Tuesday, 29<sup>th</sup> March, 2022 from 12 pm onwards. The program will be conducted on '**Basic Computer Skills**' by Mr. Suraj Chaudhary.

Thanks & Regards,



Mrs. Sharlet Bhaskar,

(Co-ordinator)



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CHANDRABHAN SHARMA COLLEGE ARTS, SCIENCE & COMMERCE  
ADI SHANKAR ACHARYA MARG POWAI VIHAR COMPLEX, POWAI  
MUMBAI – 400076**

- × Department of Commerce is organizing a
- × Digital literacy Program to Support Staff of CSC
  - × “Basic Computer Skill”
  - × 29<sup>th</sup> March 2022
  - × 12 pm Onwards

**COMPUTERS**

**BASIC**

**COMPUTER**

**SKILLS**



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Date: 6th April, 2022

## REPORT

The Department of Bachelor of Commerce organized a Digital Literacy program on Tuesday, 29<sup>th</sup> March, 2022 from 12 pm onwards. The program was conducted on '**Basic Computer Skills**' by Mr. Suraj Chaudhary. The session was held in the IT Lab on the 6<sup>th</sup> floor.

The organizing members of the literacy program were Coordinator of B.Com Prof. Sharlet Bhaskar, faculties Prof. Krishnakant Pandey, Prof. Dr. Pratibha Jaywant and Prof. Neha Mishra. The session began with a welcome speech and brief introduction of the program by TYBCOM student Mr. Shreyas Lingsur in Marathi. The lecture began with an introduction to what a computer is, its functions, different parts, how to start the computer, Google search, typing and paintbrush were the different topics covered in the session. He also gave them hands-on experience using the mouse and they made use of the tool paintbrush to draw lovely pictures. The program was a great success as the support staff was very delighted and enthusiastic about the learning experience. 13 support staff participated in this session and went back with a learning experience. To encourage them, the college also distributed chocolates which brought a smile on their faces.



Mrs. Sharlet Bhaskar,  
(Co-ordinator).



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**Outcome:** The main motive of this digital literacy program was to enable the support staff to help use computers, to help them adopt the use of technology in their life, help them learn, browse or surf the internet and to use the applications. The main purpose of this program also was keeping in mind digital inclusion and helping them take a participatory role in society.

Thanks & Regards,



Mrs. Sharlet Bhaskar

(Co-ordinator)



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NAAC ACCREDITED 'B+' GRADE (FIRST CYCLE)

Department of Commerce is organising a

# "BASIC COMPUTER SKILLS"

29<sup>th</sup> Mar



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*Digital Library*

**CSC** **CHANDRABHAN SHARMA COLLEGE**  
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 POWAI VIHAR, POWAI, MUMBAI - 400 076.  
**DAILY ATTENDANCE SHEET**

Day & Date: Wednesday ~~23/11/23~~ Time: 12 pm ~~am~~ to Onwards ~~am~~ & pm

Class: \_\_\_\_\_ Division: \_\_\_\_\_

Subject: Basic Computer Skills (Lecture / Practical / Tutorial) Room No.: IT Lab.

Name of Teacher (S): 1. \_\_\_\_\_ 2. \_\_\_\_\_  
 3. \_\_\_\_\_ 4. \_\_\_\_\_

Roll No.	Name of the Student	Signature of the Student	Roll No.	Name of the Student	Signature of the Student
001	<u>Yasita Sardar</u>	<u>Yasita</u>	030		
002	<u>Aditi Kartadkar</u>	<u>Aditi</u>	031		
003	<u>Sumil J. Chole</u>	<u>Sumil</u>	032		
004	<u>शिव महाराज</u>	<u>शिव</u>	033		
005	<u>सुप्रीया शिवराज</u>	<u>सुप्रीया</u>	034		
006	<u>श्री. विद्या चं. देश</u>	<u>श्री. विद्या</u>	035		
007	<u>Ramdas M. Chudigambar</u>	<u>Ramdas</u>	036		
008	<u>शिवराज शि. महाराज</u>	<u>शिवराज</u>	037		
009	<u>शुभा सुभा जोष</u>	<u>Shruti</u>	038		
010	<u>वेदना दांडे</u>	<u>वेदना</u>	039		
011	<u>निवेशिका खरोटे</u>	<u>Niveshika</u>	040		
012	<u>संदेश. मित्तल/देवकर</u>	<u>Sandesh</u>	041		
013	<u>Shrinath Sawant</u>	<u>Shrinath</u>	042		
014			043		
015			044		
016			045		
			046		



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Date:- 22<sup>nd</sup> February 2022

**NOTICE**

**DIGITAL LITERACY PROGRAM**

All the students are hereby informed that the Department of Bachelor of Commerce (Accounting & Finance) of Chandrabhan Sharma College is organizing a **Digital Literacy Program on the theme of Mission Karmayogi** on Friday 25<sup>th</sup> February 2022 from 11.00 AM to 12:30 PM at MHADA Colony Nahur.

*T.U. Shah*

Prof. Tushar Shah



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Date: -1<sup>st</sup> March 2022

## REPORT

### DIGITAL LITERACY PROGRAM

On Friday, February 25th, 2022, the Department of Bachelor of Commerce (Accounting & Finance) at Chandrabhan Sharma College held a Digital Literacy Program at MHADA Colony, Nahur from 11:00 AM to 12:30 PM. During the program, students explained Mission Karmayogi, highlighting its advantages and significance. They also discussed how the scheme has benefited its recipients. The digital literacy training was crucial in ensuring that all beneficiaries could effectively utilize the program. Total 11 students participated in this event.

*T.U. Shah*

Prof. Tushar Shah



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**Outcome**

Students explain to every individual about Mission Karmayogi is a government initiative in India aimed at bringing about a major transformation in the capacity building of civil servants. The mission seeks to empower and train government officials to enhance their skills, knowledge, and mindset in order to better serve the citizens and address the complex challenges of governance in the 21st century.

Tushar Shah  
Prof. Tushar Shah



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Home / Mission Karmyogi

### Mission Karmyogi

#### Background:

In September 2020, Government of India has launched Mission Karmyogi a National Programme for Civil Services Capacity Building (NPCSCB). The programme aims at building a future-ready civil service with the right attitude, skills and knowledge, aligned to the vision of New India. It also aims to prepare Indian Civil Servants for the future by making them more creative, constructive, imaginative, proactive, innovative, progressive, professional, energetic, transparent, and technology-enabled. The Mission envisages a comprehensive reform of the capacity building apparatus at the individual, institutional and process levels for efficient public service delivery. This will be achieved through a Competency Framework for Civil Services that will be totally indigenous to India. In September 2020, Government of India has launched



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**ATTENDANCE**Date: 25<sup>th</sup> February 2022 Theme: Mission Karmayogi

Sr. No	Name	Class
1	RAINA AFROZ	TYBAF
2	REDKAR SHAMAL	SYBAF
3	DANGWAL SALONI	FYBAF
4	SHEREKAR KRUTIKA	TYBAF
5	SHINDE ADITI	SYBAF
6	KHADAS NEHA	SYBAF
7	JAYESH GAWDE	SYBAF
8	SUPRIYA GAWDE	SYBAF
9	ASHUTOSH JADHAV	SYBAF
10	NANDINI KARANDE	SYBAF
11	RITIKA MAURAYA	SYBAF

*T.V. Shah*

Prof. Tushar Shah



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Date: 12<sup>th</sup> February, 2022

**NOTICE**

**Department of Multimedia and Mass Communication**

All the students of BAMMC are hereby informed that Department of Multimedia and Mass Communication is organising visit for **Digital literacy for senior citizens under the campaign "Simple Hai!"** The theme for the campaign is **"How to use GPay & Phone pay"**. All the students are requested to be present for the same. Below given are the date, time and venue.

Date: 15<sup>th</sup> February, 2022

Time: 9:00 am- 11:00 am

Venue: Powai Garden

**Ms. Manali Naik**

**Co-Ordinator – Dept of Multimedia & Mass communication**

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**Department of Multimedia and Mass Communication**

**Organised**

**Digital Literacy**

**Simple Hai !**

**How to use GPay & Phone pay?**

**Thanks & Regards**  
**Dr. Pratima Singh**  
Principal

**Ms. Manali Naik**  
Co-ordinator  
Dept. BAMMC



**Ms. Manali Naik**  
Co-Ordinator – Dept of Multimedia & Mass communication



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## REPORT

The Department of Mass Media organised a visit for **Digital literacy for senior citizens under the campaign “Simple Hai!”** The theme for the campaign was “How to use GPay & Phone pay” in the guidance of BAMMC Co-ordinator Ms. Manali Naik, faculty Ms. Sushmita Rajpurohit and Ms. Avadhesh Yadav.

On 15<sup>th</sup> February, 2022 the students gathered in the college premises and then headed towards the Powai garden where the senior citizens visit daily and sit together to spend time. All the students reached there at 9:00 am and educated the senior citizens about online payment and how they can link their bank account with these apps like GPay and Phone pay.

In the end, all the senior citizens were made aware of the online payment and how they can use their money from their bank account just by some clicks on their phone.

Outcome: The senior citizens were made aware of usage of online payment especially GPay and Phone pay. The students understood how to deal with senior citizens and make them understand about it.



**Ms. Manali Naik**  
**Co-Ordinator – Dept of Multimedia & Mass communication**



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Department of Multimedia and Mass Communication

**Simple Hail**  
**How to use GPay & Phone pay?**



**Ms. Manali Naik**  
**Co-Ordinator – Dept of Multimedia & Mass communication**



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**Attendance**

Sr. no	Student Name
1	Abhilasha Sharma
2	Neha Dubey
3	Rajnigandha Gacche
4	Huda Alvi
5	Sejal Warang
6	Adit Gupta
7	Ritika Kanojia
8	Aanchal Tewani
9	Vidyashree Kurba
10	Shrikant Gawli
11	Niket Somaiya
12	Om Tripathi
13	Vipul Prajapati
14	Rani Pawar
15	Aanchal Singh
16	Praveen Gupta
17	Rajeshwar Rajbhar



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18	Sharan Kurba
19	Varun Injapuram
20	Kaushal Dubey

*Naik*



**Ms. Manali Naik**  
**Co-Ordinator – Dept of Multimedia & Mass communication**

*[Signature]*

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Campaign- SIMPLE HAI !

Activity - Digital Literacy for Senior Citizen

Theme - How to use Gpay and Phone pay

Date - 15th February 2022

Sr No.	Name of Beneficiary
1	Vinod Rane
2	Jyoti Shah
3	Vina Prajapati
4	Chaya Joshi
5	Manoj Rao
6	Deepak Salve
7	Chetan Sharma
8	Meena Sharma



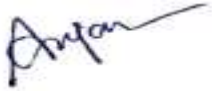
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## Notice

### Creating Awareness about How to Use Online payment Methods in Mobile (Paytm and Phone Pay)

Date: - 7<sup>th</sup> January 2022

This is to inform all students that Department of Banking and Insurance is organizing the digital literacy Activity In which Students going to teach the use Online Payment methods through Mobiles like Phone Pay and Paytm to General Public on 11<sup>th</sup> January 2022 from 11:30 am onwards.



Ms. Anjana Verma

Coordinator of BBI



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ADI SANKAR ACHARYA MARG POWAI VIHAR COMPLEX, POWAI MUMBAI -  
400076**

**DEPARTMENT OF BBI  
DIGITAL LITERACY**

**Creating Awareness about How to Use Online payment Methods in Mobile  
(Paytm and Phone Pay)  
DATE:- 11<sup>th</sup> January 2022  
TIME:- 11:30 am onwards**



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**Creating Awareness about How to Use Online payment Methods in  
Mobile (Paytm and Phone Pay)**

**Report**

Date:- 12<sup>th</sup> February 2022

Department of Banking and Insurance organized Digital Literacy Activity (Creating Awareness about How to Use Online Payment Methods in Mobile (Paytm and Phone Pay) on 11th January, 2022 for all BBI students. To improve digital literacy skills of the General Public in society. It is seen that students participated in the "Digital Literacy Activity " and Every Student teaches how you can use Paytm and Phone Pay for easy online transactions 18 Students Participated in the activity located in Powai area from 11.30 am onwards.



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## Outcome

Students educating people about the functionalities and benefits of online payment apps like Paytm and PhonePe, more individuals may be encouraged to adopt digital payment methods. This can lead to a reduction in cash transactions and promote a cashless economy.



Ms. Anjana Verma

Coordinator of BBI



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Ms. Anjana Verma

Coordinator of BBI



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**Attendance**

Roll no	Student name	Attendance
1	ALAGI MALASHRI	Present
2	ALLAKONDA GANESH SHRINIVAS	Present
3	SANJANA BHADORIA	Present
4	PREETI CHAURASIA	Present
5	NIKHIL DHIWAR	Present
6	DUBEY VIVEK ANIL	Present
7	SAKSHI GHOGALE	Present
8	VIVEK JADHAV	Present
9	RAHUL JAISWAR	Present
10	POONAM PANDURANG KADAM	Present
11	SONU SHAMDHAR MISHRA	Present
12	SEJAL DATTATRAY MORE	Present
13	MAYUR PAGDE	Present
14	PRANAY PARAB	Present
15	RAJESH PARMAR	Present
16	LAXMI ARUN PATIL	Present
17	PRATI KSHA PRADHAN	Present
18	LAXMI RAJBHAR	Present



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**Date: - 3<sup>rd</sup> January, 2022**

**Notice**

The Bachelor of Commerce (Financial Markets) department is organizing a digital literacy program on 15<sup>th</sup> January 2022 to raise awareness among the society about the various benefits of Mutual Fund at 10am. All BFM students are informed about this initiative, and they are expected to participate in creating awareness about the scheme.



**Ms. Anjana Verma**

**Coordinator of BFM**



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## Mutual Fund



Digital Literacy Program  
"Mutual Fund"

Date : 15/01/2022

Time : 10 am to 12.00 pm

*Thanks & Regards*

**Dr. Pratima Singh**  
Principal

**Mrs. Anjana Verma**  
BFM CO-ORDINATOR

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Date: - 17<sup>th</sup> January, 2022

## Report

A digital literacy program on Mutual Fund was arranged by the Department of Bachelor of Commerce (Financial Markets) on January 15th, 2022, beginning at 10 am. During the program, the participating students presented a comprehensive account of the fund, emphasizing its significance and benefits. Furthermore, they shared their insights on the impact of the fund on the beneficiaries who had already benefited from it. The implementation phase aimed to optimize the fund's benefits for all recipients and included an essential digital literacy program. A total of 12 BFM students participated in the program.

