CHANDRABHAN SHARMA COLLEGE OF ARTS, SCIENCE & COMMERCE

Adi Shankaracharya Marg, Powai Vihar Complex,

Powai, Mumbai – 400076

(Affiliated to University of Mumbai)

SELF STUDY REPORT FOR

NAAC ACCREDITATION - FIRST CYCLE
Track ID: MHCOGN27479

SUBMITTED TO

National Assessment and Accreditation Council (NAAC)

MARCH 2017

|| ॐ नमो भगवते वासुदेवाय नमः ||

Pandit Chandrabhan Sharma

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Preface

It gives me an immense pleasure to present the self-study report for accreditation [first cycle] by National Assessment and Accreditation Council of Smt. Durgadevi Sharma Charitable Trust's Chandrabhan Sharma College of Arts, Science and Commerce, affiliated to University of Mumbai.

Our college was established in 2008 as one of the various educational institutions under the GHP Education Wing. The college was founded by Mr. Prashant Sharma in the memory of his late grandfather Pandit Chandrabhanji Sharma- freedom fighter and a great Philanthropist. In the last eight years the college has grown in terms of students' strength, courses, faculties, and various curricular and extra-curricular activities. The college caters to a diverse group of students comprising from elite as well as from poor economic background. Our faculties are doing their best to upgrade the students to pursue higher education and become employable.

The institution is very much aware that the dimensions and quality of education keeps on changing with time and quality cannot be assessed by a single yardstick. Rather it can be monitored through the change in national and global trends in teaching and research. It is important for any centre of higher education to know that true service lies in imparting education, inculcating moral values and motivating young minds towards research for the future not only of our country but of the entire world. The NAAC has developed certain measures for continuous improvement of the quality of higher education. In the present report we tried our level best to meet the demands as laid down by NAAC. The college is committed to the core values of NAAC.

The NAAC process has helped us to identify our strengths and weaknesses and enables our vision and mission to march towards actualizing our potentiality in attaining our goal of offering higher education to masses with compassionate hearts at par with global standards.

We look forward to the visit of the NAAC peer team to validate our SSR for a prolific interaction during the assessment and accreditation process.

Dr. Chitra Natarajan
Principal

Chandrabhan Sharma College of Arts, Science and Commerce
Powai, Mumbai -400076

CSC **Chandrabhan Sharma College of**
Arts, Science & Commerce

Ref.No:-CBS/Prin/2016-17/OW/227   28/04/2017

The Director,

National Assessment and Accreditation Council,

Nagarbhavi, Bangalore -560072,

Karnataka, India

Subject: Submission of SSR for 1st Cycle of Accreditation (Track ID - MHCOGN27479)

Dear Sir / Madam,

Greetings from Chandrabhan Sharma College of Arts, Science & Commerce, Powai, Mumbai, managed by Smt. Durgadevi Sharma Charitable Trust.

The college is a permanently unaided Hindi Linguistic Minority affiliated to the University of Mumbai. The college has seven under-graduate programmes and has also affiliation from YCMOU in 2015 and conducts Bachelors in Computer Application course (BCA). The first successful batch of graduates passed out in the year 2011.

To carry forward our quest for excellence, we are keen to get our institute NAAC accredited.

We request you to kindly consider our proposal and accept our printed five hard copies of Self Study Report along with CD.

Thanking you,

Dr. Mrs. Chitra Natarajan
PRINCIPAL
Chandrabhan Sharma College
Arts, Commerce & Science
Powai-Vihar, Powai, Mumbai - 400 076
Tel. 25704526/65234526

Chandrabhan Sharma College of
Arts, Science & Commerce
Powai - Vihar, Powai, Mumbai - 400076.
Maharashtra, India.
Tel : +91 22 2570 4526 / 2570 4530
Telefax: +91 22 2570 0789
Email: cbscollege@gmail.com
Website: www.ghpcorp.com

NAAC STEERING COMMITTEE

Chairman: Principal Dr. Chitra Natarajan
Coordinator: Mrs. Pratima Singh
Managing Trustee: Mr. Prashant Sharma
Secretary of Trust: Mr. Himanshu Sharma

Members:	1. Mrs. Neeta Vaidya 2. Mr. Tushar Agarwal 3. Mrs. Dipti Parab 4. Mr. Sandeep Vishwakarma 5. Mr. Umesh Kabadi 6. Mr. Tushar Shah 7. Mrs. Sharanya Sanoj 8. Mr. Sunil Ubale

Executive Summary

The Managing Trustee, Shri Prashant Sharma founded the college in memory of his late grandfather Pandit Chandrabhan Sharma. The success story of Powai would be incomplete without the noble contribution of the Sharma family. Pandit Chandrabhan Sharma donated a part of his land to the State where the prestigious Indian Institute of Technology (IIT-Bombay) stands tall a testimony to the noble gesture of Pandit Chandrabhan Sharma .The Institute is promoted by philanthropists and entrepreneurs of Prestigious GHP Group - having the Vision "To be an academy of excellence, which will provide transformative and empowering educational experiences to create globally competitive youth." Chandrabhan Sharma College is part of GHP Education Wing and managed by Smt. Durgadevi Sharma Charitable Trust. The focus of our college is not merely on imparting knowledge but also on value based learning.

The college is a permanently unaided Hindi Linguistic Minority affiliated to the University of Mumbai. The college had a humble beginning with around 100 students in the year 2008, but with the vision of the Trustees, the Principal and a team of qualified and dedicated staff members it has grown to strength of around 1500 students. The college has seven under-graduate programmes and has also got affiliation from YCMOU in 2015 and conducts Bachelors in Computer Application course (BCA). The first successful batch of graduates passed out in the year 2011. The management is very supportive in all the initiatives both academic and as well as extra-curricular undertaken by the college. The preparation of the self-study report has been elaborate involving deliberation with all stakeholders but the journey was a pleasant one. The overview of the seven criteria is given hereunder:

Criteria I: Curricular Aspects

The college is affiliated to the University of Mumbai and is permanently unaided. The curriculum design and development process takes place at the University level and the same is effectively implemented by the institute. The college has wide range of Programmes and electives. All programmes have inbuilt provision of academic flexibility, lateral and vertical mobility. It is also affiliated to YCMOU for BCA course. Admission to the academic programs is as per the University norms and based on merit. The college has very experienced Principal and also approved faculties. The

Principal is a member of Board of Studies in Trade, Transport and Industry, the Vice Principal and some faculties are also members of the syllabus revision committee of the University of Mumbai.

The college follows Credit Based Semester Grading System to evaluate performance of the students in line with the guidelines provided by the University of Mumbai.

The library is air-conditioned and has open access system which facilitates ease in learning. The library is open on Sundays, public holidays and for extended hours during examination for the convenience of the students. To groom the personality of the students we have various certificate courses in English speaking, Personality development, Android Application, Yoga Programme and Online Skill development approved by the Academic Council, University of Mumbai. These programmes add to capacity building and employability. At the end of the academic year, feedback on the curriculum is obtained from all stakeholders.

Criteria II: Teaching - Learning and Evaluation

The admission process is transparent and is done as per the norms of Government of Maharashtra and University of Mumbai. The same is communicated to all the stakeholders through prospectus & website. 50% of the seats are reserved for Hindi minority students; however, the college has a secular outlook and provides equal opportunities to all the students without any bias of caste, religion or gender. The college also caters to students who come from disadvantaged backgrounds and provides fee waivers & scholarships to deserving students. Special consideration of fees is given to the wards of employees working within the same management. The Management is considerate towards specially challenged students and special attention is given to them by the faculties.

The Principal conducts meeting with faculty members and schedules the academic calendar. The academic calendar gives the detailed plan of the entire year and accordingly, the faculties schedule their curricular and extracurricular activities.

The mentors & faculties take special efforts to identify slow learners and academically weak students and give them remedial coaching to improve their performance. The meritorious students are identified and are given coaching to excel their performance. To make the learning interactive the college plans field visits and Industrial visits. To showcase the talent of the students, the departments, under various clubs & associations organize activities and events to groom the overall

personality of the students.

The institute has appointed qualified and experienced faculty members. The recruitment of the faculty members is per the provisions of Maharashtra Universities Act, 1994 and their qualifications and experience are as per UGC regulations. Our faculty members have attended seminars, conferences, workshops organized at national and international levels. The performance of the faculty members is evaluated by students, self-appraisal and academic audit.

The Principal ensures that all the rules and regulations of University of Mumbai pertaining to examinations are duly adhered to. The Vice Principal who is the convener of college examination plans and monitors the entire examination process and ensures the smooth conduct of the examination.

Criteria III: Research, Consultancy and Extension

In the light of the renewed pedagogical orientation we have made research a priority, putting it on par with teaching-learning. The college has a Research cell "Sanshodh: An Impetus to Research" to promote research among faculties and students.

The institute has made sufficient budgetary provision for research. It has also created the required research facilities such as library facility, computer facility, Research room and online resources.

The Research Cell encourages faculties to submit minor research proposal to University of Mumbai and to other agencies. The Management also provides financial grants to approved faculties for conducting research. The college has consistently organized International conference every year. Our faculties and students have published and presented research papers for the conferences not only in the college but also in various other Institutions. College sanctions duty leave to the faculty members for participating and presenting research papers in conferences, seminars and workshops.

The Principal strongly believes that teaching and research are the two primary activities through which we fulfill our Mission and Objectives. Our Principal is a recognized Ph.D. guide in the field of Trade, Transport & Industry and Business Economics of University of Mumbai and also M.Phil guide. Seven students are enrolled under her guidance. Four students are awarded Ph.D. and three M. Phil

degree. She is also a member of University committee to scrutinize minor research proposals submitted by college teachers to Mumbai University.

The extension and outreach activities are mainly organized by the NSS unit, DLLE, Rotaract club and WDC like Blood Donation Camps, Tree plantations, Rallies and human chain for awareness on various social issues, Anti-drug awareness sessions, free yoga sessions for society etc. The college has adopted Kanjurmarg Railway Station for cleanliness and beautification. The college has collaborated with several NGO's like Ambika Yog Kutir, GODS heaven, My Home India etc.

Criterion IV: Infrastructure and Learning Resources

Infrastructure is a pre-requisite when it comes to the implementation of any plan, and certainly for academic pursuits. In order to facilitate the environment for effective teaching and learning the college follows the policy of continuous up-gradation of the infrastructure in the premises. The college has been making enhancement to existing infrastructure as per the requirements of increasing academic needs.

The college building has 7 floors spread over more than 1lac sq. ft. area. Apart from well ventilated & spacious class rooms with ICT facilities, the college premises has an administrative office , Trustee cabin, Principal's ,Vice Principal's cabin, an air-conditioned meeting, conference room , examination room , result processing room and CAP room .There is a separate common room for girls and boys. The staff is provided with an air-conditioned staff room and staff common room. The college has a well-equipped gymkhana. Play-ground and a separate area for sports. The college has air-conditioned auditorium with the seating capacity of 300 and seminar hall with modern amenities like projectors, audio and visual system. Separate rooms are provided for NSS, DLLE, WDC, health & counseling, placement and cultural committee. The college has also provided parking facility for the staff. The support staff is also provided with a changing room

There are two elevators for the use of staff, visitors and differently-abled students. The college has cafeteria with ramp to facilitate ease in mobility of the differently-abled students, ramp is also provided at the entrance of the college. All floors have CCTV surveillance system including the lobby and main gate. All the floors are provided with firefighting equipments and fire extinguishers.

The library has well equipped learning resources and research material which helps in

the teaching-learning process. The college library is fully air conditioned with a sitting capacity of 125. It has 4621 textbooks 2096 reference books 23 journals, magazines and e-resources (N-List) and has membership with British Council Library. The disadvantaged students are given one set of books of all subjects every semester under the book bank facility. Open reading area is also provided to the students where they can discuss and study.

The college has three air conditioned computer laboratories with 125 computers connected by LAN and an electronics laboratory.

The management has always tried to build a campus which will supplement and provide a conducive atmosphere to its academic ideals. Regular maintenance and up-gradation plans for the same are monitored and assessed by the college authorities and periodical suggestions are also sought from the stakeholders.

Criteria V: Student Support and Progression

The college believes in transparency and communicates all the information about curricular and extra-curricular activities to the stakeholders by means of prospectus. The College Management recognizes meritorious and outstanding students and honors them with medals, trophies and cash prize during annual day celebrations. The Management also provides fee waiver and book bank facilities to the students coming from economically backward strata of society and the wards of employees working within the trust through its own resources. The college organizes sports, cultural and various extra-curricular activities to develop and harness the skills of leadership among students.

The Student's Grievance Redressal Cell and Anti-Ragging Cell is constituted as per the requirement to take care of cases, if any. The activities under NSS and DLLE have helped to sensitize the students towards community service thereby serving our objective of imparting value education.

The coordinators and the faculties encourage the students to pursue higher education and guide them as and when required. As stated in the Vision and Mission statements, to provide employment for the learner, the Career and Placement Cell was formed which arranges internships and placement drives. Eminent personalities from

academia and industry are invited to share their experience which has helped the learners in pursuing the appropriate career and getting suitably placed. Reputed companies frequently visit the campus for placement and has given a very positive feedback about the students who are already placed.

The rate of progression for gainful and self-employment is encouraging and constantly on an increase. The progression rate of the students for higher studies is fairly good, and the success rate of students in the University examinations has improved over the years. The Alumni's are well connected with the college and reunions are planned by the Alumni Association. The feedback and positions held by the alumni speaks for the progression made by our students.

Criteria VI Governance, Leadership and Management

The college has grown in terms of student strength, infrastructure, number of faculties, number of courses and support staff in a span of 08 years. It is headed by a Principal who has a vast experience of 40 years in teaching and administration. She ensures that all statutory requirements pertaining to examination and evaluation are duly complied with. The college conducts academic, green, gender and infrastructure audit.

The Management has a legacy of Philanthropy and therefore the college is patronized by large part of students from economically weaker sections from the neighbouring areas. The Management and Principal believe in cooperation, coordination and team work in functioning of the college. There is decentralization in administration with a Vice-Principal who assists the Principal in day to day administration.

The Management takes keen interest in identifying areas that need improvement and undertake measures to sustain and improve quality over time. The Management takes periodical meetings with Principal and Vice Principal to review the functioning of the college .With inputs from the Principal and IQAC, the Management frames policies which are ratified by the LMC and provides the necessary resources for implementation. The faculties are conveners of various Committees which plan and implement activities to groom and develop the overall personality of the learners. These committees hold regular meetings and forward their proposals to the Principal who analyses it in depth and gives the necessary inputs.

Criteria VII: Innovations and Best Practices

The College conducts green audit of its premises as a one of the steps towards being eco-friendly.

It has taken various initiatives for conserving the environment like energy and water conservation, tree plantation, proper maintenance of equipment and so on. The structure of the building is suitably designed to ensure good illumination with LED lights and ventilation and thereby reducing the consumption of power.

The management has introduced several annual scholarships and prizes in academics and sports which has not only motivated students' participation in sports and extra-curricular activities but have also improved their academic performance.

The college has adopted several innovative practices to promote creativity and to improve quality of teaching like In-house Clubs & Association, Mentoring Programme, In-house Training & Development, Awards & Recognitions, and Community & Health Initiatives.

Best Practice I: The clubs and associations organise various events which are totally managed by the students leading to a transformation in their personality.

Best Practice II: As a part of Nationwide Swatch Bharat Abhiyan, the college has adopted Kanjurmarg Railway station for cleanliness and beautification.

SWOC ANALYSIS

STRENGTHS:
1) The college is nestled in a picturesque campus on the hill side of Powai.
2) Spacious, well maintained and secured facilities.
3) Air conditioned library with sufficient learning resources.
4) Co-operative management and a motivating Principal who is always open for suggestions from stakeholders.
5) Sincere and dedicated faculty members who are also encouraged to undertake research activities.
6) Hardworking, sincere and responsive students.
7) Emphasis on holistic development of students.
8) Initiatives undertaken for supporting slow learners and students from diverse backgrounds.
9) Proactive placement cell.
10) Strong liasoning with academicians.
11) Use of ICT.
12) Activities undertaken to promote social welfare and inculcate a sense of social responsibility.

WEAKNESSES:
1) Not easily accessible to any railway station
2) No Government or UGC grant
3) Requirement of more collaboration and consultancy.
4) Lack of flexibility in introducing job oriented degree program as the college functions as per the University curriculum.

OPPORTUNITIES:
1) Provide programmes having demand by the industry which will help the students to get easily placed.
2) To collaborate with industries to increase the number of campus placement
3) To start Post Graduate courses
4) To attract students from the schools within the same trust.
5) To start more skill development courses.

CHALLENGES:
1. Motivating students to opt for self -employment.
2. Difficulty in getting industrial experienced guest faculty.
3. Time management between class room teaching and activities.
4. Improve the communication skills of students.
5. A class is composed of students with high and low percentage hence it poses a challenge to adapt the teaching methods to suit everyone

SELF STUDY REPORT FOR

NAAC ACCREDITATION FIRST CYCLE

(A) Profile of the College

1. Profile of the Affiliated / Constituent College

1. Name and Address of the College:

Name :	Chandrabhan Sharma College of Arts, Science & Commerce	
Address :	Adi Shankaracharya Marg, Powai Vihar, Powai,	
City : Mumbai	Pin : 400076	State : MAHARASHTRA
Website :	www.cscollege.co.in	

2. For Communication:

Designation	Name	Telephone With STD code	Mobile	Email
Principal	Dr. Chitra Natarajan	O: 022-25704526 R: 022- 26660109	9820818406	Principalcsc@cscollege.co.in
Vice Principal	Mrs. Pratima Singh	O: 022-25704526	9920107030	vicePrincipalcsc@cscollege.co.in
Steering Committee Coordinator	Mrs. Pratima Singh	O: 022-25704526	9920107030	pratimacbs@gmail.com

3. Status of the Institution:

Affiliated College   ✔

Constituent College

Any other (specify)

4. Type of Institution:

a. By Gender

For Men

For Women

For Co-education   ✔

b. By Shift

    Regular   ✓

    Day

    Evening

5. It is a recognized minority institution?

    Yes   ✓

    No

If yes specify the minority status (Religious/linguistic/ any other) and provide documentary evidence.

    Hindi Linguistic Minority

6. Sources of funding:

Government

Grant-in-aid

Self-financing   ✓

Any other

7. a. Date of establishment of the college: **13.06.2008**

   b. University to which the college is affiliated /or which governs the college (If it is a constituent college)

    University of Mumbai

   c. Details of UGC recognition:

Under Section	Date, Month & Year (dd-mm-yyyy)	Remarks(If any)
i. 2 (f)	-	-
ii. 12 (B)	-	-

(Enclose the Certificate of recognition u/s 2 (f) and 12 (B) of the UGC Act)

d. Details of recognition/approval by statutory/regulatory bodies other than UGC (AICTE, NCTE, MCI, DCI, PCI, RCI etc.)

Under Section / clause	Recognition /Approval details Institution / Department Programme	Day, Month and Year (dd-mm-yyyy)	Validity	Remarks
i.	--	--	--	--
ii.	--	--	--	--
iii.	--	--	--	--
iv.	--	--	--	--

(Enclose the recognition/approval letter)

8. Does the affiliating university Act provide for conferment of autonomy (as recognized by the UGC), on its affiliated colleges?

YES [✔]   NO [ ]

If yes, has the College applied for availing the autonomous status?

YES [ ]   NO [✔]

9. Is the college recognized?

a. By UGC as a College with Potential for Excellence (CPE)?

YES [ ]   NO [✔]

If yes, date of recognition: …………………… (dd/mm/yyyy)

b. for its performance by any other governmental agency?

YES [ ]   NO [✔]

If yes, Name of the agency …………………… and

Date of recognition: …………………… (dd /mm/yyyy)

10. Location of the campus and area:

Location	Urban
Campus area in sq. mts.	6470.20
Built up area in sq. mts.	12000.00

(* Urban, Semi-urban, Rural, Tribal, Hilly Area, Any others specify)

11. Facilities available on the campus (Tick the available facility and provide numbers or other details at appropriate places) or in case the institute has an agreement with other agencies in using any of the listed facilities provide information on the facilities covered under the agreement.

Facilities		Available or NA	Details
Auditorium /Audio Visual Room		Available	• An Air Conditioned Auditorium with capacity of more than 300 students • An Air Conditioned Audio-Visual Room with Capacity of 100 Persons.
Sports Facilities	**Play ground**	Available	
	Swimming pool	Available	
	Gymnasium	Available	
Hostel	**Boy's Hostel**	Available on Request	
	Girl's Hostel		
	Working Women's Hostel		
Residential facilities for teaching and non-teaching staff (give numbers available—cadre wise)			
Cafeteria			
Health centre	First aid	Not Applicable	
	Inpatient		
	Outpatient		
	Emergency care facility		
	Ambulance		
Health Centre Staff	Qualified doctor	Available	
	Qualified Nurse	Available	

Facilities like	Banking	Available	Oriental Bank of Commerce present in our campus
	Post office	Not Applicable	
	Book shops		
Transport facilities to cater to the needs of students and staff		Available	
Animal house		Not Applicable	
Biological waste disposal			
Generator or other facility for management / regulation of electricity and voltage			24/7 uninterrupted power supply is available in Mumbai
Solid waste management facility		Available	Waste is disposed on a daily basis with the help of Municipal Corporation of Greater Mumbai
Waste water management		Not Applicable	
Water harvesting			

First Aid Boxes are kept in Library, Gymkhana & Health and Counselling Centre.

12. Details of programmes offered by the college (Give data for current academic year)

Sr. No.	Program	Duration	Entry Level	Medium of instruction	Sanctioned /Approved student strength	No. of students admitted
1.	Bachelor of Commerce (B.Com)	3 years	H.S.C	English	360	373
2	Bachelor of Management Studies- B.M.S	3 years	H.S.C	English	180	207

3	Bachelor of Commerce (Accounting & Finance)- B.A.F	3 years	H.S.C	English	180	196
4	Bachelor of Commerce (Banking & Insurance)-B.B.I	3 years	H.S.C	English	180	181
5	Bachelor of Commerce (Financial Markets) B.F.M	3 years	H.S.C	English	180	163
6	Bachelor of Mass Media- BMM	3 years	H.S.C	English	180	181
7	Bachelor of Information Technology B.Sc.IT	3 years	H.S.C	English	180	174
8	Any Other (specify and provide details)					
A.	Bachelor of Computer Application	3 years	H.S.C	English	120	36
B.	Certificate Course					
	- Android application development certificate course					50
	- English speaking certificate programme					50
	- Certificate course in yoga					50
	- Certificate course in online skill development					600
	- Personality development certificate program					150

13. Does the college offer self-financed Programmes?

YES ✓   NO ☐

If yes, how many?   U.G. 8

14. New programmes introduced in the college during the last five years if any?

Yes	✔
No	-
Total	4

15. List the departments: (respond if applicable only and do not list facilities like Library, Physical Education as departments, unless they are also offering academic degree awarding programmes. Similarly, do not list the departments offering common compulsory subjects for all the programmes like English, regional languages etc.)

Faculty	(E.g. Physics, Botany, History etc.)	UG	PG	Research
Science	Department of Information Technology	• Bachelor of Information Technology- B.sc I.T • Bachelor of Computer Applications-YCMOU, Nashik, Study Center	--	--
Arts	Department of Mass Media	• Bachelor of Mass Media- BMM	--	--
Commerce	Department of Commerce	• Bachelor of Commerce- B.Com • Bachelor of Commerce (Accounting & Finance)- BAF • Bachelor of Commerce (Banking & Insurance)- BBI • Bachelor of Commerce (Financial Markets)- BFM	--	--
Any Other (Specify)	Department of Management Studies	• Bachelor of Management Studies- BMS	--	--

16. Number of Programmes offered under (Programme means a degree course like BA, B.Sc., MA, M. Com.)

    a.   annual system   :
    b.   semester system   : 8UG
    c.   trimester system   :

17. Number of Programmes with

    a.   Choice Based Credit System   : 07

    b.   Inter/Multidisciplinary Approach

    c.   Any other (specify and provide details): 01

18. Does the college offer UG and/or PG programmes in Teacher Education?
    YES [ ]   NO [✔]

If yes,

a. Year of Introduction of the programme(s)………………… (dd/mm/yyyy) and number of batches that completed the programme | Not Applicable |

b. NCTE recognition details (if applicable)

  Notification No.: …………………………………
  Date: …………………………… (dd /mm /yyyy)
  Validity: ………………………..

c. Is the institution opting for assessment and accreditation of Teacher Education Programme separately?
    YES [ ]   NO [✔]

19. Does the college offer UG or PG programme in Physical Education?
    YES [ ]   NO [✔]

If yes,

a. Year of Introduction of the programme(s)……………… (dd /mm/ yyyy) and number of batches that completed the programme [ ]

b. NCTE recognition details (if applicable)
   Notification No. ………………………………
   Date: ……………………………
   (dd/mm/yyyy) Validity:……………………

c. Is the institution opting for assessment and accreditation of Physical Education Programme Separately

YES   ☐   NO   ☑

20. Number of teaching and non-teaching positions in the Institution

Positions	Teaching faculty						Non-teaching staff		Technical staff	
	Professor		Associate Professor		Assistant Professor					
	M	F	M	F	M	F	M	F	M	F
Sanctioned by the UGC / University / State Government *Recruited*	-	-	-	-	-	-	-	-	-	-
Yet to recruit										
Sanctioned by the Management/ society or other authorized bodies *Recruited*	-	-	-	01	11	11	6	1	1	-
Yet to recruit										

*M-Male *F-Female

21. Qualifications of the teaching staff:

Highest qualification	Professor		Associate Professor		Assistant Professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt.	-	-	-	-	-	-	-
Ph.D.	-	-	-	1	-	-	1
M.Phil.	-	-	-	-	1	1	2
PG	-	-	-	-	4	3	7
Temporary teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	1	1
PG	-	-	-	-	6	6	12
Part-time teachers							
Ph.D.	-	-	-	-	11	4	15
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	8	8	16

22. Number of Visiting Faculty /Guest Faculty engaged with the College. | 31 |

23. Furnish the number of the students admitted to the college during the last four academic years.

Categories	Year 12-13		Year 13-14		Year 14-15		Year 15-16		Year 16-17	
	Male	Female	Male	Female	Male	Female	Male	Female	Male	Female
SC	7	6	11	0	8	11	18	16	11	7
ST	-	-	-	0	0	0	1	2	2	0
OBC	12	3	5	2	10	10	14	12	16	5
General	199	93	234	136	294	174	304	176	288	213
Others	1	2	2	2	1	2	0	1	4	2

24. Details on students enrolment in the college during the current academic year:

Type of students	UG	PG	M. Phil.	Ph.D.	Total
Students from the same state where the college is located	539	-	-	-	-
Students from other states of India	9	-	-	-	-
NRI students	--	-	-	-	-
Foreign students	--	-	-	-	-
Total	548	-	-	-	-

25. Dropout rate in UG and PG (average of the last two batches)

UG | Less than 1% | PG

26. Unit Cost of Education

   (Unit cost = total annual recurring expenditure (actual) divided by total number of students enrolled)

   (a) Including the salary component — Rs. 19,060.92

   (b) Excluding the salary component — Rs. 11,138.42

27. Does the college offer any programme/s in distance education mode (DEP)?

   YES ✓   NO ☐

   If yes,

   a) is it a registered centre for offering distance education programmes of another University

   YES ✓   NO ☐

   b) Name of the University which has granted such registration.

   Yashwantrao Chavan Maharashtra Open University, Nashik

   c) Number of programmes offered — 01

   d) Programmes carry the recognition of the Distance Education Council.

   YES ✓   NO ☐

28. Provide Teacher-student ratio for each of the programme/course offered

Teacher – Student Ratio								
B.com	BMS	BAF	BBI	BFM	BMM	B.Sc. I.T	FY. BCA	SY. BCA
1: 40	1: 20	1: 20	1: 20	1: 20	1: 30	1: 15	1: 15	1: 21

29. Is the college applying for:

   Accreditation: Cycle 1 ✓   Cycle 2 ☐   Cycle 3 ☐   Cycle 4 ☐

   Re-Assessment: ☐

30. Date of accreditation* (applicable for Cycle 2, Cycle 3, Cycle 4 and re-assessment only)

Cycle 1: ……………… (dd/mm/yyyy)   Accreditation Outcome/Result………...

Cycle 2: ……………… (dd/mm/yyyy)   Accreditation Outcome/Result……......

Cycle 3: ……………… (dd/mm/yyyy)   Accreditation Outcome/Result……......

Kindly enclose copy of accreditation certificate(s) and peer team report(s) as an annexure.

31. Number of working days during the last academic year.

240

32. Number of teaching days during the last academic year

(Teaching days means days on which lectures were engaged excluding the examination days)

180

33. Date of establishment of Internal Quality Assurance Cell (IQAC)

   IQAC 17/1/2014

34. Details regarding submission of Annual Quality Assurance Reports (AQAR) to NAAC.

 (i) AQAR ……………… (dd/mm/yyyy)

 (ii) AQAR ……………… (dd/mm/yyyy)

 (iii)AQAR ……………… (dd/mm/yyyy)

 (iv) AQAR ……………… (dd/mm/yyyy)

35. Any other relevant data (not covered above) the college would like to include. (Do not include explanatory/descriptive information)

International Conference: 3
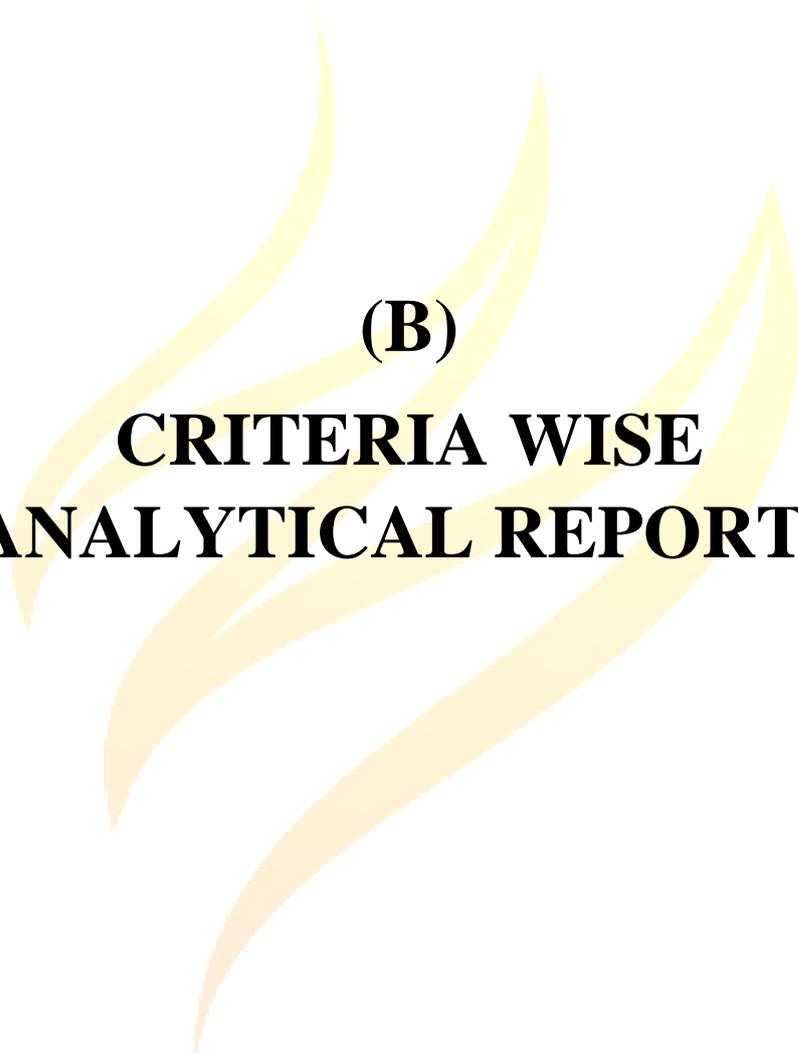
(B)

CRITERIA WISE ANALYTICAL REPORTS

CRITERION I

CURRICULAR ASPECTS

CRITERION I
CURRICULAR ASPECTS

1.1 Curriculum Planning and Implementation

1.1.1 State the vision, mission and objectives of the institution, and describe how these are communicated to the students, teachers, staff and other stakeholders.

Vision

"To be an academy of excellence, which will provide transformative and empowering educational experiences to create globally competitive youth."

Mission

- To provide quality education which aims at preparing students for the challenges of life.
- To bring about an all-round development in the personality of the students.
- To encourage students to participate in intercollegiate events and help them acquire and hone up their skills through peer learning.
- To assist students in getting suitable placements.
- To promote sports and inculcate discipline amongst students to keep them physically and mentally fit.
- To encourage students to go beyond books and to make them globally competent independently.

Objectives

- To impart value based education.
- To emphasize on subject knowledge with application of concepts to facilitate logical thinking.
- To inculcate discipline among students to make them responsible citizens.
- To promote sports, culture & fine arts.
- To develop the personality, confidence & communication skills of the students.
- To establish industry network.
- To promote welfare by providing relief to the needy and deserving students.
- To provide a secular outlook to students which will help them adapt globally.

- To upgrade infrastructure to compete with global standards

Institute communicates above mentioned vision, mission and objectives in the following manner:

- The vision, mission and objectives of the institute are included in college prospectus, college handbook, "Campus Life" - college magazine and college calendar.
- The same is also displayed on college website "www.cscollege.co.in".
- It is displayed at all the prominent places in the college premises for e.g. office, college lobby, cafeteria, library, gymkhana, seminar hall, IT lab, auditorium and extension rooms.
- The vision, mission and objectives are communicated to the students during orientation.

1.1.2 How does the institution develop and deploy action plans for effective implementation of the curriculum? Give details of the process and substantiate through specific example(s).

- The institution is affiliated to University of Mumbai hence, adheres to the curriculum prescribed by the University.
- The college prepares academic calendar before the commencement of the term scheduling various academic and extracurricular activities.
- The syllabi are studied by the Coordinators and subjects are allotted to the faculties in the departmental meeting in consultation with the Principal, accordingly teaching plan and time table is prepared.
- The teaching plan is monitored at regular intervals by the Principal & Coordinators. Completion of syllabi is ensured through log books.
- Various subject experts are invited to give their valued inputs for the benefit of students.
- Workshops and seminars are organized for students to guide them in selecting an appropriate area of specialization.

1.1.3 What type of support (procedural and practical) do the teachers receive (from the University and/or institution) for effectively translating the

curriculum and improving teaching practices?

University Support

- The University provides detailed syllabi for every subject.
- A revised syllabus is conveyed to the colleges from time to time.
- The University organizes workshops on syllabi revision, discussion on paper pattern and training teachers on how to assess examination papers along with detailed marking scheme.
- The University also provides orientation, refresher and short term courses to faculties on regular basis to update them with the recent trends in teaching along with the technical exposure of the subject.

Institutional Support

- The University circulars are displayed in staffroom and communicated to the coordinators.
- The college has a well-equipped library which provides the syllabi for all streams.
- There is designated reading area for teachers with necessary books and internet facility in the library
- The Institution also provides ICT facilities to faculties.
- Larger Classrooms are equipped with micro-phones and several classrooms are equipped with LCD projectors to make lectures audible and effective
- The college organizes various workshops, seminars on syllabi revision.
- The Institute encourages faculties to participate in workshops, seminars, orientation, refresher and short term courses. Duty Leaves are granted and registration fees are reimbursed by the institution.
- Faculties participate in meetings and workshops conducted by the University of Mumbai for instructions relating to evaluation of University question papers and marking schemes.
- To update the faculties experts from academia and industry are invited on campus to conduct "Faculty Development Programs (FDP)".

1.1.4 Specify the initiatives taken up or contribution made by the institution for effective curriculum delivery and translation on the Curriculum provided by the affiliating University or other statutory agency.

The college initiates the effective delivery of the curriculum in the following ways:

- Continuous evaluation of teachers to ensure quality of teaching.

- Knowledge enrichment of faculty by providing them with reference books, journals, internet facility etc.

- Encouraging participation of the faculty in seminars, conferences and workshops.

- Preparation of teaching plan and log books every semester ensures timely completion of the syllabi and review of academic work.

- As the college caters to the students of vernacular medium, special efforts are taken by the faculties to explain the concepts in simple language.

- The effectiveness of the lecture is enhanced by adopting various Information & Communication Technologies (ICT).

- To make the teaching interactive the college arranges several industrial visits, projects, case studies, group discussions, presentations and research surveys to give practical exposure to students. Guidance and guest lectures are organized by the college.

1.1.5 How does the institution network and interact with beneficiaries such as industry, research bodies and the university in effective operationalization of the curriculum?

- Principal Dr. Chitra Natarajan is a member of Board of Studies in Trade, Transport & Industry and was a member of the Board of studies, Business Economics, University of Mumbai and played a vital role in revising the curriculum. She has a rich experience of 40 years in the field of academics which helps students and faculties of the college.

- Vice Principal Mrs. Pratima Singh is member of syllabus revision committee of University of Mumbai for Second year Banking & Insurance (BBI). Among faculty members Mrs. Neeta Vaidya, Mrs. Sharlet Bhaskar, Mrs. Anjana Verma, Mrs. Bharati Sridhara and Mr. Sandeep Vishwakarma are members of syllabus revision committee, University of Mumbai for Second Year Trade & Transport (BTM).

- The College organizes various conferences and workshops jointly with University of Mumbai for deliberation among academic fraternity.

- The College Placement cell has placed several students in companies like TCS,

Birla Sunlife, Crisil, Wipro, and ICFAI University etc.

- Career guidance seminars are conducted by industry experts.
- The students are given practical exposure by way of field visits and industrial visits.
- Faculties and the students are encouraged to attend various workshops and seminars for enriching their knowledge.

1.1.6 What are the contributions of the institution and/or its staff members to the development of the curriculum by the University? (Number of staff members/departments represented on the Board of Studies, student feedback, teacher feedback, stake holder feedback provided, specific suggestions etc.

The following are the contributions of the institution and/or its staff members to the development of the curriculum by the University:

- Principal being the member of Board of Studies (BOS) is involved in the preparation of the curriculum.
- Vice Principal Mrs. Pratima Singh is member of syllabus revision committee of University of Mumbai for Second year Banking & Insurance (BBI). Among faculty members Mrs. Neeta Vaidya, Mrs. Sharlet Bhaskar, Mrs. Anjana Verma, Mrs. Bharati Sridhara and Mr. Sandeep Vishwakarma are members of syllabus revision committee, University of Mumbai for Second Year Trade & Transport (BTM).
- Faculties attend syllabus revision workshops conducted by other colleges as well as our college wherein they give their suggestions.
- Coordinators obtain feedback from faculties and students and communicate through the Principal to the respective BOS at the university level.
- Following table depicts the contribution of faculty members:

Paper Setters	Moderators	Member, Board of Studies	University assessment	Syllabus revision committee member
4	18	1	19	5

1.1.7 Does the institution develop curriculum for any of the courses offered (other than those under the purview of the affiliating university) by it? If 'yes', give details on the process ('Needs Assessment', design, development and planning) and the courses for which the curriculum has been developed.

- The University develops the curriculum for all the programs which is implemented by the college.
- The head of the institution being the member of Board of Studies (BOS) is involved in the preparation of the curriculum by the University.

The list of certificate/diploma courses offered by the college is as follows:

- Department of Information Technology : Android Application Development
- Placements & Career Guidance Cell: Workshop on Personality Development
- English Speaking Certificate Program
- Certificate course in Yoga
- Certificate programme for Online Skill Development

The curriculum for above courses is designed under MOU with respective external agencies in consultation with our faculties.

1.1.8 How does institution analyze/ensure that the stated objectives of curriculum are achieved in the course of implementation?

Achievement of curriculum objectives is ensured through the following:

- The Coordinators interact with teachers and obtain feedback in departmental meetings which is conveyed to the Principal.
- Feedback is also obtained from students and other stakeholders.
- Performances of students are assessed through Clubs and Association activities.

1.2 Academic Flexibility

1.2.1 Specifying the goals and objectives give details of the certificate / diploma / skill development courses etc., offered by the institution.

- The College is a study center for **Bachelor in Computer Applications**, affiliated to Yashwantrao Chavan Maharashtra Open University (YCMOU) gives an

opportunity to students to opt for dual degree.

- **Android Application Development Certificate course** by Department of Information Technology is conducted to acquaint students on recent technologies.

- On suggestion of IQAC **English Speaking Certificate program** was introduced to improve communication skills. IQAC also recommended starting **Certificate course in Yoga** to reduce stress and lead a healthy life.

- **Certificate programme in Online Skill Development** approved by University of Mumbai was introduced

- The Placements & Career Guidance Cell conducts workshops on group discussions, personal interviews etc. along with guidance lectures from various agencies and counselors like JetKing, NIIT, Brightwayz etc. to help final year students in Placements. **Personality Development workshops** are conducted in collaboration with Pacific Training & Consulting services.

1.2.2 Does the institution offer programmes that facilitate twinning/dual degree? If 'yes', give details.

- Presently, the Institute does not offer programs that facilitate twining / dual degrees due to the norms of the affiliating University. However, the college in affiliation with YCMOU has started BCA which provides dual degree. Many students from BCOM and BFM have taken this benefit.