### Outcome

Students briefing in detail about Mutual fund pool money from multiple investors to invest in a diversified portfolio of Securities. They provide access to professional management, diversification, liquidity, and the potential for capital appreciation, making them a popular investment choice for individuals seeking growth and income opportunities.



Ms. Anjana Verma

Coordinator of BFM



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DATE: 15<sup>th</sup> JANUARY, 2022

ATTENDANCE FOR DIGITAL LITERACY PROGRAM

MUTUAL FUND

SR.NO	Name of Students
1	SHARMA DEEPAK PARASNATH KUSUM
2	PAWASKAR DARSHAN JITENDRA JAYA
3	GADHAVI BHARAT RAM SONBAI
4	SHAIKH SULTAN MAQBUL DAULAT
5	SABAT PRIYA KAVIRAJ RANU
6	DUBEY ANCHAL INDRESHKUMAR REENA
7	MALLICK SAIMA JAFAR SHAGUFTA
8	PATIL SHUBHAM RAJENDRA PRAMILA
9	CHOUDHARY VALIULLAH MOHD ISRAEL KHURSIDA
10	JADHAV GANESH SHRIPAT SHWETA
11	ANSARI JUNED AMIR NOORJAHAN
12	SHINDE TUSHAR GAUTAM LAXMI



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Date: 9<sup>th</sup> March 2022

**DIGITAL LITERACY PROGRAM : AWARENESS ON IMPORTANCE OF  
ADHAR AND PAN CARD.**

**NOTICE**

This is to inform that Department of Management studies are organizing a **Digital Literacy program- on Importance of Adhar and pan Card** on 10<sup>th</sup> March 2022. Students need to help to all categories of people- such as Autoriksha Driver, Small Vendors, and Labours etc. and explain them the value and importance of Government documents in our day to day routine work in present digital world

All students are requested to participate and show patriotism and dedication towards our society.

**Timing: 11:00 am onward**

**Venue: Local areas -Mumbai**



**Mr. Umesh Kabadi**  
**BMS Coordinator**



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Powai-Vihar, Powai, Mumbai - 400 076  
Tel. 25704526 / 25704530

**DIGITAL LITERACY PROGRAM : AWARENESS ON IMPORTANCE OF  
ADHAR AND PAN CARD..**

**Department of Managements Studies  
Is Conducting**

**IMPORTANCE AND  
VALUE OF ADHAR  
AND PAN CARD**



**10 March, 2022  
Time - 10:00 AM**

**Resource people  
All categories - less  
educated,  
underprivileged, small  
vendors.etc..**

**Thanks and Regards  
Dr. Pratima Singh  
Principal**

**Mr. Umesh Kabadi  
BMS, Coordinator**

**I/C PRINCIPAL  
Chandrabhan Sharma College  
of Arts, Science & Commerce  
Powai-Vihar, Powai, Mumbai - 400 076  
Tel. 25704526 / 25704530**

**Date: 10<sup>th</sup> March 2022**

**DIGITAL LITERACY PROGRAM : AWARENESS ON IMPORTANCE OF  
ADHAR AND PAN CARD..**

**REPORT**

Department of Management Studies has organized **Digital Literacy program- on Importance of Adhar and pan Card** on 9<sup>th</sup> and 10<sup>th</sup> March 2022. Our BMS students had given awareness on Importance of Adhar card and Pan card to all categories of people- Autoriksha Driver, Small Vendors, Labours etc. The One day program was organised specially to spread awareness to Less educated common people of all categories surround us in our society to improve digital literacy skills.

It was Overwhelming to see that our students participated enthusiastically in the “Digital Literacy Activity”. 10 Students Participated for this program between 11:00am to 5:00pm. have shown true dedication towards our society.

Outcome: - Students explain the importance of Adhar and PAN cards are important for mobile usage as they serve as vital identification documents for KYC (Know Your Customer) verification, ensuring security, preventing fraud, and enabling access to various mobile services and financial transactions.



**Mr. Umesh Kabadi**  
**BMS Coordinator**



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**DIGITAL LITERACY PROGRAM : AWARENESS ON IMPORTANCE OF  
ADHAR AND PAN CARD..**



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**ATTENDANCE -2020-21**

Sr.no	Names of the students	Attendance
1	DAS DHEERAJ BIJOY KARABI	P
2	DAS RAKESH BHAVAS SHRABANTI	P
3	DESHMUKH TEJASH RAJU APROOGA	P
4	DUBEY PRASHANT CHANDRADEV ANITA	P
5	DUBEY VIVEK KUMAR JITENDRA KUMAR MANJUDEVI	P
6	GAIKWAD RAHUL RAMU RENUKA	P
7	GARG NITIN ASHOK GAURI	P
8	GOHIL MEGHRAJ RAJA LEELA	P
9	GUPTA KIRAN ATAL VIHARI CHANKLA	P
10	GUPTA SHUBHAM MANOJ KUMAR MUNNI	p



**Mr. Umesh Kabadi**  
**BMS Coordinator**



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Date: 12th Jan, 2022

## Notice

Department of Information Technology (IT) has organized a "**DIGITAL LITERACY**" activity on online safety to Educate people on how to protect their personal information and avoid online scams and phishing attempts.

This activity is held on 17th Jan, 2022 at Sang harsh nagar. The students are hereby requested to kindly participate in the activity and help the people around them.



Mr. Sandeep Vishwakarma

(The Head of Department)



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Powai-Vihar, Powai, Mumbai - 400 076  
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NAAC ACCREDITED 'B+' GRADE (FIRST CYCLE)

**Department of Information Technology has organized**

an activity on  
**"Digital Literacy"**  
for all the students of IT



17th January,  
2022

Topic:  
Online Safety



Thanks & Regards  
**Dr. Pratima Singh**  
Principal

**Mr. Sandeep Vishwakarma**  
HOD

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Date: 18th Jan, 2022

Activity on "**Digital Literacy**"

## Report

Department of Information Technology (IT) had organized an activity on "Digital Literacy" on Online safety to Educate people on how to protect their personal information and avoid online scams and phishing attempts. Frauds are done through Mails, sms or by hacking our computer, laptop or phone. This activity was for the citizens to gain knowledge about how to remain safe during online. This activity was held on 17th Jan, 2022. The location of this activity was at Sangharsh nagar - 400072. There were small groups formed of about 3 to 4 students who used to go to the residential houses and explain them about the online fraud also how to prevent from it. There were 25 students participated for this activity.

The members of this activity explained following points to all citizens:

Government Initiatives:

Governments worldwide have recognized the importance of online safety and have taken various measures to address the issue.

Industry Efforts:

Technology companies and online platforms have also taken steps to enhance online safety.

Non-Profit Organizations and Advocacy Groups:

Numerous non-profit organizations and advocacy groups are actively engaged in promoting online safety.



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Outcome:

The online safety landscape has seen notable progress in recent years, driven by government initiatives, industry efforts, and non-profit organizations' dedication. However, challenges persist, demanding continuous adaptation and improvement of strategies. Sustained collaboration among all stakeholders is vital to creating a safer and more secure online environment for users worldwide.



Mr. Sandeep Vishwakarma

(Head of the Department)



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**Attendance**

Sr. No.	Name of Student	Class
1	Chauhan Vivek Dilipkumar Phulmati	FYBScIT
2	Joshi Deepak Shaileshkumar Nayna	FYBScIT
3	Sakhare Yash Jaywant Vaishali	FYBScIT
4	Sayyed Mohammad Huzefa Mujaffar Nafisa	FYBScIT
5	Singh Manjit Sanjit Meeta	FYBScIT
6	Shinde Yash Ramesh Ratnaprabha	FYBScIT
7	Gouda Deepika Sanjay Sujata	FYBScIT
8	Mourya Krishna Devanand Sanju	FYBScIT
9	Morya Arjun Dhananjay Madhuri	FYBScIT
10	Sahu Praneel Biswajit Sahu Arati Sahu	FYBScIT
11	Pandey Satyam Santosh Asha Devi	FYBScIT
12	Bhukta Shilpa Haradhan Purnima	FYBScIT
13	Chauhan Manish Surjeet Foolmati	SYBScIT
14	Kothavale Bhushan Sunil Suman	SYBScIT
15	Hashmi Izhar Juber Gulnaz	SYBScIT
16	Vishwakarma Shiva Sitaram Urmila	SYBScIT
17	Yadav Suraj Baduram Sukhanadevi	SYBScIT
18	Singh Harsh Singh Rammilan Anju	SYBScIT



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19	KHAN ABDUL REHMAN RAMZAN ALI SHERUNNISHA	TYBScIT
20	SAHU SHRIKANT SWARAJYA URMILA	TYBScIT
21	WAKODE SUKHDEV SURESH REKHA	TYBScIT
22	CHOUDHARY IRSHAD ABDUL RASHID	TYBScIT
23	YADAV ROHIT SHIVDHANI KALPANA	TYBScIT
24	GUPTA RAJKUMAR VIJAYKUMAR SHIVKALI	TYBScIT
25	TIWARI VIVEK AWDHESH MEENA	TYBScIT



Mr. Sandeep Vishwakarma

(Head of the Department)



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# ACADEMIC YEAR

## 2020 - 2021

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DIGITAL LITERACY ACTIVITY

Sr.no	Department Name	Name of Activity	Page Number
1	BSC. IT	Online Platform Zoom and Google Meet	3 – 9
2	BAF	How to use Digital payment	10 – 14

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Date: 7th Dec, 2020

**Notice**

Department of Information Technology (IT) has organized a "**DIGITAL LITERACY**" activity on "How to use Online Platform Zoom and Google Meet during COVID-19 Lockdown to spread wide variety of universal learning requirements".

This activity will be held on 12th Dec, 2020 at 11 am at Powai. The students are hereby requested to kindly participate in the activity and help the people around them.

Mr. Sandeep Vishwakarma  
(The Head of Department)

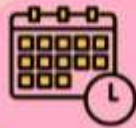
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Department of Information Technology has organized

an activity on  
**"Digital Literacy"**  
for all the students of IT



Date :  
12th Dec, 2020  
11:00 am

Topic  
How to use Online Platform  
Zoom and Google Meet



Thanks & Regards  
**Dr. Pratima Singh**  
Principal

**Mr. Sandeep Vishwakarma**  
HOD



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Date: 12th Dec, 2020

## Activity on "Digital Literacy"

### Report

Department of Information Technology (IT) had organized an activity on "Digital Literacy" on **How to use Online Platform Zoom and Google Meet during COVID-19 Lockdown to spread wide variety of universal learning requirements.** The COVID-19 pandemic has drastically impacted the way we live and learn, with lockdown measures restricting in-person gatherings and necessitating a shift towards online education. This activity was held on 12th Dec, 2020 at 11:00 am. The location of this activity was Powai. There were small groups formed of about 4 to 5 students who used to go to the residential houses and explain them about the online platforms and how to use, what are the needs of it. There were **25** students participated for this activity.

The members of this activity explained following points to all citizens:

#### 1. Overview of Zoom and Google Meet

- Zoom: Zoom is a cloud-based video conferencing platform that allows users to hold virtual meetings, webinars, and online classes. It offers features such as screen sharing, breakout rooms, recording capabilities, and chat functions.
- Google Meet: Google Meet is a video conferencing tool integrated within the Google Workspace suite. It enables users to host virtual meetings, conduct collaborative sessions, and provide remote education. It includes features like screen sharing, real-time captions, and attendance tracking.



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## 2. Universal Learning Requirements Addressed

Accessibility: Online platforms like Zoom and Google Meet enable individuals with disabilities to participate in virtual learning. Closed captioning, screen reader compatibility, and sign language interpretation features help ensure equal access for all learners.

### Outcome:

During the COVID-19 lockdown, Zoom and Google Meet have emerged as powerful tools to facilitate universal learning requirements. These platforms have provided opportunities for accessible, collaborative, and engaging remote education. By incorporating best practices and considering the diverse needs of learners, educators and learners can make the most of these platforms to promote .

Mr. Sandeep Vishwakarma

(Head of the Department)

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**Student List for the Digital Literacy activity “Online Platforms” 2020-21**

Sr. No.	Name of Student	Class
1	ANSARI MOHDMEHBOOBALI MOHDSAYEED FARIDA	SYBScIT
2	BISHT NIRMALA TRILOK SINGH DURGADEVI	SYBScIT
3	BRID RUSHABH MURLIDHAR MEGHA	SYBScIT
4	CHAUBEY AADARSH BASHISTHA NARAYAN POONAM	SYBScIT
5	CHAUDHARY YASH BRIJESH SHASHIKALA	SYBScIT
6	CHAUDHARY MOHAMMED IRSHAD ABDUL RASHID TASLIMUNNISA	SYBScIT
7	CHAUHAN RAMSHANKAR RAJARAM RAMAVARI DEVI	SYBScIT
13	SONAWANE RHUTVIK KAILASH VIDYA	FYBScIT
14	CHANDANSHIV NIKHIL SHIVAJI SAKUBAI	FYBScIT
15	ANSARI OWESH AHMED SABRAKHATUN	FYBScIT
16	KHAN SHOIB AKHTAR AKRAM HUSSAIN SHAHRUNISHA	FYBScIT
17	SINGH HARSH SINGH RAMMILAN ANJU	FYBScIT
18	YADAV ANURAG SUBEDAR RANJANA	FYBScIT
19	SAYYED SABI AHSAN FAZAL ABBAS NAZO	FYBScIT
20	NADAR ANTONY SEBSTIN MICHAEL RAJ SELVI	FYBScIT



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21	YADAV PRATHAMESH RAMASHRAY MALATI	FYBScIT
22	MISHRA SUYASH ANIL RAGINI	FYBScIT
23	YADAV PANKAJ JAYPRAKASH SEETA	FYBScIT
24	GUPTA VIVEK DHIRAJ KUSUMLATA	TYBScIT
25	BANSODE HRITIK DATTATRAYA REKHA	TYBScIT

Mr. Sandeep Vishwakarma

(Head of the Department)

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Date: - 4<sup>th</sup> August 2020

Notice

**DIGITAL PAYMENT**

This is to inform all B.COM (Banking and Insurance) students on 7<sup>th</sup> August 2020. There will be Digital literacy activity for All BBI Students in this Activity Student have to tell their parents that in today's world how digital payment is important to make online payment like Google pay, Phone Pay and Paytm and timing from 10.30 to 11.30.

Ms. Anjana Verma  
Coordinator of BBI

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**DEPARTMENT OF BANKING AND INSURANCE  
IS ORGANIZING**

**DIGITAL LITERACY ACTIVITY ON DIGITAL PAYMENT**

**DATE :- 7<sup>TH</sup> AUGUST 2020**

**TIME:- 10.30 TO 11.30**

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Date: - 10<sup>th</sup> August 2020

**REPORT**

**DIGITAL PAYMENT**

Department of Banking and Insurance organized Digital Literacy Activity (Creating Awareness about How to Use Online Payment Methods in Mobile (Paytm and Phone Pay) on 7th August 2020 for all BBI students. It is seen that students participated in the "Digital Literacy Activity " and total 12 Students participate in this activity.

Students tell their parents various advantages of digital payment like Digital payments can help reduce fraud, Digital payments give you real-time cash flow visibility, Digital payments can increase transaction speeds.

Ms. Anjana Verma  
Coordinator of BBI

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**ATTENDANCE**

Sr.No	Student Name
1	SHEDGE SIDDHARTH PRAKASH SADHANA
2	SINGH RITIKA OMPRAKASH NISHA
3	RAJBHAR VISHAL KALPU CHINTADEVI
4	JAYSAWAR ABHIMAN MAHENDRA INDRAWATHI
5	SINGH DHARMENDRA RAMESH SUMITRA
6	GHOLAP ASHISH PRABHAKAR SUSHILA
7	SHAIKH MOHAMMED ISHRAR MOHABATALI MUDISUNISSA
8	SINGH TRIPTI AJAY JYOTI
9	BAJIYA ABDUL KALAM ABDUL KAYUM ASMA KHATOON
10	BANSODE LAXMI CHANDRAKANT SANGEETA
11	DONGRE SAIPRASAD NITIN SAVITA
12	DUBEY UMA ATMARAM LALTI

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# ACADEMIC YEAR

## 2019 - 2020

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**DIGITAL LITERACY ACTIVITY**

Sr.no	Department Name	Activity Name	Page Number
1	B.COM	Basic Computer Skills	3-9
2	BAF	Sukanaya Samriddhi Yojana	10-15
3	BAMMC	How to operate Social Media-Facebook	16-22
4	BBI	Providing Information About How to use E-Newspaper In Mobile	23-27
5	BFM	DEMAT ACCOUT	28-32
6	BMS	How to use Google Maps and GPS	33-37
7	BSCIT	Email Frauds	38-43

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Date: 10- December, 2019

**NOTICE**

This is to inform all the support staff that the Department of Commerce has organized a Digital Literacy program on Thursday, 19<sup>th</sup> December, 2019 from 12 pm onwards. The program will be conducted on '**Basic Computer Skills**'.

Thanks & Regards,

Mrs. Bharati Sridhara.  
(Co-ordinator),

**I/C PRINCIPAL**  
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## DIGITAL LITERACY 2019-2020

Date :-19<sup>th</sup> DECEMBER, 2019.

Mrs. Bharati Sridhara.

(Co-ordinator)

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E-mail: cbscollege@gmail.com Website: www.cscollege.co.in

Date: 20<sup>th</sup> December, 2019

## REPORT

The Department of Bachelor of Commerce organized a Digital Literacy program on Thursday, 19<sup>th</sup> December, 2019 from 12 pm onwards. The program was conducted on '**Basic Computer Skills**' by the faculties of B.Com department. The session was held in the IT Lab on the 6<sup>th</sup> floor.

The organizing members of the literacy program were Coordinator of B.Com Prof. Bharati Sridhara, faculties Prof. Sharlet Bhaskar, Prof. Krishnakant Pandey and Prof. Arun Vishwakarma. The session began with a welcome speech and brief introduction of the program by coordinator Ms. Bharati Sridhara in Marathi. The lecture began with an introduction to what a computer is, its functions, different parts, how to start the computer, Google search, typing in word, paintbrush and how to shut down the computer were the different topics covered in the session. We also gave them hands-on experience using the mouse and they learnt the basics. The program was a great success as the support staff was very delighted and enthusiastic about the learning experience. 07 support staff participated in this session and went back with a learning experience.



Mrs. Bharati Sridhara.

(Co-ordinator)



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**Outcome:** The main motive of its digital literacy program was to enable the support staff to help use computers, to help them adopt the use of technology in their life, help them learn, browse or surf the internet and to use the applications. The main purpose of this program also was keeping in mind digital inclusion and helping them take a participatory role in the society.

Thanks & Regards,

Mrs. Bharati Sridhara  
(Co-ordinator)

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Tel. 25704526 / 25704530



*Bharati Sridhara*

Mrs. Bharati Sridhara

(Co-ordinator)

*[Signature]*

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Mrs. Bharati Sridhara

(Co-ordinator)

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*Digital Literacy.*  
**CHANDRABHAN SHARMA COLLEGE**  
 OF ARTS, SCIENCE AND COMMERCE  
 POWAI VIHAR, POWAI, MUMBAI - 400 076.  
**DAILY ATTENDANCE SHEET**

Day & Date: Thursday  
 Class: 19 Dec 2019 Time: 12 Pm a.m. & p.m. to onwards a.m. & p.m.  
 Subject: Basic Computer Skills (Lecture / Practical / Tutorial) Room No.: TT 1A6  
 Name of Teacher (S) : 1. \_\_\_\_\_ 2. \_\_\_\_\_  
 3. \_\_\_\_\_ 4. \_\_\_\_\_

Roll No.	Name of the Student	Signature of the Student	Roll No.	Name of the Student	Signature of the Student
001	<u>[Signature]</u>	<u>[Signature]</u>	030		
002	<u>Yash Kumar</u>	<u>[Signature]</u>	031		
003	<u>Wishnu Sekar</u>	<u>[Signature]</u>	032		
004	<u>[Signature]</u>	<u>[Signature]</u>	033		
005	<u>[Signature]</u>	<u>[Signature]</u>	034		
006	<u>[Signature]</u>	<u>[Signature]</u>	035		
007	<u>[Signature]</u>	<u>[Signature]</u>	036		
008			037		
009			038		
010			039		
011			040		
012	<u>OT</u>		041		
013			042		
014			043		
015			044		
016			045		

[Signature]

Mrs. Bharati Sridhara  
 (Co-ordinator)

[Signature]

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21<sup>st</sup> November 2019

## NOTICE

### DIGITAL LITERACY PROGRAM

All the students are hereby informed that the Department of Bachelor of Commerce (Accounting & Finance) of Chandrabhan Sharma College is organizing **Digital Literacy on the theme of Sukanya Samridhhi Yojana** on Monday 25<sup>th</sup> November 2019 from 10:00 AM to 11:30 A.M. at nearby surroundings of college.

CA Neeta Vaidya

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29<sup>th</sup> November 2019

## REPORT

### DIGITAL LITERACY PROGRAM

The Digital Literacy Program was organized by the Department of Bachelor of Commerce (Accounting & Finance) of Chandrabhan Sharma College on Monday 25<sup>th</sup> November 2019 from 10:00 AM to 11:30 A.M. at nearby surroundings of college. The students elucidated the details of the **Sukanya Samridhi Yojana**, highlighting its benefits and importance, and shared insights into its impact on the beneficiaries who had already taken advantage of it. In order to maximize the benefits of the program for all the recipients, the implementation phase included essential digital literacy training.

**Total 14 students Participated in this program.**

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**Outcome**

Students explain to every individual Sukanya Samridhi Yojana provides a favorable savings and investment avenue for education-related expenses, its primary objective is long-term wealth creation and financial security for the girl child. Therefore, it is advisable to explore other dedicated education-focused schemes and options, such as scholarships, educational loans, and government initiatives specifically aimed at supporting students' educational aspirations.

CA Neeta Vaidya

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Date: 25<sup>th</sup> November 2019

Event: Digital Literacy Program

## DIGITAL LITERACY PHOTOS



सरकार इस योजना को बेंटी बचाओ बेंटी पढ़ाओ अभियान के अंतर्गत शुरू की गयी है। **सुकन्या समृद्धि योजना** के अंतर्गत 10 वर्ष से कम आयु की **बालिकाओं** के नाम से माता पिता या उनके लीगल अभिभावक द्वारा यह खाता खुलवाया जा सकता है। जो 250/- रुपये से शुरू होकर 1.50 लाख हो सकता है। इसका उद्देश्य भविष्य में बच्ची के पढ़ाई व शादी आदि में होने वाले खर्च की पूर्ति के लिए बचत एकत्रित करना है।

**विषय सूची**

**सुकन्या समृद्धि योजना 2023**

सुकन्या योजना (SSY) सरकार द्वारा शुरू की गयी है? सरकार का इसे शुरू करने का मुख्य मकसद इस योजना के माध्यम से देश के बेटियों का भविष्य सुरक्षित करना है। यह योजना का खाता परिवार का कोई भी सदस्य जैसे माता पिता या अन्य कोई अभिभावक आदि खुलवा सकता है। योजना के तहत केवल बेटियों का खाता खोला जाता है। आप सुकन्या समृद्धि योजना का खाता अपने किसी भी नजदीकी पोस्ट ऑफिस या अधिकृत बैंक जाकर खुलवा सकते हैं।





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CA Neeta Vaidya

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E-mail: cbscollege@gmail.com Website: www.cscollege.co.in

## ATTENDANCE

Sr no.	Name	Class
1	KAUSHAL BARETHA	FYBAF
2	SIDDHANT SANKPAL	FYBAF
3	NAMRATA CHAURASIYA	FYBAF
4	MANOJ GANDLA	FYBAF
5	RENUKA MAHINDRAKAR	FYBAF
6	AARTI PHADTARE	FYBAF
7	SHAMSHAD ANSARI	SYBAF
8	KRISHNA BIND	SYBAF
9	MITESH CHAURASIYA	SYBAF
10	PRASHANT CHAURASIYA	SYBAF
11	DEEPAK CHAURASIYA	SYBAF
12	SNEHA CHAVAN	SYBAF
13	PRIYANKA GHORPADE	SYBAF
14	AKANKSHA KSHIRSAGAR	SYBAF



CA Neeta Vaidya



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Date: 12<sup>th</sup> October, 2019

## NOTICE

### Department of Multimedia and Mass Communication

All the students of BAMMC are hereby informed that Department of Multimedia and Mass Communication is organizing visit for **Digital literacy for senior citizens under the campaign "Simple Hai!"** The theme for the campaign is **"How to operate social media-Facebook"**. All the students are requested to be present for the same. Below given are the date, time and venue.

Date: 15<sup>th</sup> October, 2019

Time: 9:00 am- 11:00 am

Venue: Powai Garden

**Ms. Manali Naik**

**Co-Ordinator – Dept of Multimedia & Mass communication**

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Department of Multimedia & Mass Communication Organizes

## Simple Hai !

### How to operate social media-Facebook?



*Naik*

Ms. Manali Naik

Co-Ordinator – Dept of Multimedia & Mass communication

*[Signature]*

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Date: 16<sup>th</sup> October, 2019

## REPORT

The Department of Mass Media organized a visit for **Digital literacy for senior citizens under the campaign "Simple Hai!"** The theme for the campaign was **"How to operate social media-Facebook"** in the guidance of BMM Coordinator Ms. Manali Naik, faculty Ms. Pooja Singh and Ms. Riddhi Salve.

On 15<sup>th</sup> October, 2019 the students gathered in the college premises and then headed towards the Powai garden where the senior citizens visit daily and sit together to spend time. All the students reached there at 9:00 am and started teaching the senior citizens what social media is, how they should use it, especially Facebook-by creating their accounts on it.

In the end, all the senior citizens were made aware of social media, especially Facebook and how they can use it to be updated about any information.

Outcome: The senior citizens were made aware of usage of social media especially Facebook. The students understood how to deal with senior citizens and make them understand about it.



**Ms. Manali Naik**

**Co-Ordinator – Dept of Multimedia & Mass communication**



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## Simple Hai !

### How to operate social media-Facebook?



*Manali Naik*

**Ms. Manali Naik**

**Co-Ordinator – Dept of Multimedia & Mass communication**

*[Signature]*

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**Department of Multimedia & Mass Communication**

Campaign- SIMPLE HAI !

Activity - Digital Literacy for Senior Citizen

Theme - How to operate Social Media - Facebook

Date - 15th October 2019

Sr No.	Name of Beneficiary
1	Raju Shah
2	Vijay Tyagi
3	Vishvanath Mehra
4	Ajay Mehta
5	Simple Jain
6	Archana Mehta
7	Nita Dweidi
8	Ashok Singh
9	Maya Pillai
10	Vijay Sawant

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Sr. No	Student Name
1	Adsule Prashik
2	Banerjee Sudip
3	Bhandari Saurabh
4	Bhanushali Darshan
5	Bhaskar Prathamesh
6	Fernandes Gavin
7	Ghosh Preeti
8	Goswami Kalpesh
9	Gupta Yash
10	Hans Amadeep
11	Kumawat Yash
12	Mehra Aakash
13	Modhale Baburav
14	Panchal Mitesh
15	Panday Aditi
16	Pilke Jay
17	Poojary Nitesh
18	Renikuntla Shubham

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19	Ruparelia Raj
20	Sahu Sameer
21	Sayed Sufiyan
22	Shah Sanket
23	Adsule Prashik
24	Banerjee Sudip
25	Bhandari Saurabh
26	Bhanushali Darshan

**Ms. Manali Naik**

**Co-Ordinator – Dept of Multimedia & Mass communication**

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**PROVIDING INFORMATION ABOUT HOW TO USE E-  
NEWSPAPER IN MOBILE**

**Notice**

Date: - 10<sup>th</sup> January 2020

This is to inform all students of the Banking and Insurance department that the topic is Providing Information about how to use E-Newspaper in Mobile. Students need to teach, demonstrate, train & help how to use E-Newspaper and to reduce the administrative overhead by minimizing the use of paper and curtailing the verification process. The Digital literacy Activity will be on 16th January 2020 from 10:00 am onwards.