1.2.3 Give details on the various institutional provisions with reference to academic flexibility and how it has been helpful to students in terms of skills development, academic mobility, progression to higher studies and improved potential for employability. Issues may cover the following and beyond:

- **Range of Core / Elective options offered by the University and those opted by the college**

- **Choice Based Credit System and range of subject options**

- **Courses offered in modular form**

- **Credit transfer and accumulation facility**

- **Lateral and vertical mobility within and across programmes and courses**

- **Enrichment courses**

- The institute within the broader academic frame work of the affiliating university offers undergraduate programs to the students. The students have flexibility to select a program of their choice. Further, the Institute offers wide range of core and optional courses and specializations to the students. For e.g. Department of Management Studies offers all three specializations viz Human Resources, Finance, Marketing to students in second year and third year. Department of Mass Media offers specializations in both Journalism and Advertising. Department of Commerce provides option between Advertising and Information Technology in Second Year and Export Marketing and Information Technology in Third year.

- Choice Based Credit and Grading System is followed as per the guidelines of the affiliating university.

- The college allows academic mobility to students by providing inter institutional credit transfers as per the University rules. Lateral and vertical mobility is allowed.

- For academic enrichment the college has introduced following certificate courses:

  - **Android Development Certificate Programme**
  - **English Speaking Certificate program**
  - **Certificate course in Yoga**
  - **Certificate programme in Online Skill Development**
  - **Personality Development certificate programme**

- Career Guidance seminars and sessions are periodically conducted to guide the students in the field of their choice and pursue higher studies.

1.2.4 Does the institution offer self-financed programmes? If 'yes', list them and indicate how they differ from other programmes, with reference to admission, curriculum, fee structure, teacher qualification, salary etc.

Yes. All programs offered by the college are self-financing.

Following courses are offered:

Sr. No.	Name of the course
1	**Department of Commerce** Bachelor of Commerce (BCOM) Bachelor of Commerce (Accounting & Finance) (BAF) Bachelor of Commerce (Financial Markets) (BFM) Bachelor of Commerce (Banking & Insurance) (BBI)
2	**Department of Management Studies** Bachelor of Management Studies (BMS)
3	**Department of Information Technology** Bachelor of Information Technology (B.Sc.IT) Bachelor of Computer Application (BCA) – (YCMOU)
4	**Department of Mass Media** Bachelor of Mass Media (BMM)

The admission to all these programs is based on merit in qualifying examinations and as per circular given by University of Mumbai. The curriculum and fee structure is also provided by the University of Mumbai.

Appointments of the faculty members, their qualifications, experience and pay scales are as per the norms of the UGC, the University of Mumbai and the Government of Maharashtra.

1.2.5. Does the college provide additional skill oriented programmes, relevant to regional and global employment markets? If 'yes' provide details of such programme and the beneficiaries.

Yes, the college conducts the following skill oriented programs for students:

- **National Skill Development Council (NSDC):** A certified skill development program in association with Edulight under the sponsorship of NSDC and Government of India. 30 students were trained under this program for duration of 1 month. The program was provided free of cost.
- The college has introduced following skills oriented certificate courses:
  - **Android Development Certificate Programme**

- o **English Speaking Certificate program**
- o **Certificate course in Yoga**
- o **Certificate programme in Online Skill Development**
- o **Personality Development certificate programme**
- **Maharashtra Public Service Commission (MPSC):** The College had conducted coaching for MPSC entrance examination. 16 students appeared for the said examination.

1.2.6 Does the University provide for the flexibility of combining the conventional face-to-face and Distance Mode of Education for students to choose the courses/combination of their choice". If 'yes', how does the institution take advantage of such provision for the benefit of students?

Yes, the affiliating University provides for the flexibility of combining conventional face-to-face and distance mode.

- The University of Mumbai has Institute of Distance and Open Learning (IDOL) facility which offers variety of programs through the distance mode.
- Introduction of Choice Based Credit and Grading System has facilitated the students to choose the courses from both the modes.
- The students also have a flexibility of lateral and vertical mobility from conventional to distance mode and vice-a-versa.
- The college as a study center under YCMOU offers following programmes in distance mode:
  - o Bachelor of Computer Application (BCA)
  - o Advanced Diploma in Computing

1.3 Curriculum Enrichment

1.3.1 Describe the efforts made by the institution to supplement the University's Curriculum to ensure that the academic programmes and Institution's goals and objectives are integrated?

The college makes necessary efforts to integrate the institutional goals and objectives with the University Curriculum. Some of the initiatives adopted by the college to meet the growing demands of the Industry and make students globally competitive

are as follows:

- The college invites experts from the industry and academia to conduct faculty development programmes (FDP) for staff. Faculties are also encouraged to attend orientation, refreshers and short term courses.

- The college has a well-equipped library which provides the necessary reference books, journals, magazines and ICT facilities. It also has open learning area for effective academic discussion.

- The College has National Service Scheme (NSS), Department of Lifelong Learning & Extention (DLLE), Rotaract Club & Women Development Cell (WDC) which promotes overall development of learners and sensitizes the youth, for the well-being of the society.

- The institute also provides the learners with career counseling, professional orientation and job opportunities through the institute's Placements & Career Guidance Cell.

- The College organizes annual cultural festival "Khwaish" to achieve institutional goals.

- Educational and industrial visits are regularly organized to give practical exposure to the students.

- Students are given a choice to select a topic for projects based on their area of interest within the framework of syllabus.

1.3.2 What are the efforts made by the institution to enrich and organize the curriculum to enhance the experiences of the students so as to cope with the needs of the dynamic employment market?

The college undertakes the following initiatives to meet with the growing demands of the employment market:

- The College follows syllabi designed by University of Mumbai; however the faculties take extra efforts and explain the subjects in detail with reference to current trends using power-point presentations, case studies, role plays and video lectures (movies).

- To facilitate practical learning every department has formed Clubs & Associations to organize curricular and extra-circular activities. For example: 'Chanakya Niti' club of Department of Management Studies organized "Business Mantra" an

event to develop entrepreneurial skills among learners. Media World Club of Department of Mass Media organized "Photography & Ad making" event to give insight in the related field.

- The college arranges guest and guidance lectures by eminent academicians and industry experts.

- The College Placements & Career Guidance Cell also trains the students in resume writing, mock interviews, communication skills and personality development.

- Industrial visits to institutions like Times of India, Doordarshan, RBI, NSE, LIC and various nationalized banks are organized periodically.

1.3.3 Enumerate the efforts made by the institution to integrate the cross cutting issues such as Gender, Climate Change, Environmental Education, Human Rights, ICT etc., into the curriculum?

The efforts made by the institution to integrate cross cutting issues are as follows:

- The College has Women Development Cell (WDC) which addresses issues relating to women rights, safety and general well-being. The WDC conducts several activities/ events:
  o Workshop on awareness about WDC
  o Workshop on Protecting Women Against Violence in crime
  o Street play on "Safety of Women" and "Importance of Dress code in the college"
  o Expression: Violence behind close door
  o Awareness Program on health and hygiene issues

- The College has National Service Scheme (NSS) Unit which has 100 volunteers. The Unit has taken the following initiatives:
  o The college has adopted Kanjurmarg Railway Station as part of the "Swachh Bharat Abhiyan" for cleanliness, beautification and maintenance for the period of 3 years.
  o Rally in the local area on current issues like Global Warming, Anti-Drug and Road Safety.
  o Every year NSS volunteers go for NSS residential rural camp where the volunteers are taught to lead a simple life along with activities like road

building, teaching under-privileged students, helping senior citizens and so on.

- o Helping Police in crowd management and cleanliness drive after Ganesh Visarjan festival.
- o Tree plantation drive by NSS volunteers.

- The college dedicated its annual festival "Khwaish" to environmental awareness and was themed "Go-Green". Eco-friendly products were used for beautifying the college during this festival.

- The Department of Life Long Learning & Extension (DLLE):
  - o Seminar on Exploring Entrepreneurship with guest speaker Mr. Nitin Poddar, Chairperson & Founder Maxell Foundation.
  - o Street play on Child labour and Women empowerment.

- The college Rotaract Club organizes the following:
  - o Awareness campaign 'Drug Education For You' (DEFY)
  - o Seminar on 'Healthy minds for stress free exams'

- The health & counseling center of college conducted:
  - o A lecture on Drug abuse by world renowned psychiatrist Dr. Harish Shetty.

- The college has a well-equipped IT lab and also ICT facilities in library, staffroom and various extension rooms. Classrooms are provided with projectors which are used to deliver video lectures. The College also has an Auditorium and Seminar hall with ICT facilities.

- The institute offers compulsory course on Environmental Studies at undergraduate level to sensitize them about the various issues related to the environment.

1.3.4 What are the various value-added courses/enrichment programmes offered to ensure holistic development of students?

The college makes persistent efforts for holistic development of students and undertakes the following initiatives:

Moral and Ethical Values

To improve moral and ethical values the college organizes various activities like:

- Street plays on: Save girl child, road safety, global warming, Anti-drug and such other social issues.

- Celebration of Guru Purnima & Teachers Day.

- Youth Day was celebrated in the memory of Swami Vivekanand.

- Celebrated life of Late Dr. A.P.J Abdul Kalam by showing a short film.

- Several WDC Workshops and Seminars on Women empowerment and self-defense.

Employable and Life Skills

- Personality development certificate programme.

- Certificate course in Yoga.

- English speaking certificate program.

- Android Application Development certificate programme.

- Online Skill development certificate programme.

- Resume writing, Interview skills sessions.

Better Career Options

- Various seminars organized by placements and career guidance cell.

- 'Career Prep' workshop for all third year students to help them choose right careers.

- Hindi & Marathi cinema Skill Development Workshop by Dr. Vaagesh Saraswat (Director & Producer) on film making.

Community Orientation

- The college adopted Kanjurmarg railway station for the period of 3 years under "Swachh Bharat Abhiyaan" for cleanliness and beautification.

- Under NAAM foundation the college staff donated their one day pay for the farmers of Vidharb region.

- Crowd management and cleanliness drive during Ganesh Visarjan festival.

- The NSS unit initiated Cleanliness Drive in the vicinity of the college.

- TRI-YOGA – Free yoga sessions in collaboration with Ambika Yoga Kutir for students and community of Powai.

- Volunteering for NGO "GODS Heaven" at Hiranandani hospital and Powai hospital.

- International Yoga Day was celebrated in college to spread awareness of yoga.

- Rally on current issues like Global Warming, Anti-Drug and Road Safety.

- A lecture on Drug abuse by world renowned psychiatrist Dr. Harish Shetty.
- Blood donation camp, Thalassemia check-up & Eye Check-up camp.

1.3.5 Citing a few examples enumerate on the extent of use of the feedback from stakeholders in enriching the curriculum?

- Feedback is collected from the students, alumni's and parents at regular intervals. Analysis of feedback is communicated to the relevant department which in turn communicates to the respective Board of Studies (BOS) by the Principal.
- The college holds alumni reunion once a year. During the meet the faculties have an informal interaction with the alumni's and seek their views. Any suggestions and feedback received during the interaction is conveyed to the Principal and necessary measures are taken.
- Feedback is taken during workshops and seminars and necessary amendments are implemented for example Android Application Development workshop which was for a week had been extended to three months after feedback.
- After interaction with parents and teachers it was observed that the students lacked certain soft skills for which the college career guidance cell started personality development workshops.
- The college holds Parents-teachers meeting once in every semester where class mentors discuss academic progress and attendance. The suggestions received are communicated to the Principal and are incorporated by the mentors.

1.3.6 How does the institution monitor and evaluate the quality of its enrichment programmes?

- The Principal, Vice Principal and all the Coordinators along with IQAC monitors and evaluates the enrichment programs of the institution.
- The college also takes feedback and suggestions from various stakeholders to monitor and evaluate quality of enrichment programs.

1.4 Feedback System

1.4.1 What are the contributions of the institution in the design and development of the curriculum prepared by the University?

- The Vice Chancellor (VC) convenes meeting of all the affiliated colleges and seeks their opinion on academic matters. Principal Dr. Chitra Natarajan attends meetings and provides valuable inputs for the same. She has rich experience of 40 years in the field of academics and curriculum development.

- Principal Dr. Chitra Natarajan is a member of Board of Studies in Trade, Transport & Industry and was a member of the Board of Studies, Business Economics, and University of Mumbai and played a vital role in revising the curriculum.

- Vice Principal Mrs. Pratima Singh is member of syllabus revision committee of University of Mumbai for Second year Banking & Insurance (BBI). Among faculty members Mrs. Neeta Vaidya, Mrs. Sharlet Bhaskar, Mrs. Anjana Verma, Mrs. Bharati Sridhara and Mr. Sandeep Vishwakarma are members of syllabus revision committee, University of Mumbai for Second Year Trade & Transport (BTM).

- The college organizes various syllabi revision workshops in collaboration with University of Mumbai for academic deliberations amongst the teaching fraternity.

- The college also encourages the faculties to participate in workshops, seminars and conferences.

1.4.2 Is there a formal mechanism to obtain feedback from students and stakeholders on Curriculum? If 'yes', how is it communicated to the University and made use internally for curriculum enrichment and introducing changes/new programmes?

Yes, the College has a structured feedback mechanism on curriculum system which is collected every semester from students. The feedback is analyzed and the output is communicated to the faculties who take the necessary measures to implement the suggestions. Feedback is taken from parents during Parents Teachers Meet and alumni during alumni meet for necessary measures.

1.4.3 How many new programmes/courses were introduced by the institution during the last four years? What was the rationale for introducing new courses/programmes?)
Any other relevant information regarding curricular aspects which the college

would like to include.

Based on interaction with various stakeholders the management introduced the below mentioned courses to facilitate the following objectives:

- Growing demand of the students
- Given wide range of choices to students
- Impart professional knowledge
- To provide specialize knowledge in respective fields
- To give practical exposure to students
- To ensure placements and overall development

Year of Commencement	Program
2012 - 2013	Bachelor of Commerce (Banking & Insurance) (BBI)
2012 - 2013	Bachelor of Commerce (Financial Markets) (BFM)
2012- 2013	Bachelor of Mass Media (BMM)
2015 - 2016	Bachelor of Computer Application (BCA) - YCMOU
2015 - 2016	Advanced Diploma in Computing - YCMOU

The college has introduced following skills oriented certificate courses:

- **Android Development Certificate Programme**
- **English Speaking Certificate program**
- **Certificate course in Yoga**
- **Certificate programme in Online Skill Development**
- **Personality Development certificate programme**

The Government of Maharashtra and University of Mumbai had not given permission to start new programmes in the academic year 2016-17 in the State of Maharashtra.
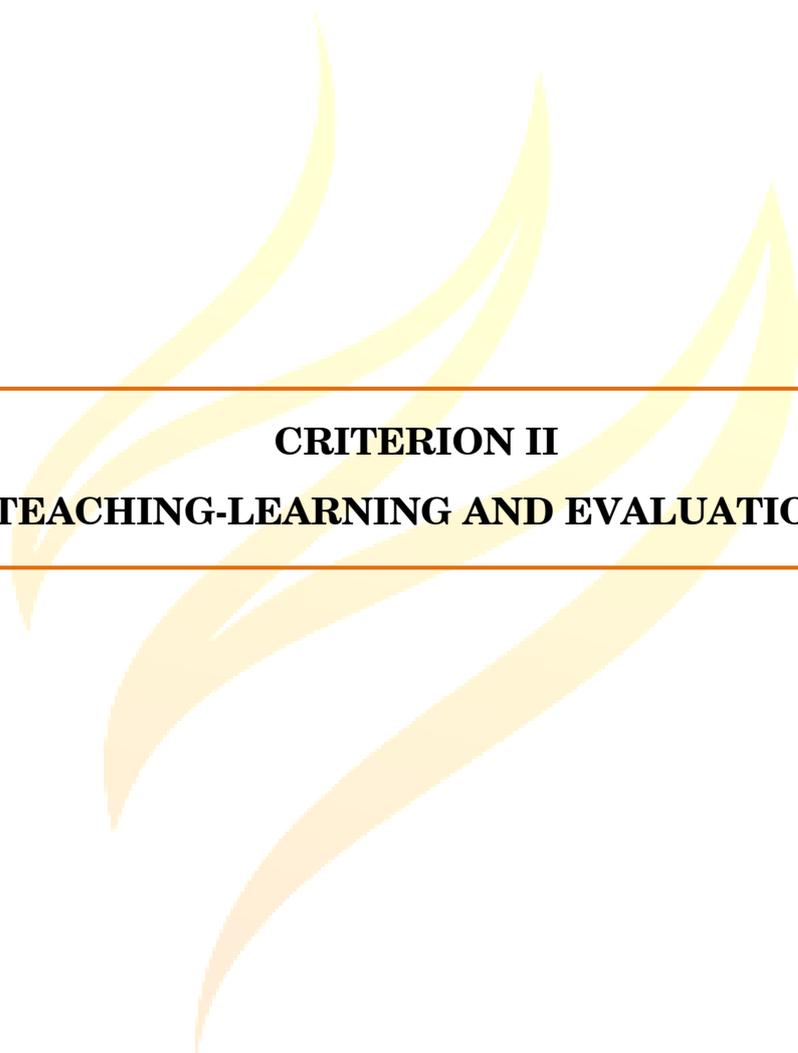
CRITERION II
TEACHING-LEARNING AND EVALUATION

CRITERION II
TEACHING-LEARNING AND EVALUATION

2.1 Student Enrollment and Profile

2.1.1 How does the college ensure publicity and transparency in the admission process?

Publicity

- The Institute publishes its updated prospectus which contains information related to the curricular, co-curricular and extra-curricular activities; admission process, disciplinary rules, fellowships and scholarships, etc.

- Admission notices are widely published in print media, outdoor advertising as well as electronic media and is also posted on the Institute's website www.cscollege.co.in.

- In addition, the college publicizes the courses offered through word of mouth, personal contact of in-house students, alumni, PTA, nearby schools and junior colleges.

- Notices with regards to admissions are displayed on the college notice board.

Transparency in the Admission process

- The college has been recognized as "Hindi Linguistic Minority". Thus 50% of the seats are reserved for minorities

- The college follows the admission procedure and schedule prescribed by the University of Mumbai.

- The admission committee gives the guidelines for the procedure to be followed regarding admissions and counsels the students in selecting various courses as per their interest

- The duly filled forms along with documents are scrutinized by admission committee and merit list are displayed as per schedule prescribed by University of Mumbai

- The entire admission process is supervised by the Principal and ensures transparency.

2.1.2 Explain in detail the criteria adopted and process of admission (Ex. (i) merit (ii) common admission test conducted by state agencies and national agencies (iii) combination of merit and entrance test or merit, entrance test and interview (iv) any other) to various programs of the Institution.

- The process of admission is strictly as per the norms of the parent University and the State Government. The Institute is not authorized to conduct any admission test, entrance test or an interview for granting admission. Admission process is online and use of technology has eliminated human intervention and brought transparency.

- Admission to the first year of all the programs is on the basis of marks obtained in the qualifying examinations.

- The dates and time for admission and details of cancellation of admission are clearly displayed on college notice board.

2.1.3 Give the minimum and maximum percentage of marks for admission at entry level for each of the programmes offered by the college and provide a comparison with other colleges of the affiliating University within the city/district.

Year		Bachelor of Commerce (B.Com)	Bachelor of Commerce (BAF)	Bachelor of Management (BMS)	Bachelor of Information Technology (B.Sc. I.T)	Bachelor of Commerce (BBI)	Bachelor of Commerce (BFM)	Bachelor of Mass Media (BMM)
2013 -14	Min	38.5	45	45.33	45	45.17	45.50	40
	Max	75.83	80.50	76.17	72.91	81.83	68.83	88
2014 -15	Min	43.23	46.62	45.69	45.54	45.54	45	38.67
	Max	73.30	80.46	84.62	71.85	82.10	72.42	67.08
2015 -16	Min	41.38	57.08	48.15	45.08	45.23	45.85	39.33
	Max	87.50	86.00	78.46	71.23	80.92	74.77	77.85
2016 -17	Min	40.92	57.69	51.23	45.69	46.3	45.38	38.33
	Max	82	90.83	77.54	76.8	78.16	73.07	78

- Data from other institutions not available

2.1.4 Is there a mechanism in the institution to review the admission process and student profiles annually? If 'yes' what is the outcome of such an effort and how has it contributed to the improvement of the process?

Yes, the Institute has a mechanism to undertake annual review of the admission process and student profile.

- The Principal, the Vice Principal and Admission Committee members review the admission process as per rules prescribed by University of Mumbai and Government of Maharashtra.

- The academic counselling helps the students to choose proper program or elective courses.

- After the completion of the admission process, we compare the minimum and maximum percentages of marks obtained by the students admitted in our Institute and Institutes nearby us and discuss the same in the faculty meeting and take corrective measures, if required.

- The Institute also undertakes the exercise of socio-economic profile of the students admitted and accordingly remedial coaching and fee waivers is provided to academically / economically weak students.

- Feedback on admission process is obtained from the fresher's and outcome is discussed in the faculty meetings which help to improve the admission process.

2.1.5 Reflecting on the strategies adopted to increase/improve access for following categories of students, enumerate on how the admission policy of the institution and its student profiles demonstrate/reflect the National commitment to diversity and inclusion

∗ **SC/ST**

∗ **OBC**

∗ **Women**

∗ **Differently abled**

∗ **Economically weaker sections**

∗ **Minority community**

∗ **Any other**

As the college is a "Hindi Linguistic Minority" college, 50% of the seats are reserved for Hindi speaking students.

The focus is always on reaching out to disadvantaged students or the students from less privileged sections of society and addressing their needs since they come from diverse social, economic and religious backgrounds. The admission policy is inclusive and is implemented as a social justice policy of diversity and inclusion of the state. Financial aid is provided and fee waiver for students from economically weaker sections.

Category	SC /ST	OBC	Women (including categories)	Differently abled	Minority community	Any other	Total No. of Students
2012-13							
BCOM	04	06	44	01	61	01	120
BSCIT	04	03	05	-	23	-	56
BMS	01	01	17	-	45	01	58
BAF	02	03	27	-	24	01	46
BFM	-	-	03	-	04	-	09
BBI	02	01	07	-	09	-	19
BMM	-	01	01	-	04	-	15
Total	13	15	104	01	170	03	323
2013-14							
BCOM	04	03	47	-	30	02	120
BSCIT	01	-	14	01	14	-	57
BMS	02	-	15	-	19	01	60
BAF	01	01	21	-	17	01	60
BFM	-	-	05	-	06	-	16
BBI	01	03	25	-	09	01	38
BMM	02	-	13	-	06	-	41
Total	11	07	140	01	101	05	392

2014-15							
BCOM	04	05	54	-	44	01	138
BSCIT	01	01	15	-	17	-	53
BMS	06	01	22	-	28	-	73
BAF	01	07	28	01	14	-	67
BFM	03	03	25	-	16	02	60
BBI	04	03	34	-	9	-	59
BMM	-	-	19	-	15	-	60
Total	19	20	197	01	143	03	510
2015-16							
BCOM	12	07	53	-	23	01	132
BSCIT	06	05	20	-	08	-	68
BMS	03	01	22	-	20	-	72
BAF	01	07	25	-	10	-	72
BFM	06	06	25	01	16	-	61
BBI	05	01	44	-	10	-	67
BMM	04	02	18	-	09	-	72
Total	37	29	207	01	96	01	544
2016-17							
BCOM	6	8	61	-	32	02	138
BSCIT	4	03	22	-	19	02	66
BMS	4	01	26	-	25	-	77
BAF	-	-	34	-	12	-	67
BFM	-	2	28	-	16	-	63
BBI	3	4	42	-	17	01	65
BMM	3	3	15	-	16	-	72
Total	20	21	228	-	137	05	548

2.1.6 Provide the following details for various programmes offered by the institution during the last four years and comment on the trends. i. e. reasons for increase/decrease and actions initiated for improvement.

Programs	Number of Applications Received	Number of students admitted	Demand Ratio
2012-13			
BCOM	280	120	**2.33 : 1**
BSCIT	75	57	**1.31 : 1**
BAF	75	46	**1.63 : 1**
BMS	85	59	**1.44 : 1**
BBI	23	19	**1.21 : 1**
BFM	12	09	**1.34 : 1**
BMM	20	15	**1.34 : 1**
2013-14			
BCOM	295	120	**2.46 : 1**
BSCIT	90	57	**1.58 : 1**
BAF	60	60	**1 : 1**
BMS	73	59	**1.28 : 1**
BBI	63	38	**1.66 : 1**
BFM	20	16	**1.25 : 1**
BMM	62	40	**1.55 : 1**
2014-15			
BCOM	305	138	**2.21 : 1**
BSCIT	65	53	**1.22 : 1**
BAF	105	67	**1.56 : 1**
BMS	135	73	**1.85 : 1**
BBI	70	59	**1.89 : 1**
BFM	78	60	**1.3 : 1**
BMM	85	60	**1.42 : 1**

2015-16			
BCOM	520	133	**3.90 : 1**
BMS	227	72	**3.15 : 1**
BAF	184	72	**2.55 : 1**
BSCIT	143	68	**2.01 : 1**
BBI	95	67	**1.41 : 1**
BFM	70	61	**1 : 1**
BMM	104	72	**1.44 : 1**
2016-17			
BCOM	540	138	**3.91: 1**
BMS	262	77	**3.40 : 1**
BAF	192	67	**2.86 : 1**
BSCIT	143	66	**2.16 : 1**
BBI	82	65	**1.26 : 1**
BFM	63	63	**1 : 1**
BMM	102	72	**1.41 : 1**

Reasons for Increase/Decrease: The number of applications received for admission to the first year of undergraduate programmes is a function of the number of students passing HSC or equivalent examinations every year. Given this, an increasing trend has been observed in the number of applications received by the College. Despite the locational disadvantage, the College is one of the most preferred institutions in the neighborhood.

2.2 Catering to Student Diversity

2.2.1 How does the institution cater to the needs of differently abled students and ensure adherence to government policies in this regard?

The college caters to differently abled students with due support and care and ensure adherence to government policies in the following ways:

- University rules are strictly adhered by providing extra time during their examinations. Writers during examination for differently-abled students as per the University norms are allowed.

- Ramp has been constructed at the entrance of the college and cafeteria to facilitate easy access to such students. Elevator facilities are allowed for these students. The college provides wheel chair facility on demand.

- Special attention is given to these students by providing ease in mobility & convenience. They are not required to stand in queues during admissions, payment of fees, library and cafeteria.

2.2.2 Does the institution assess the students' needs in terms of knowledge and skills before the commencement of the programme? If 'yes', give details on the process.

- The process of admission for all the academic programs is online and is based on merit hence there is little scope to assess the student's needs in terms of knowledge and skills before the admission.

- The Institute is not fully capable to assess their needs before the commencement of classes. However, it does take initiatives to assess their needs through counselling, internal assessment, computer literacy, communication skills, etc. and if required, additional coaching is provided through bridge and add on courses etc.

- Orientation programs are organized for freshers to make them aware about syllabus, discipline, attendance rules, examination and evaluation etc.

2.2.3 What are the strategies adopted by the institution to bridge the knowledge gap of the enrolled students (Bridge/Remedial/ Add-on/Enrichment Courses, etc.) to enable them to cope with the programme of their choice?

Following are the strategies by the institution to bridge the knowledge gap of the enrolled students:

- **Bridging the Gap:** The College conducts special sessions for students from non-commerce background admitted in commerce to familiarize them with subjects like Accountancy, Costing, Taxation & Economics

- **Remedial:** Remedial coaching is conducted for academically weak students to improve their performance.

- **Revision Lectures:** Revision lectures are conducted with the focus on modules with high weightage of marks and students are asked to solve previous years University question papers.

- **Guidance Lectures:** Eminent academicians are invited to give special guidance to students.
- **Tutorials:** Batch wise tutorials are conducted for subjects as prescribed by University.
- **Enrichment courses:** The College conducts several enrichment courses for the holistic development of the students:
  - Android Development Certificate Programme
  - English Speaking Certificate program
  - Certificate course in Yoga
  - Certificate programme in Online Skill Development
  - Personality Development certificate programme

2.2.4 How does the college sensitize its staff and students on issues such as gender, inclusion, environment etc.?

The college sensitizes its staff and students on issues such as gender, inclusion and environment through the following:

- Extension activity units organize awareness programs on social issues related to inclusion and environment.
- The Institute has a Women's Development Cell to sensitize on gender issues and organize various activities on women rights, self-defence, and women empowerment etc. The Institute has carried out its gender audit and the recommendations are implemented.
- The faculty members encourage and motivate the women students' to participate in inter-collegiate cultural events.
- Green audit is being conducted in the college.

2.2.5 How does the institution identify and respond to special educational/learning needs of advanced learners?

- **'Students Excellence'**: Outstanding Students are given special guidance to achieve higher grades in examinations. Mentors are assigned to each class who identify advanced learners and give them special coaching by forming Student Excellence group.

- Before the commencement of the University examinations, course experts are invited for giving special guidance to the students to enable them to perform brilliantly.

- Every year the college organizes Annual day in which meritorious students are felicitated with medals and trophies.

- The college has a well-equipped library with reference books, journals, online resources and ICT facilities for the access of advanced learners.

- Advanced learners are given innovative study projects, opportunity to participate and publish research papers, participate in various inter-collegiate competitions.

2.2.6 How does the Institute collect, analyze and use the data and information on the academic performance (through the programme duration) of the students at risk of drop out (students from the disadvantaged sections of society, physically challenged, slow learners, economically weaker sections etc. who may discontinue their studies if some sort of support is not provided)?

The academic performance of these students is monitored through various learning activities and corrective measures such as remedial coaching, extra classes, home assignments, books from book bank, class tests, personal and academic counselling.

- Physically challenged students are given special attention by providing ease in mobility & convenience. They are provided with ramp, wheel chair and elevator facility and are not required to stand in queues during admissions, payment of fees, library and cafeteria.

- The class mentors help students to overcome shortcomings in their academics to reduce drop-out rate.

- Remedial lectures are conducted for students having problems in a particular subject and give them special coaching to improve their performance.

- The college management gives concessions to students from economically weaker sections. These students are also given the facility to pay fees in installments.

2.3 Teaching-Learning Process

2.3.1 How does the college plan and organize the teaching, learning and

evaluation schedules? (Academic Calendar, teaching plan, evaluation blue print, etc.)

- At the beginning of the academic year, the college prepares academic calendar which contains information related to the curricular, co-curricular and extra-curricular activities.
- Based on the academic calendar, all faculty members prepare their teaching plans of the courses allotted to them. The plan is reviewed by the respective Coordinator. The faculty members also prepare daily log book.
- The time-table committee prepares the time-table of each semester in advance so that the lectures begin on schedule.
- The Examination Committee prepares the evaluation blueprint, which includes tentative dates of examinations and declaration of the results.
- The college conducts internal evaluation by way of class tests, projects, assignments, presentation, and semester-end examinations as per the University guidelines. The assessment of the answer books is completed as per the schedule and assessed answer sheets are moderated and results are declared.
- The faculty members also participate in the evaluation process scheduled by the University for Semester End Examinations.
- The Unfair Means Inquiry Committee (UMIC) of the college deals with cases of malpractices, if any and appropriate action is taken against the students.
- In case of any discrepancy students can obtain photo copy of their answer books within seven working days from the date of result declaration and also apply for revaluation as per the procedure laid down by the University of Mumbai.

2.3.2 How does IQAC contribute to improve the teaching –learning process?

IQAC contributes in the enhancement of the academic quality of the college. IQAC consists of internal members and external experts having rich experience and expertise. The activities of IQAC are carried out under the guidance of the Principal.

Following activities are carried out by IQAC:

- Monitoring of academic calendar and its implementation.

- Encouraging the use of ICT facilities.

- Recommend up-gradation of the existing infrastructure

- Organizes workshops/seminars/conferences

- Organizes Faculty Development Programs (FDP) by inviting guest speakers in the college as well as outside the college.

- Evaluates feedback of teachers from various stakeholders.

- Give suggestions for research journals, reference books and magazines periodically.

2.3.3 How is learning made more student-centric? Give details on the support structures and systems available for teachers to develop skills like interactive learning, collaborative learning and independent learning among the students?

Faculty members play a proactive role in making teaching-learning process student-centric. The college provides many support structure and systems to its faculty to develop interactive learning, collaborative learning and independent learning among the students.

- System support given to teachers for execution of the above are Computer labs, Internet facility, Classrooms with ICT facilities, Library with e-books, journals etc.

- Representation of students in IQAC and various committees like library committee, Student Council etc.

- Departmental activities such as presentation competition, debate, quiz competition; business plan competition, movie making, group discussion, industrial visits and many more are carried out through various clubs and associations like Chanakya Niti Club for BMS, Mudra Club for BBI and BFM which facilitate collaborative and independent learning.

- College also encourages students to participate in national and international research conferences and present research papers.

- Extension activities undertaken by the NSS, DLLE, Rotaract Club & Cultural committee with student involvement.

- Individual and group projects for independent and collaborative learning.

2.3.4 How does the institution nurture critical thinking, creativity and scientific temper among the students to transform them into life-long learners and innovators?

The college nurture critical thinking, creativity and scientific temper among the students through the following:

- Encouraging the students to participate in national and international conference to publish and present research paper.

- Various academic activities are organized by departmental clubs and associations to enhance the scientific temper and logical thinking of students. Example: Quiz competitions, Power point presentations, creative writing competitions, essay writing, Book review competition, poster making, Debugging (error finding), Screwing (assembling CPU) etc.

- Creativity is nurtured among learners by giving them responsibility of Annual Intercollegiate festival "Khwaish". It is organized to enhance creative skills of students giving exposure in areas of Planning, Marketing, Budgeting, Event management, Web designing etc.

- Industry driven projects are given to students and lectures are organized by industry experts.

- The faculties conduct interactive sessions and discuss the current news via newspapers to enrich the knowledge of students. Newspaper clippings and posters are periodically displayed on notice boards through departmental wall magazines. Students are involved in preparation of college magazine, departmental newsletters etc.

2.3.5 What are the technologies and facilities available and used by the faculty for effective teaching? Eg: Virtual laboratories, e-learning - resources from National Programme on Technology Enhanced Learning (NPTEL) and National Mission on Education through Information and Communication Technology (NME-ICT), open educational resources, mobile education, etc.

Besides the conventional chalk and talk method, the Institute provides modern teaching aids such as:

- Computer labs, broadband Internet & WIFI facility
- Open access system in library with journals, reference books & subscription to INFLIBNET & N-LIST provides large number of e-resources for the students and faculty.
- Collaboration with British Council Library and USIS Mumbai Library
- Open learning area for group discussions
- Designated Research room for faculties
- Classrooms equipped with ICT facilities

2.3.6 How are the students and faculty exposed to advanced level of knowledge and skills (blended learning, expert lectures, seminars, workshops etc.)?

The faculty members and students are exposed to advanced level of knowledge and skills through blended learning, by expert lectures, participation in workshops and seminars.

Faculty Knowledge Enhancement-

- Faculties present Research Articles, participate in national and international conferences and publish articles in Research Journals.
- The College encourages faculties to participate in Short Term Courses, University workshops/seminars, orientation and refresher courses.
- Faculty Development Programs (FDP) are conducted to enrich the knowledge of the faculties.
- Well-equipped library with reference books, journals and ICT facilities are provided. The teaching faculty uses various e-resources with conventional teaching methods.

Student Knowledge Enhancement-

- The students are guided and motivated for publishing and presenting research papers in National and International conferences.
- To give practical exposures field/ industrial visits are regularly arranged.
- The project/ assignments at undergraduate level help the students to enhance their capacity to work independently and develop scientific temper and creativity.

- Open access system in library with journals, reference books & subscription to INFLIBNET & N-LIST provides large number of e-resources for the students.
- The college invites speakers from industry for guest and guidance lectures.

2.3.7 Detail (process and the number of students \benefitted) on the academic, personal and psycho-social support and guidance services (professional counseling/mentoring/academic advise) provided to students?

- The Principal and faculties of the college are available to sort any issues pertaining to academic, personal and psycho-social support and follow an open door policy.
- Class mentors help the students to resolve their academic issues.
- The college has Health & Counseling center and professional counseling facility is provided.
- The college provides fee waiver and book bank facility to students from economically weaker sections of the society.
- Clubs & Associations of the college organizes events, seminars, activities etc. which gives students a platform to build their careers.
- The Placements & Career Guidance Cell invites speakers from industry for career guidance and organizes 'Career fairs' in collaboration with corporates. Faculties also provide guidance to students who aspire to pursue higher studies.

2.3.8 Provide details of innovative teaching approaches/methods adopted by the faculty during the last four years? What are the efforts made by the institution to encourage the faulty to adopt new and innovative approaches and the impact of such innovative practices on student learning?

With the introduction of Choice based credit and grading system by University of Mumbai the faculty members in the last four years have adopted number of innovative teaching methods. Some of them are mentioned below:

- Use of ICT in teaching learning through presentations, projects, videos etc.
- Collaborating with industry and inviting experts from industry for Faculty Development Programmes (FDP).

- Organizing workshops/ Seminars / Conferences jointly with departments

The outcome of these initiatives can be observed through increased student participation in classrooms and development of presentation skills, analytical skills and creative thinking.

2.3.9 How are library resources used to augment the teaching-learning process?

The College has well equipped library with a large collection of text books, reference books, journals, online resources, ICT facilities which helps teaching-learning process in the following ways:

- **Orientation:** At the beginning of every academic year, the college conducts orientation sessions for the learners of the first years to familiarize them with library facilities and rules.
- **Book Bank facility**: The under-privileged students are given one set of book every semester at nominal refundable deposit.
- The library is open for learners and faculties from 7.30 a.m. to 5.00 p.m. from Monday to Saturday. During examinations the library is kept open on Sundays and holidays.
- **OPAC:** Students use OPAC to access various library resources.
- Open learning area for discussions is available for students.
- **E-Resources:** Computers along with Internet facility is provided to the students. INFLIBNET & NLIST have been subscribed.
- **Reprographic facility:** This facility is available in library.
- Magazines, Journals and Newspapers are displayed in the library for student reference.
- The copy of the current syllabus and previous examination question papers is made available to the students for reference in the library.
- Borrowing facilities with leading libraries such as British Council Library.
- Advanced Learners are given the privilege of receiving more books.
- Library displays newspaper clippings and articles on library notice board.

2.3.10 Does the institution face any challenges in completing the curriculum within the planned time frame and calendar? If 'yes', elaborate on

the challenges encountered and the institutional approaches to overcome these.

No, the Institute does not face any challenges in completing the curriculum.

The college prepares academic calendar and teaching plan for all curricular and extra-curricular activities. Faculty members take extra classes and complete the curriculum if required.

2.3.11 How does the Institute monitor and evaluate the quality of teaching learning?

The Institute prepares its academic calendar in the beginning of the year and on the basis of this the time-table committee prepares the time-table and faculty members prepare their teaching plans. The teaching plan is monitored by the respective Coordinators and the Principal. The faculty maintains daily logbooks. The College ensures attendance of the students as per the norms prescribed by the University. The feedback mechanism on teaching-learning process ensures its quality.

2.4 Teacher Quality

2.4.1 Provide the following details and elaborate on the strategies adopted by the college in planning and management (recruitment and retention) of its human resource (qualified and competent teachers) to meet the changing requirements of the curriculum

- The qualifications and experience for the post of Assistant Professor and Principal are as per the UGC Regulations and University of Mumbai. For recruitment of faculty the interviews are conducted by the selection committee duly constituted as per University of Mumbai norms which has representation of Vice Chancellor nominee and subject experts nominated by governing body. The candidates are selected on merit. The number of faculty positions is decided on the basis of the available teaching load for the course and requirement of the faculty. The qualifications and experience is determined for the new programs as per the University Statutes.

- The management constantly takes efforts in training and enriching the faculties by deputing them for orientation, refresher, workshops, seminars, conferences and Faculty Development Programmes.
- Specialized subjects demanding necessary skill sets are taught by faculties having the necessary expertise who are invited on visiting basis.

Highest qualification	Professor		Associate professor		Assistant professor		Total
	Male	Female	Male	Female	Male	Female	
Permanent teachers							
D.Sc./D.Litt	-	-	-	-	-	-	-
Ph.D.	-	-	-	1	-	-	1
M.Phil.	-	-	-	-	1	1	2
PG	-	-	-	-	4	3	7
Temporary teachers							
Ph.D.	-	-	-	-	-	-	-
M.Phil.	-	-	-	-	-	1	1
PG	-	-	-	-	6	6	12
Part-time teachers							
Ph.D.	-	-	-	-	11	4	15
M.Phil.	-	-	-	-	-	-	-
PG	-	-	-	-	8	8	16

2.4.2 How does the institution cope with the growing demand/ scarcity of qualified senior faculty to teach new programmes/ modern areas (emerging areas) of study being introduced (Biotechnology, IT, Bioinformatics etc.)? Provide details on the efforts made by the institution in this direction and the outcome during the last three years.

The Institute is a standalone and offers programs related to the commerce, management, information technology and media studies. The requirement of the faculty members and their qualifications are as per the Statutes of the University of

Mumbai and the Institute has no role in prescribing the qualifications. However, when new courses or programs in emerging areas are started, the Institute also appoints visiting faculty to teach these courses. The existing faculty is deputed to attend Refresher, Workshops, Seminars, Conferences and faculty development programs organized by the University or any other institutions. Eminent personalities from academia and industry are regularly invited to give practical exposure to students and faculties.