Ms. Anjana Verma

Coordinator of BBI

**I/C PRINCIPAL**  
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**SMT. DURGADEVI SHARMA CHARITABLE TRUST'S  
CHANDRABHAN SHARMA COLLEGE ARTS,  
SCIENCE & COMMERCE  
ADI SANKAR ACHARYA MARG POWAI VIHAR  
COMPLEX, POWAI MUMBAI – 400076**

DEPARTMENT OF BBI  
DIGITAL LITERACY  
PROVIDING INFORMATION ABOUT HOW TO USE E-  
NEWSPAPER IN MOBILE

DATE:- 16th January 2020  
TIME:- 10:00 am onwards



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Tel. 25704526 / 25704530

**PROVIDING INFORMATION ABOUT HOW TO USE E-  
NEWSPAPER IN MOBILE**

**Report**

Date: - 21<sup>st</sup> January 2020

Department of Banking and Insurance organized Digital Literacy Activity (Providing Information about How to Use E-Newspaper in Mobile) on 16th January, 2020 for all BBI students. E-Newspaper means which are published electronically an online newspaper is the online version of a newspaper, either as a stand-alone publication or as the online version. It is seen that students participated in the “Digital Literacy Activity” 18 Students Participated and it took place in the Kanjurmarg area from 10:00 am onwards.

**Outcome**

Students guiding every individual how to use E-Newspaper on Mobile Devices allow for Convenient access to news articles updates and information any time and anywhere . It enhances portability, saves paper and offers interactive features like search, bookmarking, and personalized Content etc.



Ms. Anjana Verma  
Coordinator of BBI



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**DIGITAL LITERACY PHOTOS**



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### Attendance

Roll no	Student name	Attendance
1	ALAGI MALASHRI	Present
2	ALLAKONDA GANESH SHRINIVAS	Present
3	SANJANA BHADORIA	Present
4	PREETI CHAURASIA	Present
5	NIKHIL DHIWAR	Present
6	DUBEY VIVEK ANIL	Present
7	SAKSHI GHOGALE	Present
8	VIVEK JADHAV	Present
9	RAHUL JAISWAR	Present
10	POONAM PANDURANG KADAM	Present
11	SONU SHAMDHAR MISHRA	Present
12	SEJAL DATTATRAY MORE	Present
13	MAYUR PAGDE	Present
14	PRANAY PARAB	Present
15	RAJESH PARMAR	Present
16	LAXMI ARUN PATIL	Present
17	PRATIKSHA PRADHAN	Present
18	LAXMI RAJBHAR	Present

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Date: - 3<sup>rd</sup> February, 2020

**Notice**

This is to inform all students of the Bachelor of Commerce (Financial Markets) department is organizing the applied digital literacy program, as DEMAT Account on 10<sup>th</sup> February, 2020. Students need to create awareness among the society of the various benefits of DEMAT Account.

Mr. Umesh Kabadi  
BFM Co-ordinator

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NAAC ACCREDITED 'B+' (2015-2018)



**Digital Literacy Program**  
**“Demat Account”**  
Date : 10th February, 2020  
Time : 10 Am to 12.00 pm

*Thanks & Regards*

**Dr. Pratima Singh**  
Principal

**Mr. Umesh Khabadi**  
BFM CO-ORDINATOR

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Date:- 10<sup>th</sup> February 2020

**REPORT**

On 10<sup>th</sup> February, 2020, the Bachelor of Commerce (Financial Markets) Department at our college organized a Digital Literacy Program called DEMAT Account for the community starting at 10 am onwards. During the event, students from the BFM program provided information to the attendees about DEMAT account, registration, trading and settlement etc. Total 16 students from our college participated in the event.

**Outcome**

Students Inform everyone A Demat Account, or dematerialized account, enables electronic holding and trading of Securities. It offers a secure and convenient way to hold and manage stocks, bonds, and other financial instruments, streamlining transactions and reducing paperwork in the process.

**Mr. Umesh Kabadi**

**BFM Co-ordinator**

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DATE: 10<sup>th</sup> February, 2020

ATTENDANCE FOR DIGITAL LITERACY PROGRAM

DEMAT ACCOUNT

SR.NO	Name of Students
1	BAISANE PRADNYA DAGADU SHEETAL
2	BIND SURAJ JIYALAL SUNITADEVI
3	CHAVAN SURAJ SIKANDER SAVITA
4	JAIN KIRTIBEN SURESHBHAI LAXMI
5	KESHARWANI SANDEEP SHITLAPRASAD ANITA
6	KUMAR VIKAS HARERAM PANDIT POONAM DEVI
7	LODAYA VAIBHAV PRAVIN SANGITA
8	MOHITE PRATIKSHA AJIT ASHWINI
9	NAYAK SAGAR RATNAKAR MINATI
10	SHAIKH NASIR SIRAJ AHMED ZAHIDA
11	GAWADE RUTIKA MADHUKAR SAMATA
12	GUPTA PURNIMA RAJESH KUMAR URMILA
13	KANNAUJIYA REENAKUMARI RADHESHYAM SUDHADEVI
14	KARKADA ROHIN SEBASTIAN GLADYS
15	KOKANE SHUBHAM SHANTARAM SULOCHANA
16	YADAV AKASH ACHHELAL SARASWATI

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Date: 20<sup>th</sup> March 2020

**DIGITAL LITERACY PROGRAM : AWARENESS ON : HOW GOOGLE MAP AND GPS**

**NOTICE**

This is to inform that Department of Management studies are organizing a **Digital Literacy program- on “How to Use Google Map and GPS”** on 23<sup>rd</sup> March 2020. Students need to help to all categories of people- such as Taxi-Driver, Small Vendors travel in trains, Labours etc. and explain them the value and importance of Digital literacy our day to day routine life in this present digital world

All students are requested to participate and show patriotism and dedication towards our society.

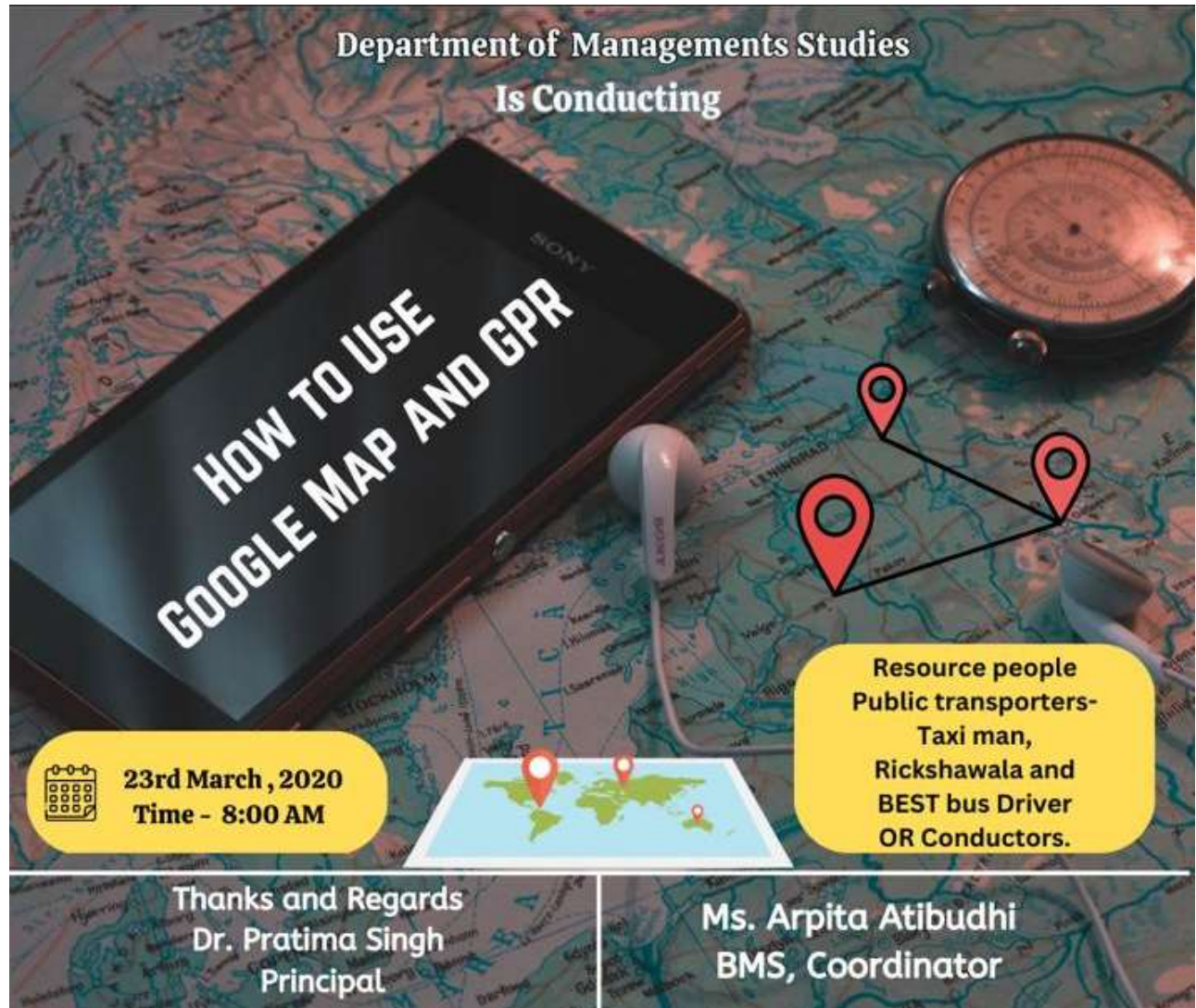
**Timing: 11:00 am onward**

**Venue: Local areas -Mumbai**

**Ms.Arpita Atibudhi**  
**BMS Coordinator**


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## DIGITAL LITERACY PROGRAM: AWARENESS ON- HOW GOOGLE MAP AND GPS



Department of Managements Studies  
Is Conducting

**HOW TO USE  
GOOGLE MAP AND GPR**

 **23rd March, 2020**  
**Time - 8:00 AM**

**Resource people**  
Public transporters-  
Taxi man,  
Rickshawala and  
BEST bus Driver  
OR Conductors.

Thanks and Regards  
Dr. Pratima Singh  
Principal

Ms. Arpita Atibudhi  
BMS, Coordinator



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Tel. 25704526 / 25704530



Date: 23<sup>rd</sup> March 2020

**DIGITAL LITERACY PROGRAM: AWARENESS ON- HOW GOOGLE MAP AND GPS  
REPORT**

Department of Management Studies has organized **Digital Literacy program-** on “How to Use Google Map and GPS” on 23<sup>rd</sup> March 2020. Our BMS students had given awareness on Use of Google Map and GPR to all categories of people- Autoriksha Driver, Taxi-Driver, Small Vendors travel in trains, Labours etc. The One day program was organised specially to spread awareness and improve digital literacy skills to general people who live simple leading life in our society.

It was Overwhelming to see that our students participated enthusiastically in the “Digital Literacy Activity”. Around 12 Students Participated for this program between 11:00am to 6:00pm. have shown true dedication towards our society.

Outcome:-Student inform how to Install Google Maps app, enable location services, search destination, select route, start navigation, follow turn-by-turn directions for accurate and convenient guidance to your destination.

**Ms.Arpita Atibudhi**  
BMS Coordinator

**I/C PRINCIPAL**  
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## DIGITAL LITERACY PROGRAM: AWARENESS ON- HOW GOOGLE MAP AND GPS



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**ATTENDANCE – 2019-20**

Sr.No	Student Name	ATTENDANCE
1	DUBEY PRINCE RAJESH	P
2	ALDAR PRIYANKA GANESH	P
3	ANSARI ARSHIYA MOHMED SHAKIL	P
4	HEGDE SAKSHI JAYARAJ	P
5	BADHE RUSHIKESH DILIP	P
6	BEJJENKI KAVYA LAXMAN	P
7	BHANUSHALI AKSH MAHENDRA	P
8	BHOSALE SAHILI BALIRAM	P
9	BISHWAKARMA RITUKUMARI BHARATBAHADUR	P
10	BOHRA MANNAN ARUN	P
11	CHOUDHARY BRIJESH DAYARAM	P
12	DANDEKAR SANKET SURESH	P



**Ms. Arpita Atibudhi**  
**BMS Coordinator**



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**NOTICE**

Date: 12th November, 2019

The Department of Information Technology (IT) has organized a "**DIGITAL LITERACY**" activity on the **Frauds done through Mails** for the citizens to gain knowledge about email frauding and the transfer of money done through it. This activity will be held on 16th November, 2019. The students are hereby requested to kindly participate in the activity and help the people around them.

Mr. Sandeep Vishwakarma

(The Head of Department)

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NAAC ACCREDITED 'B+' GRADE (FIRST CYCLE)

Department of Information Technology has organized

an activity on  
**"Digital Literacy"**  
for all the students of IT

 16th November,  
2019

Topic:  
**Email fraud**



Thanks & Regards  
**Dr. Pratima Singh**  
Principal

**Mr. Sandeep Vishwakarma**  
HOD

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## REPORT

Date: 18th November, 2019

### **Activity on "Digital Literacy"**

The Department of Information Technology (IT) had organized an activity on "Digital Literacy" on the Frauds done through Mails for the citizens to gain knowledge about email frauding and the transfer of money done through it. This activity was held on 16th November, 2019. The location of this activity was at Powai Vihar Complex - 400076. There were small groups formed of about 3 to 4 students who used to go to the auto drivers, small shops etc. as they get trapped in such malpractice more easily as they desire to get money. There were 16 students present for this activity.

The members of this activity were first giving the people information they need to know about the frauds done through email and how they can be trapped in this fraud just by clicking on the link that will be provided in the email which is sent to them. The people were given knowledge on how they can avoid such fraud mails by not responding to suspicious emails, not clicking on the link provided in the mail, not opening unexpected attachments even if they appear to be from someone the user trust as many email fraudsters attach viruses or malware to emails which makes them a part of this fraud.



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The activity came to an end by successfully explaining to the people around the location about the methods and modes of email frauds. The people surrounding the place were very supportive and patient throughout the time of explanation and they were interested to learn more about it.

### **Outcomes**

Students Informing every Individuals Frauds conducted through emails can lead to significant negative outcomes. Victims may experience financial loss, identity theft, or unauthorized access to sensitive information. These scams often involve phishing, malware distribution, or advance fee frauds, emphasizing the importance of vigilance and caution when interacting with suspicious emails.

Mr. Sandeep Vishwakarma  
(Head Of The Department)

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<u>Sr.no</u>	STUDENTS NAME	<u>ATTENDANCE</u>
<u>1</u>	ANSARI ARBAZ ABDUL HUSNEARA	PRESENT
<u>2</u>	KHAN SUBEE KHATOON SHAMSUDDIN ASARFUNISA	PRESENT
<u>3</u>	NACHARE SHUBHAM JITENDRA SANDHYA	PRESENT
<u>4</u>	KHARAT ASHUTOSH MAHENDRA SUMAN	PRESENT
<u>5</u>	MAURYA PRAVEEN ASHOK KUMAR MEERA DEVI	PRESENT
<u>6</u>	SATDIVE ANJALI SURESH MANGAL	PRESENT
<u>7</u>	LOKHANDE AISHWARYA SANTOSH LAILA	PRESENT
<u>8</u>	GAWAS OMKAR BUDHAJI BHAGYASHREE	PRESENT
<u>9</u>	SAHU RITU SUDHIR NAMITA	PRESENT
<u>10</u>	YADAV ABHISHEK VIDHINATH REETA	PRESENT
<u>11</u>	SINGH MANISH BALMIKEE SEEMA DEVI	PRESENT
<u>12</u>	RAI SHIVAM RAJESH REETA	PRESENT
<u>13</u>	BHAGWAT RUSHIKESH GANGADHAR MINAKSHI	PRESENT
<u>14</u>	KUSHWAHA SURAJ BIKAU PANMATI DEVI	PRESENT
<u>15</u>	SHAIKH MOHAMMED YUSUF MOHAMMED HANIK ZARINA	PRESENT
<u>16</u>	ANSARI ARBAZ ABDUL HUSNEARA	PRESENT

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# ACADEMIC YEAR

## 2018 - 2019

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DIGITAL LITERACY ACTIVITY

Sr.no	Department Name	Activity Name	Page Number
1	B.COM	Basic Computer Skills	3-9
2	BAF	Atal Pension Yojana	10-15
3	BAMMC	How to Open a Gmail Account	16-21
4	BBI	Creating Awareness About How to Use Digilocker	22-26
5	BFM	Equity Linked Saving Scheme	27-32
6	BMS	Awareness on Spam Calls Messages in Mobiles	33-37
7	BSCIT	Payment Apps	38-43

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Date: 25<sup>th</sup> February, 2019

**NOTICE**

This is to inform all the support staff that the Department of Commerce has organized a Digital Literacy program on Saturday, 2<sup>nd</sup> March, 2019 from 11.30 am onwards. The program will be conducted on '**Basic Computer Skills**'.

Thanks & Regards,

Mrs. Bharati Sridhara.

(Coordinator)

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# DIGITAL LITERACY 2018-2019

Date :-02<sup>nd</sup> MARCH,2019.



Mrs. Bharati Sridhara.

(Coordinator),

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Date: 4<sup>th</sup> March, 2019

### REPORT

The Department of Bachelor of Commerce organized a Digital Literacy program on Saturday, 2<sup>nd</sup> March, 2019 from 11.30 am onwards. The program was conducted on '**Basic Computer Skills**' by the faculties of B.Com department. The session was held in the IT Lab on the 6<sup>th</sup> floor.

The organizing members of the literacy program were Coordinator of B.Com Prof. Bharati Sridhara, faculties Prof. Sharlet Bhaskar, Prof. Namrata Dube and Prof. Krishnakant Pandey. The session began with a welcome speech and brief introduction of the program by coordinator Ms. Bharati Sridhara in Marathi. The lecture began with an introduction to what a computer is, its functions, different parts, how to start the computer, Google search, typing in word, paint brush and how to shutdown the computer were the different topics covered in the session. We also gave them hands-on experience using the mouse and they learnt the basics. The program was a great success as the support staff was very delighted and enthusiastic about the learning experience. 08 support staff participated in this session and went back with a learning experience.



Mrs. Bharati Sridhara.

(Coordinator)



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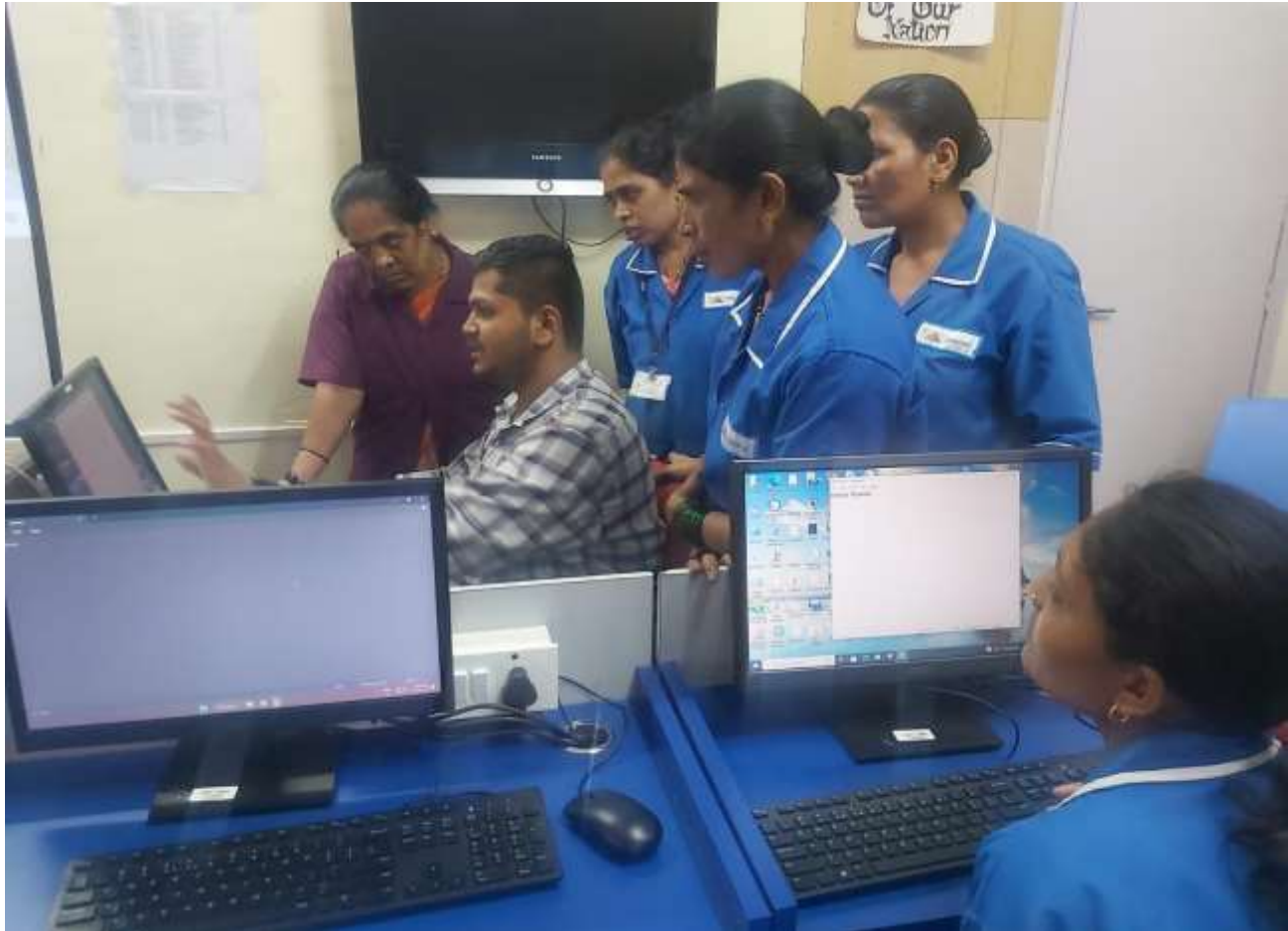
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**Outcome:** The main motive of this digital literacy program was to enable the support staff to help use computers, to help them adopt the use of technology in their life, help them learn, browse or surf the internet and to use the applications. The main purpose of this program was keeping in mind digital inclusion and helping them take a participatory role in the society.

Thanks & Regards,

Mrs. Bharati Sridhara  
(Co-ordinator)

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Mrs. Bharati Sridhara

(Co-ordinator)



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**OF ARTS, SCIENCE AND COMMERCE**  
 POWAI VIHAR, POWAI, MUMBAI - 400 076.  
**DAILY ATTENDANCE SHEET**

Day & Date: Saturday 2nd Nov 2019 Time: 11:30 a.m. to 1:30 p.m. to 3:30 p.m. to 5:30 p.m.  
 Class: \_\_\_\_\_ Division: \_\_\_\_\_  
 Subject: Basic Computer skills (Lecture / Practical / Tutorial) Room No.: IT Lab  
 Name of Teacher (S) - 1. \_\_\_\_\_ 2. \_\_\_\_\_

Roll No.	Name of the Student	Signature of the Student	Roll No.	Name of the Student	Signature of the Student
001			030		
002			031		
003			032		
004			033		
005			034		
006			035		
007			036		
008			037		
009			038		
010			039		
011			040		
012			041		
013			042		
014			043		
015			044		
016			045		
017			046		
018			047		
019			048		
020			049		
021			050		
022			051		
023			052		
024			053		
025			054		
026			055		
027			056		
028			057		
029			058		

*Bharati Sridhara*

Mrs. Bharati Sridhara  
 (Co-ordinator)

*[Signature]*

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03<sup>rd</sup> September 2018

**NOTICE**

**DIGITAL LITERACY PROGRAM**

All the students are hereby informed that the Department of Bachelor of Commerce (Accounting & Finance) of Chandrabhan Sharma College is organizing **Digital Literacy Program on the theme of Atal Pension Yojana** on Friday 07<sup>th</sup> September 2018 from 10.30 AM to 11:30 AM at Jal Vayu Vihar, Powai.

CA Neeta Vaidya

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12<sup>th</sup> September 2018

## REPORT

### DIGITAL LITERACY PROGRAM

Department of Bachelor of Commerce (Accounting & Finance) of Chandrabhan Sharma College organized Digital Literacy Program on Friday 07<sup>th</sup> September 2018 from 10.30 AM to 11:30 AM at Jal Vayu Vihar, Powai. The students provided an explanation of the Atal Pension Yojana, along with its advantages and significance. Additionally, they discussed the effects of the scheme on those who have availed of its benefits. As a result, digital literacy training played a vital role in the execution phase of the program to ensure that all recipients could make the most of it.

Total 13 students participated in this event.

CA Neeta Vaidya

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### Outcome

The outcome of the Atal Pension Yojana for students would depend on various factors, including the age at which they join the scheme, the contribution amount, and the number of years they contribute before retirement. The scheme's success lies in providing a reliable pension income to individuals in their old age, thereby helping them maintain financial stability and meet their basic needs post-retirement.

CA Neeta Vaidya

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## DIGITAL LITERACY PHOTOS

Theme: Atal Pension Yojana (2018-19)



अटल पेंशन योजना (एपीवाई), भारत के नागरिकों के लिए असांगठित क्षेत्र के अभिक्तों पर केंद्रित एक पेंशन योजना है। एपीवाई के तहत, 60 साल की उम्र में 1,000/- या 2,000/- या 3000/- या 4000 या 5000/- प्रति माह रुपये की न्यूनतम पेंशन की मासिक ग्राहकों द्वारा योगदान के आधार पर दिया जाएगा। भारत का कोई भी नागरिक एपीवाई योजना शामिल हो सकता है। इसके निम्नलिखित पात्रता मानदंड हैं:

- ग्राहक की उम्र 18 से 40 साल के बीच होनी चाहिए
- उसका एक सक्रिय बैंक खाता ड्राफ्ट/अचल बैंक में होना चाहिए

भारी आवेदक एपीवाई अकाउंट में समय-समय पर अपडेट की प्राप्ति की सुविधा के लिए पंजीकरण के दौरान बैंक को आधार और मोबाइल नंबर उपलब्ध करा सकता है। हालांकि, आधार कार्ड नामांकन के लिए अनिवार्य नहीं है।

### पेंशन की आवश्यकता

एक पेंशन लोगों को एक मासिक आय प्रदान करता है जब वे काम नहीं कर रहे होते हैं।

- उम्र के साथ संभावित कमाई आय में कमी
- परमाणु परिवार का उदय - कमाऊ शक्त का पलायन
- जीवन व्यय की लागत में वृद्धि
- दीर्घकाल में वृद्धि
- निश्चित मासिक आय सुझावों में सम्मानजनक जीवन सुनिश्चित करता है




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**ATTENDANCE**

Theme: Atal Pension Yojana

1	SHIVAM UPADHYAY	FYBAF
2	VISHAL YADAV	FYBAF
3	ASHUTOSH JADHAV	FYBAF
4	VIJAY PANDEY	FYBAF
5	JAYESH GAWDE	FYBAF
6	NILESH FADALE	FYBAF
7	AKSHAY PUROHIT	FYBAF
8	SUPRIYA GAWDE	FYBAF
9	NANDINI KARANDE	FYBAF
10	RITIKA MAURAYA	FYBAF
11	ANKUSH SINGH	FYBAF
12	ADARSH SINGH	FYBAF
13	ARVIND CHAUHAN	FYBAF

CA Neeta Vaidya

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Date: 07<sup>th</sup> September, 2018

**NOTICE**

**Department of Mass Media**

All the students of BMM are hereby informed that the Department of Mass Media is organizing a visit for **Digital literacy for senior citizens under the campaign "Simple Hai!"** The theme for the campaign is **"How to open a Gmail Account"**. All the students are requested to be present for the same. Below given are the date, time and venue.