2.4.3 Providing details on staff development programmes during the last four years elaborate on the strategies adopted by the institution in enhancing the teacher quality.

a) Nomination to staff development programmes

Academic Staff Development Programmes	Number of Faculties nominated
Refresher courses	1
HRD Programmes	-
Orientation Programmes	4
Staff training conducted by the University	2
Staff training conducted by other Institutions	22
Summer/winter schools, workshops, etc.	22

b) Faculty Training programmes organized by the institution to empower and enable the use of various tools and technology for improved teaching-learning

- ❖ **Teaching learning methods/approaches**
- ❖ **Handling new curriculum**
- ❖ **Content/knowledge management**
- ❖ **Selection, development and use of enrichment materials**
- ❖ **Assessment**
- ❖ **Cross cutting issues**
- ❖ **Audio Visual Aids/multimedia**
- ❖ **OER's**
- ❖ **Teaching learning material development, selection and use**

- The academic environment existing in the college, the global outlook and functional demand of the specialized courses offered by the institution and the ultimate aim of providing students the best output, motivate the teachers to empower themselves in technology related usages through peer group guidance.

- Moreover, introduction to and updating of ICT skills and the application of these skills in the classroom lectures is emphasized right at the time of interviews

- List of FDP organized by the college:

Date/ Year	Topic of FDP	Resource Person
2016 - 17	How to make effective Portfolio in stock market	Dr. V. Aditya Srinivas- Chief Operating Officer and Chief Economist, BSE Brokers Forum
2016 - 17	Student support and guidance	Mr. Niketan Tawde
2016 - 17	Investor Awareness Program	Mr. Kirtan Shah- Executive Director, Ambition Learning Solutions
2015 - 16	Documentation of NAAC	Dr. Gopal Kalkotti
2015 - 16	Team Building in Lonavala	Mr. Shripad Parkhe
2015 - 16	Communication Skills	Ms. Gool Gadiyali
2015 - 16	Stress Management	Mrs. Smita Panigrahi
2014 - 15	Process of NAAC	Mr. Jintendra Aherkar
2014 - 15	How to write effective research papers	Mr. Jintendra Aherkar
2014 - 15	Grooming: The Art of Dressing	Ms. Monica, Image Consulting Company
2013 - 14	API Guidance	Dr. A.S Luhar and Dr. Rajendra Aroura
2013 - 14	Research: A need of study	Dr. Rajendra Aroura
2013 - 14	How to Write a Research Paper	Dr. Rajindra Aroura

FDP Attended in other Institutes:

Mr. Tushar Agarwal	Enhancing your Research Skills – I	IBS
	Enhancing your Research Skills - II	
Ms. Dipti Parab	Competitive strategy	Durgadevi Saraf Institute of Management Studies
Ms. Namrata Dube	Finance for non – Finance Executives	Durgadevi Saraf Institute of Management Studies
Ms. Neeta Vaidya	Train the Trainer	IBS
Ms. Anjana Verma	Train the Trainer	IBS
Mr. Tushar Shah	Competitive strategy	Durgadevi Saraf Institute of Management Studies
Mrs. Sharlet Bhaskar	Train the Trainer	IBS
Mrs. Namrata Dube	Train the Trainer	IBS

Handling new curriculum

- **Workshop on Revised syllabus of Project Management**: The Department of Information Technology conducted a workshop on syllabus revision on the subject of Project Management for final year BSc.IT on 12th December, 2012.
- **Workshop on Revised syllabus of SYBMS**: The Department of Management Studies along with University of Mumbai on 6th June, 2015 conducted a one day workshop on revised syllabus of Semester III and IV of Second year management studies.
- Faculties are encouraged to participate in workshops, seminars and conferences conducted by other institutions.

Content / knowledge management

- Interactive sessions are conducted in conclusion of workshop, seminars and conferences wherein the faculty members give valuable inputs. These inputs are duly noted by the resource persons.

Assessment

- Meeting is conducted by the Examination committee at the commencement and end of each semester before the start of every examination.
- The college encourages the faculties to participate in meetings conducted by the University / Colleges to discuss the assessment of University papers. Duty leaves are given to the faculties attending such meetings. For example Board of Studies Accountancy conducts such meetings before commencement of the assessment.

c) Percentage of faculty invited as resource persons in Workshops / Seminars / Conferences organized by external professional agencies participated in external Workshops / Seminars / Conferences recognized by national/ international professional bodies presented papers in Workshops / Seminars / Conferences conducted or recognized by professional agencies

Following Faculties were invited as resource persons in Workshops/Seminars/Conferences organized by external professional agencies

Dr. Chitra Natarajan

Mrs. Pratima Singh

Mr. Tushar Agarwal

Mr. Sandeep Vishwakarma

- **Participated in external Workshops/Seminars/Conferences recognized by national/international professional bodies**

Year	Name of the Faculty	No. of workshop
2012-13	Mrs. Pratima Singh	8
	Ms. Namrata Dube	1
	CA. Neeta Vaidya	2
	Ms. Bharati Sridhara	2

	Mr. Sandeep Vishwarkarma	2
	Ms. Sharlet Bhaskar	1
	Mrs. Anjana Verma	4
	Mrs. Dipti Parab	3
	Mr. Tushar Agarwal	1
	Mr. Ravi Vishwakarma	1
2013-14	Mr. Tushar Agarwal	1
	Mrs. Pratima Singh	3
	Mr. Umesh Kabadi	2
2014-15	Mrs. Namrata Dube	1
	Mr. Krishnakant Pandey	3
	Mr. Tushar Shah	2
	Mr. Sandeep Vishwarkarma	1
	Mrs. Sharlet Bhaskar	1
	Ms. Bharati Sridhara	2
	CA. Neeta Vaidya	2
	Mrs. Anjana Verma	2
	Mrs. Dipti Parab	3
	Mr. Tushar Agarwal	5
	Mrs. Pratima Singh	3
	Mr. Umesh Kabadi	4
	Mr. Ravi Vishwakarma	1
2015-16	Mrs. Namrata Dube	1
	Ms. Manali Naik	1
	Ms. Arpita Atibudhi	1
	Mrs. Sharanya Sanoj	1
	Mrs. Sharlet Bhaskar	2
	Mrs. Bharati Sridhara	1
	Mrs. Anjana Verma	3
	Mr. Alok Singh	1
	Mr. Tushar Shah	1

	Mr. Umesh Kabadi	1
	Mrs. Pratima Singh	1
	Mr. Krishnakant Pandey	2
2016-17	Ms. Manali Naik	4
	Mrs. Namrata Dube	1
	CA Neeta Vaidya	1
	Mrs. Bharati Sridhara	1
	Mr. Sandeep Vishwarkarma	1
	Mrs. Sharanya Sanoj	2
	Ms. Arpita Atibudhi	2
	Mrs. Anjana Verma	2
	Mr. Arvind Singh	1
	Mrs. Dipti Parab	2
	Mr. Mr. Alok Singh	2
	Mr. Ravi Vishwakarma	1
	Mr. Krishnakant Pandey	2
	Mr. Umesh Kabadi	1
	Mr. Vishwanath Acharya	1
	Mr. Tushar Agarwal	3

- Presented papers in Workshops /Seminars /Conferences conducted or recognized by professional agencies

Sr. No	Name of the Faculty	Paper Publications
1	Dr. Chitra Natarajan	08
2	Ms. Pratima Singh	07
3	CA Neeta Vaidya	07
4	Mr. Tushar Agarwal	17
5	Mr. Alok Singh	07
6	Mrs. Deepti Parab	04
7	Mrs. Bharati Sridhara	02

8	Mrs. Anjana Verma	06
9	Mrs. Sharlet Bhaskar	03
10	Mrs. Namrata Dube	07
11	Mr. Tushar Shah	02
12	Mr. Umesh Kabadi	06
13	Mr. Krishnakant Pandey	01
14	Mr. Arvind Singh	02
15	Ms. Manali Naik	01
16	Mr Ravi Vishwkarma	-
17	Mrs. Sharanya Sanoj	01
18	Ms Arpita Atibudhi	03
19	Mr Mayur Rambhiya	-
20	Mr Vishwanath Acharya	01
21	Mrs. Roopali Ghorpade	-
22	Mr. Sandeep Vishwakarma	04

2.4.4 What policies/systems are in place to recharge teachers? (eg: providing research grants, study leave, support for research and academic publications teaching experience in other national institutions and specialized programmes industrial engagement etc.)

The College motivates the faculty to participate in conferences/seminars/workshops. Registration fee paid by faculties is reimbursed by the college and duty leaves are also granted for the same. Financial assistance is provided to faculties by the management. The College Management provides study leave to faculties who wishes to pursue additional qualification on application.

Support for Research and Academic Publications:

- The faculty members are given ICT facilities and separate research room to facilitate research work
- The necessary infrastructure for organizing conferences/seminars/workshops is provided and the conference proceedings are published in ISBN / ISSN. The

College Library has also subscribed to journals, reference books, online resources and magazines which can be accessed by the faculty members.

- Faculty Development Programmes are periodically arranged for the overall development of the faculties.

2.4.5 Give the number of faculty who received awards / recognition at the state, national and international level for excellence in teaching during the last four years. Enunciate how the institutional culture and environment contributed to such performance/achievement of the faculty.

Name of the Faculty	Award / Year	Awarded By
Dr. Chitra Natarajan	Shikshan Ratna Puraskar	India International Friendship Society, Delhi
	Savitri Bai Phule 'Adarsh Shikshika Puraskar's	University of Mumbai
	Best citizen of India	International Publishing Home, New Delhi
	Rajiv Gandhi Excellence	New Delhi
	Seva Chakra Award	Aaj Tak and All India Survey Award Counsel
Mr. Tushar Agarwal	Best Teachers Award – 2015	Nationalist Student Congress
Ms. Yogita Bhadrika	Bronze medal in All India Taekwondo Championship	University of Mumbai

2.4.6 Has the institution introduced evaluation of teachers by the students and external Peers? If yes, how is the evaluation used for improving the quality of the teaching-learning process?

Yes, the institute has introduced the process of evaluation of faculty members by the students and external peers.

At the end of academic year, feedback is obtained in the NAAC prescribed feedback format from the students on teaching-learning process. The feedback obtained is analyzed and outcome is communicated to the concerned faculty. This exercise of evaluation of faculty aims at improving the professional competencies of

the faculty. The feedback is also obtained from the external peers like visiting faculties, industry experts, Local Managing Committee members etc. and the same is again analysed and the outcome is discussed in the faculty meetings.

2.5 Evaluation Process and Reforms

2.5.1 How does the institution ensure that the stakeholders of the institution especially students and faculty are aware of the evaluation processes?

- The evaluation is conducted as per the guidelines given by University of Mumbai. Any circular relating to evaluation is sent to the examination committee.
- The evaluation procedure is discussed in detail during the orientation program conducted for the first year students at the beginning of the year.
- Faculty members are deputed to attend various workshops conducted by the University and other colleges to make them aware of the evaluation process.
- Any change in the evaluation process is communicated to the students during classroom interactions.

2.5.2 What are the major evaluation reforms of the University that the institution has adopted and what are the reforms initiated by the institution on its own?

- The University of Mumbai has introduced the Choice Based Credit System & Grading System (CBCGS) in the year 2011 – 12 with continuous internal assessment.
- The weightage assigned for internal assessment are in the ratio of 75:25 respectively with theory examination of duration 2.5 hours.
- From the current academic year (2016-2017) the University has changed the evaluation pattern which has been adopted by the college. This will be implemented by the University in a phased manner. From this academic year all first year and third year examination timetable and examination question papers will be set by the University. The same will be implemented for the second year examinations from 2017 – 18.

- The assessment of the answer books of the examinations conducted by the University is done centrally for third year students which facilitate the declaration of the results in stipulated time.

2.5.3 How does the institution ensure effective implementation of the evaluation reforms of the University and those initiated by the institution on its own?

Examination Committee, constituted as per University norms, plays an important role to ensure effective implementation of the evaluation reforms of the University and those initiated by the college.The examination schedule is planned at the beginning of the year and duly executed.

The college follows all the ordinances of the University for example: The ordinance relating to issue of photocopy and revaluation is strictly followed. The results are processed in-house by the college result committee.

2.5.4 Provide details on the formative and summative assessment approaches adopted to measure student achievement. Cite a few examples which have positively impacted the system.

- From academic year 2014-15 the evaluative pattern has been modified to 75 marks for Summative assessment and 25 marks for formative assessment.
- The formative assessment marks are distributed as under:

Sr. No.	Particulars	Marks
1	One class test	20
2	Active participation in routine class instructional deliveries and overall conduct as a responsible learner, mannerism and articulation and exhibit of leadership qualities in organizing related academic activities	05
	Total	25

- Summative assessment constitutes 75% weightage done at the end of the semester either by the University or the institute itself. Question papers are set by the University on the entire course content and examinations are conducted.

- The formative assessment has helped to increase the classroom attendance, confidence and presentation skills. It has also increased the students' success rate in the final examinations.

2.5.5 Detail on the significant improvements made in ensuring rigor and transparency in the internal assessment during the last four years and weightages assigned for the overall development of students (weightage for behavioral aspects, independent learning, communication skills etc.

The assessment scheme for Internal Examinations is decided by the University and the institution strictly abides by the criteria laid by the University to allocate such internal marks. Systematic weightage is given to internal test, presentations, projects, viva-voce and assignments. Internal test carries 20 marks. Class participation and general behaviour carries 5 marks.

The system of evaluation is 100% transparent both in the area of internal assessment and external theory examination.

2.5.6 What are the graduates attributes specified by the college/ affiliating University? How does the college ensure the attainment of these by the students?

The College instils strong moral grounding and high emphasis on ethics, effective learning, research and other graduate attributes to achieve its vision. The qualities prepare the graduates as agents of social good in an unknown future. The graduate attributes are the qualities, skills and understanding that a student should develop as a consequence of the learning process they engage with on their program of study. The Institute is committed to the achievement of these attributes:

- The graduate should become good citizens and face challenges of life.
- The graduate should have leadership qualities and good communication skills to make them globally competent.

To ensure that these attributes are attained by our outgoing graduates, Institute offers various programs so that they get the placement in various companies.

2.5.7 What are the mechanisms for redressal of grievances with reference to evaluation both at the college and University level?

The Institute has a special mechanism for redressing the grievances of students in relation to the evaluation at the college level.

Students are allowed to apply for verification of marks awarded to them. They can also apply for photocopies of their answer books.

- If the student is not satisfied with the redressal mechanism available at institute level then he is at liberty to approach grievances redressal committee at the University level.

- If the student has any grievance pertaining to any University examinations, even at the University level, there are provisions for obtaining photocopy or revaluation of the answer book, etc. The University students' grievance cell finally attends to the grievance of the learners.

2.6. Student performance and Learning Outcomes

2.6.1 Does the college have clearly stated learning outcomes? If 'yes' give details on how the students and staff are made aware of these?

- Yes, the college has stated learning outcomes in the Vision & Mission of the institute. The Vision and Mission are publicized in the college prospectus, magazine and website. The students are made aware about the learning objectives during orientation and lectures.

- The activities in the academic calendar are prepared keeping in view learning objectives as mentioned in the Vision & Mission of the Institute.

- Learning outcomes form an integral part of teaching-learning process, evaluation and co-curricular activities. The focus is on all-round development of our students so that they are transformed, empowered and become globally competent.

2.6.2 Enumerate on how the institution monitors and communicates the progress and performance of students through the duration of the course/programme? Provide an analysis of the student's

results/achievements (Programme/course wise for last four years) and explain the differences if any and patterns of achievement across the programmes /courses offered.

- The performance and progress of the students is continuously and closely monitored by the faculty through various learning activities during the programme and their learning outcome is measured and communicated to both parents and students. The result analysis of the performance of the students helps in understanding the student's level of understanding of the subject.
- On declaration of Results, analysis is done, toppers are identified and results are displayed on the notice board, marksheets are distributed and performance is discussed with parents. Student with failure in one/two course/subjects are allowed to keep term for the next Semester.

Programs	Percentage of Passing			
	2012 – 13	2013-14	2014 – 15	2015 - 16
FYB.Com	84.17 %	85.83 %	92.70 %	89.47 %
SYB.Com	98.17 %	93.39 %	96.26 %	90%
TYB.Com	81.48%	76.84%	69.15%	68.26%
FYBAF	91.30 %	96.67%	95.52%	98.61%
SYBAF	94.74 %	82.05 %	100 %	95.31%
TYBAF	100 %	82.35%	87.88%	80.64%
FYBMS	94.92 %	91.53 %	94.52 %	94.44%
SYBMS	97.37%	98.19%	94.11%	86.95%
TYBMS	75%	68.57%	85.19%	68.08%
FYBSc.IT	87.50%	85.96 %	90.56 %	89.85%
SYBSc.IT	100 %	96.00 %	100%	97.87%
TYBSc.IT	38.70%	94.11%	77.08%	79.16%
FYBBI	84.22 %	86.84 %	93.22%	89.55%
SYBBI	--	93.33%	96.96 %	96.42%
TYBBI	--	--	71.42%	90.63%
FYBFM	100 %	75 %	90 %	91.8%

SYBFM	--	87.50%	100%	86.79%
TYBFM	--	--	85.71%	90.00%
FYBMM	86.67 %	85 %	80 %	88.88%
SYBMM	--	60%	96.77%	91.11%
TYBMM	--	--	100 %	75.86%
FYBCA	--	--	--	100%

2.6.3 How are the teaching, learning and assessment strategies of the institution structured to facilitate the achievement of the intended learning outcomes?

The teaching-learning and evaluation strategies of the Institute are well structured which facilitates achievement of the intended learning outcomes.

Teaching:

The academic calendar, teaching plan, daily log books, teaching workload, individual time-table etc. are prepared, implemented and rigorously monitored by the Coordinators and the Principal throughout the academic year. Feedback is obtained from the students helps to improve the professional competencies of the faculty.

Learning:

Besides the conventional chalk and talk method, participative teaching-learning process, extensive use of information and communication technology facilities helps to make learning interactive. Facilities like library with reference books, online resources, Computer labs and internet facility etc. Activities under departmental clubs and associations are conducted to enhance learner's practical exposure.

Evaluation:

Evaluation of students is done strictly as per the rules and regulations of the University. The University has introduced choice based credit and grading system to all the undergraduate programs. Publication of the examination schedule at beginning of the academic session, continuous internal assessment, semester system, declaration of results of the examinations in stipulated time, examination committee deals with malpractices during the examinations, grievance redressal mechanism for

the issues related with examination and use of technology in the process of the conduct of examination ensures fairness and transparency.

2.6.4 What are the measures/initiatives taken up by the institution to enhance the social and economic relevance (student placements, entrepreneurship, innovation and research aptitude developed among students etc.) of the courses offered?

The programs offered by the Institute have the social and economic relevance that helps the students to get the placement, entrepreneurship and research aptitude among themselves.

Students Placements & Career Guidance cell: The College has successfully placed 382 students in the last two academic years in reputed companies. To enhance the employability the college organizes skill development certificate programmes and invites industry experts for career guidance. (Refer Table I for Placements & Career Guidance cell)

Entrepreneurship

- The curriculum incudes several courses on 'Entrepreneurship Management' which helps develop student's entrepreneurial acumen.
- The college has Entrepreneurship Development Cell (EDC) which conducts various activities for entrepreneurial development. Additionally, various departmental clubs and associations undertake activities to enhance entrepreneurial skills.
- The college invites successful entrepreneurs including alumnis to share their experiences with students.

Innovation and research aptitude

- The college has 'Research Cell – Sanshodh' to enhance the research aptitude of students.
- The students are motivated to participate in various Inter & Intra collegiate programs connected with research.
- To facilitate independent thinking the students are given assignments and projects.

2.6.5 How does the institution collect and analyzes data on student performance and learning outcomes and use it for planning and overcoming barriers of learning?

The Institute collects and analyzes the data on student performance in curricular, extra-curricular and co-curricular activities etc. and the same is used for planning and overcoming the barriers of their learning.

The results of different examinations are systematically analyzed class-wise, course-wise and remedial measures are taken, to further improve the performance of students.

With the help of the results of various examinations class mentors identify academically weak students, their attendance is ensured, and plans are prepared for improving their performance.

2.6.6 How does the institution monitor and ensure the achievement of learning outcomes?

The Institute monitors and ensures the achievement of learning outcomes by following ways:

- Continuous assessment through class test, presentations, classroom discussions and project work and analyzing the results of all examinations.
- Attendance defaulters are counseled by mentors.
- Maintaining their proper records of achievements in sports, cultural activities, etc.
- Student's feedback is taken and analyzed, so as to ensure that the learning outcomes are achieved.

2.6.7 Does the institution and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning? If 'yes' provide details on the process and cite a few examples. Any other relevant information regarding Teaching-Learning and Evaluation which the college would like to include.

Yes. The college and individual teachers use assessment/ evaluation outcomes as an indicator for evaluating student performance, achievement of learning objectives and planning.

- The student's performance is evaluated by Coordinators to ensure that the learning objectives are achieved.

- The examination results are analyzed and necessary steps in the form of remedial and extra coaching are taken. Mentors take counseling sessions for academically weak students and slow learners.

Table I

Placements and Career Guidance in the Last four years

2013-14

Sr. No.	Company Name	Position	Stream	Student Selected
1	Interact CRM	Assistant Software Engineer	BSCIT	12
2	ING Vysya Bank	Operations Trainee	BSCIT	5
3	Crisil	Associate	BMS	3
4	Syntel	Trainee	BSCIT	2
5	Fly High Aviation Academy	MIAL	BCOM	15
6	TCS	Executive	BCOM, BAF	4
7	Datamatics	Executive	BCOM	8
8	Acquist Solutions	Trainee	BMS, BFM	5
9	DMART	Cashier/Packers	BCOM, BFM, BSCIT	15
10	Bajaj Allianz	Intern	BCOM, BAF, BBI, BFM, BMS	40

2014-15

Sr. No	Company Name	Position	Stream	Student Selected
1	L&T Infotech	Associate Trainee	BSCIT	2
2	JLT	Associate	BBI	2
3	Mint RPO	Sales Manager	BMS, BCOM	4
4	Abia HR for Credr	Pre Sales Advisor	BCOM	1
5	Nutricharge	Intern		29
6	Tata Capital Finance Limited	Sales Executive		2
7	TCS	Executive	BBI, BAF, BFM, BCOM	12
8	Bajaj Allianz	Jr Bank Executive	BBI, BAF, BFM, BMS	10
9	Bajaj Allianz	Trainee	All except BMM	124
10	Fly High Aviation Academy	MIAL Ground Services	All	13
11	Acquist Solutions	Trainee	All except BMM	15
12	Acquist Solutions	Marketing Executive	All	10
13	Birla Sunlife Insurance	Trainee	BBI, BAF, BFM, BMS, BCOM	50
14	ASMACS Consulting	Customer Care	All	25
15	Datamatics	Back Office	All	2

2015-16

Sr. No	Company Name	Position	Stream	Student Selected
1	Rilisons Impex Pvt. LTD	Sales Executive	BCOM	4
2	DMART	Cashier/Packers	BSCIT	2
			BBI	2
			BFM	3
			Total	7
3	M.A Shah & Co(CA)	Postion Audit & Taxation Trainee	BCOM	6
			BAF	5
			Total	11
4	Crisil	Marketing Executive	BMS	3
		Associate	BCOM	2
			BBI	1
			BAF	1
			BMS	1
			Total	5
5	Immortal Computer Lab Pvt. LTD	Marketing Intern	BMS	7
6	BMS.CO.IN	Marketing Intern	BMS	15
7	Kidszania	Interns	BCOM	3
			BAF	2
			BMS	9
			Total	14
8	Kotak Securities	Executive	BCOM	7
			BBI	1
			BFM	2
			Total	10
9	Acquist Marketing	Sales Executive		5

Sr. No.	Company Name	Position	Stream	Student Selected
10	TCS	Trainee	BCOM	6
			BAF	5
			BMS	2
			Total	13
11	ICFAI University	Marketing Executive	BMS	9
			BFM	1
			Total	10
12	Quick Wallet APP(LIV)	Sales Trainee Executive	BFM	6
			BMS	16
			BSCIT	3
			BBI	4
			BCOM	4
			Total	33
13	Frankfinn Institue of Air Hostess Training	Interns-Screen Test	BMS	14
			BAF	8
			Total	22
14	Birla Sunlife Life Insurance	Summer Trainee	BFM	2
15	Health India TPA Serivies PVT LTD	Executive Trainee	BBI	4
16	NIIT	Sales Officer		9

2016-17 (Till March 2017)

Sr. No.	Company Name	Position	Stream	Student Selected
1	Bizozone	Talent Acquisition consultant	BMS	2
			BFM	2
			BAF	1
			Total	5
2	Core Research	Research Analyst	BSCIT	8

3	IT SOURCE	Programmer, Developer	BSCIT	47
4	Kotak Mahindra	Assistant Associate Manager	BBI	1
			BAF	3
			BFM	4
			Total	8
5	White Crow Research	Compliance Officer	BMS	1
			BAF	1
			BBI	1
			Total	3
6	Zipgrid	Service Manager	BFM	7
			BBI	2
			BCOM	2
			BMS	1
			BAF	1
			Total	13
7	Acquist Solutions	Marketing Executive	BMS	12
			BCOM	8
			Total	20
8	Crisil	Executive	BCOM	4
			BBI	1
			BAF	2
			BMS	6
			Total	13
9	Datamatics	Associate	BSCIT	4
10	Fly High Aviation Academy	MIAL Ground Services	All except BMM	18
11	Kidszania	Interns	BMS	6
			BAF	3
			BCOM	1
			Total	10

12	NIIT	Sales Officer	BCOM	9
			BMS	6
			Total	15
13	Nutricharge	Executive Trainee	All	20

Career Guidance

2013 – 14

Sr. No	Date	Organization
1	23rd July 2013	MAAC Animations
2	29th January 2014	Soft Skills & Interviews sessions
3	30th January 2014	Mock Group Discussions & Personal Interviews
4	14th February 2014	NSE Investor Awareness Programme

2014 – 15

Sr. No	Date	Organization
1	15th September 2014	NIIT - Careers in IT
2	October to May 2014	Pacific Training & Consulting Services
3	01st November 2015	National Youth Skill Program
4	14th November 2014	NIIT - Readiness for Interviews
5	22nd November 2014	Energia Well Being Pvt. Ltd
6	30th November 2014	Career Launcher Ltd
7	14th December 2014	Career Launcher Ltd
8	23rd January 2015	MAAC - Advanced Cinematic Animations
9	10th February 2015	Aditya Institue of Management
10	12th February 2015	Lotus Knowlweatlth
11	21st March 2015	Wellingkar Institue of Management

2015-16

Sr. No	Date	Organization
1	30th June 2015	Shiv Vidya Prabodhini
2	19th August 2015	Fly High Aviation Academy
3	20th August 2015	CATKING
4	05th September 2015	Milestone Brandcom
5	06th September 2015	Sterling Learning and Consulting Pvt Ltd
6	11th September 2015	Energia Well Being Pvt. Ltd
7	16th September 2015	Athena School of Management
8	23rd November 2015	Allegiance Educare
9	26th November 2015	Athena School of Management
10	18th December 2015	Nations Youth Skill Program
11	20th January 2016	GNVS Institue of Management
12	22nd January 2016	Career Eduvision
13	05th February 2016	Fly High Aviation Academy
14	08th February 2016	Durgadevi Saraf Institute of Management Studies
15	7th to 20th April 2016	Pacific Training & Consulting Services

2016-17

Sr. No	Date	Organization
1	16th June, 2016	Pacific Training & Consulting Services
2	22nd June, 2016	Online Skill development – Ambition learning solutions
3	30th June, 2016	Career goals – Mr. Jameer Mokashi

4	30th June, 2016	Shiv Vidya Prabodhini
5	2nd & 3rd August, 2016	Athena School of Management
6	4th August, 2016	Webinar - WeBind
7	24th August, 2016	Resume writing - Brightwayz
8	19th September 2016	MAAC
9	30th September, 2016	Resume writing - Brightwayz
10	19th November 2016	'Beliefs' - BJS
11	13th December 2016	Career Launcher Ltd
12	18th January 2017	GNVS Institute of Management
13	30th January, 2017	Raj Computer Academy
14	18th February 2017	"Career Prep"- Brightwayz
15	21st February 2017	Fly High Aviation Academy
16	16th March 2017	NIIT
17	8th April to 15th April	Pacific Training & Consulting Services

CRITERION III
RESEARCH, CONSULTANCY AND EXTENSION

CRITERION III:
RESEARCH, CONSULTANCY AND EXTENSION

3.1 Promotion of Research

3.1.1 Does the institution have recognized research center/s of the affiliating University or any other agency/organization?

The College does not have a recognized research center of the affiliating University or any other agency/organization. However, the college has a Research cell to promote research among students and faculties.

3.1.2 Does the Institution have a research committee to monitor and address the issues of research? If so, what is its composition? Mention a few recommendations made by the committee for implementation and their impact.

Yes, the college has a research cell consisting of following members:

Dr. Chitra Natarajan – Chairperson

Mrs. Pratima Singh – Member

Mrs. Neeta Vaidya – Member

Mr. Tushar Agarwal – Member

Mr. Sandeep Vishwakarma – Member

Mrs. Namrata Dube - Member

Mr. Tushar Shah – Member

Dr. Chitra Natarajan is a recognized guide for M.Phil and Ph.D. with the University of Mumbai. She has been a driving force in inculcating research among students and faculties. To that effect "Research Cell - Sanshodh: An impetus to Research" was formed under the chairmanship of Dr. Chitra Natarajan.

Following are the recommendations given by the cell:

- The library should acquire additional reference books, journals & other publications to promote research activities by the faculties and interested students.

- To organize conferences & seminars and give a platform to boost research activities.
- The necessary ICT facilities and online resources to be provided to researchers.
- To provide financial assistance to participate in research seminars & conferences.
- Invite eminent research scholars to give new insights to faculties and students in research.
- To provide duty leaves / study leaves to promote research.
- The research cell encourages the faculties to enroll for M.phil & Ph.D.
- Cell encourages teachers to submit minor research proposal to University of Mumbai and other agencies.
- To recommend to the management for providing financial assistance for research projects.

Impact

- The Minor research project of Mrs. Pratima Singh, Mrs Anjana Verma & Mrs. Sharlet Bhaskar has been approved by University of Mumbai.
- Management sanctioned financial aid for research projects of three approved faculties, Mrs. Neeta Vaidya, Mr. Tushar Agarwal and Mr. Alok Singh.
- On the basis of this recommendation, faculties have enrolled for Ph.D.
- More faculties and students started to publish and present research papers.
- Speakers from academia and industry were invited to conduct lectures and FDP.

3.1.3 What are the measures taken by the institution to facilitate smooth progress and implementation of research schemes/ projects?

The institute is self-financing and is not covered under Sec 2(f) and 12 (B) of the UGC ACT, 1956. The faculty member involved in individual research work is given necessary facilities and financial assistance by the institute from its own resources.

▪ **Autonomy to Principal investigator:**

Till date no research projects have been undertaken by the institution as a whole. However, individual faculty members have received funding from University of Mumbai for minor research projects. The Principal investigator has been given

autonomy to work within the guidelines of the funding agency, with respect to choosing the area of research, purchase of required resources using the funds, the methodology adopted and the presentation of research findings.

- **Timely availability or release of resources:**

The funds sanctioned by the University of Mumbai are released by the Institution to the researcher.

- **Adequate infrastructure and human resources:**

There is a dedicated research room provided to faculties.

- **Time-off, reduced teaching load, special leave etc. to teachers:**

Time-off, special leave etc. are granted to faculties who wish to pursue research.

- **Support in terms of technology and information needs:**

Internet facilities are available in Computer Lab, Library, Research room, Extension rooms and Staffroom. Research related information/ circulars/ notices/ conference brochures are circulated and displayed on the notice board in the staff room and in the research room. The College library is also equipped with adequate research material and learning resources.

- **Any other:**

Research cell invites eminent personalities to the college to guide the faculties and students in Research.

3.1.4 What are the efforts made by the institution in developing scientific temper and research culture and aptitude among students?

The college takes persistent efforts to inculcate scientific temper, research culture and aptitude among students:

- Students are given projects in the relevant subjects to develop research culture and aptitude among them. These projects also develop independent thinking and improve their presentation skills. Experts are invited to orient students to undertake research activities.
- Reference books, journals and online resources (N-LIST) are made available to

students to facilitate research work.

- Students of SYBMS have a subject on Research Methodology through which aptitude of students in research is developed. As part of the curriculum the final year students of BBI, BFM & BMS undertake research based projects on subjects related to their field. Students are encouraged and guided to participate in intercollegiate paper presentation competition.

- As part of Extension activities under Department of Life Long Learning & Extension the students undertake various primary data survey and submit their projects to the University.

- The library conducts orientation talk for students on "The Effective Use of Library Resources" and on "Using the N List and Online Resources".

3.1.5 Give details of the faculty involvement in active research (Guiding student research, leading Research Projects, engaged in individual/collaborative research activity, etc.

No. of faculty awarded Ph.D. in last 5 years	Nil
No of faculty registered for Ph.D.	04
No. of University of Mumbai funded minor research projects completed	02
No. of University of Mumbai funded minor research projects ongoing	01
No. of research projects funded by the management	03

Contribution by Principal

- Principal Dr. Chitra Natarajan is recognized Ph.D. guide in the field of Trade, Transport & Industry and Business Economics of University of Mumbai and also a research guide at JJT University. Eight students are enrolled under her guidance. Four students are awarded Ph.D. She is also recognized M.Phil. guide.

- She was a referee to ESRI Journal, Journal of economic & social research (Rajasthan)

- Expert for conducting interviews to select candidates for Ph.D. registrations.

- LIC convener / Member of University of Mumbai for sanctioning Ph.D. centers

- Paper setter & examiner for Ph.D. entrance test

- Member of University committee to scrutinize minor research proposals submitted by college teachers to Mumbai University.

Contribution by Faculties & Students

- Individual faculty members and students present and publish papers at the International/National/University level conferences and journals respectively.

- BMS, BBI & BFM faculty members are involved in guiding final year students on their research projects

- Mrs. Pratima Singh has completed her Minor Research project. Mrs. Anjana Verma and Mrs. Sharlet Bhaskar's minor research proposals have been approved and it is on-going.

- Management sanctioned financial aid for research projects of three approved faculties, Mrs. Neeta Vaidya, Mr. Tushar Agarwal and Mr. Alok Singh.

3.1.6 Give details of workshops / training programmes / sensitization programmes conducted / organized by the institution with focus on capacity building in terms of research and imbibing research culture among the staff and students.

- The college conducted a one day workshop on Research in Accountancy: Facts & Scope where eminent research scholars were invited.

- The college conducted three international conferences and one national seminar to promote research and provide a platform for intellectual discussion among the researchers.

- Faculty members attended workshop on research methodology, tools and techniques for developing questionnaire etc.

- Under Research cell "Sanshodh: An Impetus to Research" a two day workshop was conducted for students of second year BMS, BBI, and BFM to help them in their final year University research project submissions. Dr. G. Kalkoti HOD, Department of Economics, Khandwala College, research guide, author of many books was invited to guide the students for the same.

- Workshop on "How to write effective case studies" and on 'Research Projects' was conducted for BMS students by BMS Coordinator Mr. Tushar Agarwal.

- Various Faculty Development Programs are conducted by the institution.

3.1.7 Provide details of prioritized research areas and the expertise available with the institution.

As the Institution does not have a recognized research center, no prioritized areas of research as such have been identified.

3.1.8 Enumerate the efforts of the institution in attracting researchers of eminence to visit the campus and interact with teachers and students?

- The institute invites eminent scholars from Indian & Foreign Universities during international conferences as key note speaker and researchers to deliver lectures on various aspects of the research and to interact with the faculty members. The management takes keen interest in promoting research culture among the teachers and students:

3.1.9 What percentage of the faculty has utilized Sabbatical Leave for research activities? How has the provision contributed to improve the quality of research and imbibe research culture on the campus?

The college is permanently unaided minority institution, affiliated to University of Mumbai. It does not come under 2(b) and 12(f) of UGC Act and does not receive any UGC funded research scheme under sabbatical leave. The college however motivates the faculty for attending the seminars/workshops/conferences by providing duty Leaves and reimbursement of registration fees.

3.1.10 Provide details of the initiatives taken up by the institution in creating awareness/advocating/transfer of relative findings of research of the institution and elsewhere to students and community (lab to land)

The College takes the following initiatives in creating awareness/advocating/transfer of relative findings of research of the institution:

- The Principal is a recognized Ph.D. guide and she motivates faculties in the pursuit of their research work.
- The college organizes conferences, workshops and seminars and proceedings are published with ISBN / ISSN. The faculties are encouraged to publish research

paper in national and international conferences by providing necessary books in library, ICT facilities, work flexibility and duty leaves.

- The research papers are made available in the library for reference. Case studies based on research papers are used by the faculty members for curriculum enrichment.

- The college invites members from local community for conferences and workshops to sensitize the masses on social issues like environment and global warming.

- Students of final year are given Research based projects in BMS, BBI, BFM & Bsc.IT. They are exposed to 'Mock Viva-Voce' in present of internal examiners before submission for their final Viva-Voce'

3.2 Resource Mobilization for Research

3.2.1 What percentage of the total budget is earmarked for research? Give details of major heads of expenditure, financial allocation and actual utilization.

The institute has earmarked around Rs. 2,25,000 /- p.a of the total budget for research which is towards books and research journals, organizing seminars, workshops and conferences.

- The college is permanently unaided "Hindi Linguistic minority", affiliated to University of Mumbai; hence financial burden falls on the management. The college is however putting step towards this field by providing financial assistance to approved faculties for research projects, granting duty leaves, reimbursement of registration fees for the faculties participating in workshops and seminars. One month duty leave to attend orientation course was given and four faculties have completed the orientation.

- The college library is well equipped with necessary ICT facilities, journals and magazines which has contributed in enhancing the knowledge of the faculties and boost the research work.

3.2.2 Is there a provision in the institution to provide seed money to the faculty for research? If so, specify the amount disbursed and the percentage of the faculty that has availed the facility in the last four years?

The management has sanctioned financial aid for research projects of three approved faculties, Mrs. Neeta Vaidya, Mr. Tushar Agarwal and Mr. Alok Singh.

Nature of the Project	Duration Year From-To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Research projects	2015-16	Impact of app based taxis Uber and OLA on traditional taxi business – Mrs. Neeta Vaidya	Management	15,000	15,000	15,000
	2015-16	Job satisfaction and motivation of teachers in unaided colleges affiliated to University of Mumbai – Mr. Tushar Agarwal		15,000	15,000	15,000
	2016-17	Enhancing employability of Bsc graduates under University of Mumbai – Mr. Alok Singh		15,000	15,000	15,000

3.2.3 What are the financial provisions made available to support student research projects by students?

- Though the institute has not made any separate provision in its budget for the students' research project, it provides the necessary support.
- The students have access to library books, journals, magazines and online resources N-List which aid in their research process. The college allocates the necessary amount for upgrading library & ICT facilities.

3.2.4 How does the various departments/units/staff of the institute interact in undertaking inter-disciplinary research? Cite examples of successful endeavors and challenges faced in organizing interdisciplinary research.

- Every year the institute organizes international conference on various interdisciplinary areas of research.
- The college faculties participate in interdisciplinary research by presenting research papers.
- Some of the courses offered by the institution are inter-disciplinary in nature example the students of BMS, BBI & BFM submit interdisciplinary research projects in their final year.
- The students also participate in various interdisciplinary conferences and widen their perspective beyond the program.
- Lack of expertise in interdisciplinary areas is one of the major challenges faced.

3.2.5 How does the institution ensure optimal use of various equipment and research facilities of the institution by its staff and students?

The faculties and students are encouraged to undertake research activities. They are provided with necessary equipment like computers, internet facility, use of library etc. and are monitored by the Principal for their optimal use. Facilities are kept open for longer durations and on holidays. Computer labs and library being air-conditioned attract large number of students and faculty members for their use.

3.2.6 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facility? If 'yes' give details.

The college has not received any special grants for developing research facility. The college is permanently unaided "Hindi linguistic minority" college, affiliated to University of Mumbai, the financial resources are provided by the management for the development of the research facility.

3.2.7 Enumerate the support provided to the faculty in securing research funds from various funding agencies, industry and other organizations. Provide details of ongoing and completed projects and grants received during the last four years.

The faculties have received the following grants

Nature of the Project	Duration Year From-To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Minor Research projects	2015-16	A study on farm accounting in Thane District – Mrs. Pratima Singh	University of Mumbai	26,000	26,000	26,000
	2016-17	Jandhan Yojana scheme on financial literacy and financial planning among lower strata of the society – Mrs. Anjana Verma		25,000	-	-
	2016-17	A study on work-life balance among corporate women employees at selected private sector organization in Mumbai – Mrs. Sharlet Bhaskar		25,000	-	-

Nature of the Project	Duration Year From-To	Title of the project	Name of the funding agency	Total Grant		Total grant received till date
				Sanctioned	Received	
Research projects	2015-16	Impact of app based taxis Uber and OLA on traditional taxi business – Mrs. Neeta Vaidya	Management	15,000	15,000	15,000
	2015-16	Job satisfaction and motivation of teachers in unaided colleges affiliated to University of Mumbai – Mr. Tushar Agarwal		15,000	15,000	15,000
	2016-17	Enhancing employability of Bsc graduates under University of Mumbai – Mr. Alok Singh		15,000	15,000	15,000

3.3 Research Facilities

3.3.1 What are the research facilities available to the students and research scholars within the campus?

- The college has a well-equipped library with various resources such as journals / online journals and resources (N-List), magazines, reference books and regional & national newspapers.
- Specimen copies of final year University projects are kept in the library for reference of students.
- The library provides separate reading area for faculties

- The college has separate research room for faculties
- College has one seminar hall with state of the art Audio-Video facility
- The college Staffroom is Wi-Fi enabled with adequate seating and storage facility
- The College Auditorium is used for conducting seminars / workshops / conferences and events with the seating capacity of 300.