Date: 11<sup>th</sup> September, 2018

Time: 10:00 am – 12:00

Venue: Powai Garden

**Ms. Manali Naik**  
**Co-Ordinator – Dept of Mass Media**

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Simple Hai !

How to open Gmail Account?



Ms. Manali Naik  
Co-Ordinator – Dept of Mass Media



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Powai-Vihar, Powai, Mumbai - 400 076  
Tel. 25704526 / 25704530

Date: 11<sup>th</sup> September, 2018

### REPORT

The Department of Mass Media organized a visit for **Digital literacy for senior citizens under the campaign "Simple Hai!"** The theme for the campaign was **"How to open Gmail Account"** in the guidance of BMM Coordinator Ms. Manali Naik, faculty Ms. Pooja Singh and Ms. Riddhi Salve.

On 11<sup>th</sup> September, 2018 the students gathered in the college premises and then headed towards the Powai garden where the senior citizens visit daily and sit together to spend time. All the students reached there at 10: 00 am and started teaching the senior citizens how they can open their Gmail account.

In the end, all the senior citizens' Gmail accounts were opened and also they were made to understand why a Gmail account is important nowadays.

Outcome: The senior citizens were made aware of usage of the internet and also Gmail accounts. The students understood how to deal with senior citizens and make them understand about it.



**Ms. Manali Naik**  
Co-Ordinator – Dept of Mass Media



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**Simple Hai !**

**How to open a Gmail Account?**



**Ms. Manali Naik**  
**Co-Ordinator – Dept of Mass Media**



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**Attendance**

Sr. No	Name of Student
1	Gurav Kunal Jaydeep Manisha
2	Pandey Bhavika Manoj Munni
3	Rodrigues Ashton Alwyn Leena
4	Sawant Sahil Devdas Damini
5	Vaidya Shesta Ramprasad Asha
6	Khairnar Atharva Dinesh Jyostna
7	Kotian Yajnesh Shashidhar Sujata
8	Bhosale Aryan Babasaheb
9	Manjrekar Ritesh Sanjay Sushma
10	Chavan Abhishek Mahesh Swati
11	Singh Dikshit Dilip Kanchan
12	Pal Suraj Rajkumar Reeta
13	Sabat Abhishek Govardhan Pratima
14	Shah Dishant Ashish Neha
15	Singh Anchal Kamlesh Poonam
16	Tambat Jayesh Nitin Nisha
17	Warang Sejal Devendra Smita

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18	Rajbhar Rajeshwar Omprakash Lajwanti
19	Tamta Bhim Hari Nirmala
20	Dabade Abhishek Balu Sadhana
21	Mohd Sufiyan Moinuddin Shaikh
22	Shabnam Rafiq Shaikh
23	Ashwin Kumar Umashankar Tiwari
24	Dhaybar Yash Baban Kavita
25	Kothari Aditya Anil Pramila
26	Singh Ayush Mukesh Manisha
27	Tewani Aanchal Jeetendra Disha
28	Singh Nikhil Anil Suman
29	Kanojiya Ritika Bablu Rekha
30	Raghav Joshi



**Ms. Manali Naik**  
**Co-Ordinator – Dept of Mass Media**



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**Creating Awareness about How to Use Digilocker**

**Notice**

Date: - 1<sup>st</sup> February 2019

This is to inform all students of the Banking and Insurance department that they are organizing the applied digital literacy Activity. Students need to teach, demonstrate, train & help how to use digilocker and to reduce the administrative overhead by minimizing the use of paper and curtailing the verification process on 6<sup>th</sup> February 2019 from 11:00 am onwards.

Ms. Anjana Verma  
Coordinator of BBI

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COMMERCE  
ADI SANKAR ACHARYA MARG POWAI VIHAR COMPLEX,  
POWAI MUMBAI – 400076

DEPARTMENT OF BBI  
DIGITAL LITERACY  
Creating Awareness About How to Use DigiLocker  
DATE:- 6th February, 2019  
TIME:- 11am onwards



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**Report**

Date:- 9<sup>th</sup> February 2019

Department of Banking and Insurance organized Digital Literacy Activity (Creating Awareness about How to Use Digilocker) on 6th February, 2019 for all BBI students. To improve digital literacy skills of adults in society. It is seen that students participated in the "Digital Literacy Activity" 15 Students Participated in the activity located in Powai area from 11am onwards.

**Outcome**

Students explain to others DigiLocker allows users to store and access their important documents digitally. Creating awareness about its usage can help individuals understand the convenience and accessibility it offers. They can easily retrieve their documents anytime, anywhere, eliminating the need for physical copies and reducing the risk of misplacing or damaging important papers.

Ms. Anjana Verma  
Coordinator of BBI

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DIGITAL LITERACY PHOTOS



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Attendance

Roll no	Student name	Attendance
1	BAMOLA ROSHNI HARSHPATI SANGEETA	Present
2	BHADARGE PALLAVI SAKHARAM SWATI	Present
3	DUBE SANSKRITI SUNIL VANDANA	Present
4	GURAV KUNAL JAYDEEP MANISHA	Present
5	KAMBLE HARSHADA PRABHAKAR SANGEETA	Present
6	MANJREKAR RITESH SANJAY SUSHMA	Present
7	NAIR RUTIK MADHUSUDAN NAIR JYOTSNA NAIR	Present
8	PANDE SANKET MACHINDRA SAVITA	Present
9	PANDEY BHAVIKA MANOJ MUNNI	Present
10	RODRIGUES ASHTON ALWYN LEENA	Present
11	SAHU AMAN KAILASH SANTOSI	Present
12	SAWANT SAHIL DEVDAS DAMINI	Present
13	SAWANT SHREYA AVINASH GEETA	Present
14	SHAIKH NAZIA NISAR AHMMED SADIYA	Present
15	SINGH DHANANJAY RAJPAL SINGH BITOL SINGH	Present



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Date: - 7<sup>th</sup> January, 2019

**NOTICE**

The Bachelor of Commerce (Financial Markets) department is organizing a digital literacy program on 15th January 2019 to raise awareness among the society about the various benefits of the Equity Linked Saving Scheme. All students are informed about this initiative, and they are expected to participate in creating awareness about the scheme.

**Mr. Umesh Kabadi**

**BFM Co-ordinator**

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Powai-Vihar, Powai, Mumbai - 400 076  
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Powai Vihar, Powai, Mumbai - 400 076, Maharashtra, India. Tel.: +91 22 2570 4526 / 2570 4530  
E-mail: cbscollege@gmail.com Website: www.cscollege.co.in



Digital Literacy Program  
“Equity Linked Saving Scheme”

Date : 15th January, 2019  
Time : 10 am to 12.00 pm

---

*Thanks & Regards*

**Dr. Pratima Singh**  
Principal

**Mr. Umesh Khabadi**  
BFM CO-ORDINATOR



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Date: - 15<sup>th</sup> January, 2019

**Report**

A digital literacy program on Equity Linked Saving Scheme (ELSS) was organized by the BFM Department of our college on 15<sup>th</sup> January, 2019. During the program, the participating students raised awareness regarding the benefits of investing in ELSS, which is a special category of mutual funds qualifying for tax deductions under Section 80C of the Income Tax Act, 1961. A total of 18 BFM students participated in the program.

**Outcome**

Students explain in detail about ELSS (Equity-linked Saving Schemes) provide tax benefits and the opportunity to invest in the opportunity to invest in the stock market. They offer potential for higher returns, capital appreciation, and long-term wealth creation, making them an attractive investment option for individuals seeking tax-saving avenues with growth potential.

Mr. Umesh Kabadi  
BFM Co-ordinator

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DATE: 15<sup>th</sup> JANUARY, 2019

ATTENDANCE FOR DIGITAL LITERACY PROGRAM

Equity Linked Saving Scheme (ELSS)

SR.NO	Name of Students
1	KESHARWANI SANDEEP SHITLAPRASAD ANITA
2	MOHITE PRATIKSHA AJIT ASHWINI
3	PANDAGALE SAHIL SUNIL SUMAN
4	YADAV ANIKET UMESH SANYOGITA
5	LODAYA VAIBHAV PRAVIN SANGITA
6	DEVRE NIKHIL SANJAY SASHEKALA
7	GUPTA PURNIMA RAJESH KUMAR URMILA
8	KANNAUJIYA REENAKUMARI RADHESHYAM SUDHADEVI
9	AHMED MAZIN IFTEKAR BIRGES
10	YADAV SEEMA PANDHARI SUGARADEVI
11	AHMED MAZIN IFTEKAR BIRGES
12	GUPTA SARITA RAMASHANKAR VIMAL
13	GUPTA RAHUL RAJARAM EEKNADEVI
14	GUPTA MANISHKUMAR SHYAMBABU PREMADEVI
15	INGLE SANDHYA RAJU SHOBHA
16	PANDEY PRIYA KRISHNANAND MEERA

  
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17	PATHAN SAMEER SAROJ SURAYAABEGUM
18	PAWAR RASHMI DEVIDAS DARSHANA

Mr. Umesh Kabadi

BFM Co-ordinator

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Date: 30<sup>th</sup> January 2019

**DIGITAL LITERACY PROGRAM: AWARENESS ON SPAM CALLS AND MESSAGES  
IN MOBILE**

**NOTICE**

This is to inform that Department of Management studies are organizing a **Digital Literacy program- on "Awareness on SPAM calls and Messages in Mobiles"** on 4<sup>th</sup> February 2019. Students need to help to all categories of people- such as House wives, Small Vendors, Labours etc. and explain them the value and importance of Digital literacy our day to day routine life in this present digital world

All students are requested to participate and show patriotism and dedication towards our society.

**Timing: 11:00 am onward**

**Venue: Local areas -Mumbai**

**Tushar Agarwal**  
Convener

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Department of Managements Studies  
Is Conducting

# AWARENESS ON SPAM CALLS AND MESSAGES IN MOBILE



4th February, 2019  
Time : 9:00 AM

Resource people  
House wives and small  
vendor's

Thanks and Regards  
Dr. Pratima Singh  
Principal

Mr. Tushar Agarwal  
BMS, Coordinator



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Date- 4<sup>th</sup> February 2019

**DIGITAL LITERACY PROGRAM: AWARENESS ON : SPAM CALLS AND MESSAGES  
IN MOBILE**

**REPORT**

Department of Management Studies has organized **Digital Literacy program-** on “**Awareness on SPAM calls and Messages in Mobiles**” on 4<sup>th</sup> February 2019. Our BMS students had given awareness on Use of Google Map and GPR to all categories of people- such as House wives, Small Vendors, Labours etc. The program was Organized for One day specially to spread awareness and improve digital literacy skills to general people who live simple leading life in our society.

It was Overwhelming to see that our students participated enthusiastically in the “Digital Literacy Activity”. Around 10 Students Participated for this program between 11:00am to 6:00pm. have shown true dedication towards our society.

**Outcome:-** Overall Student inform on spam calls and messages empowers mobile users to protect themselves and contribute to a safer mobile communication environment.

**Tushar Agarwal**  
Convener

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**DIGITAL LITERACY PROGRAM: AWARENESS ON: SPAM CALLS AND MESSAGES**  
**IN MOBILE**



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**ATTENDANCE -2018-19**

Sr.No	Student Name	ATTENDANCE
1	CHELLAN SWAPNIL L	P
2	KUMARI SWEKCCHA PANKAJ KUMAR	P
3	ALDAR ADITYA DAMODAR	P
4	BHAKARODI GAUS MOHAMAD MOHAMAD IQBAL	P
5	BHARDWAJ SINTU LALBAHADUR	P
6	CHAVHAN SUNIL DHARMA	P
7	DALVI KAUSHIK SHARAD	P
8	DAMBAL NEETA VIJAY	P
9	DAS ADITI GANESH	P
10	DORA G POOJA G BHASKAR	P

**Tushar Agarwal**  
Convener

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Notice

Date: 21st January , 2019

The Department of Information Technology (IT) has organized a "DIGITAL LITERACY" activity on Google Pay, Phone Pay, Paytm for the citizens to gain knowledge about accepting and transferring the payment. This activity is held on 24th January, 2019. The students are hereby requested to kindly participate in the activity and help the people around them.

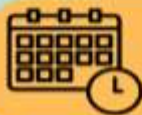
Mr. Sandeep Vishwakarma

(The Head Department)

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Department of Information Technology has organized

an activity on  
**"Digital Literacy"**  
for all the students of IT



24th January,  
2019

Topic:  
**Payment Apps**



Thanks & Regards  
**Dr. Pratima Singh**  
Principal

**Mr. Sandeep Vishwakarma**  
HOD

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## REPORT

Date: 28th January, 2019

### **Activity on "Digital Literacy"**

Department of Information Technology (IT) had organized an activity on "Digital Literacy" on GooglePay, Phone Pay, Paytm for the citizens to gain knowledge about accepting and transferring the payment. This activity was held on 24th January, 2019. The location of this activity was at Powai Vihar Complex -400076. There were small groups formed about 3 to 4 students who went to the shops, auto drivers etc as they can use this mode of Google Pay to get the payments easily.

There were small group formed of about 3 to 4 students and they used to go to auto drivers, small shops etc so that they can get their payments easily. There were 21 students present for this activity. The members of the activity were first giving people the information about different apps for payment like Google Pay, Paytm, Phone Pay etc. The people were ready to gain knowledge about the payments for them to make payments easily without the stress of cash in their wallet.

The people were given knowledge about how they can make contactless payment, send money to family or friends when in use, and how they can buy things just by scanning the QR code.

The activity came to an end by successfully explaining the people around the location about the uses, methods, steps and modes of Payment Apps on their mobile phones. The people surrounding to the place were very supportive and patient throughout the time of explanation and they were interested to learn more about it.



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**Outcome**

Students educating peoples about the functionalities and benefits of online payment apps like Paytm and PhonePe, more individuals may be encouraged to adopt digital payment methods. This can lead to a reduction in cash transactions and promote a cashless economy.