3.3.2 What are the institutional strategies for planning, upgrading and creating infrastructural facilities to meet the needs of researchers especially in the new and emerging areas of research?

- In the beginning of the academic year the IQAC reviews the existing learning resources like reference books, online resources & technological support and makes the necessary plans for addition or modification in the existing resources to give a boost to research work
- Management allocates funds to give a strong base for research.

3.3.3 Has the institution received any special grants or finances from the industry or other beneficiary agency for developing research facilities?? If 'yes', what are the instruments / facilities created during the last four years?

The college has not received any special grants for developing research facility. The college is permanently unaided "Hindi Linguistic Minority College", affiliated to University of Mumbai, the financial resources are provided by the management for the development of the research facility.

3.3.4 What are the research facilities made available to the students and research scholars outside the campus / other research laboratories?

- As an affiliated college the students and staff are allowed the facility of library resources at University of Mumbai; Central library at Fort campus and J.N Library at Kalina Campus.
- The college has established linkage with British Council library for learning resources also to access and widen research literature and resources.
- Faculty members are kept updated on upcoming conferences, workshops & seminars on staffroom notice board and on social media.

3.3.5 Provide details on the library/ information resource center or any other facilities available specifically for the researchers?

The College has provided the following facilities:

- Separate Area in the Library with ICT facilities.
- Separate research room for faculties.
- INFLIBNET, N-LIST subscription.
- Subscription to reputed international and national journals and periodicals such as 'Vikalp' of IIM, Ahmedabad; The Chartered Accountant, ICAI; Indian Journal of Marketing, IJM etc. The College Library has a collection of latest editions of Reference Books in the fields of Research Methodology, Commerce, Management, Business Economics, Environment, Law, etc. available for researchers. Magazines like India Today, Business Today etc. are available.

3.3.6 What are the collaborative research facilities developed/ created by the research institutes in the college. For ex. Laboratories, library, instruments, computers, new technology etc.

The College has not collaborated with other research institutes for developing or creating research facilities in the campus. However, collaborative research conferences and workshops have been organized:

- The college organized a workshop in collaboration with Board of Studies in Accountancy, University of Mumbai – "Research in Accountancy: Facts & Scope".
- The college also organized International Conference in collaboration with Department of Commerce University of Mumbai – "World a Global Village: Issues & Challenges".
- International conference in collaboration with JJT University on "Digitalization: A vehicle for new age transformation" was organized.

3.4 Research Publications and Awards

3.4.1 Highlight the major research achievements of the staff and students in terms of

∗ **Patents obtained and filed (process and product)**
∗ **Original research contributing to product improvement**

* **Research studies or surveys benefiting the community or improving the services**
* **Research inputs contributing to new initiatives and social development**

- Principal Dr. Chitra Natarajan is recognized Ph.D. guide in the field of Trade, Transport & Industry and Business Economics of University of Mumbai and also a research guide at JJT University. Eight students are enrolled under her guidance. Four students are awarded Ph.D. She is also recognized M.Phil. guide.

- College faculties publish research papers in national and international conferences. Four college faculties are pursuing PhD. Three faculty members have been given research grant for minor research project by the University of Mumbai. Mrs. Pratima Singh completed Minor research on – "Farm Accounting in Thane District"- approved by University of Mumbai.

- Management sanctioned financial aid for research projects of three approved faculties, Mrs. Neeta Vaidya, Mr. Tushar Agarwal and Mr. Alok Singh.

	Year	Topic		Amount sanctioned
Minor Research projects	2016 -17	Jandhan Yojana scheme on financial literacy and financial planning among lower strata of the society – Mrs. Anjana Verma	University of Mumbai	25,000
	2016-17	A study on work-life balance among corporate women employees at selected private sector organization in Mumbai – Mrs. Sharlet Bhaskar		25,000

- Department of Life Long Learning and Extension students carried out survey on 'Status of Women in Society' in various parts of Mumbai and 'Population Growth & Environment' with the objective of finding how rise in population has

an impact on environment.

- Bachelors of Banking & Insurance (BBI) students had done primary research on "Know your Bank"- the students were given research topics for survey like E-banking, practical implications, customers satisfaction- a comparative analysis of private and nationalized banks, career opportunities in banking sector etc.

- Students have published and presented research papers in conferences and seminars.

3.4.2 Does the Institute publish or partner in publication of research journal(s)? If 'yes', indicate the composition of the editorial board, publication policies and whether such publication is listed in any international database?

- Presently, the institute does not publish nor is a partner in publication of research journals.

3.4.3 Give details of publications by the faculty and students:

∗ **Publication per faculty**

∗ **Number of papers published by faculty and students in peer reviewed journals (national / international)**

∗ **Number of publications listed in International Database (for E.g.: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.)**

∗ **Monographs**

∗ **Chapter in Books**

∗ **Books Edited**

∗ **Books with ISBN/ ISSN numbers with details of publishers**

∗ **Citation Index**

∗ **SNIP**

∗ **SJR**

∗ **Impact factor**

∗ **h-index**

2012-13

Name of the faculty	Title of the Research Paper	ISBN/ISSN
Ms. Pratima Singh	Impact of private sector Banks Sector Reform	ISBN: 978-93-5249-029-5
Mr. Tushar Agarwal	Mumbai Dabbawallas: Logistics & Supply Chain Management	ISBN: 978-93-83072-75-1
CA Neeta Vaidya	E-Commerce- An Emerging Area	ISBN: 978-1-31286802-3
Mrs. Dipti Parab	Internet Marketing- Issues & Challenges	ISBN: 978-93-5110-561-8
Mr. Sandeep Vishwakarma	Cloud Computing- A dynamic change in ICT	ISBN: 978-93-83072-65-4
Mrs. Anjana Verma	Opportunities for women entrepreneurs in India	ISBN: 978-93-5249-076-8

2013-14

Name of the faculty	Title of the Research Paper	ISBN/ISSN
Ms. Pratima Singh	Women Entrepreneur and role of Banking & Finance	ISBN: 978-93-83071-22-6
Mr. Tushar Agarwal	Change Management - A case study on TATA Group Post 1991	ISSN: 2277-4866
Mr. Tushar Agarwal	Corporate Social Responsibility of Educational Institutions	ISBN: 978-93-83072-65-6
CA Neeta Vaidya	Green Financing- Role & Importance	ISBN: 978-93-84-134-93-5
Mr. Tushar Shah	Government policies towards Higher Education	ISBN: 978-93-83702-70-4
Mr. Umesh Kabadi	Investments in Mutual Funds: An Indian perspective	ISBN: 978-93-83072-58-5

2014-15

Name of the faculty	Title of the Research Paper	ISBN/ISSN
Dr. Chitra Natarajan	A Study on challenges faced by post offices in recent times with special ref. to Mumbai.	ISBN - 978-93-83072-65-1
Dr. Chitra Natarajan	Road Accidents in Mumbai	ISSN – 2250-2025
Dr. Chitra Natarajan	Comparative Study of BEST Buses and Western Suburban Railway in providing Public transport services.	ISBN: 978-93-83072-19-4
Mrs. Namrata Dube	Cyber Security-A Fight Against Robbing with Keyboard	ISBN: 978-1-31286802-I
Mrs. Namrata Dube	Cyber Security- A challenge in digital life	ISBN: 978-93-8307268-2
Mrs. Namrata Dube	Women Entrepreneurship in India-Challenges and Outlook	ISSN: 2394 – 1480
Mrs. Namrata Dube	Financial Inclusion: A sustainable tool	ISBN: 978-93-63072-65-I
Mrs. Namrata Dube	Financial Inclusion: Need of the hour	ISBN: 978-93-83072-64-4
Mrs. Namrata Dube	Role of Microfinance in Women empowerment	ISBN: 978-93-83072-58-3
CA Neeta Vaidya	Higher education –Role & Challenges	ISBN: 978-93-83072-65-1
CA Neeta Vaidya	Women entrepreneurs –Role and Importance	ISBN:978-93-83072-58-3

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Mrs. Bharati Sridhara	SHG &Women Development	ISBN: 978-93-83072-58-3
Mrs. Anjana Verma	Reforms in Indian Banking Sector	ISBN : 978-93-83072-65-1
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Mrs. Deepti Parab	Success Stories of Women Entrepreneurs	ISBN:978-93-83072-58-3
Mr. Tushar Agarwal	Corporate Governance - Needs and benefits	ISSN: 2231-1475
Mr. Tushar Agarwal	Success Stories of Women Entrepreneurs	ISBN:978-93-83072-58-3
Mr. Tushar Agarwal	Fast Food Marketing and Related Ethical Issues in India	ISBN:978-93-83702-64-4
Mr. Tushar Agarwal	CSR- Challenges, Benefits in India	ISBN:978-93-83072-65-1
Mr. Tushar Agarwal	How Indian Brand are using innovative advertising through social Media	ISBN:978-93-83702-70-5
Mr. Alok Singh	Architecting Secure Software Systems: A comparative study of contemporary approaches	ISBN: 978-93-84-144-93-7
Mr. Alok Singh	Contemporary Enterprise Architecture Frameworks: A comparative study of TOGAF and ZACHMAN's EA frameworks.	ISBN: 978-93-84-144-93-7

Mr. Alok Singh	Ethical Hacking : Tools , Techniques and Approaches	ISBN: 978-93-84-144-93-7
Mr. Alok Singh	Distributed Transaction Management	ISBN: 978-93-84-144-93-7
Ms Pratima Singh	Globalisation and Recents Trends in Banking	ISBN: 13 978-93-5110-561-9
	Micro Financing in India and self Help Groups (SHG's)	ISBN:978—93-83072-58-3
	An insight into factors influencing Bank Selection, Decision of Indian Customers	ISBN: 798-93-83072-65-1
	Role of Commercial Banks In economic Development : Indian Perspective	ISSN: 2319-7935
	Study of Challenges faced by Indian banks.	ISBN: 978-93-83072-21-7
Mr. Umesh Kabadi	Medical Tourism In India	ISSN 2319-7943
Mr. Umesh Kabadi	Futures of outsourcing	ISBN: 978-81-923044-2-7
Mr. Sandeep Vishwakarma	ICT & its impact- on Education	ISBN: 978-93-5249-029-5
Mr. Krishnakant Pandey	Impact of corruption on economic development	ISBN: 978-93-83072-56-2
Mr. Arvind Singh	Ethical hacking: Issues and Challenges	ISBN: 978-93-83072-21-8
Ms. Sharlet Bhaskar	Education & Women Empowerment	ISBN: 978-93-83072-65-2
Mr. Tushar Shah	Recent Developments in Indian Accounting Standards	ISBN: 978-93-83072-65-5

2015-16

Name of the faculty	Title of the Research Paper	ISBN/ISSN
Dr. Chitra Natarajan	A Study on impact of consumer behavior towards shopping Malls due to entry of online shopping with special reference to Nasik city.	ISBN: 978-93-5249-047-9
Dr. Chitra Natarajan	Unified Payment Interface: A new step toward financial inclusion	ISBN: 978-93-5249-047-9
Dr. Chitra Natarajan	Mumbai City first double Decker Flyover: Santacruz Chembur link road	ISBN: 978-93-5249-029-5
Dr. Chitra Natarajan	" A Study on Challenges faced by post offices in recent times-with special reference to Mumbai"	ISBN: 978-93-83072-65-1
CA Neeta Vaidya	Credit Rating –Role & Importance	ISBN:978-93-5249-029-5
CA Neeta Vaidya	Gender Diversity & Education	ISBN: 978-81-924936-4-1
CA Neeta Vaidya	Human Resource Accounting	ISSN : 2319-2429
CA Neeta Vaidya	Value Based Education-Need of today	ISSN: 2231-5063
Mr. Sandeep Vishwarkarma	Security issues Cloud Computing	ISBN: 978-93-5249-029-5
Mr. Sandeep Vishwarkarma	Big Data Analysis	ISBN: 978-93-5249-029-5
Mr. Sandeep Vishwarkarma	SWOC Analysis of Convergence Cloud Computing & Internet of Things	ISSN- 23194766
Mrs. Anjana Verma	Impact of Insurance Sector on Indian market	ISBN:978-93-5249-029-5

Mrs. Anjana Verma	Enhancing Quality In Higher Education Overview – Changing Value System	ISSN: 2231-5063
Mrs. Anjana Verma	Human Resources Management Issues & Challenges	ISSN: 2319-2429
Mr. Arvind Singh	E- Commerce Challenges & Opportunities in the Era of Globalization	ISBN:978-93-5249-029-5
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Mr. Alok Singh	SWOC analysis of convergence of cloud computing and IOT	ISSN: 2319-4766
Mr. Alok Singh	Engineering Software for Big Data Analytics: Issues and Opportunities.	ISSN: 2319-4766
Mr. Alok Singh	Introduction to Aspect Oriented Programming	ISBN:978-93-5249-029-5
Ms. Pratima Singh	The Role of School in Children's Social & Emotional Development	ISBN: 978-93-5249-029-5

Mr. Umesh Kabadi	Working Capital management	ISSN : 2319-2429
Mr. Umesh Kabadi	Direct Marketing- An Effective Communication tool	ISSN: 2319-2429
Mr. Umesh Kabadi	Trends in Social Media & Advertising	ISBN: 978-93-5249-029-5

2016-17

Name of the faculty	Title of the Research Paper	ISBN/ISSN
Dr. Chitra Natarajan	A study on impact of consumer behavior towards online shopping over offline shopping with special reference to Nashik City.	ISSN: 2231-1475
Mrs. Namrata Dube	Digital India: An Initiative towards E- learning in India	ISSN: 2231-1475
Mrs. Sharanya Sanoj	Women as Entrepreneurs of SMEs in India"	ISBN: 978-93-5249-076-9
Ms. Arpita Atibudhi	Overview of Financial Management in SMEs	ISBN: 978-93-5249-076-9
Ms. Arpita Atibudhi	Study on Branding w.r.t Brand NaMo - A viewpoint of youth in India	ISBN: 978-81-921132-6-5
Mrs. Anjana Verma	Cloud Computing – Software Migrates from Local PC to Distant Internet Server	ISSN: 2231-1475
Mrs. Sharlet Bhaskar	Effectiveness of Digital Marketing in India	ISSN: 2231-1475
Mr. Tushar Agarwal	Use of Plastic Money by Youth in Powai	ISSN:2231-1475

Mr. Tushar Agarwal	Bitcoin- its relevance in today's era of digitalisation	ISSN: 2231-1475
Mr. Tushar Agarwal	Impact of mobile commerce in today's modern world	ISSN: 2231-1475

Books Published

Sr. No.	Name	Title	ISBN No.	Publisher
1	Mr. Sandeep Vishwarkarma	Java and Data Structure SYBSC(IT)-SEM-IV	978-93-5149-477-5	Seth Publications
2	Mr. Sandeep Vishwarkarma	Advanced Java TYBSC(IT)-SEM-V	978-93-5262-154-5	Himalaya Publications
3	Mr. Sandeep Vishwarkarma	Web Programming FYBSC(IT)-SEM-II	978-93-5273-018-6	Himalaya Publications
4	Mr. Arvind Singh	TYBSC(IT)-SEM-V	978-93-5262-151-4	Himalaya Publications
5	Mr. Arvind Singh	FYBSC(IT)-SEM-II	978-93-5273-018-6	Himalaya Publications
6	Ms. Pratima Singh	Foundation course-I (SEM I FYBBI)	978-93-5262-260-3	Himalaya Publishing House
7	Ms. Pratima Singh	Foundation course-I (SEM I FYBCOM)	978-93-5262-259-7	Himalaya Publishing House
8	Ms. Pratima Singh	Foundation course-I (SEM I FYBAF)	978-93-5262-258-0	Himalaya Publishing House

9	Ms. Pratima Singh	Introduction to Financial Accounts (SEM I FYBMS)	978-93-82249-83-2	Himalaya Publishing House
10	Ms. Pratima Singh	Accountancy & Financial Management-III (SYBCOM)	978-93-5262-149-1	Himalaya Publishing House
11	Ms. Pratima Singh	Accountancy & Financial Management-II (FYBCOM)	978-93-5202-102-4	Himalaya Publishing House
12	Ms. Pratima Singh	Accountancy & Financial Management-I (FYBCOM)	978-93-5262-283-2	Himalaya Publishing House
13	Ms. Pratima Singh	Direct Tax (T.Y.B.Com SEM-V)	978-93-5262-139-2	Himalaya Publishing House
14	Ms. Pratima Singh	Accountancy & Financial Management-IV (S.Y.B.Com)	978-93-5202-112-3	Himalaya Publishing House
15	Mr. Tushar Agarwal	Indian Ethos in Management (BMS SEM-VI)	978-93-5262-504-8	Himalaya Publishing House
16	Mr. Tushar Agarwal	Finance for HR Professionals and Compensation Management (SEM-V)	978-93-5262-216-0	Himalaya Publishing House
17	Mr. Tushar Agarwal	Productivity & Quality Management (SEM-IV)	978-93-83130-50-4	Thakur Publishers

18	Mr. Tushar Agarwal	E-commerce & Digital Marketing (SEM-V)	978-93-5262-183-5	Himalaya Publishing House
19	Mr. Tushar Agarwal	Production and Total Quality Management (SEM-III)	978-93-5149-400-3	Sheth Publishers Pvt. Ltd.
20	Mr. Tushar Agarwal	Foundation of Human Skills (SEM-I)	978-93-5163-128-6	Thakur Publishers

Journal

Name of the faculty	Paper Title	Name of the Journal	ISSN NO.
Mr. Alok Singh	An Integrated Approach to Web Application Penetration Testing	AADYA A Journal of Dr. G.D. Pol Foundation YMT College of Management Volume 4 ISSUE 2 April 2015	ISSN: 2319-264X
Mr. Alok Singh	Software Quality Metrics for Aspect Oriented Programming	International Journal of Engineering Research and Technology (IJERT),Volume 8, Number 1 (2015)	ISSN: 0974-3154
Mr. Alok Singh	A Review on adoption of AOSD	International Journal of Latest Trends in Engineering(IJLTET),Vol-6, issue 4,2016	2278-621X
Dr. Chitra	An Analysis of	International Research	2277 – 9310

Natarajan	Preference of Fast Food with Reference to Consumer from South Mumbai	Journal of Commerce, Business and Social Science	
Dr. Chitra Natarajan	A Comparative Study of Problems Faced by Consumers while using services of India Post and Private Courier Service in Western Mumbai.	International Journal of Research in Commerce, IT & Management	2231 – 5756
Dr. Chitra Natarajan	" A Study on Challenges faced by post offices in recent times-with special reference to Mumbai"	International conference on " Indian Economic & political Scenario: Issues & challenges"	978-93-83072-65-1
Dr. Chitra Natarajan	'A Comparative study of problems faced by consumers while using services of India Post and Private Courier Services in Western Mumbai'	International Journal of Research in Commerce, IT & Management, , in Volume No. 4 (2014), Issue No. 08 (August)	ISSN No. – 2231-5756. (IC Value-5.09) (Online also available)
Dr. Chitra Natarajan	'Consumers Buying Behaviour of cell phones and Mobile software',	Indo Global Chamber of Commerce, Industries and Agriculture in Association with K.P.B.Hinduja College of Commerce.	ISSN No: 2277-9302; Vol. II issue 9 (II),

3.4.4 Provide details (if any) of

∗ **Research awards received by the faculty**

∗ **Recognition received by the faculty from reputed professional bodies and agencies, nationally and internationally**

∗ **Incentives given to faculty for receiving state, national and international recognitions for research contributions.**

- Principal Dr. Chitra Natarajan has received Savitri Bai Phule Award by University of Mumbai for outstanding contribution in research. She was also awarded as best researcher award by K.P.B Hinduja College.
- Principal Dr. Chitra Natarajan has received award for outstanding research paper by Department of Commerce, University of Mumbai on "Strategic Management in Global Scenario: Challenges and Opportunities".
- Mr. Tushar Agarwal has received Best Teacher Award from Nationalist Student Congress.
- Ms. Yogita Bhadrike received 'silver medal' at Maharashtra State level Taekwondo championship and 'Bronze medal' at National Level from Association of Indian Universities.

3.5 Consultancy

3.5.1 Give details of the systems and strategies for establishing institute-industry interface?

- MOU for skill development with Pacific Training & Consultancy Services and Ambition learning Solutions for enhancing employability.
- Industrial visits are organized to give the students practical exposure to the working of Industry
- Campus recruitment drives: Various companies visit the campus for campus recruitment and internship in industry.
- Several industry experts are invited for guest lectures

3.5.2 What is the stated policy of the institution to promote consultancy? How is the available expertise advocated and publicized?

The policy of the Institution as laid down by the Management is to promote consultancy which utilizes staff expertise. The available expertise is not formally advocated and publicized; faculty members explore opportunities for consultancy.

3.5.3 How does the institution encourage the staff to utilize their expertise and available facilities for consultancy services?

- The college management provides the necessary infrastructure and ICT facilities.
- Institution identifies core competencies of the faculty in different domain areas and encourages and motivates to apply such expertise for consultancy services.

3.5.4 List the broad areas and major consultancy services provided by the institution and the revenue generated during the last four years.

Faculty	Area of Consultancy	Revenue Generated (Rs.)
CA Neeta Vaidya	Taxation – Filing of income tax returns by salaried employee	2000
Mr. Tushar Agarwal	□ Personality Development workshop at Public Night Degree College	3000
	□ Marketing and Branding for MCA Constructions	3500
Mr. Sandeep Vishwakarma	□ IT Infrastructure: Assistance provided in opening Bsc.IT course at Swami College of BSCIT, Malegaon	10,000
Mr. Faiz Memon (Student)	□ Riyo Advertising: Created a software of Management system	5000

3.5.5 What is the policy of the institution in sharing the income generated through consultancy (staff involved: Institution) and its use for institutional development?

The revenue generated through consultancy would be shared in the ratio of 80:20 (Faculty: Institution)

3.6 Extension Activities and Institutional Social Responsibility (ISR)

3.6.1 How does the institution promote institution-neighborhood- community network and student engagement, contributing to good citizenship, service orientation and holistic development of students?

National Service Scheme (NSS)

Year 2013-14

Sr. No.	Activity	Description
1	Orientation	Volunteers were told about the rules and the discipline to be maintained by them during all the activities of the year.
2	Blood Donation	89 bottles of blood were collected and a trophy was awarded by the team of Arpan Blood Bank who cordially helped the NSS unit in making the event a success.
3	Independence Day celebration	Volunteers came to college on the auspicious day of Independence for hoisting the National flag and various national songs were sung in honor of our country.
4	Paper Bag making	All volunteers participated by making at-least 5 bags, and then distributing to the near-by retailers, so as to promote green and clean environment.
5	Ganesh Visarjan Crowd Management	NSS students from Chandrabhan Sharma College volunteered for 3 days during the Ganesh idol immersion under the guidance of Powai Police department.
6	Segregation of Ganesh festival waste and Vermicomposting	NSS volunteers with the help of Young Environmental Foundation participated in the cleaning of Powai lake and its surroundings after the Ganesh Idol Immersion.

7	Eco-Friendly Diwali	The NSS volunteers created awareness about Eco Diwali. They showed the ways how Diwali can be more beautiful without polluting the environment.
8	Disability awareness programme	The NSS volunteers spread awareness for disabled persons in Powai area.
9	Note Book Making	Like paper bag making, every volunteer made 5 Note books from used books, which were donated to the students who needed books.
10	NSS Camp	NSS Camp was organized by the college starting from 20th January'14 to 25th January'14 at Kushtarog Niwaran Samiti, Shantivan, Po Nere, Panvel – 410206.
11	Republic Day activities	Volunteers were present in college to manage the crowd for the Republic day celebration and Parade in the college ground.

Year 2014-15

Sr. No.	Activity	Description
1	Orientation	NSS orientation programme for the NSS unit was held on 08th July 2014.The programme consisted of 100 volunteers pledging them for NSS activity.
2	Blood Donation	117 bottles of blood were collected in this academic year. The blood donation was done under the supervision of expert doctor's panel of the Rajawadi hospital.
3	Independence Day celebration	Volunteers came to college on the auspicious day of Independence for hoisting the National flag and various national songs were sung in honor of our country.

4	Road Safety Rally	The NSS unit had organized a road safety rally on 14-09-2014. The rally had 100 NSS volunteers along with teaching as well as non teaching staff The volunteers had made posters, banners & prepared a skit on it.
5	Ganesh Visarjan (At Powai)	NSS students from Chandrabhan Sharma College volunteered for 3 days during the Ganesh idol immersion under the guidance of Powai Police department.
6	Transform India initiative	Chinmaya Yuva Kendra initiative 'Transform India' a mission had workshops on physical health, culture rooted, spiritual peace etc. NSS unit of Chandrabhan Sharma College volunteered and participated in them.
7	Swachh Bharat Abhiyaan at College premises	The NSS unit had organized a cleanliness drive at the college campus on 14th Nov 2014. The drive had 35 volunteers of NSS conducted a drive nearby college area.
8	Indian Science Congress	The Indian Science Congress event was held on 7th January 2015 for period of seven days at Mumbai University, Kalina. The function had NSS unit from all colleges in Mumbai. The NSS volunteers actively participated in them.
9	Youth Festival at Rang Sharda Hall	The function had NSS unit from all colleges in Mumbai. The NSS volunteers actively participate in youth festival.
10	NSS Camp	NSS camp was organized by the college starting from 22nd Dec, 2014 to 27th Dec, 2014 at Kalayan Hindu Sheva Sang, Manmoni for cleanliness activity. Total 45 students participated in NSS Camp.
11	Republic Day activities	Volunteers were present in college to manage the crowd for the Republic day celebration and Parade in the college ground.

| 12 | Food Distribution at Sangharsh Nagar Slum | The NSS unit had organized a food distribution program for the school children of sangharsh nagar, Powai. |

2015-16

Sr. No.	Activity	Description
1	Yoga day	World yoga day celebrated with Ambika Yog Kutir.
2	Orientation	Volunteers were told about the rules and the discipline to be maintained by them during all the activities of the year.
3	Independence day celebration	Volunteers came to Kanjurmarg station on the auspicious day of independence for hoisting the national flag and various national songs were sung in honour of our country.
4	Kanjurmarg station cleanliness drive	College has adopted "Kanjurmarg station" for cleanliness drive and campaigning.
5	Blood donation	A blood donation camp along with a free checkup was organized. 125 donors came forward for this noble cause.
6	Cleanliness drive in Powai lake after Ganesh Visarjan	Volunteers participated in cleaning Powai lake after Ganesh Visarjan.
7	Rally on World Ozone Day	A rally was held from college campus till Galleria, Powai. NSS volunteers played a skit for creating awareness about the Ozone layer and its depletion.
8	Run for Unity - Birth day of Sardar Vallabhbhai Patel	Volunteers participated with the program officer in Marine Drive, conducted at University level.
9	Birthday celebration of	Volunteers were present in college for birthday celebration of Swami Vivekananda which is also

	Swami Vivekananda	celebrated as the World Youth Day. The college organized poster making and essay competition for the same and volunteers participated enthusiastically.
10	Republic day activities	Volunteers were present at Kanjurmarg station for the republic celebration.

2016-17

Sr. No.	Activity	Description
1	Distribution of food grain to drought relief camp	NSS volunteers gathered at Bhatt Wadi, Ghatkopar to distribute food grains and biscuits. Around 50 families from Latur, drought hit area benefitted from drought relief camp.
2	Yoga day	21st June 2016 was celebrated as World Yoga Day.
3	Orientation	Volunteers were told about the rules and the discipline to be maintained by them during all the activities of the year.
4	Independence day celebration	Volunteers came to Kanjurmarg station on the auspicious day of independence for hoisting the national flag and various national songs were sung in honour of our country.
5	Flag hosting –Tiranga March	On 22nd august the college along with University of Mumbai participated in Tiranga March at Kalina campus.
6	Cleanliness drive in Powai lake after Ganesh Visarjan	Volunteers participated in cleaning Powai lake after Ganesh Visarjan.
7	Blood donation	A blood donation camp along with a free checkup was organized. 82 donors came forward for this noble cause.
8	Human chain for 'Awareness of Blood Donation'	The NSS unit of the college spread awareness of blood donation by creating human chain among the locals of Powai.

9	Kanjurmarg beautification	NSS volunteers painted Kanjurmarg station for beautification of the station.
10	Run for Unity - Birth day of Sardar Vallabhbhai Patel	Volunteers participated with the program officer in Juhu, conducted at University level.
11	Birthday celebration of Swami Vivekananda	Volunteers were present in college for birthday celebration of Swami Vivekananda which is also celebrated as the World Youth Day. The college organized poster making and essay competition for the same and volunteers participated enthusiastically.
12	Republic day activities	Volunteers were present at Kanjurmarg station for the Republic day celebration. The college has donated 6 seating benches and 6 dustbins to Kanjurmarg railway station and cleanliness campaign was conducted on this day.
13	Skit for election vote camping	NSS volunteers presented a skit in college campus for awareness for vote on BMC election which was held on 21st February 2017.
14	Marathi Diwas celebration	On the 27th February college has celebrated Marathi Diwas by organizing an essay competition among the NSS volunteers which encourage to speak and write Marathi around 30 volunteers was participated on this event
15	Residential seven days NSS camp 2016-2017	Zilla Parishad school, Pachapur village, Pali – Khopoli Taluka, Thane. 30 volunteers participated in residential seven days NSS camp
16	Cleanliness awareness campaign at Kanjurmarg railway station	From 15th august 2015 college adopted Kanjurmarg station for cleanliness and awareness campaigning .NSS volunteers visited every Saturday for cleanliness awareness campaign at Kanjurmarg station.

Women Development Cell (WDC)

2013-14

Sr. No.	Activity	Description
1	Foundation Day WORKSHOP ON KRAV MAGA GLOB Date: 25th January' 14	A workshop on KRAV MAGA GLOBAL is been organized by WDC in association with Asian Paints To develop confidence among female students. To give practical demonstrations to each and every girl.
2	LECTURE ON WOMEN ISSUES	Dr. Dalal explained women issues and solutions.

2014-15

Sr. No.	Activity	Description
1	Workshop on general awareness about W DC	Importance of WDC
2	Workshop on Street Play on Dress Code by WDC	To highlight the importance of dress code in colleges A street play on dress code in colleges will be organized by the WDC members
3	Workshop on Leadership	Importance of leadership in day to day life
4	Talk on Sexual Harassment	Awareness and rights of women.

2015-16

Sr. No.	Activities	Description
1	Skin care session	Dr. Rashmi Chatwani dermatologist and cosmetologist guided the students
2	Environmental Issues	Importance of ENVIRONMENT
3	WOMEN SAFETY	How to safeguard ourselves from harassment
4	MAGLIS legal Center	justice for over two decade Issues relating to women's legal rights
5	THALASSEMIA TRAIT	Talk On Pre-Marriage Screening Of Thalassemia Trait
6	Power of concentration	Importance of concentration in studies

2016-17

Sr. No.	Activity	Description
1	YOGA session	How to focus on studies through yoga
2	Violence behind closed doors	How to handle indoor problems
3	Awareness for 'Sanitary napkin waste bin'	Importance of Hygiene
4	Tribute to A.P.J ABDUL KALAM	Inspirational video
5	Empowerment of Girls	Various methods of empowering girls, certificate program
6	Importance of Diet in day to day life.	Discuss health

Department of Life Long Extension (DLLE)

2014-15

Sr. No.	Activity	Description
1	First term training program at university level	Extension teachers and student managers are trained about DLLE activities by the speaker Dr. Dilip Patil head of DLLE.
2	Leadership Training & Development programme	Students participated in the event where the speaker Mr. Brijesh Singh (Founder of Prayas Foundation) delivered lecture on leadership skills, traits and various aspects.
3	First term training programme at college level	Enrolled students are trained about DLLE activities by the guest speaker Dr. Jitendra Aherkar.
4	Second term training program at university level	Extension teachers and student managers are trained about DLLE activities by the speaker Dr. Dilip Patil head of DLLE.
5	Blood Donation Camp	It was organized by NGO "THINK BEYOND" at Forest Club, Hiranandani where 25 students assisted as Volunteers.
6	Second term training programme at college level	Enrolled students are trained about DLLE activities by the guest speaker Dr. Jitendra Aherkar.
7	Seminar on "Exploring Entrepreneurship"	Guest speaker Mr. Nitin Podar gave insights into exploring world of Entrepreneurship to students.
8	Intercollegiate Competition	Students participated in poster making competition and Skit competition organized by B.L Amlani College, Juhu.
9	UDAAN Festival	15 students from Our College participated in Street Play and Poster Making at N.E.S Ratnam College Bhandup (W). Our college won consolation prize in.

2015-16

Sr. No.	Activity	Description
1	Cleanliness Drive at Kanjurmarg Station	25 students from DLLE participated in cleaning Kanjurmarg station.
2	First term training program at university level	Extension teachers and student managers are trained about DLLE activities by the speaker Dr. Dilip Patil head of DLLE.
3	Leadership Training &Development programme	Students participated in the event where the speaker Mr. Brijesh Singh (Founder of Prayas Foundation) delivered lecture on leadership skills, traits and various aspects.
4	First term training programme at college level	Enrolled students are trained about DLLE activities by the guest speaker Dr. Jitendra Aherkar.
5	Lecture on " Human Rights & Civil Liberties"	The guest speaker Hon. Justice B.N. Srikrishna gave insights into the basic human rights and civil liberties which we all should be aware of. Around 170 students participated.
6	Second term training program at university level	Extension teachers and student managers are trained about DLLE activities by the speaker Dr. Dilip Patil head of DLLE.
7	Second term training programme at college level	Enrolled students are trained about DLLE activities by the guest speaker Dr. Jitendra Aherkar.
8	Workshop on "Nutrition based fitness"	The guest speaker Mr. Jitendra Chouksey (Chairperson and founder of Wolf Pack Foundation) Gave insights into the basic nutrition tips which leads to fitness. Around 155 students participated.
9	UDAAN Festival	15 students from our college participated in Street Play and Poster Making competition at Gurunanak College GTB, Sion.

2016-17

Sr. No.	Activity	Description
1	First term training program at university level	Extension teachers and student managers are trained about DLLE activities by the speaker Dr. Dilip Patil head of DLLE.
2	First term training programme at college level	Enrolled students are trained about DLLE activities by the guest speaker Dr. Jitendra Aherkar.
3	Second term training program at university level	Extension teachers and student managers are trained about DLLE activities by the speaker Dr. Dilip Patil head of DLLE.
4	Second term training programme at college level	Enrolled students are trained about DLLE activities by the guest speaker Dr. Jitendra Aherkar.
5	Poster making competition	Around 25 students participated in poster making competition on the topics: Demonetization and its impact, Status of women in society.
6	UDAAN Festival	15 students from our college participated in Street Play and Poster Making competition at Gurunanak College GTB, Sion. Won 2nd prize in Poster making competition.
7	Essay Writing for enrolled students who did not participate in UDAAN festival	210 enrolled students wrote essay from the following topic: 1. Digital India 2. Swachh Bharat Abhiyaan 3. Indian Movies – Reality or Myth 4. Impact of demonetization
8	Seminar on "Healthy Youth – Say No to Drugs"	The session was held by the guest speaker Dr. Harish Shetty in which 100 students participated.
9	University Oration	100 students participated in the Oration series

	Series – "Knowledge Economy"	where the guest speaker Dr. Agnelo Menezes introduced the students with the concept of Knowledge Economy and its relevance in the modern era.

Rotaract Club

2015-16

Rotary Installation Ceremony	Installation ceremony of Rtn. Vikram Chopra as the president of Rotary Club of Mumbai Lakers
Orientation ceremony	Orientation of Rotaract Club of Chandrabhan Sharma College for the academic year 2015-16 for planning future events of Rotaract Club
Eco-friendly Ganesha	A workshop conducted to promote ecofriendly Ganesha sale and awareness on controlling pollution
Drugs Education For You	A session to educate our college students about the ill effects of Drugs and how to be safe and not to try it
Lung Health Check-Up	Lung health checkup camp was organized by Rotary Mumbai Lakers for people of Powai for free and RC CSC students volunteered
Rotaract Club meet	A meeting with student members and conveners of RC CSC to plan future activities of Rotaract
Run Powai Run	A marathon organized by Rotary Mumbai Lakers in Powai. RC CSC volunteered for the same.
National Youth Day	To celebrate National Youth Day an essay writing competition was organized by RC CSC for college students
Installation Ceremony	Installation ceremony of student Rotaract president Ms. Soniya Sunny of SYBMM and her board of directors was done

Lung Health Check-up 2	Lung Health Check-Up was done in Powai organized by Rotary Mumbai Lakers and RC CSC volunteered for the same
Eye Check-up Camp	Eye check-up camp organized by Rotary Mumbai Lakers in Andheri and RC CSC volunteered for the same
Rotaract Meeting	A Rotaract meeting was held with Rotaract Conveners to strategies future events
Drug Mukt	A digital drug awareness campaign was done to focus target audience which spends time on social media to make them aware to Say NO to Drugs
Official Club Visit	An Official Club Visit programme was done at Tunga Regale Hotel, Andheri. Where in the Rotary District 3141 team interacted with the Rotaract team of CSC about the club performance.
Equal street at Hiranandani	Equal street is an event organized by the Times Of India which was held at Hiranandani. Team RC CSC participated in various events of equal streets.
Food grain Donation to migrated farmers from Latur	Food grains were donated by RC CSC team of CSC to the Latur farmers who migrated to Mumbai suffering from drought.

2016-17

Rotary Installation	Installation ceremony of Rtn. Ekta Menon of Rotary Club Mumbai Lakers was attended by the youth wing of the same club i.e Team RC CSC at Meluha Hotel Hiranandani
Drugs Education For You	A session on drugs awareness was organized by RC CSC and Rotary Mumbai Lakers at CSC Auditorium.

Tare Zameen Par	It was a poster making competition for school children organized by Rotary Mumbai Lakers and Team RC CSC supported the initiative by volunteering at various schools to conduct the programme smoothly.
Eco-Rakhi Workshop	An Eco-friendly Rakhi Making workshop was organized at Lake Forest Club by Rotary Mumbai Lakers Team RC CSC participated and supported the workshop.
Eco-Ganesha Sale	Eco-friendly Ganesha idols were put up on sale by Rotary Mumbai Lakers at Galleria Hiranandani and Team RC CSC volunteered for the same
Rotary PR seminar	A Rotary PR Seminar was attended by Team RC CSC at Juhu Rotary Service Centre Co-Hosted by Rotary Mumbai Lakers
Diabetes checkup camp	A free diabetes checkup camp was co-organized by Rotary Mumbai Lakers at various places in Powai Team RC CSC volunteered for the camp.
Joy of Giving	A programme was organized for the underprivileged kids by Rotary Mumbai Lakers and supported by Team RC CSC where in the underprivileged kids at galleria Hiranandani were given gifts.
Cleanliness drive	A cleanliness drive was conducted by RC CSC and Rotary Mumbai Lakers at Kanjurmarg Railway Station.
Dental Check-up Camp	A free dental checkup camp was organized for the municipal school children in Chakala, Andheri by Rotary Mumbai Lakers Team CSC volunteered for the same.
Cleanliness Drive	A cleanliness drive was conducted by RC CSC and Rotary Mumbai Lakers at Kanjurmarg Railway Station

Cleanliness and Beautification drive	Team RC CSC along with team Rotary Mumbai Lakers and JLT company volunteers conducted cleanliness and beautification drive at Kanjurmarg Railway station
Session on empowering women	On the occasion of international women's day team CSC organized a session on empowering
Session on healthy minds	A session on health minds was conducted at CSC and organized by team RC CSC for all the college students.
Treasure Hunt for Disabled	Team RC CSC volunteered for a Treasure Hunt activity for Disabled people at Hiranandani.

3.6.2 What is the Institutional mechanism to track students' involvement in various social movements / activities which promote citizenship roles?

The institute facilitates students' involvement in various social activities which promote citizenship roles by encouraging them to participate in social and outreach activities.

- The college organizes orientation of NSS, Rotaract, DLLE and WDC and motivates the students to conduct various activities which help in inculcating social responsibility and good citizenship.

- The NSS Program officer monitors various activities conducted by the students. The students maintain a work diary wherein all the activities are recorded. The Program officer collates the information and sends the report twice a year to the University. The WDC, Rotaract club, DLLE conveners maintains the record of the activities conducted by the extension cells.

3.6.3 How does the institution solicit stakeholder perception on the overall performance and quality of the institution?

- The Institution solicits stakeholder perception on the overall performance and quality through regular interaction and feedback taken from students, parents and alumni.

- Local Management Committee (LMC) has representatives of local community who contribute their views for the development of the institution

- External experts in IQAC also contribute to the overall performance.