Mr. Sandeep Vishwakarma

(The Head of Department)

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Photos



*Sandeep*

Mr. Sandeep Vishwakarma

(The Head of Department)

*[Signature]*

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### Attendance

1	PRASAD RAJU SURYANATH LEELADEVI	FYIT
2	SHUKLA PAWAN GYANENDRA PRASAD MEERA	FYIT
3	VISHWAKARMA RAJU JAYRAJ GEETA	TYIT
4	BUTHANALL RAHUL RAM BHARATI	SYIT
5	MOURYA AMIT KUMAR KANATA PARASAD LALIDEVI	FYIT
6	PATEL ANAS ISHAQ RUBINA	FYIT
7	SINGH NITIN KUMAR RAKESH KUMAR NEELAM	FYIT
8	CHAVAN PRASAD PRABHAKAR VAISHNAVI	SYIT
9	SHRIVASTAVA PRAVEENKUMAR PRAMOD SHEELA	SYIT
10	VISHWAKARMA SHIVAM MAHENDRA RAJKUMARI	SYIT
11	CHOUHARY SURAJ RADHESHYAM MEERA	SYIT
12	KHAN SHAHID MOINUDDIN HAJIRAKHATOON	SYIT
13	PANDEY SIMRAN VIJAY KUMAR ASHOKA	FYIT
14	ALLWIN GEORGE PAUL ALICE	TYIT
15	GUPTA SHIVAM PHOOLCHAND SUNITA	TYIT
16	ZODAGE ALISHA ARUN SAVITA	TYIT
17	TIWARI SATYAM THRILOCHAN VIDYA	TYIT
18	BHUNYA VISHAL SIMANCHAL SANJUKTA	FYIT
19	SINGH ROHAN MAHENDRANATH ANJU	SYIT
20	GACCHE RAVIRAJ VINAYAK REKHA	TYIT
21	GUMPHULE JYOTI VENKATESH MUGAMMA	TYIT



Mr. Sandeep Vishwakarma

(The Head of Department)



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# ACADEMIC YEAR 2017 - 2018



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Website: www.ghpcorp.com

**INDEX**

Sr.no	Department Name	Digital Literacy Activity Name	Page No
1	B.COM	Basic Computer Skills	3-9
2	BAF	PM Ujjwala Yojana	10-13
3	BAMMC	How to Operate an Android Phone	14-19
4	BBI	Creating Awareness about how to use online Payment Method in Mobile (Paytm and Phone Pay)	20-24
5	BFM	KNOW YOUR CUSTOMER	25-30
6	BMS	Awareness on Social Media – Instagram, Facebook and Email	31-35
7	BSCIT	TEZ App	36-41



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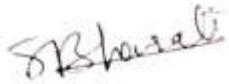
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Date: 5th January, 2018

**NOTICE**

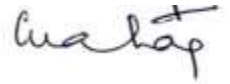
This is to inform all the support staff that the Department of Commerce has organized a Digital Literacy program on Wednesday, 10<sup>th</sup> January, 2018 from 11.00 am onwards. The program will be conducted on '**Basic Computer Skills**'.

Thanks & Regards,



Mrs. Bharati Sridhara.

(Co-ordinator)



Dr. Chitra Natarajan

Principal



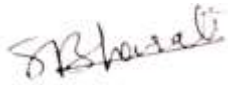
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Adi Sankar acharya Marg, Powai Vihar Complex, Powai, Mumbai – 400076.

**DEPARTMENT OF COMMERCE  
ORGANISES  
DIGITAL LITERACY  
'BASIC COMPUTER SKILLS' TO  
SUPPORT STAFF  
DATE: 10<sup>TH</sup> JANUARY, 2018  
TIME: 11.00 AM ONWARDS**



Mrs. Bharati Sridhara.  
(Co-ordinator)



Dr. Chitra Natarajan  
Principal



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Email: cbscollege@gmail.com  
Website: www.ghpcorp.com

Date: 10<sup>th</sup> January, 2018

## REPORT

The Department of Bachelor of Commerce organized a Digital Literacy program on Wednesday, 10<sup>th</sup> January, 2018 from 11.00 am onwards. The program was conducted on 'Basic Computer Skills' by the faculties of B.Com department. The session was held in the IT Lab on the 6<sup>th</sup> floor.

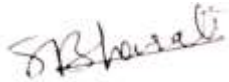
The organizing members of the literacy program were Coordinator of B.Com Prof. Bharati Sridhara, faculties Prof. Sharlet Bhaskar, Prof. Namrata Dube and Prof. Krishnakant Pandey. The session began with a welcome speech and brief introduction of the program by coordinator Ms. Bharati Sridhara in Marathi. The lecture began with an introduction to what a computer is, its functions, different parts, how to start the computer, Google search, typing in word, paintbrush and how to shut down the computer were the different topics covered in the session. We also gave them hands-on experience using the mouse and they learnt the basics. The program was a great success as the support staff was very delighted and enthusiastic about the learning experience. 10 support staff participated in this session and went back with a learning experience.



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**Outcome:** The main motive of this digital literacy program was to enable the support staff to help use computers, to help them adopt the use of technology in their life, help them learn, browse or surf the internet and to use the applications. The main purpose of this program also was keeping in mind digital inclusion and helping them take a participatory role in the society.



Mrs. Bharati Sridhara.  
(Co-ordinator),



Dr. Chitra Natarajan  
Principal



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*Bharati*

Mrs. Bharati Sridhara.  
(Co-ordinator)

*Chitra*

Dr. Chitra Natarajan  
Principal

*Principal*

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Website: www.ghpcorp.com





*Bharati*

Mrs. Bharati Sridhara.  
(Co-ordinator),

*Chitra*


Dr. Chitra Natarajan  
Principal

*Principal*

**I/C PRINCIPAL**  
**Chandrabhan Sharma College**  
**of Arts, Science & Commerce**  
Powai-Vihar, Powai, Mumbai - 400 076  
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**Chandrabhan Sharma College of**  
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*Digital Library*

**CSC**  **CHANDRABHAN SHARMA COLLEGE OF ARTS, SCIENCE AND COMMERCE**  
 POWAI VIHAR, POWAI, MUMBAI - 400 076.

**DAILY ATTENDANCE SHEET**

Day & Date : Wednesday 10/01/2018 Time : 11:00 a.m. & p.m. to 12:50 a.m. & p.m.

Class : \_\_\_\_\_ Division : \_\_\_\_\_

Subject : Basic Computer Skills (Lecture / Practical / Tutorial) Room No. : IT Lab (6<sup>th</sup> floor)

Name of Teacher (S) : 1. \_\_\_\_\_ 2. \_\_\_\_\_  
 3. \_\_\_\_\_ 4. \_\_\_\_\_

Roll No.	Name of the Student	Signature of the student	Roll No.	Name of the Student	Signature of the Student
001	<u>Ravindra Ghadgaonkar</u>	<u>Ravindra</u>	030		
002	<u>Ujjwal Kumar</u>	<u>Ujjwal</u>	031		
003	<u>Bhaji - Bhaji</u>	<u>Bhaji</u>	032		
004	<u>Rohit Kulkarni</u>	<u>Rohit</u>	033		
005	<u>Siddharth Datta</u>	<u>Siddharth</u>	034		
006	<u>Smriti Kulkarni</u>	<u>Smriti</u>	035		
007	<u>Sushma Kulkarni</u>	<u>Sushma</u>	036		
008	<u>Arjita Kulkarni</u>	<u>Arjita</u>	037		
009	<u>Smriti Kulkarni</u>	<u>Smriti</u>	038		
010	<u>Yashita Kulkarni</u>	<u>Yashita</u>	039		
011			040		
012			041		
013			042		
014	<u>(10)</u>		043		
015			044		
016			045		
017			046		
018			047		
019		<u>Bharati</u>	048		
020			049		
021			050		
022			051		
023			052		
024			053		
025			054		
026			055		
027			056		
028			057		
029			058		

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*(Signature)*

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4<sup>th</sup> August 2017

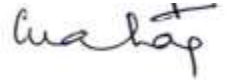
**NOTICE**

**DIGITAL LITERACY PROGRAM**

This is hereby informed to all the students that the Department of Bachelor of Commerce (Accounting & Finance) Chandrabhan Sharma College is organizing **Digital Literacy Program on the theme of PM Ujjwala Yojana** on Friday 11<sup>th</sup> August 2017 from 10:00 AM to 11:00 AM in different areas of Powai Vihar.



CA Neeta Vaidya



Dr. Chitra Natarajan

Principal



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18<sup>th</sup> August 2017

**REPORT**  
**DIGITAL LITERACY PROGRAM**

The Digital Literacy Program was organized by the Department of Bachelor of Commerce (Accounting & Finance) on Friday 11<sup>th</sup> August 2017 from 10:00 AM to 11:00 AM. The students elucidated the details of the **PM Ujjwala Yojana**, by highlighting its benefits and importance, and shared insights into its impact on the beneficiaries who had already taken advantage of it. In order to maximize the benefits of the program for all the recipients, the implementation phase included essential digital literacy training.

**Total 19 students participated in the program.**

Outcome

Students explain to others about PM Ujjwala Yojana major benefits like lives of Rural Women and households by providing access to clean cooking fuel, improving health outcomes, empowering women, and contributing to Environmental Sustainability.



CA Neeta Vaidya



Dr. Chitra Natarajan


Principal



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**PHOTOS**  
**Theme: PM Ujjwala Yojana (2017-18)**



**UMANG** THE MIND OF NEW INDIA | G20

**Pradhan Mantri Ujjwala Yojana (PMUY)**

Pradhan Mantri Ujjwala Yojana (PMUY) aims to safeguard the health of women & children by providing them with a clean cooking fuel – LPG, so that they don't have to compromise their health in smoky kitchens or wander in unsafe areas collecting firewood. Pradhan Mantri Ujjwala Yojana was launched by Hon'ble Prime Minister Shri Narendra Modi on May 1st, 2016 in Ballia, Uttar Pradesh. Under this scheme, 5 Cr LPG connections will be provided to BPL families with a support of Rs.1600 per connection in the next 3 years. Ensuring women's empowerment, especially in rural India, the connections will be issued in the name of women of the households. Rs. 8000 Cr. has been allocated towards the implementation of the scheme. Identification of the beneficiaries is done through Socio Economic Caste Census Data.

Direct Benefit Transfer (DBT) | Women

[web.umang.gov.in](http://web.umang.gov.in)




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Website: [www.ghpcorp.com](http://www.ghpcorp.com)

**ATTENDANCE**

**Date:** 11<sup>th</sup> August 2017

**Event:** Digital Literacy Program

Sr no.	Name	Class
1	POOJA PAL	SYBAF
2	JYOTI PANDEY	SYBAF
3	VIJAY PATEL	SYBAF
4	VAIBHAV PATIL	SYBAF
5	NEELESH RAJBHAR	SYBAF
6	ARTI VISHWAKARMA	SYBAF
7	POOJA VISHWAKARMA	SYBAF
8	PRADEEP DUBEY	SYBAF
9	OMKAR BADKAR	TYBAF
10	ANJALI GHAGAT	SYBAF
11	VINAY GUPTA	SYBAF
12	ASIF HASHMI	SYBAF
13	SOHAM KANOJIYA	SYBAF
14	ROHAN KEWAT	SYBAF
15	SANDEEP KEWAT	SYBAF
16	AKANSHA PANDEY	SYBAF
17	MANGLU SAHU	SYBAF
18	MANAY SINGH	SYBAF
19	RENU YADAV	SYBAF



CA Neeta Vaidya



Dr. Chitra Natarajan  
Principal



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 Website: www.ghpcorp.com

Date: 12<sup>th</sup> August, 2017

**NOTICE**

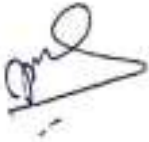
**Department of Mass Media**

All the students of BMM are hereby informed that the Department of Mass Media is organizing a visit for **Digital literacy for senior citizens under the campaign “Simple Hai!”** The theme for the campaign is **“How to operate an Android phone”**. All the students are requested to be present for the same. Below given are the date, time and venue.

Date: 16<sup>th</sup> August, 2017

Time: 10:00 am – 12:00

Venue: Powai Garden



**Ms. Saranya Saroj**

**Co-Ordinator – Dept of Mass Media**



**Dr. Chitra Natarajan**

**Principal**



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How to operate an Android phone?



Ms.Saranya Saroj  
Co-Ordinator – Dept of Mass Media

Dr. Chitra Natarajan  
Principal

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**CHANDRABHAN SHARMA COLLEGE OF ARTS, SCIENCE &  
COMMERCE**

Date: 16<sup>th</sup> August, 2017

**REPORT**

The Department of Mass Media organized a visit for **Digital literacy for senior citizens under the campaign “Simple Hai!”** The theme for the campaign was **“How to operate an Android phone”** in the guidance of BMM Coordinator Ms. Saranya Saroj, faculty Ms. Pooja Singh and Ms. Manali Naik.

On 16<sup>th</sup> August, 2017 the students gathered in the college premises and then headed towards the Powai garden where the senior citizens visit daily and sit together to spend time. All the students reached there at 10: 00 am and started teaching the senior citizens how they can use android cell phones easily.

In the end, all the senior citizens were very happy to know easy ways to operate android cell phones.

Outcome: The senior citizens were made aware of usage of Android Cell phones. The students understood how to deal with senior citizens and make them understand about it.



Ms.Saranya Saroj

Co-Ordinator – Dept of Mass Media



Dr. Chitra Natarajan

Principal

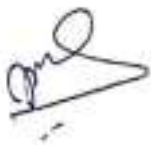


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**Simple Hai!**

**How to operate an Android phone?**



**Ms. Saranya Saroj**

**Co-Ordinator – Dept of Mass Media**



**Dr. Chitra Natarajan**

**Principal**



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Website: www.ghpcorp.com

**Attendance**

<b>Sr. No</b>	<b>Student Name</b>
1	Chandel Vikram Singh
2	Chauhan Arun
3	Chavan Ameya
4	Abdul Nafeesa
5	Mallah Poonam
6	Kanojia Pratibha
7	Kalukhe Vikrant
8	Singh Priyanka
9	Yadav Vivek
10	Gandhi Yash
11	Kajania Rajesh
12	Rajpurohit Sushmita
13	Chalekar Shubham
14	Mishra Suraj



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15	Kadam Hemangi
16	Shaikh Sadab
17	Kadam Abhishek
18	Yadav Puja
19	Karve Ganesh
20	Pillai Karthikeyan
21	Jaiswar Rajdeep
22	Sayed Shaishta
23	Kambli Stanley
24	Yadav Rohit
25	Dhamale Akshay
26	Singh Neha



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**Notice**

**Creating Awareness about How to Use Online payment Methods in Mobile (Paytm and Phone Pay)**

Date: - 5<sup>th</sup> January 2018

This is to inform all students that Department of Banking and Insurance is organizing the digital literacy Activity In which Students going to teach the use Online Payment methods through Mobiles like Phone Pay and Paytm to General Public on 10<sup>th</sup> January 2018 from 11:30 am onwards.