- Visiting faculty from industry and experts from other institutes contribute to quality enhancement.

3.6.4 How does the institution plan and organize its extension and outreach programmes? Providing the budgetary details for last four years, list the major extension and outreach programmes and their impact on the overall development of students

Budgetary expenses of NSS unit of the institution of the last four years:

Year	*Regular (In Rupees)*	*Camp (In Rupees)*
2013-14	22,210	25,215
2014-15	23,700	37,015
2015-16	22,900	40,130
2016-17	23,090	38,235

NSS

The College has National Service Scheme Unit (NSS) which has 100 volunteers. The Unit has taken the following initiatives:

- The college has adopted Kanjurmarg Railway Station as part of the "Swachh Bharat Abhiyan" for cleanliness, beautification and maintenance for the period of 3 years

- A garden has been maintained by the college outside Kanjurmarg railway station

- Blood donation, Thalassemia and eye checkup camp

- Rally on current issues like Global Warming, Anti-Drug and Road Safety

- Every year NSS volunteers go for NSS residential rural camp where the volunteers are taught to lead a simple life along with activities like road building, teaching under-privileged students, helping senior citizens

- Crowd management and cleanliness drive during Ganesh Visarjan

- Tree Plantations are periodically conducted

- Paper bags making

- Making Books from unused papers of note-books donating it to under-privileged students

- Programs in the honor of great personalities like Late Dr. APJ Abdul Kalam, Dr. Radha Krishnan and Swami Vivekananda

- Free yoga sessions are given to residents of the neighborhood under "TRIYOGA"

- International Yoga Day was organized in association with Prajapita Brahmakumari and Ambika Kutir in the college with the objective to promote yoga and health

3.6.5 How does the institution promote the participation of students and faculty in extension activities including participation in NSS, NCC, YRC and other National / International agencies?

The institute promotes active participation of students and faculty in extension and outreach activities through the participation in NSS and other associations and clubs within and outside the institute

- NSS Unit conducts various activities which helps in the overall development

- To ensure adequate enrollment of the students under NSS the college takes the following measures:
  - o NSS unit conducts orientation programs for the students to make them aware about various activities.
  - o The college also provides the necessary facilities like provision for NSS room and other infrastructure and financial resources to facilitate the smooth conduct of the activities.
  - o To persuade the students to join NSS the college follows the affiliating university norms in granting 10 grace marks in the annual examination.

- The college does not have an independent NCC unit however students are motivated to enroll under NCC in the vicinity colleges.

- To provide information to the stakeholders and prospective students about the various activities conducted by the NSS unit are mentioned in the college magazine and regularly updated in college website.

3.6.6 Give details on social surveys, research or extension work (if any) undertaken by the college to ensure social justice and empower students

from under-privileged and vulnerable sections of society?

Donation to NAAM Foundation:

The college faculties had donated one day salary to NAAM foundation which works for the up-liftment of Farmers and widows in draught affected Vidharba region of Maharashtra.

Rotract Club Activities:

- **GODS Heaven NGO:** The college Rotract members along with **GODS Heaven** NGO volunteered at Hiranandani Hospital to help the physically challenged patients for health check-up camp.

- The student volunteers helped patients at Powai Hospital as part of Lung health checkup for T.B patients.

- **Drugs Education For Youth (DEFY):** A session was conducted to create awareness.

- **Donation:** Donated Food grains, Confectionaries, Clothes to Orphanage.

DLLE:

- Various street plays were conducted on social issues

- The students under Department of Life Long Learning and Extension did surveys on 'Status of Women in Society' in various parts of Mumbai and 'Population Growth & Environment' with the objective of how rise in population has an impact on environment

3.6.7 Reflecting on objectives and expected outcomes of the extension activities organized by the institution, comment on how they complement students' academic learning experience and specify the values and skills inculcated.

Extension activities	Nature of efforts	Academic learning experience
▫ "Swachh Kanjurmarg station Abhiyaan"- Railway Station adopted by College for 3 years	▫ To create awareness among commuters and local resident and part of Swachh Bharat Abhiyaan.	▫ Sense of Discipline ▫ Environmental awareness ▫ Social responsibility

□ Cleanliness drive after Ganesh Visarjan festival		
□ International Yoga Day □ Triyoga	□ Created Awareness □ Benefit to community	□ Stress management techniques □ Concentration □ Social Responsibility
□ Road safety rally □ Anti-drug rally □ Global Warming Rally □ AIDS Awareness	□ Awareness for abuse of drugs □ Awareness on Drink and Drive, Road safety rules & regulations □ Awareness on Global warming and managing the environment □ Spread awareness related to AIDS	□ Environmental Consciousness, □ Discipline, □ Abide the law □ Waste management
□ Blood Donation, Thalassemia & Eye-checkup	□ Sensitize the students and community □ Health awareness	□ Learning Social Responsibility □ Sense of giving
□ Residential camp	□ Serving community in rural areas	□ Team Work, Discipline, Hard Work, Optimum Utilization of resources, Leadership □ Self-reliance □ values of Spartan lifestyle

▫ Volunteering for NGO's:
   - Hiranandani Hospital with Gods Heaven NGO
   - Powai Hospital – TB Patients
	▫ Sensitizes students towards underprivileged	▫ Conflict Management, communication and interaction with people
		 ▫ Social Responsibility

3.6.8 How does the institution ensure the involvement of the community in its reach out activities and contribute to the community development? Detail on the initiatives of the institution that encourage community participation in its activities?

NSS

- The college has adopted Kanjurmarg Railway Station as part of the "Swachh Bharat Abhiyan" for cleanliness, beautification and maintenance for the period of 3 years
- A garden has been maintained by the college outside Kanjurmarg Railway Station
- Blood donation, Thalassemia and eye checkup camp been organized by college
- Rally on current issues like Global Warming, Anti-Drug and Road Safety
- Every year NSS volunteers go for NSS residential rural camp where the volunteers are taught to lead a simple life along with community development activities like road repairing, teaching under-privileged students, and helping senior citizens.

Rotaract Club activities

- **Annapurna scheme**: Volunteers help in serving meals for under-privileged kids.
- The college Rotaract members volunteered for GODS Heaven, an NGO to help the physically challenged patients at Hiranandani Hospital.

3.6.9 Give details on the constructive relationships forged (if any) with other institutions of the locality for working on various outreach and extension activities.

The institute works with local NGOs and government agencies while undertaking the extension and outreach activities.

- **Indian railways:** The college has adopted Kanjurmarg Railway Station as part of the "Swachh Bharat Abhiyaan" for cleanliness and beautification for a period of 3 years.

- **Local Powai Residents:** Triyoga workshops are organized on Sundays for local residents of Powai in the college campus.

- **Prajapita Brahmakumaris and Ambika Yoga Kutir**: Have organized Triyoga and International yoga day in association with them.

- **Maharashtra Police:** Volunteering for crowd management and cleanliness during Ganesh Visarjan Festival. Various events like Rain dance, Dandiya night and Annual cultural fest Khwaish the college invites local police as part of the event.

- **NGO's:**
  - **Rotaract club:** Various activities are conducted like Annapurna and several workshops with the parent club.
  - **GODS Heaven NGO:** The college Rotaract members volunteered at Hiranandani Hospital to help the physically challenged patients.
  - **My Home India NGO:** Talk by Dr. Harish Shetty, world renowned psychiatrist.
  - **Young Environmentalist Club:** Volunteering for their various activities like Eco-Ganesha, Cyclothon etc.

3.6.10 Give details of awards received by the institution for extension activities and/contributions to the social/community development during the last four years.

- No awards have been received by the institute. However, letters of appreciations have been received

- Example:
  - After the adoption of Kanjurmarg Railway Station, the corporator of Kanjurmarg area sent a letter of appreciation for work done by college and students in maintaining the station.
  - The college after introducing TRIYOGA got accolades from local

residents who had benefitted from the same

o Local Police authorities and NGOs such as MBA foundation and Rotaract Club.

3.7 Collaboration

3.7.1 How does the institution collaborate and interact with research laboratories, institutes and industry for research activities. Cite examples and benefits accrued of the initiatives - collaborative research, staff exchange, sharing facilities and equipment, research scholarships etc.

- As an affiliated college the students and staff are allowed the facility of library resources at University of Mumbai Central library at Fort campus and J.N Library at Kalina Campus.
- The College organized a workshop in collaboration with Board of Studies in Accountancy, University of Mumbai – "Research in Accountancy: Facts & Scope".
- The College organized International Conference on "Indian Political & Economic Scenario: Issues Opportunities & Challenges".
- The College also organized International Conference in collaboration with Department of Commerce University of Mumbai – "World a Global Village: Issues & Challenges".
- International Conference in collaboration with JJT University on 'Digitalization: A vehicle for new age transformation'.
- Personality development certificate programme with Pacific Training & Consulting Services.
- The college has collaborated with YCMOU for its study center.
- Collaboration with ambition learning solutions for online skill development courses.

3.7.2 Provide details on the MoUs /collaborative arrangements (if any) with institutions of national importance/other universities/ industries/Corporate (Corporate entities) etc. and how they have contributed to the development of the institution.

- MOU has also been signed with Pacific Training & Consulting Services to provide Personality development workshops for students.
- MOU with Edulight to provide National Skill Development Programs.
- Collaboration with MAAC Animation Center, Powai for students aspiring to pursue career in the field of animation.
- MOU with Ambition Learning Solutions for online skill development
- MOU with Ambika Yog Kutir for Yoga certificate programme.

3.7.3 Give details (if any) on the industry-institution-community interactions that have contributed to the establishment / creation/up-gradation of academic facilities, student and staff support, infrastructure facilities of the institution viz. laboratories / library/ new technology /placement services etc.

- The college has a dedicated Placements and Career Guidance Cell which helps students get placed in various companies through campus recruitment.
- Career Fairs in association with Brightwayz and Energia Well Being are organized.
- Being an affiliated college the students and staff are allowed to assess the facilities of library resources at University of Mumbai, Central library at Fort campus and J.N Library at Kalina Campus

3.7.4 Highlighting the names of eminent scientists/participants who contributed to the events, provide details of national and international conferences organized by the college during the last four years.

Sr. No.	Event	Name of the person
1	National Conference-"Indian Growth Story Hind Side and Road Ahead"	Dr. Ajit Ranade, Senior Economist Dr. S. T. Gadade, Dean, faculty of Commerce, University of Mumbai
2	Workshop on "Research in Accountancy – Facts & Scope"	Dr. S. T. Gadade, Dean, faculty of Commerce, University of Mumbai Dr. Jayant Apte, Vice Principal, G.D Saraf College Dr. Pradeep Kamthekar, HOD, Poddar College of Commerce
3	1st International Conference – "Indian Political & Economic Scenario: Issues Opportunities & Challenges"	Dr. Rajpal Hande, Former Director BCUD, University of Mumbai Dr. Ajay Bhamare, Chairperson, BOS in Commerce, University of Mumbai Dr. Vibhuti Patel, HOD, Economics, SNDT University Dr. Sunil Karve, Director, Babasaheb Gawde Insitute of Managment

4	2nd International Conference – "World: A Global Village – Issues & Challenges"	Mr. Ravindra Waikar – (Minister of Housing, Higher and Technical Education Government of Maharashtra) Dr. T. A. Shiware, Former Chairman, All India Commerce Association Dr. G.Y. Shitole, Pune University Dr. K.Shanti, Director, UGC Academic Staff College Dr. S.M. Gomes, University of Bhutan.
5	Two Day workshop on Research Projects for students of Second Year BFM, BMS, BBI	Dr. G. Kalkoti, Principal, MVM College
6	Research: A need of today	Dr. Rajendra Arora, IBS Business School
7	How to write effective research papers	Dr. Jitendra Aherkar, Principal, Amlani College
8	One Day workshop on "Revised syllabus of SYBMS" with University of Mumbai	Dr. Madhu Nair, Former Dean Commerce, Mumbai University Principal Vanjari, Golwala College, Chairman, BOS, Banking & insurance, university of Mumbai
9	One day workshop on "Revised syllabus of Project Management"	M/s R Shrivaramangai, Subject expert on Project Management, Chairperson

10	3rd International Conference – Digitalization: A vehicle for new age transformation	Dr. Vinod Tiberawala, Chancellor, JJT University Dr. Narayan Khedkar, Chancellor, Mahatma Gandhi University Dr. Dawood Majid, International speaker from DEWA, Dubai
11	One Day workshop on "Revised syllabus of Bachelor in Transport Management (BTM)" with University of Mumbai	Dr. Dekata, Chairman, BOS BTM, University of Mumbai

3.7.5 How many of the linkages/collaborations have actually resulted in formal MoUs and agreements. List out the activities and beneficiaries and cite examples (if any) of the established linkages that enhanced and/or facilitated -

- a) **Curriculum development / enrichment:** YES
- b) **Internship/On-the-job training:** YES
- c) **Summer placement:** YES
- d) **Faculty exchange and professional development:** YES
- e) **Research:** YES
- f) **Consultancy:** YES
- g) **Extension:** YES
- h) **Publications:** YES
- i) **Student Placement:** YES
- j) **Twinning programmes:** YES
- k) **Introduction of new courses:** YES
- l) **Student exchange:** NO

- MOU has also been signed with Pacific Training & Consulting Services to provide Personality development workshops for students.
- MOU with Edulight to provide National Skill Development Programs.
- MOU with Ambika Yoga Kutir for certificate in yoga programme.
- Collaboration with MAAC Animation Center, Powai for students aspiring to pursue career in the field of animation.
- Several faculties have completed / on-going Minor Research project from University of Mumbai.
- College has adopted Kanjurmarg Railway Station for 3 years for cleanliness and beautification.
- The International Conference proceedings are published in collaboration with publication houses with ISBN / ISSN.
- Affiliation with YCMOU study center for Bachelors of Computer Application (BCA) as part of twinning programme.

3.7.6 Detail on the systemic efforts of the institution in planning, establishing and implementing the initiatives of the linkages/ collaborations. Any other relevant information regarding Research, Consultancy and Extension which the college would like to include.

The IQAC has identified areas in which efforts should be undertaken for linkages/collaborations with corporate/other institutions/NGOs. Following areas have been identified:

- Extension and Outreach programmes
- Value added courses
- Internships and placements
- Skill Development

Based on this, faculty members identify institutions and approach them for exploring scope for linkages/ collaborations. The College and the institutions jointly design the programmes and activities. A system for obtaining informal feedback from the faculty in-charge, learners and the institutions is being used for continuous monitoring and evaluation to ensure effective implementation.
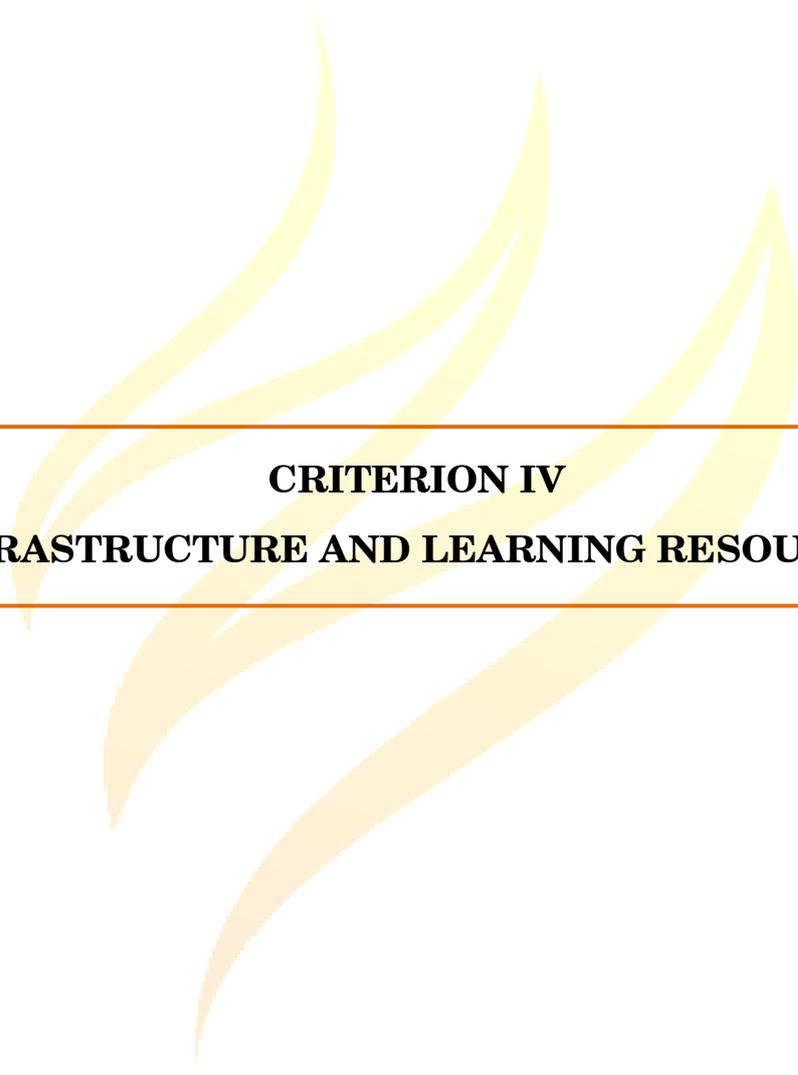
CRITERION IV

INFRASTRUCTURE AND LEARNING RESOURCES

CRITERION IV
INFRASTRUCTURE AND LEARNING RESOURCES

4.1 Physical Facilities

4.1.1 What is the policy of the Institution for creation and enhancement of infrastructure that facilitate effective teaching and learning?

- In order to facilitate the environment for effective teaching and learning the college follows the policy of continuous up-gradation of the infrastructure in the premises.

- The college has been making additions to existing infrastructure as per the requirements of increasing academic needs. At present, the institute's focus is on creating ICT infrastructure so as to facilitate effective teaching-learning process.

- The suggestions are made by IQAC for additions, up-gradation of infrastructure in the beginning of every year and put up before the Local Managing Committee. Accordingly, requisite decision for purchase, addition and modification of existing infrastructure is executed.

4.1.2 Detail the facilities available for

(a) Curricular and co-curricular activities – classrooms, technology enabled learning spaces, seminar halls, tutorial spaces, laboratories, botanical garden, Animal house, specialized facilities and equipment for teaching, learning and research etc.

b) Extra–curricular activities – sports, outdoor and indoor games, gymnasium, auditorium, NSS, NCC, cultural activities, Public speaking, communication skills development, yoga, health and hygiene etc. –

a) Curricular & Co-curricular

- The college building has 7 floors spread over more than one lakh square feet. The corridors are spacious to enable safe and easy movement of students.

- There are two elevators for the use of Staff, Visitors and Differently abled students.

- All floors have CCTV surveillance system including the lobby and main gate.

- All sections of the college are well connected via intercom.

- The college has a fully air conditioned staffroom.

- At the entrance of the college, Ramp is provided for students with physical disability.

- Reprography and printing facilities are available on campus.

- To facilitate discussions for project work an **'open reading area'** is also provided.

- There is a Boys Common Room and Girls common room.

- Washroom facility for the students and drinking water facility having water purifier and cooler.

- The college has a fully air-conditioned state of the art library with designated area for research (Sanshodh: Research cell), separate reading area for faculties and students, OPAC access is given to students, INFLIBNET is provided to students for effective learning, separate racks for journals and newspapers.

- There is a separate Examination room, result processing room & CAP room.

- Additionally there is a conference room and a faculty research room.

- First aid kit is available in the gymkhana, library and Health & Counseling Centre.

Classrooms & Tutorial rooms

- The College has spacious ventilated classrooms & tutorial rooms with varying seating capacities. All classrooms have a raised platform and necessary teaching aid which helps effective teaching.

Technology enabled learning spaces & Laboratories

- The College has ICT enabled lecture rooms.

- Well-equipped IT labs with internet and Wi-Fi Facility.

- IT Labs are open from 8 a.m. to 5 p.m. on working days.

- There is an electronics laboratory with the necessary apparatus

- ICT facilities in Library for students.

b) Extra–curricular activities

Auditorium & Seminar hall:

- The college has auditorium with the seating capacity of 300 and a state of the art seminar hall used for conducting various seminars, workshop annual day, annual festivals, conferences etc.
- Auditorium & seminar hall has modern amenities like projectors, audio and visual system and is air-conditioned.

Gymkhana & Playground:

- Well-equipped Gymkhana with good facility to conduct various indoor games like table tennis, carrom, chess and pool. It also has various equipment to develop the fitness of the student like treadmill
- A huge playground is also available, along with a state of the art basket-ball, Cricket and football coaching.

NSS Room:

- The college has NSS/ NCC Room to administer the NSS/NCC activities.

DLLE

- The college has DLLE room to administer its activities.

Cafeteria facility:

- Cafeteria committee monitors the food provided by the cafeteria as regards to quality and cost and also has a check on menu.
- Cafeteria facility provides fresh, hygienic and eatables at subsidised rates.
- Special ramp is constructed to enable differently able students to access the cafeteria.

Teachers Common Room

- Separate teacher's common room with air-conditioning, micro-wave and refrigerator.

Yoga

- Free yoga classes are conducted in the college premises under the guidance of expert yoga trainer to benefit the local community, teachers and students.

Health & Counseling Center

- The college has provided Health & Counseling center in campus and a counselor is available on call.

Cultural Committee

- The cultural committee organizes annual intercollegiate fest 'Khwaish' and intra-collegiate event 'Talent Hunt'. The committee also motivates students to participate in other colleges and functions from cultural committee room.

Placements & Career Guidance Cell

- The Placements & Career Guidance cell functions from the 4th Floor Placements office.

IQAC & NAAC

The college has a NAAC & IQAC room for its activities.

4.1.3 How does the institution plan and ensure that the available infrastructure is in line with its academic growth and is optimally utilized? Give specific examples of the facilities developed/augmented and the amount spent during the last four years. (Enclose the Master Plan of the Institution / campus and indicate the existing physical infrastructure and the future planned expansions if any).

- Since, the inception of the college in year 2008, the college has made constant efforts to keep pace with the changing needs and requirements to meet its academic growth.
- The Management, the Principal, the LMC and IQAC assess the infrastructural requirement from time to time and take suitable measures for upgrading.

- Additional infrastructure is being added created and incorporated to the existing facility from time to time.
- The amount spent for updating infrastructure is as under:

Particulars	2012-13 ₹	2013-14 ₹	2014-15 ₹	2015-16 ₹	2016-17 ₹
Building	-	-	-	-	31,49,278
Air Conditioner	58,786	-	1,96,921	83,545	1,00,706
Computer & Other accessories	6,853	1,80,731	2,46,458	3,72,199	5,96,935
Furniture's and Fixtures	7,82,619	2,88,839	5,89,792	-	5,24,371
Sports equipment's	-	26,829	31,028	16,645	10,850
Office equipment's	2,30,318	-	96,158	21,918	1,21,099
Total	11,19,700	5,99,715	11,60,357	4,94,307	45,03,239

Floor wise details of physical facilities (Annexure I)

4.1.4 How does the institution ensure that the infrastructure facilities meet the requirements of students with physical disabilities?

The college guarantees a fair, equal and just treatment to all and has created infrastructural facilities which are conducive for differently able students. The infrastructure is well designed to meet the requirements of physical disabled students which are as follows:

- Ramp on the ground floor at the entrance to college and cafeteria
- specially designed washrooms
- Wheelchair on demand

- Elevator

- Special seating arrangement during examination.

- The security and staff has been given instructions to help physically disabled students.

- Other students are also encouraged to help fellow students with physical disability.

4.1.5 Give details on the residential facility and various provisions available within them:

- **Hostel Facility –** Accommodation available on request

- **Recreational facilities, gymnasium, yoga center etc. -** NA

- **Computer facility including access to internet in hostel -** NA

- **Facilities for medical emergencies health center -** NA

- **Library facility in the hostels -** NA

- **Internet and Wi-Fi facility -** NA

- **Recreational facility-common room with audio-visual equipment -** NA

- **Available residential facility for the staff and occupancy -** NA

- **Constant supply of safe drinking water -** NA

- **Security –** NA

The College does not provide hostel facility or residential facility.

4.1.6 What are the provisions made available to students and staff in terms of health care on the campus and off the campus?

The college is committed toward providing a healthy, hygienic and clean environment to the students and staff. To ensure the health care of students and staff the college takes the following measures:

- In-house Health & Counseling center. Arrangements are made with physician who is available on call in case of emergency for the students and staff. Counseling facility is also provided by professional counselor.

- The college has well equipped gymnasium, playground, basketball court to ensure the fitness of the students and faculties.

- First aid kits are kept in strategic locations like library, gymkhana and health &

counseling center. Thalassemia, blood checkup and eye-checkup camps for students and faculties are conducted annually.

- Water tanks are cleaned regularly to provide safe drinking water and the same is strictly monitored by Mumbai Municipal Authorities.

- All the students are insured through the state government scheme.

- The college has a cafeteria for students and faculties which provides hygienic food at subsidised rates.

- Pest control is also administered on regular basis under Annual Contracts.

4.1.7 Give details of the Common Facilities available on the campus spaces for special units like IQAC, Grievance Redressal unit, Women's Cell, Counselling and Career Guidance, Placement Unit, Health Centre, Canteen, recreational spaces for staff and students, safe drinking water facility, auditorium, etc.

Following common facilities are available in campus:

- IQAC Room & NAAC Room
- Grievance Redressal unit
- Placements & Career Guidance Room
- Teachers common room
- Girls common room
- Boys common room
- NSS / WDC room
- Seminar Hall
- Conference room
- Cultural & Student Council room
- Gymkhana, Basketball court, playground
- Research area / room
- Cafeteria
- Library
- Office
- Auditorium
- Examination room / CAP room / Result processing room

- Computer Laboratories / Electronics laboratory
- Reprography Room
- Open Reading Area
- Alumni Association Room
- Health & Counseling center / DLLE / Rotaract

4.2 Library as a Learning Resource

4.2.1 Does the library have an Advisory Committee? Specify the composition of such a committee. What significant initiative has been implemented by the committee to render the library, student/user friendly?

The library does have an advisory committee. It consists of the Principal, Vice Principal, librarian, assistant librarian, seven faculty members and two student representatives. This committee meets at regular intervals during the academic year to review the library facilities and suggest improvements.

Following are the initiatives taken by the committee:

- All books are Bar Coded and library has an updated separate website.

- **Library orientation:** Coordinator's along with the librarian orients the students regarding the facilities available in the library.

- **Prominent display:** New arrivals of magazines, papers are prominently displayed on newspaper stand.

- The Library Committee organizes library exhibition once in a year, which enables the students and faculty to get acquainted with the reference books, journals, periodicals, etc.

- Suggestion & feedback in the library are taken from students and faculties.

- Online Public Access Catalogue (OPAC) facilities and subscription to INFLIBNET.

- Book bank facilities.

- Linkages with other libraries like British Council.

4.2.2 Provide details of the following:

∗ **Total area of the library (in Sq. Mts.) : 187.45 Sq. Mts.**

∗ **Total seating capacity   : 125**

∗ **Working hours: (on working days, on holidays, before examination days, during examination days, during vacation):**

- The library is open from 7.30 am to 5.00 pm on all working days. It is open from 10.00 am to 4.00 pm on Sundays and public holidays during examination.
- The library has separate reading areas for faculty and students.
- An IT zone for accessing e-resources where computer terminals with internet and INFLIBNET access have been provided for students and teaching staff.

∗ **Layout of the library (individual reading carrels, lounge area for browsing and relaxed reading, IT zone accessing e-resources)**

Library is having the following physical layout / sections:
- Open Learning Area
- Baggage counter
- Circulation desk
- Reference section
- Text book section
- Periodical section
- Reading area
- Photocopy section

4.2.3 How does the library ensure purchase and use of current titles, print and e-journals and other reading materials? Specify the amount spent on procuring new books, journals and e-resources during the last four years:

- Every year the library circulates book order forms among Coordinators along with catalogues of various publishers and the budget allocated to them.
- The respective Coordinators, in consultation with their colleagues, decide regarding the books to be purchased and the same is conveyed to the librarian.

- These books are purchased after receiving approval from Principal and the Vice Principal. The departments are intimated about the new arrivals.
- The college library also subscribes to INFLIBNET for e-journals & e-books.

The following table shows the year-wise procurement of books and periodicals and newspapers including e-resources.

Library	2012 – 13		2013 – 14		2014 – 15		2015 – 16		2016 – 17	
	N	TC	N	TC	N	TC	N	TC	N	TC
Textbooks	315	63,614	575	99,044	811	91,172	692	1,49,500	1385	2,57,280
Reference Books	99		54		37		105		492	
Journals / Magazines	15	11,601	15	15,835	19	23,695	22	17,460	23	26,770
E-resources	-	-	-	-	-	-	01	34,350	01	34,350
Newspapers	04	3,486	04	9,207	04	18,071	09	21,867	09	22,599
Maps	-	-	-	-	-	-	-	-	03	920
Membership to British Council library	-	-	-	-	-	-	Member-ship	11,000	Renewal	10,000

N=Number; TC = Total Cost

4.2.4 Provide details on the Introduction of Computer Technology and other tools deployed to provide maximum access to the library collection

Sr. No.	Specification	Comments (if any)
01	OPAC	Yes
02	Electronic Resource Management package for e-journals	Yes (N-List)
03	Library Website	Yes
04	Library automation	Yes
05	Total number of computers for public access	05

06	Total numbers of printers for public access	01
07	Internet band width/ speed	Bandwidth Unlimited - 15 MBPS
08	Content management system for e-learning	To a limited extent
09	Participation in Resource sharing networks/consortia	Yes N-List

4.2.5 Provide details on the following items:

Sr. No.	Details	Number
1	Average number of walk-ins	150
2	Average number of books issued/returned	60
3	Ratio of library books to students enrolled	5:1
4	Average number of books added during last Three Years	1174
5	Average number of login to OPAC	05 daily
6	Average number of login to e-resources	10 daily
7	Average number of e-resources downloaded/printed	20
8	Number of information literacy training organized	General orientation at the beginning of each academic year.

9	Details of "Weeding out " of books and other materials	- In process - The newspapers and recreational periodicals are periodically weeded out. - Journals related to subjects are not discarded but bound and retained as back volumes.

4.2.6 Give details of the specialized services provided by the library:

Sr. No.	Details	Status
01	**Manuscripts**	Final year students research projects, University and College question papers for reference
02	**Reference**	Yes
03	**Reprography**	Yes
04	**Information deployment and notification**	Yes – Information is displayed on the Library Notice Board
04	**ILL(Inter-Library Loan Service)**	Yes, British Council Library
05	**Download**	Yes, Relevant Media is allowed for students and faculties to download
06	**Printing**	Yes, printer facility available in the library
07	**Reading list / Bibliography compilation**	Yes, On request the library provides this service
08	**In-house/remote access to e-resources**	Yes
09	**User Orientation and awareness**	Yes, Orientation is given to students

10	**Assistance in searching Databases**	Yes, The library provides assistance in searching databases to users as and when requested.
11	**INFLIBNET/IUC facilities**	Yes

4.2.7 Enumerate on the support provided by the Library staff to the students and teachers of the college:

- The librarian orients the new students with the facilities available.
- Computer and internet search support. Online e-resources (N List)
- Information regarding new arrivals is provided on time to students and staff.
- New notices, clippings, are displayed.
- Maintaining cleanliness to support pleasant learning atmosphere.
- Copies of past examination question papers.
- Syllabus of every course
- The staff volunteers help to search books from the stacks.
- Provide exclusive reading space for the faculty.
- Providing additional books for academically outstanding students.
- Assisting physically disabled students.
- Book Bank facility
- Extended working hours for the Library during examinations

4.2.8 What are the special facilities offered by the library to the visually/physically challenged persons? Give details.

- Personalized service is provided to the physically challenged students.
- The staff assists the students in searching library resources and makes them available on priority basis.
- Library been on the 4th Floor, lift service is available which facilitates easy access to students with disabilities.

4.2.9 Does the library get the feedback from its users? If yes, how is it analyzed and used for improving the library services. (What strategies are deployed by the

Library to collect feedback from users? How is the feedback analyzed and used for further improvement of the library services?

Yes, the library gets the feedback from its users. The suggestions are examined by the library committee and necessary actions are taken to implement the suggested changes with the help of college authorities.

4.3. I.T Infrastructure

4.3.1. Give details on the computing facility available (hardware and software) at the institution.

Number of computers:	125
Staff	Computer Centre has a system administrator and maintenance staff.
LAN facility:	Yes
Configuration	I5/I3/CORE 2 DUO, P4 with 4GBRAM /2GBRAM and above
Licensed software	Windows Vista, Windows 7, MS Office 2007, Freeware: TC, Scilab, Oracle 11g (Express), MySQL, KEIL, Redhat Linux. JDK Java, Visual Studio .NET /Tally, Adobe Photoshop, Dreamweaver, Oracle 11G Antivirus: NPAV License Office fees software: Easy Library: Easy / e-Granthalaya Examination and Result processing: Easy Accounts: Tally ERP 9.0
Office Management software	Easy (Customized)
Computer-student ratio	1:1

Stand- alone facility	03
LAN facility	Yes

Number of nodes/ computers with Internet facility	Principal's Office: 01
	 Administrative Office: 06
	 Vice Principal's Office: 01
	 Examination Room 2nd Floor : 03
	 Examination Room 3rd Floor : 02
	 College Library : 05
	 Gymkhana: 01
	 Placement Cell : 01
	 Meeting room: 01
	 Staff Room: 04
	 Computer Lab-1 7th Floor: 30
	 Computer lab- 2 7th Floor: 30
	 Computer Lab- 3 6th Floor: 30
	 Cultural Room 6th Floor : 01
	 NAAC Room 2nd Floor: 01
	 Departmental laptops: 04
	 Server:
	    I. Domain Server 01
	    II. Tally Server 01
	    III. Backup Server 01

Any other	Wireless internet Connection in most of the areas inside College

4.3.2 Detail of Computing Facility:

Section	No. of Computers	Hard Disk	Motherboard	CPU	RAM	Graphics Card	Network Card	Monitor
Computer Lab 1 (7th Floor)	22	500 GB Sata Hard disk	Intel Gigabytes G41	Intel Core (TM)2 Duo 2.93 GHz	2 GB DDR2	On board	On board	18.5" Dell LCD Monitor & 18.5" Chirag Monitor
	05	1 TB Hard disk	Intel Gigabytes H61	Intel Core i5	4GB DDR4	On board	On board	18.5" Dell LCD Monitor
	03	1 TB Hard disk	Intel Gigabytes H61	Intel Core i3	4GB DDR4	On board	On board	18.5" Dell LCD Monitor
Computer Lab 2 (7th Floor)	28	320 GB Sata Hard disk	Intel Gigabytes G41	Intel Core (TM)2 Duo 2.93 GHz	2 GB DDR2	On board	On board	18.5" Dell LCD Monitor & 18.5" Chirag Monitor
	01	1 TB Hard disk	Intel Gigabytes H81	Intel Core i5	4GB DDR4	On board	On board	18.5" Dell LCD Monitor
	01	1 TB Hard disk	Intel Gigabytes H61	Intel Core i3	4GB DDR4	On board	On board	18.5" Dell LCD Monitor

Section	No. of Computers	Hard Disk	Motherboard	CPU	RAM	Graphics Card	Network Card	Monitor
Comp-uter Lab 3 (6th Floor)	25	1 TB Sata Hard disk	Gigabytes H81	Core i5	4 GB DDR4	On board	On board	18.5" Dell Monitor
	05	320 GB Sata Hard disk	Intel Gigabytes G41	Intel Core(TM)2 Duo 2.93 GHz	2 GB DDR2 GB	On board	On board	18.5" Chirag Monitor
Library (Various Configuration)	01	250 GB	Intel H81	Core i3	4 GB	Onboard	Onboard	18.5" Acer LCD Monitor
	01	1 TB	Gigabytes H61	Core i5	4 GB	Onboard	Onboard	18.5" Dell LCD Monitor
	01	320 GB	Intel	1.8 GHz	1 GB	Onboard	Onboard	18.5" Chirag LCD Monitor
	01	250 GB	Intel	Dual Core 2.2 GHz	512 MB	Onboard	Onboard	18.5" View Sonic LCD Monitor
	01	250 GB	Intel	Dual Core 2.2 GHz	512 MB	Onboard	Onboard	18.5" View Sonic LCD Monitor
Office (Various Configuration)	01	500 GB	Gigabytes H61	2.8 GHz	4 GB	Onboard	Onboard	18.5" Dell LCD Monitor
	02	320 GB	Gigabytes G41	2.9 GHz	2 GB	Onboard	Onboard	18.5" Chirag LCD Monitor
	01	250 GB	Gigabytes G41	2.9 GHz	2 GB	Onboard	Onboard	18.5" Acer LCD Monitor
	01	1 TB	Gigabytes H61	I5/ 2.9 GHz	4 GB	Onboard	Onboard	18.5" Dell LCD Monitor
	01	1 TB	Gigabytes G41	2.8 GHz	2 GB	Onboard	Onboard	18.5" Acer LCD Monitor

Section	No. of Computers	Hard Disk	Motherboard	CPU	RAM	Graphics Card	Network Card	Monitor
Principal Cabin (Various Configuration)	01	320 GB HDD,	Gigabytes G41	Dual core 2.2 Ghz	2GB RAM	Onboard	Onboard	18.5" Chirag LCD Monitor
Vice-Principal Cabin (Various Configuration)	01	320 GB HDD,	Gigabytes G41	Dual core 2.2 Ghz	2GB RAM	Onboard	Onboard	18.5" Chirag LCD Monitor
NAAC Room (2nd Floor)	01	320 GB HDD,	Gigabytes G41	Dual core 2.2 Ghz	2GB RAM	Onboard	Onboard	18.5" Chirag LCD Monitor
Examination Room (2nd Floor)	01	320 GB HDD,	Gigabytes G41	Dual core 2.2 Ghz	2GB RAM	Onboard	Onboard	18.5" Chirag LCD Monitor
	01	500 GB HDD,	Gigabytes G41	Dual core 2.2 Ghz	4GB RAM	Onboard	Onboard	18.5" Chirag LCD Monitor
	01	320 GB HDD,	Gigabytes G41	Dual core 2.2 Ghz	2GB RAM	Onboard	Onboard	18.5" Chirag LCD Monitor
Departmental	04 (Laptop)	DELL 3542	-	-	-	-	-	-

Section	No. of Computers	Hard Disk	Motherboard	CPU	RAM	Graphics Card	Network Card	Monitor
Examination Room (3rd Floor)	01	320 GB HDD	Gigabytes G41	Dual core 2.2 Ghz	4GB RAM	Onboard	Onboard	18.5" Chirag LCD Monitor
Placement Cell	01	1 TB	Gigabytes H61	Core i3 3.5 GHz	4 GB	Onboard	Onboard	18.5" Dell LCD Monitor
Gymkhana	01	320 GB	Intel	2.0 GHz	1 GB	Onboard	Onboard	18.5" View Sonic LCD Monitor
Staff Room (5th Floor)	01	320 GB	Gigabytes G41	2.8 GHz	2 GB	Onboard	Onboard	18.5" Dell LCD Monitor
Junior College Coordinator Cabin (5th Floor)	01	160 GB	Acer	1.79 GHz	1 GB	Onboard	Onboard	18.5" Dell LCD Monitor
Staff Room (6th Floor)	01	320 GB	Intel G41	2.9 GHz	2 GB	Onboard	Onboard	18.5" Chirag LCD Monitor
	01	320 GB	Intel G41	2.9 GHz	2 GB	Onboard	Onboard	18.5" Acer LCD Monitor
	01	320 GB	Intel G41	2.9 GHz	2 GB	Onboard	Onboard	18.5" Acer LCD Monitor
Fest Room (6th Floor)	01	500 GB	Gigabytes H61	Core i3	4 GB	Onboard	Onboard	18.5" Dell LCD Monitor
Server	01	4 TB HDD	DELL Power Edge T630 5U Intel Xeon 2609v3 (6C) Tower Server	Intel® Xeon® processor E5 2609 v3|	32 GB	Onboard	Onboard	18.5" Dell LCD Monitor

Other Hardware Peripherals:

Department	OS	Application Software	Application Software	Application Software	Application Software	Application Software	Anti-virus
Computer Lab 1 (7th Floor)	Windows 7	MS Office 2007	Visual Studio 6.0	Oracle 11G Express Addition (Freeware)	TC / MySQL / Scilab /Linux / Jdk (Java) (Freeware)	NPAV
Computer Lab 2 (7th Floor)	Windows 10 (License Agreement) / Windows7	Ms Office 365 (Student Version)/ Ms Office 2007	Visual Studio .NET /Tally (License Agreement)	Oracle 11G Express Addition (Freeware)	TC/MySQL/ Scilab /Linux /Jdk (Java) (Freeware)/ Keil	NPAV
Computer Lab 3 (6th Floor)	Windows 7	Ms Office 2007	Adobe Photoshop / Dreamweaver	Oracle 11G Express Addition (Freeware)	TC / MySQL / Scilab / Linux / Jdk(Java) (Freeware) Keil	NPAV
Office(Various Configuration)	Windows 7/ XP/vista	Ms Office 2007/2010	Easy fees software (Licence)	-	-	NPAV

Department	OS	Application Software	Application Software	Application Software	Application Software	Anti-virus
Library(Various Configuration)	Windows 7/ XP/vista	Ms Office 2007/2010	Easy Library software (Licence)	E-Granthalay (Freeware)	-	NPAV
Examination Room(Varoius Configuration)	Windows 7/ XP	Ms Office 2007/2010	Easy Result software (Licence)	-	-	NPAV
Other	Windows 7/ XP	Ms Office 2007/2010	-	-	-	NPAV

Number of computers with Internet facility through LAN

	LAB-1	LAB-2	LAB-3	Office	Library	Server	Others	Total
No of computers with internet facility through LAN	30	30	30	06	05	01	12	114
No of computers with internet facility through LAN Wi-Fi	30	30	30	--	05	01	12	108

Printers	12
A-4/A-3 All in one Printer	MPC 2011(1)
Scanners	02
Projectors	16
Network Switch	09
Router	05
Bio-Metric(Attendance)	02
Bar-Code Scanner	01
Bar-code Printer	01
TV	02
CCTV Camera(32 Channel DVR) Switcher	34

Internet facility is available in all extension rooms and computer laboratories and administrative office. The institute is in the process of making its campus WIFI enabled.

4.3.3 What are the institutional plans and strategies for deploying and upgrading the IT infrastructure and associated facilities?

- Video Conferencing to be made available in campus.
- Add more laptops and computers.
- Provide access to e-resources for teaching-learning.

4.3.4 Provide details on the provision made in the annual budget for procurement, up-gradation, deployment and maintenance of the computers and their accessories in the institution (Year wise for last four years)?

Year	2012-13	2013-14	2014-15	2015-16	2016-17
Budget Provision	1.65 Lakhs	1.90 Lakhs	2.10 Lakhs	2.25 Lakhs	2.60 Lakhs
Actual Expenses	1.87 Lakhs	2.02 Lakhs	2.21 Lakhs	2.48 Lakhs	2.75 Lakhs

4.3.5 How does the institution facilitate extensive use of ICT resources including development and use of computer-aided teaching/ learning materials by its staff and students?

- Audio Visual Materials
- Power point presentations during lectures
- Internet facility
- WIFI facility
- Auditorium with ICT facilities
- Teachers are provided laptops for research presentation
- LCD Projectors are provided
- Faculty members make use of the laptops and projectors during lectures for effective teaching-learning process

4.3.6 Elaborate giving suitable examples on how the learning activities and technologies deployed (access to on-line teaching - learning resources, independent learning, ICT enabled classrooms/learning spaces etc.) by the institution place the student at the center of teaching-learning process and the render the role of a facilitator for the teacher.

- Assignments are given to develop independent learning.
- Students use computer labs and library facilities which assists in making assignments
- Classrooms are ICT enabled.

- The teacher acts as a facilitator to create online documents during camps, outreach activities and events organized under various clubs and associations.
- Online resources are used like YouTube, N-LIST etc.
- Cultural and Student council events like Cultural fest "Khwaish", Freshers party, Farewell, Dandiya Night and events under clubs & associations are designed and organized using Coral draw and photo-shop by students which inculcates learning and develop skills.
- WhatsApp groups are used for coordination and communication by mentors.

4.3.7 Does the Institute avail of the National Knowledge Network connectivity directly or through the affiliating university? If so, what are the services availed of?

The institution has not yet availed the National Knowledge Network connectivity directly or through the affiliating university.

4.4 Maintenance of Campus Facilities

4.4.1 How does the institution ensure optimal allocation and utilization of the available financial resources for maintenance and upkeep of the following facilities (Substantiate your statements by providing details of budget allocated during last four years)?

	Head of budgets	Year				
		2012-13	2013-14	2014-15	2015-16	2016-17
a.	Building	-	-	-	-	15,00,000
b.	Furniture	6,50,000	2,50,000	4,50,000	1,00,000	5,25,000
c.	Equipment	2,20,000	50,000	7,50,000	35,000	3,00,000
d.	Computers	1,00,000	1,50,000	2,50,000	3,50,000	5,00,000
e.	Interior	-	-	-	-	20,00,000
	TOTAL	3,85,000	4,50,000	14,50,000	4,85,000	33,25,000

4.4.2 What are the institutional mechanisms for maintenance and upkeep of the infrastructure, facilities and equipment of the College?

- All mechanical, electrical and civil works, specialized equipment under warranty is referred to Annual Maintenance Contract (AMC)
- Other repairs are handled through contracts
- Maintenance contracts for equipments, computers etc.
- Round the clock security services for safety and security available on campus

4.4.3 How and with what frequency does the institute take up calibration and other precision measures for the equipment/instruments?

- The diagnostic equipments are calibrated once in a year for precise measurement.
- Calibration faults detected in between are repaired immediately.

4.4.4 What are the major steps taken for location, upkeep and maintenance of sensitive equipment (voltage fluctuations, constant supply of water etc.)?

- Voltage stabilizer and UPS.
- Uninterrupted water supply ensured by Municipality.
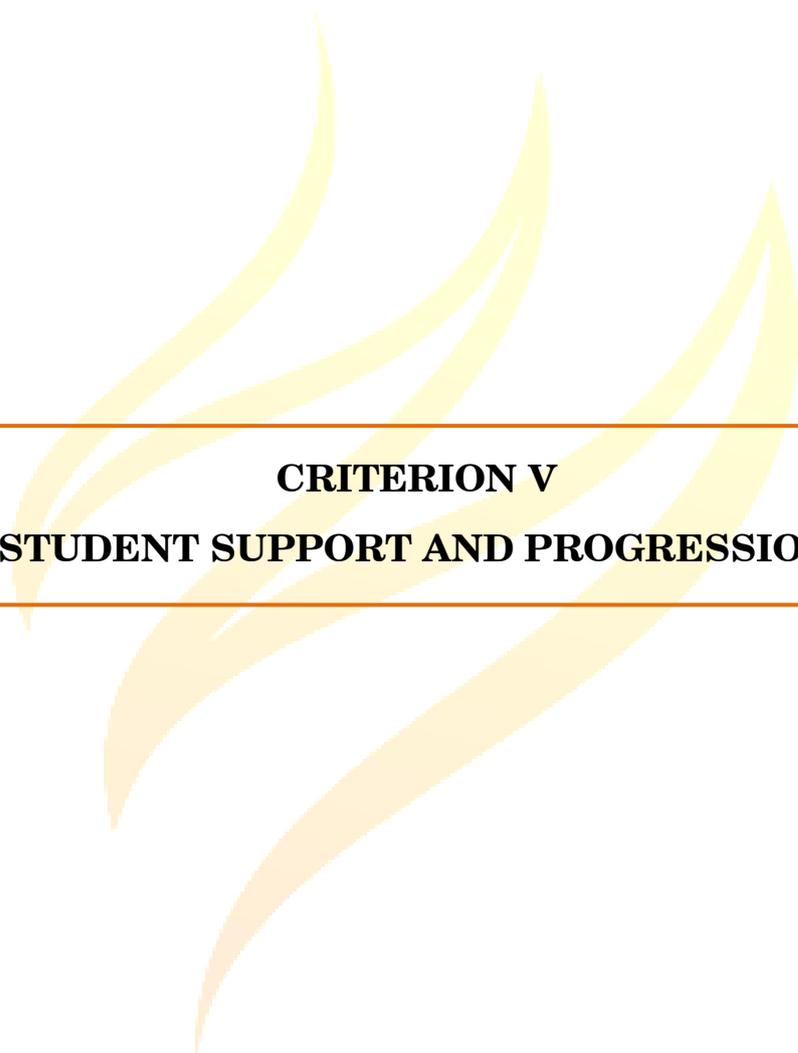
CRITERION V
STUDENT SUPPORT AND PROGRESSION

CRITERION V
STUDENT SUPPORT AND PROGRESSION

5.1 Student Mentoring and Support

5.1.1 Does the institution publish its updated prospectus/handbook annually? If 'yes', what is the information provided to students through these documents and how does the institution ensure its commitment and accountability?

The College publishes the prospectus in every academic year having the following details:

- Vision, Mission & Objective of the College

- Information about College Management

- Programmes offered along with the details of optional subject

- Rules of admission and cancellation

- Payment and refund of fees

- Code of conduct of students on campus.

- University ordinances relating to admission, examination and attendance.

- Information relating to statutory committees like Anti-Ragging, Women Development Cell & Unfair means

- Information related to college teaching & non-teaching staff

- Infrastructure & facilities in the college like Library, gymkhana, Girls common room, Boys common room, cafeteria etc.

- Information about placement cell and career guidance cell

- Scholarships available to students

- Details of Clubs and Associations

- College Fest 'Khwaish'

- Details about extension activities like NSS, DLLE etc.

The college abides by all the information disseminated through these documents faithfully. Standard operating procedures have been designed for most of the important activities. The monitoring, control and reporting mechanisms ensure commitment and accountability.

5.1.2 Specify the type, number and amount of institutional scholarships/ free-ships given to the students during the last four years and whether the financial aid was available and disbursed on time?

The Management provides fee waiver to the students coming from economically backward strata of society and the wards of employees working within the trust through its own resources.

The following are the details of the financial assistance provided:

Year	No. of Students	Amount in ₹
2012-13	21	2,01,087
2013-14	32	3,30,107
2014-15	76	3,67,100
2015-16	66	3,12,400
2016-17	95	5,20,903

5.1.3 What percentage of students receives financial assistance from state government, central government and other national agencies?

The college is a permanently unaided Hindi Linguistic minority college affiliated to University of Mumbai hence, does not receive any financial assistance from state government, central government and other national agencies. Being unaided the college is not covered under 12 (b), 2 (f) to receive any financial assistance from UGC.

However, the Management provides fee waiver to the students coming from economically backward strata of society and the wards of employees working within the trust through its own resources.

5.1.4 What are the specific support services/facilities available for?

✓ **Students from SC/ST, OBC and economically weaker sections**

As mentioned in 5.1.2 the students who are meritorious, economically backward and handicapped receive freeships and tuition fee waiver from the Management from its own resources. Also, students get books under book bank scheme from the college library.

✓ **Students with physical disabilities**

- A ramp has been constructed at the college entrance to facilitate easy mobility.
- Wheel chair is also made available to the students on demand.
- Seating arrangement for lectures and examination is made on the floors which are easily assessable by elevator.
- The faculties and support staff provide assistance to such students.

✓ **Overseas students**

- The college does not have overseas students, however admission for overseas students are open.

✓ **Students to participate in various competitions - National and International**

- The faculties encourage the students to participate in various workshops, conferences, seminars and provide them with necessary guidance.
- The college has a well-equipped gymkhana with a full-time Sports trainer who trains students for related activities.
- The college organizes intra and inter-collegiate competitions in academics, research, sports & culture.
- Meritorious and outstanding students are honored by the college during annual day celebrations.
- Academic support is provided to the students who are not able to attend lectures for participating in such competitions.
- The college provides registration and travel allowances to students who participate in intercollegiate events.

✓ **Medical assistance to students: health center, health insurance etc.**

- First aid kit is available in the Health & counseling center, library and gymkhana for immediate medical aid.
- Doctor is available on call in case of emergency.
- Medical camps are arranged on campus.
- Group Insurance is provided as per the University rules.

✓ **Organizing coaching classes for competitive exams**

- Guest lectures by eminent academicians and industry experts for entrance examination for CAT, CET, MPSC, etc. are organized periodically.
- The faculties provide special guidance to students pursuing professional courses like ICWA, CA, CS etc.

✓ **Skill development (Spoken English, computer literacy etc.,)**

- The college has signed MOU with Pacific Training & Consulting Services to conduct personality development workshops covering topics like Public Speaking, Business Etiquette, and Table Manners etc.
- The college has introduced certificate course in spoken English for students.
- Several workshops like Android Application Development and ASP.NET is conducted for IT students.
- The College has signed an MOU with Ambition Learning Solutions for Online Skill Development programmes.

✓ **Support for "slow learners"**

- The College assigns "class mentors" to each class which facilitates them to give individual attention to students. The class mentors identify the slow learners and give them special guidance in the subjects as required by them.
- Remedial sessions are conducted for slow learners.

✓ **Exposures of students to other institution of higher learning /corporate /business house etc.**

- The coordinators and the faculties encourage the students to pursue post graduate courses like MBA, M.Com, and also professional courses like C.A, C.S and ICWA etc.,

- Special counseling sessions are arranged for post graduate courses in management, IT, banking and mass media.

- The college arranges field & industrial visits to companies like Coca-Cola, Donnear Suiting, Doordarshan and Bajaj Allianz etc. for students to give them practical exposure. Students of Banking & Insurance and Financial Markets visit banks like Oriental Bank of Commerce, Cooperation Bank, ICICI and Bombay Stock Exchange, National Stock Exchange and Reserve Bank of India

- Eminent personalities from academia and industry are invited to share their experience with the students.

- The Placements and Career Guidance cell provides opportunities of internship with several corporates like Bajaj Allianz, Nutricharge, Kidszania etc.

✓ **Publication of student magazines**

- "Campus Life" an annual college magazine is published every year. Students give various articles poems, stories, etc. to be published in the magazine.

5.1.5 Describe the efforts made by the institution to facilitate entrepreneurial skills, among the students and the impact of the efforts.

- The college has a dedicated Entrepreneurship Development Cell (EDC) which conducts several events and workshops. E.g. A four day workshop – "Ideation" was conducted by Mr. B.R. Venkatesh, Director, I-create incorporated, who was the resource person for the workshop. He trained students to pursue entrepreneurship.

- Student council of the college organizes intra-collegiate event "Food- Mela" annually to develop entrepreneurial skills wherein, students put up food stalls with their own investment.

- Inter-collegiate Cultural festival "Khwaish" is organized every year, to inculcate managerial and entrepreneurial skills among the students. The entire festival is planned, organized and executed by the students. The financial resources are generated by students who approach several corporates for sponsorships.

- The Placements & Career Guidance cell invites eminent experts from various

fields to give guidance to the students on self-employment opportunities and various sources of funding for start-ups.

- Clubs and associations through various events facilitate entrepreneurial skills among students. E.g. Chanakya Niti in association with EDC organizes events like "Business Mantra" which helps students understand skills required to become an entrepreneur. Mudra Club in collaboration with ICICI Direct organized a 'Mock Stock Trading' where students were given training in simulated environment for trading in stock market.

- The college also motivates the students to participate and present research papers in various seminars.

5.1.6. Enumerate the policies and strategies of the institution which promote participation of students in extracurricular and co- curricular activities such as sports, games, Quiz competitions, debate and discussions, cultural activities etc.

The college provides infrastructural and financial resources, for the holistic development of students and undertakes the following initiatives:

- Cultural Committee organizes Inter collegiate festival "KHWAISH" with events like Fine Arts, Literary Events etc. which provides students a platform to showcase their talents. The college also sends contingent to other colleges and University for participation in various festivals like Mumbai University organized 'Udaan', IIT organized 'Tech Fest' etc.

- The college has various Associations/ Clubs which organizes activities like quiz competition, debates, poster making etc. to develop overall personality of the student.

- Extension activities under NSS and DLLE

- The college gymkhana is well equipped and has qualified sports trainer. Annual sports meet is organized every year by gymkhana committee.

- Student Council organizes events like College days, Dandiya night, Farewell function etc.

*additional academic support, flexibility in examinations

- The students who participate in sports, cultural, NSS and DLLE activities are given special attention during the tutorials and granted concession in attendance as per the university rules and flexibility in time limit for the submission of internal assessment assignments.

*special dietary requirements, sports uniform and materials

- Sports uniform and kits are provided to the students who represent college at various inter- collegiate, University/ State/ National Level tournaments.
- The College also arranges refreshments for students who participate and plan intra or inter-collegiate events

*any other

- Travelling allowance is provided to the students who participate in University/ State/ National Level competition. Conveyance and refreshment expenses are reimbursed to students' annual intercollegiate festival 'Khwaish'.
- The institute has separate auditorium for rehearsals and practices.

5.1.7 Enumerating on the support and guidance provided to the students in preparing for the competitive exams, give details on the number of students appeared and qualified in various competitive exams such as UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT / GRE / TOFEL / GMAT / Central /State services, Defense, Civil Services, etc.

- The institution does not provide formal coaching to students in preparing for competitive examinations mentioned above. However, the College library is equipped with books and journals for UGC-CSIR- NET, UGC-NET, SLET, ATE / CAT and Civil Services which help the students to prepare for competitive examinations.
- The Placements & Career Guidance cell not only give guidance to the students to shape their future for higher education, but it also extends guidance towards the building the self-confidence of the students for self-employment.

- Specialized agencies are invited to provide guidance to students to pursue competitive examinations.

5.1.8 What type of counseling services are made available to the students (academic, personal, career, psycho-social etc.)

Academic Counseling

- In the beginning of the academic year orientation programme is conducted for students of first year to familiarize them with the course, subjects, examination, evaluation pattern and activities of the college.
- Every class is assigned a class mentor to ensure academic and personal counseling.
- In respect to elective subjects the coordinators guide the students in selecting the appropriate subjects.
- Every month the defaulter's list is prepared and the attendance committee takes suitable measures like counseling the student, calling parents etc. to improve the attendance of the students.
- Faculties guide and help students to select and pursue various professional courses and choose careers as per their aptitude.

Personal Counseling

- Principal, Vice Principal and class mentors provide support and guidance to enhance the students' self-esteem and self-confidence.
- The WDC takes special efforts to address the problems faced by girls at personal level which they cannot discuss openly. The college has anti ragging cell which ensures that the newly admitted students do not face any problems.
- Health and Counseling center of the college addresses problems faced by students through a professional counselor if required.

Career counseling

- The college has Career Guidance cell which invites eminent speakers to help students choose an appropriate career.
- Career Guidance cell also organized 'Career Prep' to prepare all third year students for a choice of career. Eminent speakers from Retail, Real estate,

Education and Banking & Insurance graced the occasion and guided the students to choose a career.

- The Placement cell has successfully placed many students since past four years in reputed companies.

Psycho-Social counseling

- The college conducts free yoga (Tri- Yoga) session to reduce stress among students, teachers and people in the nearby area.

- Social activists and social workers are invited in college to address the students on social issues.

- Dr. Harish Shetty, world renowned psychiatrist, delivered a lecture on the abuse of drugs in youth today.

5.1.9 Does the institution have a structured mechanism for career guidance and placement of its students? If 'yes', detail on the services provided to help students identify job opportunities and prepare themselves for interview and the percentage of students selected during campus interviews by different employers (list the employers and the programmes).

Yes, college has an active Placements and Career Guidance cell.

- Career Guidance cell guides students in choosing an appropriate career by organizing events and inviting eminent speakers from industry and academia.

- The cell in collaboration with Pacific Training & Consulting Services organizes Personality development workshops.

- Students are trained by faculties to face the interview confidently.

Following table provides information about the placements:

(Refer Table 1 from 2.6.4)

5.1.10 Does the institution have a student grievance redressal cell? If yes, list (if any) the grievances reported and redressed during the last four years.

Yes, the College has a student grievance redressal cell to deal with grievances of the students related to admissions, examinations, attendance etc. Suggestion box is placed at the ground floor inside the campus. The box is opened in front of the Principal and

grievances are redressed accordingly. The college has not received any major grievance from the students during the last four year.

5.1.11. What are the institutional provisions for resolving issues pertaining to sexual harassment?

- The college has constituted Women Development Cell (WDC) to deal with cases relating to sexual harassment. The Cell conducts programmes to create awareness among learners, teaching and non-teaching staff about issues related to sexual harassment and gender discrimination as a preventive measure. A suggestion box is put outside the Women Development Cell.

- The Principal, Vice-Principal and coordinators are vigilant in the campus.

- The college invites legal experts and social activists to create awareness about their rights and fight for the same.

- Round the clock security services and installation of CCTV cameras at various places benefits and avoids cases of harassment.

5.1.12. Is there an anti-ragging committee? How many instances (if any) have been reported during the last four years and what action has been taken on these?

Yes, the college has an anti-ragging committee.

- The college adopts a very preventive approach and takes a zero tolerance stance towards ragging and due to this no serious instances of ragging have been observed or reported so far.

- The Institution's Anti Ragging Policy is mentioned in the prospectus and website of the College. Awareness about the same is also created during the orientation sessions.

- Notice regarding anti-ragging committee and the names of the members of the committee is displayed prominently in the College premises.

- Campus is under 24/7 CCTV surveillance and round the clock security arrangements are placed at the gate.

5.1.13 Enumerate the welfare schemes made available to students by the institution.

Some of the facilities and schemes which are helpful for the progression of students include:

- Fees waivers for deserving students, provision for relaxation in fees
- Book Bank facility given to economically weak students
- Endowment prizes.
- Group insurance
- Reimbursement of registration fees to students participating in intercollegiate events
- Computer lab with free internet facility
- Extension activities like NSS and DLLE
- Free Career Guidance and Placements in reputed companies
- Guidance and remedial lectures
- Health & Counseling Centre
- Auditorium
- Seminar hall
- Well-equipped gymkhana
- Ground and Basket-ball court
- ICT facility in the campus
- Boys Common room
- Girls common room
- Cafeteria facility
- Indoor and outdoor games facility
- Clean and ventilated campus
- Safe drinking water facility
- Hygienic sanitary facility
- 24/7 CCTV surveillance and round the clock security arrangements

5.1.14 Does the institution have a registered Alumni Association? If yes, what are its activities and major contributions for institutional, academic and infrastructure development?

- Yes, the college has an active Alumni Association though it is not registered; it contributes significantly in various college activities.
- Alumni's meet is arranged every year to provide networking and interaction between alumni and college.
- Alumni's are invited as chief guest for Orientation of First Year students to share their experiences.
- Alumni's are invited for judging events during college festival and other cultural programs,
- Alumni association has significantly contributed in Placements & Career Guidance Cell. Alumni's working with corporates in HR department recommends the placements drive in college.

5.2 Student Progression

5.2.1. Providing the percentage of students progressing to higher education or employment (for the last four batches) highlight the trends observed.

Student progression	2012-13	2013-14	2014-15	2015-16
UG to PG	37.87%	43.54%	38.37%	37.01%
PG to M.Phil.	Data not available			
PG to Ph.D.				
Employed • Campus selection	-	32.86%	37.18%	35.46%
Other than campus recruitment	36.84%	16.08%	4.52%	19.52%

5.2.2 Provide details of the program wise pass percentage and completion rate for the last four years (cohort wise/batch wise as stipulated by the university)? Furnish program-wise details in comparison with that of the previous performance of the same institution and that of the Colleges of the affiliating university within the city/district.

Academic Year	Name of the Programme	No. of students Appeared	No. of Students Passed	Percentage
2012-13	B.COM	50	41	81.48%
	Bsc.IT	31	12	38.70%
	BMS	28	21	75%
	BAF	21	21	100%
2013-14	B.COM	95	73	76.84%
	Bsc.IT	34	32	94.11%
	BMS	35	24	68.57%
	BAF	17	14	82.35%
2014-15	B.COM	94	65	69.15%
	Bsc.IT	48	37	77.08%
	BMS	54	46	85.19%
	BAF	33	29	87.88%
	BBI	14	10	71.42%
	BFM	7	6	85.71%
	BMM	6	6	100 %
2015 - 16	B.Com	104	71	68.26%
	B.Sc.IT	48	38	79.16%
	BMS	47	32	68.08%
	BAF	62	50	80.64%
	BBI	32	29	90.63%
	BFM	10	9	90.00%
	BMM	29	22	75.86%

5.2.3 How does the institution facilitate student progression to higher level of education and/or towards employment?

- The Placements & Career Guidance Cell organizes campus interviews, Part-time and summer internship / jobs for interested students.

- Information regarding job opportunities is displayed on placement notice board.
- Seminars and workshops are conducted on up-gradation of skills in the field of Information Technology, Special aptitude; soft skills and technical skill classes are arranged by the institution for the students to groom them as per industry standard. Resume writing skill and techniques to face interviews. Career guidance lectures are organized.
- Mentoring program is adopted for personalized assessment by faculties.

5.2.4 Enumerate the special support provided to students who are at risk of failure and dropout?

Effective drop-out prevention strategies are adopted by the college to help students attain success and keep the drop-out rate negligible

- Personalized instruction through mentoring.
- Remedial sessions are conducted for students who are academically weak.
- As students from the low income group are more likely to exit before completion of the course, the college supports them financially.
- Regular interaction with parents as part of parents teachers meet and counseling sessions.

5.3 Student Participation and Activities

5.3.1 List the range of sports, games, cultural and other extracurricular activities available to students. Provide details of participation and program calendar.

- The college provides ample scope and opportunities to students to realize their potential in the range of sports, games, cultural and extracurricular activities which contributes to overall development of students.
- The students actively participate and also take part in organizing the events.

Sports

- The college organizes several indoor and outdoor competitions to showcase their talents. Indoor games like Chess, Carom, table tennis etc. The college has a dedicated sports trainer and fully functional gymkhana for the students. Outdoor games such as Kabaddi, Football, Cricket, Long jump, Shot put,

Langdi etc. The college organizes annual sports day for students and winners are awarded with cash prizes and trophies.

Cultural

- The cultural committee of the college organizes annual inter-collegiate festival 'Khwaish' which features Performing Arts, Fine Arts and IT Events. The Committee also organizes Intra-collegiate event 'Talent Hunt' which gives students within the college a platform to compete and showcase their talent.

Other Activities

- Student Council organizes various days like Rose day, Traditional day, Mismatch day, Friendship and Teachers Day.
- Clubs & Associations also organizes several academic and co-curricular events.

The detail of participation and program calendar is furnished in 5.3.2 in Table no.1 and 2 for sports and cultural activities respectively.

5.3.2. Furnish the details of major student achievements in co-curricular, extracurricular and cultural activities at different levels: University/State/Zonal/National/International, etc. for the previous four years.

YEARS	SR. NO.	NAME OF PARTICIPANTS	NAME OF COLLEGE	EVENT	PRIZE
2012 - 13	1	Tejas Bhor	University of Mumbai	Taekwondo Under 87 Kg	2nd Prize
	2	Rohit limbu	'Khwaish' intercollegiate festival	Street Dance	2nd Prize
	3	Rohit limbu	Shailendra Education Society of Arts, Commerce & Science	Group Dance	1st Prize
	4	Rohit limbu	'Khwaish' intercollegiate festival	Western Group Dance	1st Prize

	5	Rohit Limbu	Guru Nanak College of Arts, Science & Commerce	Dancers Ki Toli	2nd Prize
	6	Rohit Limbu	Jain Social Groups International Federation	Dance Little Dance	Out Standing Performance
	7	Rohit Limbu	'Khwaish' intercollegiate festival	B-Boying Battle	2nd Prize
	8	Sunil Gaund	Guru Nanak College of Arts, Science & Commerce	Box Cricket	2nd Prize
2013 - 14	1	Rohit Limbu	N.E.S Ratnam College	Fusion Group Dance	3rd prize
	2	Rohit Limbu	'Khwaish' intercollegiate festival	B-Boying Battle	2nd Prize
	3	Rohit Limbu	SIES College	Switch the Funk Up	3rd Prize
	4	Rohit Limbu	Lions Juhu College of Arts, Commerce & Science	Duet Dance	1st Prize
	5	Rohit Limbu	SIES Colllege of Commerce & Economics	Street Dance	1st Prize
	6	Devendra Negi	Anjuman-I-Islam's Institute of Hotel Management & Ctering Technology	Rink Football	1st Prize
	7	Devendra Negi	'Khwaish' intercollegiate festival	Rink Football	1st Prize

	8	Devendra Negi	'Khwaish' intercollegiate festival	Table Tennis	2nd Prize
	9	Rajesh Tiwari	R.J. College	Chess	Third Price
2014 - 15	1	Rohit limbu	'Khwaish' intercollegiate festival	Fashion Show	1st Prize
	2	Rohit Limbu	S.M. Shetty College of Science, Commerce & Management	Street Dance	1st Prize
	3	Akash Nadgambe	S.M. Shetty College of Science, Commerce & Management	Group Dance	2nd Prize
	4	Akash Nadgambe	Ramniranjan Jhunjhunwala College	Freestyle Group	2nd Prize
	5	Akash Yadav	Bharat Vikas Parishad	Swami Vivekanand Run Event	Participation
	6	Ramesh Singh	Sinhgad College	Box Cricket	1st Prize
	7	Saurabh More	Anjuman & Islam	Foot Ball	2nd Prize
2015-2016	1	Saurabh Bhandari	Valia College	Quote The Click	2nd Prize
	2	Shiva Rathod & Group	S. M. Shetty	Group Dance	2nd Prize
	3	Swami Gorakhnath	S. M. Shetty	Rangoli	1st Prize
	4	Swami Gorakhnath	S. M. Shetty	Model Making	1st Prize

5	Swami Gorakhnath	S. M. Shetty	Solo Dance	3rd Prize
6	Swami Gorakhnath	S. M. Shetty	Mehendi	2nd Prize
7	Damini Dubey & Group	S. M. Shetty	Treasure Hunt	3rd Prize
8	Swami Gorakhnath	NES Ratnam	Duet Dance	1st Prize
9	Priti Singh	NES Ratnam	Duet Dance	1st Prize
10	Akash Nadganbe & Group	NES Ratnam	Western Group	2nd Prize
11	Heeta Gurung & Group	NES Ratnam	Fusion Group	2nd Prize
12	Sayali Rain & Group	Mum Degree College	Money Multiplier	3rd Prize
13	VipinKumar Singhsoam	Mohalla Committee Movement Trust & Mumbai Police	Cricket for Peace Tournament	Certificate of Appreciation
14	Sunil Kumar Gaund	Mohalla Committee Movement Trust & Mumbai Police	Cricket for Peace Tournament	Certificate of Appreciation
15	Imtiyaz Jamal Ahmed	Kotak Mahindra Sports Club of Kotak Group of Companies	Under 19 – Scholarship for Time Shield Season 16-17	
16	Kiran Ambre	Indira Gandhi College of Arts and Commerce	Kabaddi	2nd prize
17	Akash Nadgambe	NES Ratnam College of Arts, Science & Commerce	Fusion Group Dance	2nd Prize

	18	Akash Yadav	NES Ratnam College of Arts, Science & Commerce	Rink Football	3rd Prize
	19	Darmesh Singh	NES Ratnam College of Arts	Carrom	2nd Prize
	20	Rajesh	NES Ratnam College of Arts	Foot Ball	2nd Prize
	21	Manish Ghosh	SIWS College	Cricket	3rd Prize
2016-2017	1	Chandel Vikram Singh	Ratnam College	Sales Talk	2nd Prize
	2	Soniya Sunny	Ratnam College	Sales Talk	3rd Prize
	3	Swami & Group	Ratnam College	Group Dance	2nd Prize
	4	Akshita & Mariyam	Ratnam College	Debate	1st Prize
	5	Darshan Bhanusali	Tolani College	Black & White	Consolation
	6	Swami Gorakhnath	Tolani College	Duet Dance	1st Prize
	7	Priti Singh	Tolani College	Duet Dance	1st Prize
	8	Chirag & Group	Bunt Sangha	Group Dance	1st Prize
	9	Chirag & Group	Valia College	Group Dance	1st Prize
	10	Chirag & Group	R.J.College	Group Dance	2nd Prize
	11	Swami & Group	R.J.College	Group Dance	2nd Prize
	12	Pooja Pandey	B.L Amblani College	Essay Writing	2nd Prize
	13	Mariyam Alvi	B.L Amblani College	Elocution Competition	1st Prize
	14	Swami Gorakhnath	B.L Amblani College	Mehendi	2nd Prize
	15	Swami Gorakhnath	B.L Amblani College	Rangoli	3rd Prize
	16	Swami Gorakhnath	B.L Amblani College	Solo Dance	Consolation

	17	Pratibha Kanojiya	R.J.College	Photography	1st Prize
	18	Chirag &Group	'Khwaish' intercollegiate festival	Group Dance	1st Prize
	19	Chirag &Group	'Khwaish' intercollegiate festival	Street Dance	1st Prize
	20	Swami &Group	'Khwaish' intercollegiate festival	Group Dance	2nd Prize
	21	Krishna Pradhan	'Khwaish' intercollegiate festival	Short Film Making	1st Prize
	22	Harsh Bagrodia	'Khwaish' intercollegiate festival	Short Film Making	2nd Prize
	23	Ajay Sarse	Joshi Badekar	Table Tennis	2nd Prize
	24	Wasim Shaikh	Sathe College	Box Cricket	2nd Prize
	25	Akah Yadav	Ghatkopar Marathon 2017	Marathon Race	2nd Prize
	26	Akah Yadav	Gurukul College of Commerce	Flamethon(Marathon Race)	4th Prize
	27	Joylin Fernandes	Joshi Badekar	Table Tennis	2nd Prize
	28	Omkar Warang	Sathe College	Box Cricket	2nd Prize
	29	Suraj Patil	Burhani Sports club	Cricket	1st Prize

5.3.3 How does the college seek and use data and feedback from its graduates and employers, to improve the performance and quality of the institutional provisions?

- The college organizes interactions with the alumni who are invited on various occasions to come and share their experiences with current students. Example: during orientation several alumni were called from their respective courses to share their experiences.

- Feedback obtained is analyzed and evaluated which becomes a part of continuous improvement of the college.

- Alumni meet is held every year and feedback is received from them to assess the development of college and probable areas of improvement.

- Every year many esteemed companies visit the campus like TCS, Bajaj Allianz, CRISIL etc. for placements. Feedback is obtained from companies about the college and students. The feedback received is shared with the Principal and steps are taken for improvement wherever necessary.

5.3.4 How does the college involve and encourage students to publish materials like catalogues, wall magazines, college magazine, and other material? List the publications/ materials brought out by the students during the previous four academic sessions.

- As the College believes in overall development of learners, ample opportunities and platforms are given beyond the classroom to showcase talents and develop diverse skills. Students are encouraged to contribute by way of articles, short stories, essays and poems.

- Students also help in making banners, posters and brochures for fest, events and committees.

Sr. no	Type of Publication
1.	Campus Life – College Magazine
2.	Brochures and promotional material for Inter-collegiate Festival Khwaish and 'Talent Hunt' Brochures of International Conferences / workshops / seminar
3.	Posters, Banners, Brochures– For various events of Clubs & Associations
4.	Annual Day Videos

5.	Publishing and presenting research paper in International Conferences
6.	Wall Magazines of various Clubs & Associations
7.	Departmental Newsletters
8.	Annual College Calendar
9.	College events write-ups for Newspapers

5.3.5 Does the college have a Student Council or any similar body? Give details on its selection, constitution, activities and funding.

Yes, the college has a Student Council which is constituted under the provisions of section 40(2) (B) of the Maharashtra's University Act, 1994

- The constitution of the Student Council is as follows:
  - Toppers of courses: 07
  - NSS Representative: 01
  - Sports Representative: 01
  - Cultural Committee: 01
  - Female students nominated by the Principal: 03

- The activities undertaken by the Student Council are:
  - Organizing various activities like teacher's day, college days, assisting during admissions, Annual prize distribution, Degree Distribution ceremony etc.
  - Student council has representation in IQAC.
  - To bring to the notice of the college any matter which may affect the college and is not in the interest of the college.

Most of the activities undertaken by the Student Council are funded by the college.

5.3.6 Give details of various academic and administrative bodies that have student representatives on them.

The College believes in empowerment of students. Pursuing this objective, the following bodies have student representations:

Committees and Associations
Student Council
WDC
NSS
DLLE
Rotaract Club
IQAC
Nature Club
Departmental Clubs & Associations
Alumni Association
Placements & Career Guidance Cell
Research Cell
Entrepreneurial Development Cell
Health & Counseling Center
Magazine Committee
Cultural Committee
Cafeteria Committee
Sports Committee
Library Committee

5.3.7 How does the institution network and collaborate with the Alumni and former faculty of the Institution.

- There are regular interactions between the alumni and they contribute significantly to the growth and development of the College.

- Some of the alumni are invited as guest speakers to share their experiences.

- Alumni who excelled in academics give inputs to learners. For e.g. Ms. Radhini Sridhara who topped in BCOM examination by scoring 93% was invited for interaction with the students for guiding them on 'how to excel in studies'.

- Alumni who excelled in extra-curricular like dance, music etc. help in choreograph and train students during 'Khwaish'. They also contribute by sponsoring the college festival and other events.

- The institute also maintains contact numbers of all former faculty members and invites them for guest lectures.
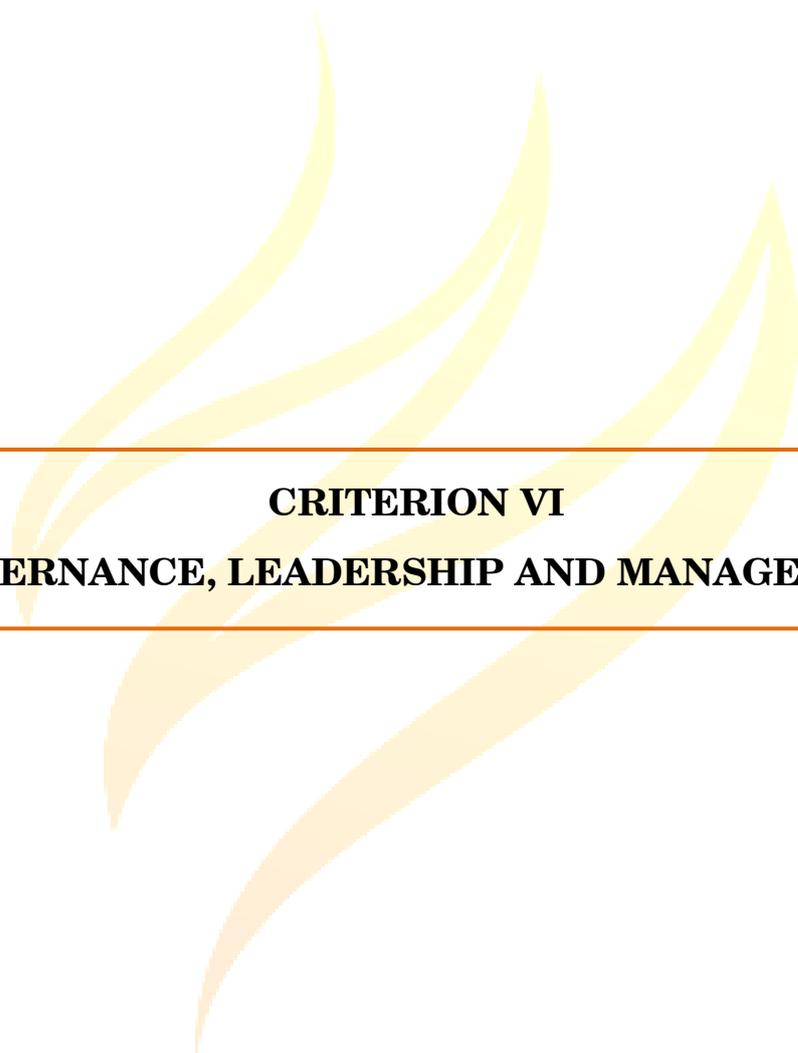
CRITERION VI
GOVERNANCE, LEADERSHIP AND MANAGEMENT

CRITERION VI
GOVERNANCE, LEADERSHIP AND MANAGEMENT

6.1 Institutional Vision and Leadership

6.1.1 State the vision and mission of the Institution and enumerate on how the mission statement defines the institution's distinctive characteristics in terms of addressing the needs of the society, the students it seeks to serve, institution's traditions and value orientations, vision for the future, etc.?

Vision

"To be an academy of excellence, which will provide transformative and empowering educational experiences to generate globally competitive youth."

Mission

- To provide quality education which aims at preparing students for the challenges of life

- To bring about an all-round development in the personality of the students

- To encourage students to participate in intercollegiate events and help them acquire and hone up their skills through peer learning

- To assist students in getting suitable placements

- To promote sports and inculcate discipline amongst students to help them physically and mentally fit

- To encourage students to go beyond books and to make them globally competent

Objectives

- To impart value based education

- Emphasis on subject knowledge with application of concepts to facilitate logical thinking

- To inculcate discipline among students to make them responsible citizens

- To promote sports, culture & fine arts

- Development of personality, confidence & communication skills of the students

- To establish industry network

- To promote welfare by providing relief to the needy and deserving students

- Provide secular outlook to students which will help them adapt globally

- Upgrading infrastructure to compete with global standards

Pandit Chandrabhan Sharma was born in middle class Brahmin family of Jaipur Rajasthan. He came to Mumbai for higher education. Greatly inspired by Mahatma Gandhi, he took active part in Indian freedom movement & was jailed several times by British government.

Due to his hard work, Spartan lifestyle and grace of God, he acquired Powai estate from Sir Mohd. Yusuf, who was greatly impressed by his honesty and his selfless contribution in freedom struggle.

Post-independence, he completely devoted his life for Charitable, Educational and Spiritual work. Living on the philosophy of benevolence he donated large part of his land to IIT, Mumbai and Swami Narayan Trust.

Carrying his legacy and following his philosophy his grandson Mr. Prashant Sharma (Managing Trustee of the College) founded Chandrabhan Sharma College named after his grandfather. The present trustees are instrumental in starting and running several educational institutions in Mumbai and Jaipur under GHP Education Wing. Their vision is to provide quality education, to empower youth and make a difference in society through education.

6.1.2 What is the role of top management, Principal and Faculty in design and implementation of its quality policy and plans?

Top Management:

- Mr. Prashant Sharma founder and Managing Trustee of Chandrabhan Sharma College has built a multifaceted institution by providing excellent infrastructure to facilitate ease in learning to the students.