Ms. Anjana Verma  
Coordinator of BBI



Dr. Chitra Natarajan  
Principal



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**SMT. DURGADEVI SHARMA CHARITABLE TRUST'S  
CHANDRABHAN SHARMA COLLEGE ARTS, SCIENCE & COMMERCE  
ADI SANKAR ACHARYA MARG POWAI VIHAR COMPLEX, POWAI MUMBAI -  
400076**

**DEPARTMENT OF BBI  
DIGITAL LITERACY**

**Creating Awareness about How to Use Online payment Methods in Mobile**

**(Paytm and Phone Pay)**

**DATE:- 10<sup>th</sup> January 2018**

**TIME:- 11:30 am onwards**



  
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**Creating Awareness about How to Use Online payment Methods in Mobile (Paytm and Phone Pay)**

**Report**

Date:- 10<sup>th</sup> February 2018

Department of Banking and Insurance organized Digital Literacy Activity (Creating Awareness about How to Use Online Payment Methods in Mobile (Paytm and Phone Pay) on 10th February, 2018 for all BBI students. To improve digital literacy skills of the General Public in society. It is seen that students participated in the "Digital Literacy Activity " and Every Student teaches how you can use Paytm, Google Pay, Phone Pay for easy online transactions 14 Students Participated in the activity located in the Bhandup area from 11.30 am onwards.

**Outcome**

Students educating peoples about the functionalities and benefits of online payment apps like Paytm and PhonePe, more individuals may be encouraged to adopt digital payment methods. This can lead to a reduction in cash transactions and promote a cashless economy.



Ms. Anjana Verma  
Coordinator of BBI



Dr. Chitra Natarajan  
Principal



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DIGITAL LITERACY PHOTO



*Anjana*

Ms. Anjana Verma  
Coordinator of BBI

*Chitra*

Dr. Chitra Natarajan  
Principal

*[Signature]*

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**ATTENDANCE**

Roll no	Student name	Attendance
1	BHANDARI HARISH DEVSINGH	PRESENT
2	BHARDWAJ SANDHYA RAVINDRA	PRESENT
3	CHAUHAN NEERJA PRABHUNATH	PRESENT
4	CHAVAN RUPALI RAMESH	PRESENT
5	CHOWGULE MANSI SHASHIKANT	PRESENT
6	DHANVE RAVINA RAMDAS	PRESENT
7	GAIKWAD AKSHADA GAUTAM	PRESENT
8	GAWAS VRUSHALI ASHOK	PRESENT
9	GUPTA RAHUL RAMESH	PRESENT
10	GUPTA VISHAL BIRENDRAKUMAR	PRESENT
11	GUPTA SONI SOHANLAL	PRESENT
12	JAIWAR BABITA RAMU	PRESENT
13	JETHE MAYUR MANOJ	PRESENT
14	JOGDAND SUVRNA BABASAHEB	PRESENT



Ms. Anjana Verma  
Coordinator of BBI



Dr. Chitra Natarajan  
Principal



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**Date: - 2<sup>nd</sup> December, 2017**

**Notice**

A digital literacy program is Organise by the Bachelor of Commerce (Financial Markets) department on December 11th, 2017, to educate the society about the various benefits of the "KNOW YOUR CUSTOMER" process. All BFM students have been notified of this initiative and are expected to participate in raising awareness.



**Mr. Umesh Kabadi**

**BFM Co-ordinator**



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Digital Literacy Program  
“KNOW YOUR CUSTOMER”  
Date: 11th December, 2017  
Time: 10 Am to 12.00 pm

---

*Thanks & Regards*

Dr. Pratima Singh  
Principal

Mr. Umesh Kabadi  
BFM CO-ORDINATOR

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Date: - 11<sup>th</sup> December, 2017

### Report

A digital literacy program was organized by the Department of Bachelor of Commerce (Financial Markets) on December 11th, 2017, beginning at 10 am. The focus of the program was on KNOW YOUR CUSTOMER, which is a mandatory process of identifying and verifying the client's identity when opening an account, and periodically over time. During the program, 25 BFM students actively created awareness among the society regarding KYC checks.

### Outcome

Students explain about KYC (Know Your Customer) is a process that helps businesses verify the identity of their customers. It prevents fraud, money laundering, and terrorist financing, ensuring safety and a more secure business Environment.



Mr. Umesh Kabadi

BFM Co-ordinator



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KNOW YOUR CUSTOMER



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DATE: 10<sup>th</sup> DECEMBER, 2017

ATTENDANCE FOR DIGITAL LITERACY PROGRAM

KNOW YOUR CUSTOMER

SR.NO	Name of Students
1	PANDEY PRIYA KRISHNANAND MEERA
2	PATHAN SAMEER SAROJ SURAYAABEGUM
3	PAWAR RASHMI DEVIDAS DARSHANA
4	RAJPUT PRITI DEEPAK VAISHALI
5	AHMED MAZIN IFTEKAR BIRGES
6	ANAND ABHISHEK ASHOK MEENA
7	DEVRE NIKHIL SANJAY SASHEKALA
8	EPLI RAVINDRA ALEKH SAVITRI
9	SINGH BHIMSEN HEMRAJ SUBHAVATI
10	CHAUHAN AJAY RAMDULARE PUSHPA
11	THAKUR JYOTI DEVICHAND URMILA
12	KARDADA ROHIN SEBASTIAN GLADYS
13	SINGH BHIMSEN HEMRAJ SUBHAVATI
14	GUPTA UMESH DWARIKAPRASAD BUDDHAN
15	GUPTA MANISHKUMAR SHYAMBABU PREMADEVI



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16	GUPTA AKASH SATISH NIRMALADEVI
17	GUPTA RAHUL RAJARAM EEKNADEVI
18	GUPTA SARITA RAMASHANKAR VIMAL
19	INAMDAR FAHAD MUBEEN WAHIDA
20	INGLE SANDHYA RAJU SHOBHA
21	JAIN PARAS NARESH LALITA
22	JAIWAL NAMRATA LALMANI SHAKUNTALA
23	JAIWAL NIKITA SURYABALI NIRMALA
24	JAIWAR MANJULA ACHHELAL LALTI
25	MOTKUPALLY MAHESH KUNTAYYA BALYELLAVA



Mr. Umesh Kabadi

BFM Co-ordinator



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Date: 15<sup>th</sup> March 2018

**DIGITAL LITERACY PROGRAM : AWARENESS ON SOCIAL MEDIA –INSTAGRAM,  
FACEBOOK, EMAIL...**

**NOTICE**

This is to inform that Department of Management studies are organizing a **Digital Literacy program-** on “Awareness on Social Media –Instagram, Facebook, Email ...” on 20<sup>th</sup> March 2018. Students need to help to all categories of people- such as House wives, Small Vendors, Labours, Menial staff etc. and explain them the value and importance of Digital literacy our day to day routine life in this present digital world

All students are requested to participate and show patriotism and dedication towards our society.

**Timing: 11:00 am onward**

**Venue: Local areas -Mumbai**



**Tushar Agarwal  
BMS Coordinator**



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**DIGITAL LITERACY PROGRAM: AWARENESS ON : SOCIAL MEDIA –INSTAGRAM,  
FACEBOOK, EMAIL...**

Department of Managements Studies  
Is Conducting

**AWARENESS ON  
SOCIAL MEDIA –  
YOUTUBE, FACEBOOK,  
TWITTERS. ETC**



 **20th March, 2018**  
**Time - 8:00 AM**

**Resource people**  
**House wives and small vendors,**  
**Labour, Menial staff**

Thanks and Regards  
Dr. Pratima Singh  
I/C Principal

Ms. Tushar Agarwal  
BMS, Coordinator

  
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Date -20<sup>th</sup> March 2018

**DIGITAL LITERACY PROGRAM: AWARENESS ON : SOCIAL MEDIA –INSTAGRAM,  
FACEBOOK, EMAIL...**

**REPORT**

Department of Management Studies has organized **Digital Literacy program- on “Awareness on Social Media –Instagram, Facebook, Email ...”** on 20<sup>th</sup> March 2018. Our BMS students had given awareness on Social Media to all categories of people- such as House wives, Small Vendors, Labours, Menial staff etc. The program was organized for One day especially to spread awareness and improve digital literacy skills to general people who live simple leading life in our society.

It was Overwhelming to see that our students participated enthusiastically in the “Digital Literacy Activity”. Around 12 Students Participated for this program between 11:00am to 6:00pm have shown true dedication towards our society.

Outcome:- Students helps to educate users about online safety, privacy settings, and the dangers of scams and frauds. By promoting awareness campaigns, users can learn to recognize and report suspicious activities, protecting themselves and others from cyber threats



**Tushar Agarwal**  
**BMS Coordinator**



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**DIGITAL LITERACY PROGRAM: AWARENESS ON - SOCIAL MEDIA –INSTAGRAM,  
FACEBOOK, EMAIL...**



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**ATTENDANCE -2017-18**

Sr.No	Student Name	Attendance
1	BHOSALE DURGA GULABRAO	P
2	CHOUDHARY SACHIN MURLI	P
3	JAIN KARAN HIMMAT	P
4	KHOT SHIFA SHAMSHUDDIN	P
5	MITRA SURABHI ASHIM	P
6	PARAB RUTUJA VITHOBA	P
7	SONI RANI RAKESH	P
8	WAGHMARE OMKAR RAJARAM	P
9	YADAV PINKY HARI RAM	P
10	VARMA HIMANSHI RAKESH	P
11	VORA JAYESH BHANJI	P
12	SHAH ZAID ABDUSSAMAD	P



**Tushar Agarwal**  
**BMS Coordinator**



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**NOTICE**

Date: 14th December, 2017

The Department of Information Technology (IT) has organized a "**DIGITAL LITERACY**" activity on the TEZ App for the citizens to gain knowledge about payments done through mobiles and at other places. This activity is held on 20th December, 2017. The students are hereby requested to kindly participate in the activity and help the people around them.



Sandeep Vishwakarma  
(Head of The Department)



Dr. Chitra Natarajan  
Principal



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Department of Information Technology has organized

an activity on  
**"Digital Literacy"**  
for all the students of IT


 20th December,  
2017

Topic:  
**Tez App**



Thanks & Regards  
**Dr. Pratima Singh**  
Principal

**Mr. Sandeep Vishwakarma**  
HOD

  
Sandeep Vishwakarma

(Head of The Department)



Dr. Chitra Natarajan

Principal

  
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Date: 26th December, 2017

Activity on "**Digital Literacy**"

**Report**

The Department of Information Technology (IT) had organized an activity on "Digital Literacy" on Tez App for the citizens to gain knowledge about the payments done through mobile phones and other places where payment is to be done. This activity was held on 20th December, 2017. The location of this activity was at Powai Vihar Complex - 400076. There were small groups of about 3 to 4 students and they used to go to auto drivers, small shops etc so that they could get their payments easily. There were 20 students present for this activity.

The citizens were first given a brief introduction about the Tez App and the used of Tez App on how it is one of the most powerful aspects of cash that it enables you to pay others without exchanging sensitive personal information and how this app is language friendly and how this app can be used for paying electricity bills and at other places where payment is to be done.

The activity came to an end by successfully explaining the people around the location about the uses, methods, steps and modes of Tez App. The people surrounding the place were very supportive and patient throughout the time of explanation and they were interested to learn more about it.



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Outcome

Student Inform about Tez app to Everyone it can be beneficial for Every Individual as it provides a convenient and secure way to make digital payments, split bills with friends, and avail cashback offers, thereby promoting financial independence and ease of transactions.



Sandeep Vishwakarma

(Head of The Department)



Dr. Chitra Natarajan

Principal



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*Sandeep*

Sandeep Vishwakarma  
(Head of The Department)

*Chitra*

Dr. Chitra Natarajan  
Principal

*[Signature]*

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Attendance

1	BHANUSHALI MITESH DAMJI SHANIBEN	SYIT
2	PANDEY POOJA SATISHCHANDRA KUSUMDEVI	TYIT
3	CHAUHAN VICKY DHARMRAJ SHYAMADEVI	SYIT
4	CHAUHAN ANIL SURJEET PHOOLMATI	TYIT
5	NAYAK PRATIK SHRINIVAS MAMATA	TYIT
6	PANDEY VIKAS UMESH GUNVATI	TYIT
7	DUBEY ANUJ AWADHESH SUSHAMA	TYIT
8	SHUKLA DHEERAJ KUMAR DHEERENDER KUMAR MANJU DEVI	SYIT
9	MAURYA MONICA KANAYALAL USHA	TYIT
10	ANSARI ARBAZ ABDUL HUSNEARA	SYIT
11	KHAN SUBEE KHATOON SHAMSUDDIN ASARFUNISA	TYIT
12	NACHARE SHUBHAM JITENDRA SANDHYA	TYIT
13	KHARAT ASHUTOSH MAHENDRA SUMAN	TYIT
14	MAURYA PRAVEEN ASHOK KUMAR MEERA DEVI	TYIT
15	SATDIVE ANJALI SURESH MANGAL	FYIT
16	LOKHANDE AISHWARYA SANTOSH LAILA	SYIT
17	GAWAS OMKAR BUDHAJI BHAGYASHREE	FYIT
18	SAHU RITU SUDHIR NAMITA	TYIT
19	YADAV ABHISHEK VIDHINATH REETA	SYIT
20	SINGH MANISH BALMIKEE SEEMA DEVI	SYIT



Sandeep Vishwakarma

(ad of The Department)He



Dr. Chitra Natarajan

Principal



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