- The Management played a pivotal role in framing the Vision & Mission statements & objectives of the institution.

- The Management takes keen interest in identifying areas that need improvement and undertake measures to sustain and improve quality over time.

- Selection and appointment of qualified and suitable staff is ensured.

- With inputs from the Principal and IQAC, the Management frames policies and provides the necessary resources to implement the policies.
- The members of Management are available at all times for advice and trouble shooting, if necessary.
- Local Managing Committee (LMC) is actively involved, and takes keen interest in the functioning of College.
- The Management takes periodical meetings with Principal and Vice Principal to review the functioning of the college.

Principal:

- Principal Dr. Chitra Natarajan acts as a link between the management and staff and ensures that college functions smoothly.
- She monitors and reviews the teaching learning process through continuous monitoring mechanism.
- She motivates the faculties in enriching knowledge and guides them from time to time and plays a pivotal role in enriching the academic performance of the students.
- She encourages and guides faculties and students to conduct various academic and co-curricular activities.

Faculty:

- The faculty members are highly devoted and believe in the principle of "work is worship".
- They actively guide, motivate, plan and participate in academic and extracurricular activities.
- They have very good rapport with students and provide individual attention.
- They explain the subject in simple and lucid language which helps them better grasping by the students.
- The faculty constantly upgrades their knowledge and skills by attending various workshops, conferences, orientations, refresher and short time courses
- The faculty uses ICT to make the teaching learning effective.
- Special efforts are taken to counsel the students under mentoring programme.

6.1.3 What is the involvement of the leadership in ensuring?

- **The policy statements and action plans for fulfillment of the stated mission**
- **Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan**
- **Interaction with stakeholders**
- **Proper support for policy and planning through need analysis, research inputs and consultations with the stakeholders**
- **Reinforcing the culture of excellence**
- **Champion organizational change**

The policy statements and action plans for fulfillment of the stated mission

The Principal being the head of the institution takes the leadership in fulfilling the stated mission. Student's feedback on teachers is taken every semester and analyzed. It is then discussed with teachers and wherever it needs improvement it is discussed and corrective measures are suggested with concerned teacher, coordinators and Vice Principal. Informal feedback is taken from parents during PTA .All these are discussed in the Local Managing Committee meeting .Our primary stakeholder is the student who valuable input is of prime consideration. The Principal constantly encourages the faculty to attend orientation and refresher courses. The faculty is encouraged to participate and present papers in seminars /conferences at national and international levels. Departmental meetings are held from time to time and as when required to take a stock of the situation. In these meetings the departmental distribution of workload, the activities to be conducted by the department, attendance subject wise, performance of the students in the concerned subject is discussed.

Formulation of action plans for all operations and incorporation of the same into the institutional strategic plan

The academic terms are arranged by the University. Before the term begins the policies are decided by the Management regarding admissions, workload, appointment of staff and faculties. The policies thus decided are put into action by the head of the institution .The admission committee, timetable committee are constituted. The coordinators prepare the academic calendar comprising of

examination schedule, various events curricular and extra-curricular in consultation with the Principal. The Vice Principal helps in the implementation of the plans

Interaction with stakeholders

- The PTA meetings are held in each semester where in the Principal meets the parents and takes their feedback regarding the college administration.
- The faculty and coordinators regularly meet the Principal on a day to day basis to interact and resolve issues. The Principal is open to any suggestion from students, faculty, parent's staff or any other stakeholders.
- Through the students' council and other committees the management and the Principal are continuously interacting with the students.

Proper support for policy and planning   through need analysis, research inputs and consultations with the stakeholders

- The examination committee is continuously interacting with the Principal for implementation of the scheduled programme, remedial teaching, supervision, unfair means, internal examinations etc.
- The extracurricular activities committee updates the Principal of its events
- The active NSS, Rotaract, WDC and other committees get constant support from the Principal and the management.
- The faculty gets continuous support from the leadership in all its activities.

Reinforcing the culture of excellence

- The Principal, vice Principal and faculty continuously monitor the progress of the students through their attendance. Defaulter's list is prepared and parents are invited to inform their wards attendance and also the measures proposed to be taken.
- When the college takes the students for NSS rural camps or industrial visits parents are informed in advance
- The committee for identifying merit students meets the students regularly and finds out the requirements of students and provided
- New ideas, suggestions are welcomed by the Principal and implemented wherever possible as a part of the transparent policy followed
- Teachers and students are appreciated for their achievements.

Champion organizational change

The Management is open to changes which is evident from the number of courses which has increased over the years

- The additional divisions in the existing courses
- The affiliation to YCMOU in starting the dual degree courses
- The increase in the number of books, journals in the library, the increase in the library working hours, increase in the staff in the library.
- The number of certificate courses started for the growth in the personality of the students.

6.1.4 What are the procedures adopted by the institution to monitor and evaluate policies and plans of the institution for effective implementation and improvement from time to time?

The college has developed standard operating procedures and policies for the effective implementation of all processes. The following procedures and action plans are adopted to monitor and evaluate policies and plans:

- The meetings are held at various levels such as LMC, Principal, IQAC, Coordinators and departments to review the implementation of the policies and plans of the college.
- Each department conducts meetings to plan, review & monitor teaching and learning process for which teaching plan and daily log book is maintained.
- The college has developed institute based mechanism for continuous enrichment of the students. To instill innovative thinking the Principal interacts formally and informally with the students.
- Regular meetings of Principal with the heads of various committees like examination, placement, NSS, DLLE, WDC, Research cell etc.
- Periodical formal & informal Feedback is taken from all stakeholders.

6.1.5 Give details of the academic leadership provided to the faculty by the top management?

- The management gives complete autonomy to the Principal and assigns due responsibility for carrying out academics and day-to-day activities of the college.
- Senior faculties are actively involved in IQAC which frames policies.
- The top management organizes and encourages faculty members to participate in training programs, workshops, seminars, conferences etc.

6.1.6. How does the college groom leadership at various levels?

- The Management and Principal believe in cooperation, coordination and team work in functioning of the college.
- The Management believes in decentralized approach in decision making.
- The Management grooms leadership at various levels by delegating authority to the Principal, Vice Principal, Coordinators, non- teaching staff members and assigning the responsibility for the same.
- The faculty members are given autonomy with regard to events for which they are in-charge.
- The leadership among students are encouraged and nurtured through various academic and co-curricular activities. Students are also appointed as Class representatives (CR), College General Secretary (GS), College Deputy General Secretary (DGS), College Contingent Leader (CL) and office bearers in different committees and clubs & associations and are given considerable freedom to plan and implement activities.

6.1.7. How does the college delegate authority and provide operational autonomy to the departments / units of the institution and work towards decentralized governance system?

- The Management believes in maintaining transparency in all matters and involves all the stakeholders in implementation of the policies by involving them in LMC.
- For quick decision making the College Management has delegated authority to the Principal for the effective functioning of the College. The office administrative staff is also given autonomy which helps them in smooth administration of the college.
- Vice Principal and coordinators are given autonomy to effectively plan and implement academics, extra-curricular as well as day to day activities under the broader framework of the college.

6.1.8 Does the college promote a culture of participative management? If 'yes', indicate the levels of participative management.

Yes, the college promotes a culture of participative management.

- All policy changes and academic activities are planned with stakeholders at various levels of the management system.

- Principal in consultation with Vice Principal and Coordinators is responsible to constitute different committees involving the staff members.

- The faculties are actively involved in planning and implementing the academic calendar for teaching learning process for which staff meetings are held twice in each semester.

- Good suggestions of staff members are well appreciated and received by the Principal and represented to the top management for necessary action.

- For organizing the co-curricular and extracurricular activities many good plans are initiated by faculties and students.

- Coordinators have a major role in development, procurement, selection of faculty, programs and activities, academic calendar, research and start of new programs.

6.2 Strategy Development and Deployment

6.2.1 Does the Institution have a formally stated quality policy? How is it developed, driven, deployed and reviewed?

Yes, the college has a formally stated quality policy,

The college through its vision and mission reflects quality policy of the management. The College Management ensures quality in consultation with the Principal, Vice Principal, LMC & IQAC in various processes of teaching – learning, evaluation, library, sports and other student support services. The Principal has been given considerable autonomy to execute the plans. The college takes various measures for the overall quality enhancement at institutional level:

Faculty level quality initiatives:

- The selection of the faculties is done based on a systematic process after evaluating the academic background and the skills.

- Encouragement for continuous up-gradation of academic, research and technical skills
- To ensure quality and update their knowledge periodic FDP's are arranged.
- The college encourages the faculties to organize and participate in conferences/ seminars/ workshops/ orientation /refresher etc.

Student level quality initiatives:

- Teaching – Learning and evaluation
- Revision and remedial lectures
- ICT Facilities
- Industrial visits
- Placements in reputed companies
- Career Guidance
- Skill development
- Personality development
- Social awareness program under WDC, NSS, DLLE & Rotaract Club
- Creative & Cultural programs through Inter-collegiate festival "Khwaish", Student Council
- Academic events under various associations

The Principal monitors and reviews performance of the college by obtaining formal and informal feedback from various stakeholders

6.2.2 Does the Institute have a perspective plan for development? If so, give the aspects considered for inclusion in the plan.

Yes, the college LMC in consultation with College Management prepares perspective plans. Some of the aspects considered for inclusion in the plan are-

- Introducing new programmes, certificate / short term / add-on courses / vocational training etc.
- Providing state of the art infrastructure, learning resources and facilities
- Building partnerships and collaborations with Indian & Foreign universities / esteemed organizations / industry
- Encouraging greater participation of alumni and other stakeholders

- Fulfilling the requirements for permanent affiliation
- Social enrichment activities

6.2.3 Describe the internal organizational structure and decision making processes.

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        ┌──────────────────┐
        │ Governing Body   │
        │   (Trustees)     │
        └──────────────────┘
                 │
        ┌──────────────────┐
        │ Local Managing   │
        │ Committee & IQAC │
        └──────────────────┘
                 │
        ┌──────────────────┐
        │    Principal     │
        └──────────────────┘
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        │  Vice Principal  │
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│ments &  ││Resources││Activities││         ││Admin-   │
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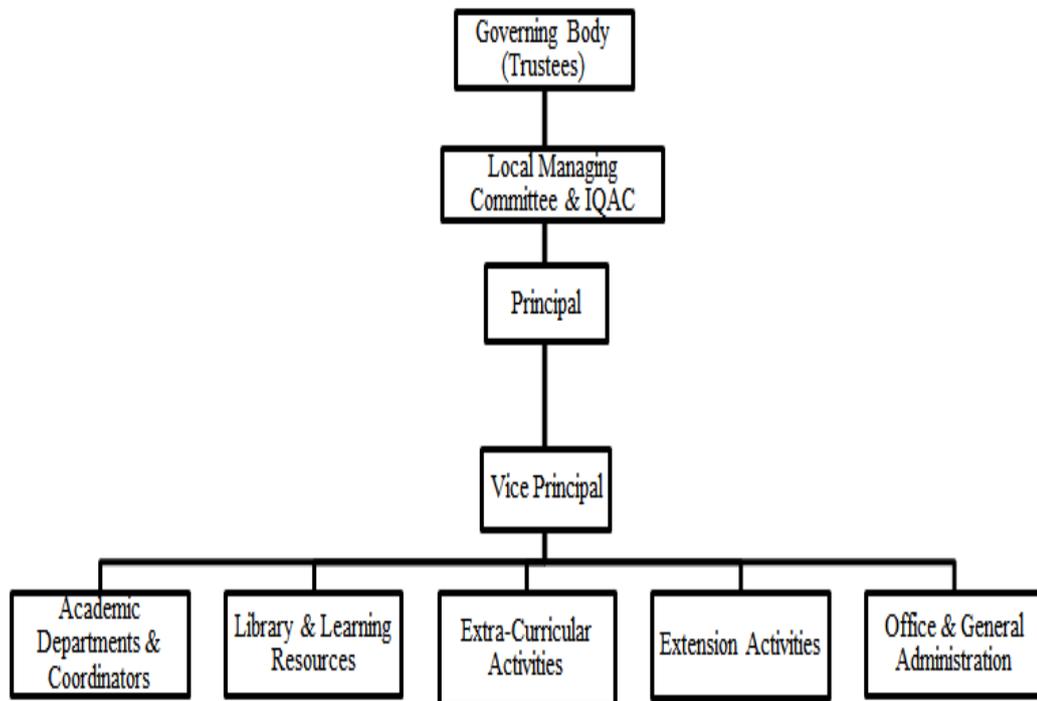
6.2.4 Give a broad description of the quality improvement strategies of the institution for each of the following

- **Teaching & Learning**

To improve quality of teaching and learning, the strategies are:
- Rigorous process for selection of faculty members.
- Attracting and retaining good faculty members.
- Faculty participation in orientation, refresher and short term courses on development in the subject and teaching method.
- Provision of state of the art infrastructure with ICT facilities.
- Periodic feedback from all students
- Remedial / Guidance / Revision lectures

- Teaching plan and faculty daily log book
- Organizing Faculty Development Programs within and outside college campus.

- **Research & Development**

Strategies to strengthen research and development are:

- **Research Cell - Sanshodh:** An Impetus to Research was formed for the development and enrichment of faculties and students.
- Encouragement and support to faculty for organizing/participation in faculty development programmes, research methodology workshops etc.
- Management sanctioned financial aid for research projects of three approved faculties, Mrs. Neeta Vaidya, Mr. Tushar Agarwal and Mr. Alok Singh.
- Registration fees of conferences / seminars / workshops are reimbursed to the faculties.
- Duty leave and study leaves are provided to faculties who are pursuing higher studies and research.
- Subscription to e-resources, reference books and journals.

- **Community engagement**

A need based approach is encouraged for engagement with the community and undertaking community services.

- College has adopted Kanjurmarg Railway Station for a period of three years for cleanliness and beautification.
- The faculties donated one day salary to NAAM foundation who works for the up-liftment of farmers of the draught hit Vidharba region (Maharashtra).
- Yoga under the "TRIYOGA" in association with Brahmakumaris is organized in college campus for local residents free of cost.
- NSS Residential camps to rural areas for undertaking various social activities.
- Providing fee waivers to under-privileged students.
- Organizing activities in collaboration with local police.

- **Human resource management**

The College Management emphasizes on employee satisfaction. Strategies adopted for human resource management are:

- Recruitment, selection and appointment of staff through newspaper advertments from which competent staff is hired.
- Faculty improvement programs are organized by college. College also sends staff to various FDP's outside campus.
- As per the University / Government norms employees are given Casual Leave, Sick Leave, and Maternity Leaves from time to time as per the requirement.
- On teachers day all the teachers are shown appreciation by giving gifts also organizing lunch for the entire staff by the management.
- Annual one day picnic for staff is organized by the Management.
- Tuition fee waivers for wards of employees studying in the education institutes run by the trust.

- **Industry interaction**

- Tie-ups and collaborations with industries and corporates for skill development.
- Companies are invited for Campus Placement and internship drives.
- Eminent industry experts are invited to conduct FDP and guest lectures for students.
- Industrial visits are organized to establish linkages with various organizations.
- Generating resources for organizing events through sponsorships from industry.

6.2.5 How does the Head of the institution ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution?

The following mechanism has been designed to ensure that adequate information (from feedback and personal contacts etc.) is available for the top management and the stakeholders, to review the activities of the institution;

- The management of the college has its representation on various committees like LMC, IQAC and selection committee for teachers.

- The Principal maintains an excellent network to get adequate information and forwards it to the management to review institutional activities

- Staff meetings are conducted atleast twice in a semester and the information regarding teaching learning process, attendance, performance of the students and other matters are discussed

- Principal ensures proper working of academic and administrative office, Library, cleanliness of the college, infrastructure maintenance etc. Information is forwarded to the management for further action.

6.2.6 How does the management encourage and supportinvolvement of the staff in improving the effectiveness and efficiency of the institutional processes?

The College Management encourages and supports involvement of the staff in improving the effectiveness and efficiency of the institutional processes by:

- The Management welcomes any suggestion given by the faculty through the Principal in the LMC and IQAC meetings.

- Obtaining inputs from faculty members and staff in decisions related to framing guidelines, streamlining of processes etc.

- Faculty members and staff are assigned duties and responsibilities based on their interests and aptitude. This ensures wholehearted commitment and participation.

- Encouraging and supporting staff to upgrade their educational qualification and also attend orientation, refresher and short term courses organized by the University of Mumbai.

- Appreciation and recognition to the staff for significant contribution made by them.

6.2.7 Enumerate the resolutions made by the Management Council in the last year and the status of implementation of such resolutions.

Resolution	Action
Commitment to promote and follow the "Swachh Bharat Abhiyaan"	Adopted Kanjurmarg Railway Station for cleanliness and beautification
Additional divisions of BCOM & BMS	Applied and Approval obtained from the University
Redesigning of College Website	Redesigning is completed
NAAC Accreditation	Process started
Introduction of relevant value-added courses in collaboration with other institutions of repute.	Collaboration is done with YCMOU for BCA course
To conduct International conference every year	Since last 3 years conducting international conference
To add certificate courses	English speaking certificate program started Yoga classes started
Seeking approval for the NET / SET qualified faculties	Interviews are conducted by selection committee appointed by the University of Mumbai and papers are send for approval
Infrastructural development	• Up-gradation of Placements & Career Guidance Cell office on 4th Floor • Up-gradation of sports facilities • Additional CCTV's added • Up-gradation of Library • Front elevation of ground floor • Interiors of Cafeteria • Air-conditioning of library • Creation of Open Learning Area • Up-gradation of ICT facilities

6.2.8 Does the affiliating university make a provision for according the status of autonomy to an affiliated institution? If 'yes', what are the efforts made by the institution in obtaining autonomy?

Yes the affiliating University has a provision for according the status of autonomy to an affiliated college however the college may apply for autonomy after accreditation.

6.2.9 How does the Institution ensure that grievances / complaints are promptly attended to and resolved effectively? Is there a mechanism to analyze the nature of grievances for promoting better stakeholder relationship?

- The college follows a well-defined mechanism for redressal of grievances and complaints. The grievance redressal cell attends to the complaints promptly and resolves it and so far, no serious grievances have been received.
- Suggestion box is put up in the college campus and is opened once a week in the presence of the Principal.
- The College has WDC cell which address grievances related to women.
- For examination there is a separate grievance mechanism, for addressing the issue of revaluation and providing the photocopy within the stipulated time.
- The Discipline Committee for students takes prompt action as soon as any complaint relating to student mis-behaviour is reported. Minor complaints or feedback by parents or students is addressed orally by the Principal.

6.2.10 During the last four years, had there been any instances of court cases filed by and against the institute? Provide details on the issues and decisions of the courts on these?

In the last four years there have been no instances of court cases filed by and against the college.

6.2.11 Does the institution have a mechanism for analyzing student feedback on institutional performance? If 'yes', what was the outcome and response of the institution to such an effort?

The college has a comprehensive system for obtaining feedback on institutional performance from learners:

- The college has constituted a committee to look into the feedback by students.
- Feedback from the students are collected in a prescribed format and analysed by this committee.
- The report of this analysis is submitted to the Principal.
- Based on the recommendations of the committee, corrective measures are taken.

6.3 Faculty Empowerment Strategies

6.3.1 What are the efforts made by the institution to enhance the professional development of its teaching and non-teaching staff?

Teaching Staff

- The faculties are encouraged to participate in orientation, refresher and short term courses conducted by University of Mumbai.
- The college conducts faculty development program within and outside the campus.
- The faculties are encouraged to publish and present research paper in seminars and conference.
- Research cell: Sanshodh is formed to promote research work. Management has sanctioned financial grant for research projects of three approved faculties, Mrs. Neeta Vaidya, Mr. Tushar Agarwal and Mr. Alok Singh.
- Faculties are granted duty leave for seminars, conference, workshop, orientation and refresher.
- The faculties are motivated to register for Ph.D.

Non-Teaching Staff

- Non-teaching staff are also granted duty leave to attend relevant workshops/training sessions organized by the Government, University of Mumbai and other institutions.
- The College encourages non-teaching staff to pursue higher studies.
- The staff is also encouraged to attend skill development training programmes like stress management.
- Non-teaching staffs are part of WDC, IQAC, and LMC etc.

6.3.2 What are the strategies adopted by the institution for faculty empowerment through training, retaining and motivating the employees for the roles and responsibility they perform?

- Special care is taken to ensure the well-being of the staff. Stress management lectures are organized, yoga camps are held and health-related talks are also organized.
- Faculty empowerment is ensured through opportunities for attending seminars, conferences, FDP, refresher, orientation and training courses.
- Fee waiver is given to wards of employees studying in the institutions run by the trust.
- Loan facility is given to the staff.
- Social Media is used by way of WhatsApp, Facebook etc. it is useful to spread important information and builds team spirit.
- Motivational Workshops are organized which help to rededicate all efforts towards teaching and learning processes.

6.3.3 Provide details on the performance appraisal system of the staff to evaluate and ensure that information on multiple activities is appropriately captured and considered for better appraisal.

- The College follows the format provided by the UGC on self-appraisal and performance appraisal from faculty members.
- The Principal collects reports on syllabus completion from the faculties and also takes feedback from students on the same.
- Feedback is obtained from the parents during PTA meetings.

6.3.4 What is the outcome of the review of the performance appraisal reports by the management and the major decisions taken? How are they communicated to the appropriate stakeholders?

- The Management along with the Principal reviews the performance appraisal and provides supportive measures for improvement in the areas of concern.

- The feedback is shared with faculty members and areas of improvement are suggested to concerned faculty member.
- Performance appraisal also helps the Management in determining the annual increments and promotions to be given to faculty members.

6.3.5 What are the welfare schemes available for teaching and non-teaching staff? What percentage of staff have availed the benefit of such schemes in the last four years?

The welfare schemes provided to the teaching and non-teaching staff by the Management are as under:

- Leave facilities as per norms and special leaves like maternity, study or in case of any emergencies.
- Provident fund facilities as per PF rules
- Loan facility
- Tuition fee waiver is given to the ward of the staff studying in any institution under the trust.
- Mic facilities are provided in the class room to facilitate convenience.
- Staff picnic, Saraswati Puja and annual get together lunch is arranged by the Management.

6.3.6 What are the measures taken by the Institution for attracting and retaining eminent faculty?

For personal growth and career development, many opportunities are available to faculty members in the form of:

- Encouragement to pursue Ph.D. and post-doctoral work.
- Taking up research work from the UGC and other government organization/ industry/ professional bodies.
- Healthy working environment in the college which ensures less attrition.
- Attending seminars/conferences/conducting workshops, writing books and research papers etc.
- Financial assistance and loan facility

- Tuition fee waiver is given to the ward of the staff studying in any institution under the trust.
- Gymnasium facilities

6.4 Financial Management and Resource Mobilization

6.4.1 What is the institutional mechanism to monitor effective and efficient use of available financial resources?

- The college being permanently unaided institution, no grants are received from the Government. The budget of the college is made by the Management in consultation with LMC and the Principal in the beginning of the financial year.
- The financial resources of the college are used effectively and cost benefit analysis is done. Internal and External audit is carried out by the management.
- The Principal and the Vice Principal identify the areas where there is need to spend funds and sends it for the approval of the management. Petty cash expenses are handled at the College level and major expenditure is paid through cheque.
- The Principal maintains a total control on the day to day expenses of the college

6.4.2 What are the institutional mechanisms for internal and external audit? When was the last audit done and what are the major audit objections? Provide the details on compliance.

The institution has appointed Chartered Accountant, M/S. S. Nagwekar & Co. to carry out External audit annually. Due to periodic internal audit, there are no major audit objections. Suggestions given by the internal auditors are:

- **Assets numbering and maintaining asset register**: Follow a proper procedure for tracking assets by giving numbers.
- **Library Software**: Suggested to buy up-graded software for library. The same was bought in 2015-16.
- **Management fee waiver**: Proper documentation of management fee waiver. Implemented immediately after the suggestion.
- Maintaining separate register for miscellaneous income and expenditure heads.

6.4.3 What are the major sources of institutional receipts/funding and how is the deficit managed? Provide audited income and expenditure statement of academic and administrative activities of the previous four years and the reserve fund/corpus available with Institutions, if any.

- Since the college is self-financing in nature the major source of income is tuition and other fees collected from the students
- Any financial deficit is met by the Trust

Sr. No.	Year	Receipts	Expenditure	Management'sContribution towards Deficits
1.	2012 – 13	1,23,84,780	1,32,21,203	(8,36,423)
2.	2013 – 14	1,67,36,570	1,62,58,981	-
3.	2014 – 15	2,21,72,422	2,06,07,189	-
4.	2015 – 16	3,14,14,535	2,55,10,856	-

6.4.4 Give details on the efforts made by the institution in securing additional funding and the utilization of the same (if any).

The institute is permanently unaided and not covered under Sec (2f) and 12(B) of the UGC Act 1956 and therefore not eligible for plan and non-plan grants from the UGC. The only source of income is tuition and other fees collected from the students and the funds made available from the Management. However, the institution raises some funds from the following miscellaneous sources:

- Sponsorships for organizing events.
- Income generated from renting out the Auditorium and Classrooms.
- The college raises funds by conducting various examinations from other Universities and professional bodies.

6.5 Internal Quality Assurance System (IQAS)

6.5.1 Internal Quality Assurance Cell (IQAC)

a. Has the institution established an Internal Quality Assurance Cell (IQAC)? If 'yes', what is the institutional policy with regard to quality assurance and how has it contributed in institutionalizing the quality assurance processes?

Yes, The College has formed an IQAC:

- The IQAC comprises of 16 members and meetings are held twice a year.
- The decision taken in IQAC meetings is implemented by the college.
- The institute is firmly committed to the objectives of IQAC and functions on the basis of the guidelines formed by NAAC. It has adopted a quality policy aimed at achieving excellence through continuous improvement and cultural transformation.

b. How many decisions of the IQAC have been approved by the management / authorities for implementation and how many of them were actually implemented?

The following decision of the IQAC were approved and implemented by the Management:

Betterment of the infrastructure:

- Up-gradation of IT Lab
- Increase in number of classrooms
- Up-gradation of Cafeteria
- Up-gradation of Library
- Up-gradation of overall infrastructure (Placements & Career Guidance Cell, DLLE, NSS Unit etc.)

Procurement of additional books and e-journals in the library

- Subscription to magazines of professional institutes like CA, ICWA and MBA
- E-journals, INFLIBNET & e-granthalaya.

Encouragement to organize conference:

The following workshops/conferences/ seminars were successfully conducted by the college:

Sr. No.	Event
1.	1st International Conference: Indian, Political and Economic Scenario: Issues, Opportunities & Challenges
2.	2nd International Conference – "World: A Global Village – Issues & Challenges"
3.	Two Day workshop on Research Projects for students of Second Year BFM, BMS, BBI
4.	One day workshop on Revised syllabus of Second Year BMS with Board of Studies, University of Mumbai
5.	One day workshop on Revised syllabus of Bachelor of Transport Management with Board of Studies, University of Mumbai
6.	3rd International Conference – "Digitalization: Vehicle of the new age transformation"

Encourage research among students and faculties: Research cell 'Sanshodh' was formed

To start course in collaboration with other University: the college started BCA course under YCMOU:

Bachelor of Computer Application (BCA)	2015-16

To provide good placements to the students:

- Several reputed companies like TCS, Acquist Marketing, D-Mart etc. visited the campus and many students were placed.

To have active participation in welfare of the society:

- The college has adopted 'Kanjurmarg' railway station for maintenance and beautification for a period of three years.

- Started TRIYOGA for the benefit of students and people of the nearby area

The following decisions of the IQAC were approved but are in the process of implementation:

- Upload NAAC SSR

- To start Post graduate courses.

- To start short term courses

c. Does the IQAC have external members on its committee? If so, mention any significant contribution made by them:

Yes, the IQAC has external members on its committee.

- Mr. Shreepad Parkhe, Director, Pacific Training & Consulting Services, has been part of IQAC as external member

- Dr. Gopal Kalkoti, Principal, MVM College of Science & Commerce.

d. How do students and alumni contribute to the effective functioning of the IQAC?

- Students and alumni contribute to the effective functioning of the IQAC by means of their feedback on teaching-learning and various curricular aspects.

- Alumni working in the corporate sector contribute by taking guest lectures, providing career guidance and are invited for judging various college events.

- Alumni's also contribute in the Cultural committee and give their valuable inputs during intercollegiate fest 'Khwaish'

- The IQAC considers the suggestions given by them at the time of preparing perspective plans for providing quality education.

e. How does the IQAC communicate and engage staff from different constituents of the institution?

The members of the IQAC continuously communicate and engage faculty members from different constituents of the institute to ensure the quality of various services offered to the students. The decisions of IQAC are communicated. Based on the recommendations of the stakeholders the IQAC has taken various initiatives to enhance the quality of academic and administrative activities.

6.5.2 Does the institution have an integrated framework for Quality assurance of the academic and administrative activities? If 'yes', give details on its operationalization.

- Yes, the college has various committees which look into matters pertaining to academics, sports, cultural and administrative activities. This includes a continuous improvement of processes through interaction among faculty members, students and administrators and also through self-assessment by the faculty members.
- Every teacher of the college is an active member of some committee or the other. Many of them are active in more than one committee which enables them to conceive and review interrelated ideas and issues
- The Principal, as the Chairperson of the IQAC networks with the Management and other relevant authorities to execute the plans
- The LMC suggest plans to be undertaken for the betterment of the college. The management duly considers the suggestions put forth by the LMC.

6.5.3 Does the institution provide training to its staff for effective implementation of the Quality assurance procedures? If 'yes', give details enumerating its impact.

Yes, the college provides training to its staff for effective implementation of quality assurance procedures by means of the following:
- Encouraging participation by attending NAAC sponsored seminars and workshops/conferences/ seminars held by other institutions and University.
- Participation in orientation, refresher and short term courses conducted by the University of Mumbai.
- Faculties are given training and guidance by means of Faculty development Programs(FDP)

6.5.4 Does the institution undertake Academic Audit or other external review of the academic provisions? If 'yes', how are the outcomes used to improve the institutional activities?

Yes, the institute has carried out its academic audit by constituting the committee of external peers.

The recommendations of the committee are duly implemented. Some of the recommendations of the committee were the Book Bank Scheme for the needy and deserving students, strengthening of the Placement Cell, purchase of additional LCD projectors and computers, installation of e-granthalaya software for library and introducing bar coding and scanning system etc. The acquisition of these facilities has helped to improve the teaching-learning process.

6.5.5 How are the internal quality assurance mechanisms aligned with the requirements of the relevant external quality assurance agencies/regulatory authorities?

- The College follows ordinances issued by the University of Mumbai, UGC & NAAC guidelines and circulars issued by the State Government to maintain requisite standards of the admission, teaching-learning process, conduct of examinations, evaluation and attendance of students. These are reiterated at staff and committee meetings.

- The appointment of the Principal and faculties is approved by the University taking into account the qualification and eligibility.

- The faculty members are assigned lectures and tutorials as per the norms of University of Mumbai.

- The academic calendar is prepared at the beginning of the academic year in accordance with University circular on arrangement of terms.

6.5.6 What institutional mechanisms are in place to continuously review the teaching learning process? Give details of its structure, methodologies of operations and outcome?

The teaching learning process is continuously reviewed by the college with the help of following mechanism:

- Meetings pertaining to the workload distribution and allocation of subjects by the coordinators are held at the beginning of the academic session. This enables the teachers to plan and prepare their allocated subject.

- Each department holds regular meetings to discuss and review syllabus completion and any academic issues.

- Record of daily lectures by full time and visiting faculty is maintained.

- There is a mechanism for regular monitoring of the student attendance. In case of attendance defaulters letters are sent to the parents.

- Revision and remedial lectures are conducted for weak and slow learners.

- Guidance lectures are conducted.

- Internal Assessment and Semester Examination acts as an indicator of achievement of learning outcomes. Parents meetings with class mentors are held to communicate results and discuss the progress of students. After Result analysis necessary instructions are also given to the faculty members for improvement.

- The Principal & vice Principal is receptive to feedback from students and teachers.

6.5.7 How does the institution communicate its quality assurance policies, mechanisms and outcomes to the various internal and external stakeholders?

- The institution communicates its quality assurance policies, mechanisms and outcomes to internal stakeholders through Meetings, Notices, Website, Orientation handbook and informally through social media like WhatsApp.

- To the external stakeholders through the College Website, Magazine – 'Campus Life', Prospectus, Annual Day Video, Newspaper articles, Letters and Meetings.

Reports are sent to the affiliating University, State Government and the Management.

CRITERION VII

INNOVATIONS AND BEST PRACTICES

CRITERION VII

INNOVATIONS AND BEST PRACTICES

7.1 Environment Consciousness

7.1.1 Does the Institute conduct a Green Audit of its campus and facilities?

Yes, The Institute conducts green audit of the campus and facilities.

7.1.2 What are the initiatives taken by the college to make the campus eco-friendly?

* **Energy Conservation & Use of renewable energy**

- With regard to energy conservation, the college ensures that all the electrical devices are well-maintained and are covered by AMC contracts. The conventional bulbs and tube lights are changed and energy efficient LED bulbs and tube lights are used.
- Notices are placed adjacent to all the switch boards in all classrooms with a request to switch off fans and lights when not required.
- Carpooling is encouraged among faculties and students.
- The front elevation of the college has been redesigned for improved ventilation and illumination of the staircases.
- The college has assigned one peon and one attendant on each floor for cleaning the respective floor and taking care of the discipline on the floor. They are assigned duty of ensuring that lights and fans in the classrooms and corridors are switched off after the lectures.

* **Water harvesting / Conservation**

The college conserves water through the following ways:

- Arrangement with an in-house plumber who repairs leaking taps, if any at the earliest to minimize wastage of water.
- Leakage/breakage of water pipes are reported by the security guards who are there round the clock.

∗ **Check Dam Construction**

- The college is located in urban area and hence there is no scope for Dam Construction.
- NSS students construct temporary bunds in areas where water can be stored during camps.

∗ **Efforts for Carbon Neutrality**

The institute is located in a metro city, hence not applicable. However, the institute at its own level has taken up certain preventive measures to check the emission of carbon-dioxide.

- Institute has been constantly encouraging students and faculties for public transports rather than to use personal vehicles
- The dead leaves and the waste papers are not allowed to be put on fire. The leaves are buried in the soil itself and the papers are disposed-off.
- NSS students of the college are on the move all through the year to create environmental consciousness through various activities like rallies, tree plantation drive, rural camps and cleanliness drive.

∗ **Plantation**

- The NSS Unit holds tree plantation drive where in saplings are planted in neighbouring areas. Efforts are also taken to maintain and preserve these saplings by NSS volunteers
- The college has an active 'Nature Club' which organizes treks for students and faculties with the objective to create awareness and understand the importance of nature.
- As the college has adopted Kanjurmarg railway station, it has also taken responsibility for maintaining and beautifying the station campus. The college had donated several pots of plants to be kept on the railway station ticket window.
- The guests who visit the campus are felicitated with herbal plants or books.

∗ **Hazardous waste management**

- The scope for generation of hazardous waste is limited. Used batteries, computer equipment and pesticides have been identified as the sources of hazardous waste

in the campus and the College ensures that such wastes do not get accumulated and are cleared regularly.

∗ **E-Waste Management**

In order to reduce e-waste the college has taken the following steps:

- USB Hard Disk and Pen Drives are used to reduce the Compact disks (CD) usage.
- The electronic media is used extensively for communication.
- Papers printed on one side are reused to save paper.
- The college opts for computers with large storage.

7.2 Innovations

7.2.1 Give details of innovations introduced during the last four years which have created a positive impact on the functioning of the college

1. **In –house Clubs & Associations** – The College have formed various clubs and associations for different programmes to give students a platform to demonstrate their skills. The various clubs and associations are as follows:

Sr. No.	Clubs and Association	Stream	Convener
1.	Commerce and Accountancy Association	B.Com & BAF	Mrs. Sharlet Bhaskar
2.	Economic Circle	B.Com, BAF, BFM, BBI, BMS	Mrs. Bharati Sridhara
3.	Mathematics Club	B.Com, BAF, BFM, BBI, BMS, BSCIT	Mrs. Namrata Dube
4.	Tally Club	BAF	Mrs. Neeta Vaidya
5.	Chanakya Niti Club	BMS	Mr. Tushar Agarwal
6.	Mudra Club	BBI & BFM	Ms. Anjana Verma
7.	Tech Wizard	BSc IT & BCA	Mr. Sandeep Vishwakarma
8.	Media World	BMM	Mrs. Sharanya Sanoj

2. **Mentoring** - Every class is assigned a mentor to guide, supervise, counsel and motivate the student to improve the performance. The class mentors also help students to overcome shortcomings in their academics to reduce drop-out rate. The students can share their problems, fears and any shortcomings with mentors.

Sr.no	CLASS	FACULTY IN-CHARGE / MENTORS
1	F.Y.BCOM	Mrs. Namrata Dube
2	S.Y.BCOM	Mrs. Sharlet Bhaskar
3	T.Y.BCOM	Mrs. Bharati Shridara
4	F.Y.BMS	Ms. Manali Naik
5	S.Y.BMS	Ms. Arpita Atibudhi
6	T.Y.BMS	Mr. Tushar Agarwal
7	F.Y.BAF	Mr. Tushar Shah
8	S.Y.BAF	Mr. Vishwanath Acharya
9	T.Y.BAF	Mrs. CA. Neeta Vaidya
10	F.Y.BSC IT	Mrs. Deepti Parab
11	S.Y.BSC IT	Mr. Alok Singh
12	T.Y.BSC IT	Mr. Sandeep Vishwakarma
13	F.Y.BBI	Ms. Krishnakant Pandey
14	S.Y.BBI	Mr. Mayur Rambhiya
15	T.Y.BBI	Mrs. Anjana Verma
16	F.Y.BFM	Mr. Umesh Kabadi
17	S.Y.BFM	Mr. Ravi Vishwakarma
18	T.Y.BFM	Mr. Umesh Kabadi
19	F.Y.BMM	Mrs. Sharanya Sanoj
20	S.Y.BMM	Ms. Roopali Ghorpade
21	T.Y.BMM	Mrs. Sharanya Sanoj
22	FYBCA	Mr. Arvind Singh
23	SYBCA	Mr. Arvind Singh

3. **In-house Training & Development** –

The College takes initiative in the development of knowledge and skills of the students.

- Personality development workshops in collaboration with Pacific Training & Consulting Services are conducted for students annually.

- English speaking certificate program is conducted to enhance communication skills of students. To de-stress students Yoga classes are conducted once a week. For final year Bsc.IT students Android development workshops are conducted annually. The college has an MOU with Ambition Learning Solutions for running online skill development certificate program approved by University of Mumbai for students of affiliated colleges.

- Interviews and resume writing skill development workshops with Brightwayz are also conducted. From current academic year (2016-17) Placements & Career Guidance cell of the college selects and trains interns to give them exposure to interact with corporates and industry to coordinate placement drives.

4. **Awards & Recognitions**: To recognize and motivate students the college has instituted prizes for the best performers in academics, sports and overall best student. These awards are sponsored by the Trustees and Management.

Annual trophies and medals are awarded under the following categories:

Categories	Trophy/Medal
College Topper in Mumbai University TY examinations	Shri. Chittranjan Sharma Memorial Gold Medal
College Second rank holders in Mumbai University TY examinations	Smt. Rajani Sharma Memorial silver medal
Best Athlete	Shri. Chandrabhan Sharma Memorial Trophy

Toppers in FY and SY examinations conducted by our degree college	Certificates are awarded to all toppers of FY & SY under-graduate students
Best Student-Degree College	Shri. Harishchandra Sharma Memorial Trophy for being an outstanding student. Considering all criteria – Academic excellence, Co-curricular activities, behaviour and discipline.

5. **Community & Health:**

Sr. No.	Innovation	Description
1	Swachh Kanjurmarg Railway Station Abhiyaan	▫ As part of Swachh Bharat Abhiyaan, the college has adopted Kanjurmarg Railway Station for its cleanliness and beautification for a period of three years. Once in a week students along with the faculties participate in cleanliness drive at the Kanjurmarg railway station ▫ The College Trustees donated six stainless steel benches and dustbins for commuter's comfort and cleanliness at the station.
2	Free Yoga & Meditation session	▫ The College has collaboration with Ambika Yog Kutir which conducts TRIYOGA sessions on Sundays for students as well as community members from nearby area. ▫ As part of the continuous commitment towards stress free life the college regularly organizes several sessions on yoga and meditation.

		▫ Free sessions on meditation are conducted in association with Bramakumaris for students. These workshops help them cope with problems and lead a stress free life ▫ The College organizes the international yoga day annually.

7.3 Best Practices

7.3.1 Elaborate on any two best practices in the given format at page no.98, which have contributed to the achievement of the Institutional Objectives and/or contributed to the Quality improvement of the core activities of the college.

Best Practice 1

1. Title of the Practice: In-house Clubs & Associations

2. Goals:

Clubs & Associations	Goal
Chanakya Niti Club	- The objective of the club is to equip the students with fundamental concepts of business and management so as to enable them to apply their knowledge and skills in initiating strategic and creative ventures which will enhance their business acumen to become future CEO's and/or entrepreneurs
Tally Club	- To educate and train learners in the field of accountancy and to collaborate with industry for equipping learners with relevant knowledge, skills and attitude.
Media World	- To provide opportunities to learners to tap and

	strengthen their academic and creative potential in the ever growing field of Mass Media.
Mudra Club	- To provide comprehensive training to students in the field of Banking, Insurance & Financial Markets by way of interaction, projects, presentations and practical training.
Commerce and Accountancy Association	- To enhance knowledge, skill and its applications in Commerce & Accountancy by providing opportunities to demonstrate and organize different activities which provides them exposure in the related field.
Tech Wizard	- To respond to ever changing technology and expectations of the business environment, community, nation and the world by giving students a platform to ideate, build and create sustainable technology.
Economics Circle	- The Economics Circle helps students think critically about the economic issues they confront in their daily lives, and develop a commitment to be actively engaged with policy issues in local, national, and global communities.
Mathematics Club	- The students obtain abilities to critically assess numerical and graphical information; learn to formulate strategies for solving problems; and acknowledge the importance of being intellectually curious throughout their adult lives. Application of knowledge of mathematics in their day to day lives.

3. Context

- To promote objectives of the curriculum of the respective department.
- During interactions with students class mentors observed that students lacked all round knowledge. Hence, to broaden their knowledge base and focus on their respective streams, clubs and associations were formed.
- To provide common forum for all students of the respective department.
- To provide an opportunity to interact with similar departments of other colleges.
- Invite academicians and experts from related fields.
- To fulfill academic and extracurricular needs of students related to particular program.

Challenges

- Forming clubs & associations was a challenge as students lacked awareness.
- Screening for office bearers as many students applied for posts.
- Creating rules and procedures for proper functioning of clubs.
- Generating revenue for conducting activities of the clubs.

4. The clubs and associations annually conduct several events and activities. Out of these two indicative activities are highlighted below:

Clubs & Associations	The Practice
Chanakya Niti Club	"Business Mantra" – Students were asked to prepare startup business plan and present their plans to judges on its viability. "Inceptionist" – Groups were given unsuccessful brands and were told to re-position them and make them successful. The event was judged by Mr. Maanav Kejriwal, Mrs Simran Singh and Mr. Romi Jain all three young start-up entrepreneurs.

Tally Club	□ Quiz competition on basics of accountancy □ Guest lecture by Mr. Sanjeeva Mathur on Venture Capital funding
Media World	□ Hindi & Marathi cinema Skill Development Workshop by Dr. Vaagesh Saraswat (Director & Producer) on film making □ Photography competition and creative writing competition
Mudra Club	□ Workshop on Creating awareness about Financial Markets for Future Investors by Mr. Vishal Gada, Director – Ambition Learning Solutions □ Seminar & Presentations on Banking and Insurance "Know Your Bank" – Mr. Bethapubi, Senior Manager, Axis Bank & Mrs. Amutha, Manager, OBC, Powai
Commerce and Accountancy Association	□ Extempore Speech Competition to improve knowledge of the subject and enhance communication skills □ Quiz Competition related on the topics of accountancy and commerce
Tech Wizard	□ IT quiz on basics of Information technology □ Android Development Workshop is conducted by industry experts for all final year information technology (IT) and BCA students to develop and upgrade their skills in latest technology.
Economics Circle	□ Unique coin exhibition and related quiz competition □ Maha-debate and global summit

Mathematics Club	- Poster making competition on shares and mutual funds and application of Mathematics in daily life - Seminar on Vedic Maths by Prof. Asha Bhat on easy way of calculating.

5. Evidence of Success

The convener of the respective clubs and associations along with student committees arrange activities which facilitates better understanding the topics in their syllabus. For Example:

- **Mudra Club**: Presentation were made on topics like Primary & Secondary market, Capital market, Financial Services & E-banking which made them do research on these topics and learn them through the activity. Through 'Stock direct' by ICICI direct the students of Mudra club learnt stock market operations through simulated trading environment.

- **Chanakya Niti**: Events like Case Tantra and Business Mantra made students understand case studies and topics like entrepreneurship which helps them in academics where case study is a compulsory question worth 15 marks. Students through organizing and handling events learn to plan and execute strategy which improves skills as a manager.

- Students of **Tech Wizard** have upgraded their skills through Android Workshops. Students have also developed website for intercollegiate fest 'Khwaish' and learned to do Search Engine Optimization (SEO) for better visibility, preparing promotional videos of college for fest and annual report in digital form for annual day.

- Students of **Media World** through various visits like Doordarshan, Studios learn practical aspects of their syllabus. Also, through workshops on Photography, creative writing they develop their skills and understand theory better. In Practical implementation they have been handling photos / videography of all college events, preparing write-ups of all events and coordinating with print media for its publications, prepare artwork in coral draw for banners, posters.

- Economics being a subject with majority of the students, events in **Economics circle** like Coin exhibition, Quiz and poster making help them learn concepts easily.

- Students from these clubs and associations have started participating in National & International conferences and present and publish papers. Example: Students of Tally Club, Mudra and Chanakya Niti have presented their papers in conferences organized by University of Mumbai.

- Through events under Clubs & Associations students have developed entrepreneurial skills and understanding of finance, marketing, operations, IT and human resources which have helped them carry out events independently and be future ready. Students working in intercollegiate fest 'Khwaish' generate finances from corporates and industry through sponsorships.

6. Problems Encountered and Resources Required

- For organizing events under clubs and associations the entire cost is incurred by the college and the trust has to bear all the finances.

- Organizing such events require commitment of time on the part of students and faculties beyond their normal working hours.

- Coordinating and inviting experts from industry, University and other colleges.

Best Practice 2

1. **Title of the Practice:** Swachh Kanjurmarg Railway Station Abhiyaan.
2. **Goal:**

- To encourage and inculcate holistic perspective of Selfless Service to the society

- To serve as an example for others by taking initiative to promote hygiene & commuter convenience for the betterment and the well-being of the citizens

- To reach out to the community around the college in areas such as health, environment and social issues

- To provide value based education and make the students responsible citizens.

3. **The Context**

- As part of the Swachh Bharat Abhiyaan the college adopted Kanjurmarg Railway Station for Cleanliness and Beautification for 3 years. The college is located in Powai and the nearest railway station is Kanjurmarg. This station is used by majority of the students, faculties, IITians and many nearby residents. Thus the college decided to adopt the railway station.

- **Challenges faced:** The station is managed by Central Railways and any decisions related to station adoption have to be approved by Deputy Railway Manager (DRM) and Railway Protection Force (RPF). The college had to go through extensive documentation and permissions for the adoption process.
- Lack of awareness on cleanliness and hygiene among the commuters was also a challenge
- The area outside the railway station was dirty and lacked greenery
- Getting cooperation from railway's staff was also a challenge

4. The Practice

- The College adopted Kanjurmarg Railway Station for a period of 3 years. Every week students and faculties from NSS unit visit the Kanjurmarg Railway Station for cleanliness drive.
- The College inaugurated this initiative on 15th August, 2015 with flag hoisting ceremony and street play depicting the importance of cleanliness and rail safety.
- The college students through this drive have inculcated the practice of community service to repay the social debt.
- Garbage bins were placed to ensure that people do not litter on the station.
- The garden outside the station is also cleaned & maintained regularly by the college students.
- The college planted saplings in the area to initiate greenery
- The college Trustees donated six stainless steel benches and dustbins for commuter's comfort and cleanliness at the station. Benches and dustbins were installed at newly constructed platform and also at the old platform.
- The entire Kanjurmarg railway station has been given delightful look and several large boards have been put up with the messages of cleanliness and appealing commuters to keep the station clean. The scenic and soothing colour look with a theme design resonates the entire surrounding.
- Through media publicity in leading and local newspapers awareness on cleanliness on Kanjurmarg Railway Station was created. Local cooperators and NGO's were invited to participate and contribute for the said cause. On behest of college NGO's like Rotary and Corporates like JLT became part of this campaign.

5. Evidence of Success

The success of the initiative is evident from the following images:

- The local residents, Station staff, Corporators and government officials, media, corporates and NGO's appreciated the initiative and started consciously contributing to this cause. Letters of appreciation from commuters and people of the vicinity was a moral victory for the college management, staff and students.

- The college also received appreciation during its presentation to the DRM Indian Railways for its successful execution of station adoption.

6. Problems Encountered and Resources Required

The following problems were encountered:

- **Financial Burden**: The cost for implementing Swachh Kanjurmarg Railway Station Abhiyaan was totally borne by the management.

- **Time Constraints**: The initiative under Swachh Kanjurmarg Railway Station Abhiyaan was carried out every Saturday since its inauguration. However, due to any unavoidable circumstances like public holidays falling on a Saturday the faculties and students were flexible to carry out the initiative on any day of the week.

- **Creating of Awareness**: As lakhs of commuters travel everyday to and fro from the station, it was difficult to spread awareness on a daily basis. Hence to create awareness the college displayed hoardings on the railway station at prominent places.
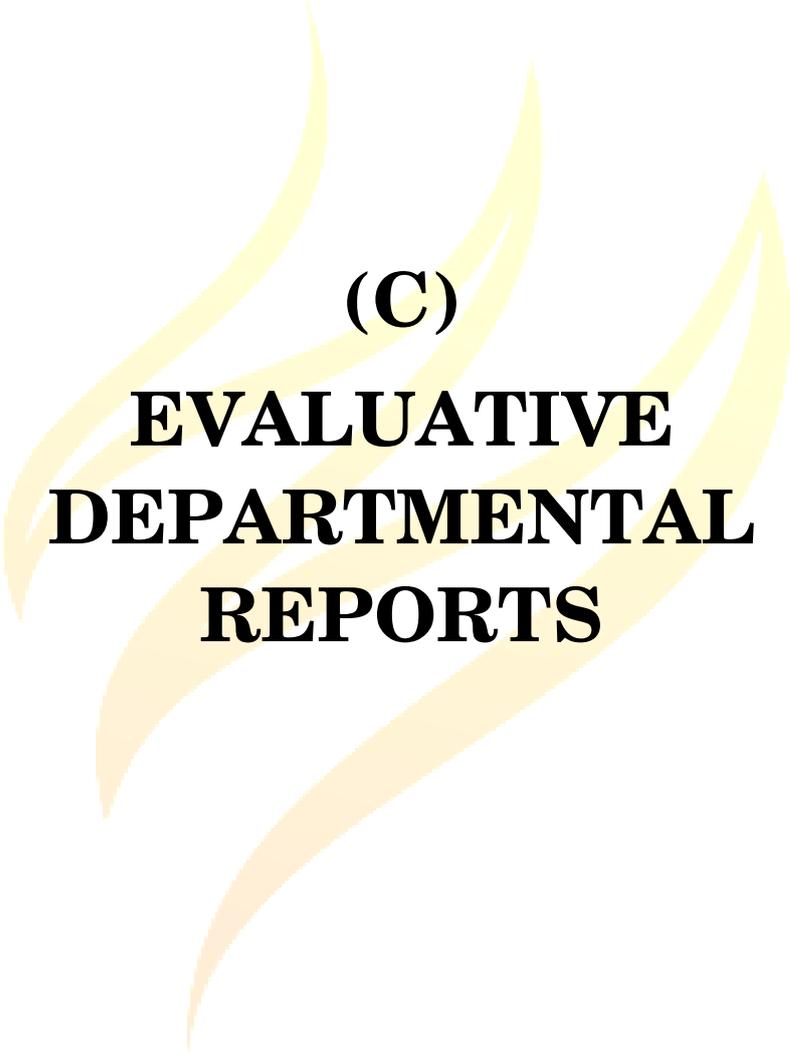
(C)

EVALUATIVE DEPARTMENTAL REPORTS

THE DEPARTMENT
OF
COMMERCE

EVALUATIVE REPORT OF THE DEPARTMENT OF COMMERCE

1. **Name of the department:** Department of Commerce

2. **Year of Establishment:** 2008 – 09

Programmes	Year
Bachelor of Commerce (B.Com)	2008-09
Bachelor of Commerce (Accounting & Finance) (BAF)	2009-10
Bachelor of Commerce (Banking & Insurance) (BBI)	2012-13
Bachelor of Commerce (Financial Markets) (BFM)	2012-13

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):**

The college offers following undergraduate programmes in the Commerce Department:

Programmes
Bachelor of Commerce (B.Com)
Bachelor of Commerce (Accounting & Finance) (BAF)
Bachelor of Commerce (Banking & Insurance) (BBI)
Bachelor of Commerce (Financial Markets) (BFM)

4. **Names of Interdisciplinary courses and the departments/units involved:**

Courses	Pogrammes / Department
Information Technology	• Department of Information Technology
Management	• Department of Management Studies
Communication Skills	• Department of Mass Media

5. **Annual/ semester/choice based credit system (Programme wise):**

- UG - Choice Based Credit and Grading System (CBCGS)
- Certificate Programmes – Annual

6. **Participation of the department in the courses offered by other departments:**

Sr. No	Course	Pogrammes / Department
1.	Commerce, Accountancy and allied subjects	Department of Management Studies
2.		Department of Mass Media

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:**

Collaboration with Industry and other agencies to conduct following certificate programmes:

- English Speaking Certificate Program.
- Certificate course in Yoga.
- Certificate programme in Online Skill Development.
- Personality Development certificate programme.

8. **Details of courses/programmes discontinued (if any) with reasons:**
NIL

9. **Number of Teaching posts:**

Teaching Post	Sanctioned	Filled
Professors	Nil	Nil
Associate Professors	01	01
Asst. Professors	12	12

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.):

A. Full Time Faculties

Designation	Name	Qualification	Specialization	Experience
Principal	Dr. Chitra Natarajan	M.A., M.Phil., Ph.D.	Economics	40 years
Vice-Principal	Pratima Singh	M.Com, M.Phil. B.Ed.	Accountancy	9 years
Coordinator	CA Neeta Vaidya	M.Com, C.A., NET (Commerce)	Accountancy	7 years
Asst. Prof.	Anjana Verma	M.Com. ,B.Ed.,D.C.P.	Accountancy	6 years
Asst. Prof.	Sharlet Bhaskar	M.Com. B.Ed.	Commerce	6 years
Asst. Prof.	Bharati Sridhara	M.A.	Economics	6 years
Asst. Prof.	Namrata Dube	M.Sc. Maths, M.Phil., B.Ed.	Mathematics	10 years
Asst. Prof.	Umesh Kabadi	MBA, M.Com.	Commerce	6 years
Asst. Prof.	Tushar Shah	M.Com, M.Phil., GDCA, PGDFM	Accountancy	8 years
Asst. Prof.	Mayur Rambhiya	M.Com, B.Ed., PGDFM	Accountancy	5 years
Asst. Prof.	Vishwanath Acharya	NET / SET (Commerce), M.Com	Accountancy	1 year
Asst. Prof.	Krishnakant Pandey	B.E (Information Technology) MSc. Computer Science	Information Technology / Mathematics	3 years
Asst. Prof.	Ravi Vishwakarma	PG. Diploma in Financial Management, M.COM	Finance	5 years

11. List of senior visiting faculty

Sr. No.	Name	Qualification	Specialization	Experience
1.	Dr. Rajinder Aurora	M.Com, Ph.D (Finance)	Commerce	25 years
2.	Dr. Sunil Karve	M.Com, Ph.D (Finance)	Commerce	25 years
3.	Dr. Nisikant Jha	M.Com, PGDBM, CIMA Advocate, D.Litt.	Commerce	12 years
4.	Dr. Mangesh Panchal	M.Com, Ph.D (Finance)	Commerce	8 years
5.	Dr. Maniram Dekate	M.Com, Ph.D (Finance)	Commerce	25 years
6.	Dr. Mehul Shah	M.Com, Ph.D (Finance)	Commerce	8 years
7.	Dr Kyati Vora	NET, M.com, M.Phil, Ph.D	Commerce	8 years
8.	Dr. Kuldeep Sharma	M.Com, M.Phil, Diploma in EXIM, NET	Commerce	10 years
9.	Mrs. Kavita Rai	LLB, LLM (Pursuing PhD)	Law	10 years
10.	Mrs.Karishma Sachdev	M.A (Economics)	Economics	10 years
11.	Mrs. Preetha Nair	M.Com, Company Secretary	Law	8 years
12.	Mr. Vishal Padwal	M.M.S (Finance)	Finance	5 years
13.	Mrs. Pooja Shah	M.B.A (Marketing)	Business Management	6 years
14.	Mrs. Dipti Sharan	M.A. (Political Science)	Foundation Course	12 years
15.	Ms. Devyani Balsara	M.A. (English Literature)	Business Communication	6 years
16.	Mr. Rajiv Mishra	MBA (Finance), M.Com	Finance	12 years

12. Percentage of lectures delivered and practical classes handled (Programme wise) by temporary faculty:

Programme	Percentage (%)
B.COM.	5.09%
B.COM. (Accounting & Finance)	5.40%
B.COM. (Banking & Insurance)	10.81%
B.COM. (Financial Markets)	10.81%

13. Student -Teacher Ratio (Programme wise)

Programme	Ratio
B.COM.	40 : 1
B.COM. (Accounting & Finance)	20 : 1
B.COM. (Banking & Insurance)	20 : 1
B.COM. (Financial Markets)	20 : 1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

The College has a centralized administrative office which caters to the needs of all the departments. Hence, there are no dedicated academic support staff (technical) and administrative staff for the department. The following is the list of office administrative staff:

Sr. No.	Name	Designation
1.	Mr. Deepak Salvi	Administrative Staff
2.	Mrs. Deepa Gamare	
3.	Mr. Sachin Duphkar	
4.	Mr. Sachin Dhabade	
5.	Mr. Bhushan Dhakrao	
6.	Mr. Prashant Arolkar	
7.	Mr. Akash Wagmare	
8.	Mr. Faizal Khan	Technical Staff
9.	Mr. Sanjay Jadhav	Support Staff
10.	Mr.Ramdas Gadigaonkar	
11.	Mr. Dilip Ingale	
12.	Mr. Pramod Duthraj	
13.	Mr. Sainath Sawant	

15. Qualifications of teaching faculty with DSc / D.Litt. / Ph.D. / MPhil / PG.

Name of the Faculty	Post-Graduation	M. Phil.	Ph.D.
Dr. Chitra Natarajan	✓	✓	✓
Prof. Pratima Singh	✓	✓	Pursuing
Asst. Prof. CA.Neeta Vaidya	✓	-	-
Asst. Prof. Anjana Verma	✓	-	-
Asst. Prof. Sharlet Bhaskar	✓	-	-
Asst. Prof. Bharati Sridhara	✓	-	-
Asst. Prof. Namrata Dube	✓	✓	-
Asst. Prof. Umesh Kabadi	✓	-	-
Asst. Prof .Tushar Shah	✓	✓	Pursuing
Asst. Prof. Mayur Rambhiya	✓	-	-
Asst. Prof. Vishwanath Acharya	✓	-	-
Asst. Prof. Ravi Vishwakarma	✓	-	-
Asst. Prof. Krishnakant Pandey	✓	-	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received:

Sr. No.	Name of the Faculty	Topic	Year	Grants (Rs.)	Status
1.	Asst. Prof. Anjana Verma	Jan Dhan Yojana Scheme on Financial Literacy &Financial Planning	2016 – 17	25000	Approved
2.	Asst. Prof. Sharlet Bhaskar	A Study on work-life balance among corporate women employees at selected private sector organization in Mumbai	2016 – 17	25000	Approved

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

Sr. No.	Name of the Faculty	Topic	Year	Grants (Rs.)	Status
1.	Mrs. Pratima Singh	Farm Accounting in Thane District	2014 – 15	26,000	Completed
2.	Asst. Prof. Neeta Vaidya	Impact of app based taxis Uber & OLA on traditional taxi business	2015 – 16	15,000	Completed

18. Research Centre /facility recognized by the University

N.A

19. Publications:

* **Number of papers published in peer reviewed journals (national /international) by faculty and students**

Faculty

Sr. No	Name of Faculty	Total number of papers published
1.	Dr. Chitra Natarajan	08
2.	Mrs. Pratima Singh	07
3.	CA Neeta Vaidya	07
4.	Ms. Sharlet Bhaskar	03
5.	Ms. Bharati Shridhara	02
6.	Ms. Anjana Verma	06
7.	Ms. Namrata Dube	07
8.	Mr. Umesh Kabadi	06
9.	Mr. Vishwanath Acharya	01

Students

Sr. No.	Name	Class	No. of Papers published
1	Ms Snehal Vichare	SYBBI	01
2	Ms Simran Kaur	SYBBI	02

* **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) –** NIL

* **Monographs –** NIL

* **Chapter in Books –** NIL

* **Books Edited-** NIL

* **Books with ISBN/ISSN numbers with details of publishers**

Mrs. Pratima Singh

Sr. No.	Subject / Publication	ISBN / ISSN	Publisher
1.	Foundation course-I (SEM I FYBBI)	978-93-5262-260-3	Himalaya Publications
2.	Foundation course-I (SEM I FYBCOM)	978-93-5262-259-7	
3.	Foundation course-I (SEM I FYBAF)	978-93-5262-258-0	
4.	Introduction to Financial Accounts (SEM I FYBMS)	978-93-82249-83-2	
5.	Accountancy & Financial Management-III (SYBCOM)	978-93-5262-149-1	
6.	Accountancy & Financial Management-II (FYBCOM)	978-93-5202-102-4	
7.	Accountancy & Financial Management-I (FYBCOM)	978-93-5262-283-2	
8.	Direct Tax (TYBCOM SEM-V)	978-93-5262-139-2	
9.	Accountancy & Financial Management-IV (SYBCOM)	978-93-5202-112-3	

* **SNIP-** NIL

* **SJR-** NIL

* **Impact factor**

Sr. No.	Name of the faculty	Research / Publication	Impact Factor
1.	**Mrs. Pratima Singh**	Role of Commercial Banks in Economic development – Indian perspective	3.405 (UIF)

2.	**Mrs. Anjana Verma**	Enhancing quality in Higher Education	3.405 (UIF)
3.	**CA Neeta Vaidya**	Human Resource Accounting (HRA)	3.405 (UIF)
4.	**Mr. Umesh Kabadi**	Medical tourism in India.	2.1632 (UIF)

* **h-index-** NIL

20. Areas of consultancy and income generated –

Sr. No.	Faculty	Area of Consultancy	Revenue Generated (Rs.)
1.	CA Neeta Vaidya	Taxation – Filing of income tax returns for salaried employees	2000

21. Faculty as members in

a.National committees

Sr. No.	Faculty	Committees
1.	Prin. Dr. Chitra Natarajan	• Indian Commerce Association • Indian Economics Association
2.	Mrs. Pratima Singh, Vice Principal	Indian Commerce Association
3.	Mrs. Neeta Vaidya	

b. International Committees – NIL

c. Editorial Boards

Sr. No.	Faculty	Editorial Boards
1.	Prin. Dr. Chitra Natarajan	ESRI journal, Journal of Economic & Social Research Rajasthan

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/Programme

Programme	Percentage (%)
B.Com.	N.A
B.Com. (Accounting & Finance)	N.A
B.Com. (Banking & Insurance)	100
B.Com. (Financial Markets)	100

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies

- Industry internship with reputed corporates like LivQuik technology (India) Pvt. Ltd, Bajaj Allianz Ltd, D-Mart etc.

23. Awards / Recognitions received by faculty and students

Sr. No.	Faculty	Awards / Recognition
1.	Prin. Dr. Chitra Natarajan	□ Shikshan Ratna Puraskar for outstanding services, achievements and contribution by Indian Friendship Society at Delhi □ Savitri Bai Phule Award □ Award for outstanding research paper by Department of Commerce, University of Mumbai on "Strategic Management in Global Scenario: Challenges and

		Opportunities"
		▫ Awarded as best researcher award by K.P.B Hinduja College
		▫ Recognised Ph.D. Guide in Commerce for University of Mumbai & J.J.T. University
		▫ Member, Board of Studies for Trade, Transport & Industry, University of Mumbai
2.	Mrs. Pratima Singh	▫ Member, Syllabus revision committee in Banking & Insurance

24. List of eminent academicians and scientists / visitors to the department

Sr. No.	Name	Institution
1.	Dr. Vinod Tibrewala, Chancellor	JJT University
2.	Dr. T.A Shivare, Director & Former President, All India Commerce Association	Hinduja College Trust
3.	Prin. Dr. S. T. Gadade Former dean of Commerce	University of Mumbai
4.	Prin. Dr. Madhu Nair Dean of Commerce faculty	University of Mumbai
5.	Dr. V. S. Shitole, Former Dean and Head of the Department	Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.
6.	Dr. Rajpal Hande – Former Director	BCUD, University of Mumbai
7.	Dr. L.M. Dani, Dean - Commerce & Management	JJT University
8.	Dr. Vilas Shinde, Former, Controller of Examinations	University of Mumbai
9.	Dr. K Shanti – Director	Academic staff College Mumbai University

10.	Dr. Sunil Karve – Director	Baba Saheb Gawade Institute of Management
11.	Dr. Dilip Patil - Director	DLLE, University of Mumbai
12.	Prin. Dr. Ancy Joes	Nagindas Khandwala College
13.	Prin. Dr. Kinnary Thakker	SIES College
14.	Prin. Dr. Ajay Bhamare	DAV College
15.	Prin. Dr. G. Kalkoti	M.V.M College
16.	Prin. Dr. Rajlaxmi	Nirmala Memorial College
17.	Dr. Ajit Ranade, Senior Economist	Advisor to Aditya Birla Group
18.	Prin. Dr. Farooqui	Rizvi College
19.	Dr. R. K. Singh – Director	Guru Nanak Institute of Management
20.	Principal A. D. Vanjari, Chairman Board of Studies in Banking and Insurance	University of Mumbai
21.	Prin. Dr. Kurhade, Former Registrar, University of Mumbai	D.T.S.S College
22.	Dr. CA Pradeep Kamtekar	R.A.Podar College
23.	Dr. Dawood Majid	DEWA, Dubai
24.	Dr.CA. Jayant Apte	Ghanshyam Das Saraf Colllege
25.	Dr. Rakhee Kelaskar, Social Science & Research Co-ordinator	JJT University

25. **Seminars/ Conferences/Workshops organized & the source of funding**

   a) **National**   b) **International**

Date	Topic	Sources of Funding
11.02.2012	Conference - India Growth Story: Hindsight & Road ahead	Funded by Management
1.09.2012	Workshop - Research in Accountancy	
20.12.2014	1st International Conference: Indian, Political and Economic Scenario: Issues, Opportunities & Challenges	
6.01.2016	2nd International Conference: World a Global Village: Issues & Challenges	
31.08.2016	One Day workshop on "Revised syllabus of Bachelor in Transport Management" with University of Mumbai	
25.03.2017	3rd International Conference: Digitalisation - A Vehicle of the new age transformation	

26. Student profile Programme/course wise:

B.COM

Class	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2015-16					
F.Y.B.COM	520	133	79	54	89.47
S.Y.B.COM	138	130	82	48	90
T.Y.B.COM	109	104	60	44	68.26

B.A.F

Class	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2015-16					
F.Y.BAF	184	72	47	25	98.61
S.Y.BAF	69	64	39	25	95.31
T.Y.BAF	63	62	39	23	80.64

BBI

Class	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2015-16					
F.Y.BBI	95	67	23	44	89.55
S.Y.BBI	59	55	20	35	96.42
T.Y.BBI	32	32	12	20	90.63

BFM

Class	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2015-16					
F.Y.BFM	**70**	**61**	**36**	**25**	91.8
S.Y.BFM	**53**	**53**	**30**	**23**	86.79
T.Y.BFM	**10**	**10**	**7**	**3**	90.00

*M = Male   *F = Female

27. Diversity of Students

2016-17			
Name of the Course	**% of students from the same state**	**% of students from other States**	**% of students from abroad**
B.Com	**96.35**	**3.65**	-
BAF	**98.50**	**1.50**	-
BBI	**93.85**	**6.15**	-
BFM	**100**	-	-

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	35.09%
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed Campus selection Other than campus recruitment	 34.59% 15.09%
Entrepreneurship/Self-employment	2.30% (on an average)

30. Details of Infrastructural facilities:

a) **Library:** The department of Commerce shares common library with other departments of the college. It purchases various books as per the requirements from time to time, which are beneficial to the students and faculties. The data of the various books purchased from the 2012 -13 to till date is as under:

Programme	Text Books	Reference Books	Journals and magazines
B.COM.	1394	563	6
B.COM. (Accounting & Finance)	795	104	5
B.COM. (Banking & Insurance)	472	77	4
B.COM. (Financial Markets)	422	119	4

b) **Internet facilities for Staff & Students:** Internet facility is available for the students and faculties in three I.T Labs, Library, and Extension rooms with full ICT facilities.

c) **Class rooms with ICT facility -** 12

d) **Laboratories –** 3 IT labs

31. **Number of students receiving financial assistance from college, university, government or other agencies –**

Number of students receiving financial assistance from management as under:

Year	Number of Students	Amount
2016-17	50	1,78,280

32. **Details on student enrichment programmes (special lectures / workshops /seminar) with external experts:**

a) **Remedial and guidance lectures:**

Programme	Name	Topic
B.COM.	Mrs. Aruna Singham, SK Somaiya College	Management Accountancy
	Mr. Pankaj Pandagale, Dr. T.K Tope College	Taxation
	Dr. Pradeep Kamtekar, R.A Poddar College	Financial Accounting
	Dr. G. Kalkoti, Nagindas Khandwala College	Economics
	Mr. D. Kembulkar, SK Somaiya College	Cost Accounting MHRM Exports
B.COM.	Mrs. Aruna Singham, SK	Management Accountancy

(Accounting & Finance)	Somaiya College	
	Mr. Pankaj Pandagale, Dr. T.K Tope College	Taxation
	Dr. Pradeep Kamtekar, R.A Poddar College	Financial Accounting
	Mr. Nitin Pawar, MCC College	Financial Accounting
	Mr. D. Kembulkar, SK Somaiya College	Cost Accounting
	Mr. Ganesh Bhosale, SK Somaiya College	Cost Accounting
B.COM. (Banking & Insurance)	Mr. Bhupendra Saini, DAV College	International Business Marketing in Banking and insurance
	Ms. Booma V. Halpeth,	Business Ethics
	Mr. Rajiv Mishra, NES Ratnam College	Financial Reporting and Analysis
	Mr. Nitin Agarwal, MCC College	Auditing
	Ms. Jia Makhija, NES Ratnam College	International Banking and Finance
B.COM. (Financial Markets)	Mr. Rajiv Mishra, NES Ratnam College	Portfolio Management
	Dr.Kuldeep Sharma, Hinduja College	Foreign Exchange
	Mr. Kirtan Shah, Hinduja College	Derivatives
		Insurance Fund Management

b) Guest Lectures:

Programme	Name	Topic
B.COM.	Dr. Pradeep Kamtekar, R.A Poddar College	Techniques of scoring more marks in examination
B.COM. (Accounting & Finance)	Dr. Derrick Angela,	Lecture on sources of finance
B.COM. (Banking & Insurance)	Mr. Vishal Gada, Ambition Learning Solutions	Indian capital market
	Mrs. Kritika Saini, Ambition Learning Solutions	Training program on E-Banking
B.COM. (Financial Markets)	Mr. Vishal Gada, Ambition Learning Solutions.	Indian capital market

33. Teaching methods adopted to improve student learning

- Chalk and Duster Method
- Group discussion
- Hand-outs and synopsis
- Case study
- Power Point Presentation
- Field Visit and Industrial Visit
- Self-Learning (with the use of library Internet)
- Co-curricular activities such as competition, quiz, audio-visual programmes, etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- The faculties donated one day salary to NAAM Foundation which works for drought affected farmers of Vidharba region in Maharashtra.
- The college has adopted Kanjurmarg Railway station under Swachh Bharat Abhiyaan for beautification and cleanliness. The faculties and students participate in weekly cleanliness and awareness drive at the station.
- The Faculty members and students of the Department are actively involved in NSS and DLLE Activities of the college. They are also involved in Women Development Cell, Rotaract Club.

35. SWOC analysis of the department and Future plans

Strengths:

- The Principal of the college is the Member of Board of Studies in Trade and Transport, University of Mumbai. She was also a Member, faculty of commerce University of Mumbai, member of Board of Studies in Business Economics, University of Mumbai
- Qualified and experienced faculties which include one doctorate, four M.Phil and three NET/SET qualified.
- Value education is imparted through subjects like Foundation Course.
- Environmental awareness is created through subjects like Environmental Studies.
- A very good collection of reference books is available in the library
- The college has affiliation to YCMOU for conducting BCA course under which students from commerce department are enrolled and get dual degree.
- Certificate programmes like personality development, English speaking, Online skill development and yoga programme.
- Active placements cell and guidance for higher education.

Weaknesses:

- Time constraint for revision of topics.
- As the syllabus is framed by the University, there are constraints for elaborate teaching.

- Faculty faces difficulty in paying personal attention to the students due to the high student teacher ratio.
- The college is permanently unaided and does not come under 12(B) and 2 (f) of UGC Act. Hence, no grants are received from UGC or Government of Maharashtra.
- No proximity to Railway station.

Opportunities:
- MOUs with more higher education institutes/industries.
- To start PG courses of University of Mumbai and other Universities.

Challenges:
- With the dynamic nature of the subject, there is a constant challenge to keep abreast with the changes introduced.
- The training given to students often falls short in meeting the challenges posed by the industry. The faculty tries to bridge this gap as far as possible.
- Land/space for expansion is difficult in Mumbai.
- At the entry level cut off percentage of students is low; it is a challenge for every teacher and college to improve results every year.

Future Plans:
- To take up more research projects.
- To start PG courses
- To submit more minor research proposals to University of Mumbai and other funding agencies
- To conduct departmental seminars/workshops.

THE DEPARTMENT
OF
MANAGEMENT STUDIES

EVALUATIVE REPORT OF THE DEPARTMENT OF MANAGEMENT STUDIES

1. Name of the department: Department of Management Studies

2. Year of Establishment: 2009 - 10

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):

Programmes	Year	University
Bachelor of Management Studies (BMS)	2009-10	University of Mumbai

4. Names of Interdisciplinary courses and the departments/units involved:

Sr. No.	Name of the Department	Courses
1.	Department of Commerce	□ Economics □ Mathematics □ Accountancy and allied courses
2.	Department of Mass Media	□ Effective Communication
3.	Department of Information Technology	□ Information Technology □ E-Commerce & Digital Marketing

5. Annual/ semester/choice based credit system (programme wise):

- UG - Choice Based Credit and Grading System (CBCGS)
- Certificate Programmes – Annual

6. Participation of the department in the courses offered by other departments:

Sr. No.	Name of the faculty	Department	Class	Subject
1.	Mr. Tushar Agarwal	Department of Commerce	B.Com	Marketing Human Resource Management
			BAF	Management applications - II
			BFM	Corporate Governance
		Department of IT	BCA	Study Skills

2.	Ms. Manali Naik	Department of Mass Media	BMM	Advertising in contemporary society Direct Marketing Agency Management Introduction to Advertising
3.	Ms. Arpita Atibudhi	Department of Commerce	BAF	Cost Accounting Management Accounting
			BBI	Universal banking
			BFM	Money market Debt market

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

Collaboration with Industry and other agencies to conduct following certificate programmes:

- English Speaking Certificate program
- Certificate course in Yoga
- Certificate programme in Online Skill Development
- Personality Development certificate programme

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

9. Number of teaching posts:

Teaching Post	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	3	3

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. etc.)

Designation	Name	Qualification	Specialization
Coordinator	Mr. Tushar Agarwal	SET (Management), MBA (Marketing-Operation), MBA (Corporate Governance), M.Com (Management), Pursuing PhD	Management
Asst. Prof.	Ms. Manali Naik	Masters in Personnel Management & Industrial Relation, Pursuing MBA (Marketing)	Management
Asst. Prof.	Ms. Arpita Atibudhi	SET (Commerce), M.Com (Accountancy)	Commerce & Accountancy

11. List of senior visiting faculty

Name	Qualification	Specialization	No. of Years of Experience
Dr. Rakhee Kelaskar	M.A, Ph.D	Human Resources	20 years
Dr. Subhash Pawar	M.Com, Ph.D (Finance)	Finance	15 years
Dr. Rahul Shah	MBA, Ph.D (Finance)	Finance	08 years
Dr. Sonal thakur	MBA, Ph.D (Retail)	Marketing	08 years
Mrs. Pooja Shah	MMS (Marketing)	Management	06 years
Mrs. Karishma Gupta	MA (Economics)	Economics	10 years

Mr. Vishal Padwal	MMS (Finance), MCOM	Finance	05 years
Mrs. Kavita Rai	MLLB, (Pursuing PhD)	Law	10 years
Mrs. Tanvi Sangani	MMS (Human Resource)	Management	7 years

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

Approximately 26% of lectures & practical sessions are handled by visiting Faculty Members.

13. Student -Teacher Ratio (programme wise)

Programme	Ratio
BMS	20:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled:

The College has a centralized administrative office which caters to the needs of all the departments. Hence, there are no dedicated academic support staff (technical) and administrative staff for the department. The following is the list of office administrative staff:

Sr. No.	Name	Designation
1.	Mr. Deepak Salvi	Administrative Staff
2.	Mrs. Deepa Gamare	
3.	Mr. Sachin Duphkar	
4.	Mr. Sachin Dhabade	
5.	Mr. Bhushan Dhakrao	
6.	Mr. Prashant Arolkar	
7.	Mr. Akash Wagmare	

8.	Mr. Faizal Khan	Technical Staff
9.	Mr. Sanjay Jadhav	Support Staff
10.	Mr.Ramdas Gadigaonkar	
11.	Mr. Dilip Ingale	
12.	Mr. Pramod Duthraj	
13.	Mr. Sainath Sawant	

15. Qualifications of teaching faculty with DSc / D.Litt / Ph.D / MPhil / PG.

Name of the Faculty	Post-Graduation	M.Phil.	Ph.D.
Mr. Tushar Agarwal	✓	-	Pursuing
Ms. Manali Naik	✓	-	-
Ms. Arpita Atibudhi	✓	-	-

16. Number of faculty with on-going projects from a) National b) International funding agencies and grants received

- NIL

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

Sr. No.	Name of the Faculty	Topic	Year	Grants (Rs.)	Status
1.	Mr. Tushar Agarwal	Job satisfaction and motivaion of teachers in unaided colleges affliated to University of Mumbai	2015 – 16	15,000	Completed

18. Research Centre /facility recognized by the University
- N.A

19. Publications:

a. Publication: Number of papers published in peer reviewed journals (national /international) by faculty and students

Faculty

Sr. No.	Name of Faculty	Total number of papers published
1.	Mr. Tushar Agarwal	17
2.	Ms. Manali Naik	01
3.	Ms. Arpita Atibudhi	03

Students

Sr. No.	Name	Class	No. of Papers published
1.	Ms. Snehel Pathre	TYBMS	02
2.	Ms. Shrishti Singh	TYBMS	01
3.	Mr. Abhay Baghel	TYBMS	01

b. Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) – NIL

c. Monographs – NIL

d. Chapter in Books – NIL

e. Books Edited- NIL

f. Books with ISBN/ISSN numbers with details of publishers

Mr. Tushar Agarwal

Name of Book	Course	ISBN	Publisher
Indian Ethos in Management	TYBMS	978-93-5262-504-8	Himalaya Publishing House
Finance for HR Professionals and Compensation Management	TYBMS	978-93-5262-216-0	Himalaya Publishing House

Productivity & Quality Management	SYBMS	978-93-83130-50-4	Thakur Publishers
E-commerce & Digital Marketing	TYBMS	978-93-5262-183-5	Himalaya Publishing House
Production and Total Quality Management	SYBMS	978-93-5149-400-3	Sheth Publishers
Foundation of Human Skills	FYBMS	978-93-5163-128-6	Thakur Publishers

g. **Citation Index-** NIL
h. **SNIP-** NIL
i. **SJR-** NIL
j. **Impact factor-** NIL
k. **h-index-** NIL

20. Areas of consultancy and income generated

Sr. No.	Faculty	Area of Consultancy	Revenue Generated (Rs.)
1.	Mr. Tushar Agarwal	Personality development workshop at Public night college	3000
		Marketing and Branding for MCA Constructions	3500

21. Faculty as members in
a) National committees b) International Committees c) Editorial Boards

Sr. No.	Faculty	Committees
1.	Mr. Tushar Agarwal	Indian Commerce Association (ICA)

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/ programme: **100%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Industry internship with reputed corporates like LivQuik technology (India) Pvt. Ltd, BMS.co.in etc.**

23. Awards / Recognitions received by faculty and students

Best Teacher Award to Mr. Tushar Agarwal by Nationalist Student Congress

24. List of eminent academicians and scientists / visitors to the department

Name	Institute / Department
Dr. Vinod Tibrewala	Chancellor, JJT University
Dr. T.A Shivare	Director & Former President, All India Commerce Association, Hinduja College Trust
Prin. Dr. S. T. Gadade	Former dean of Commerce, University of Mumbai
Prin. Dr. Madhu Nair	Former Dean – Faculty of Commerce, University of Mumbai
Principal A. D. Vanjari	Chairman Board of Studies in Banking and Insurance
Dr. V. S. Shitole	Former Dean and Head of the Department, Dr. Babasaheb Ambedkar Marathwada University, Aurangabad.
Dr. Rajpal Hande	Former Director, BCUD, University of Mumbai
Dr. L.M. Dani	Dean, Commerce & Management JJT. University
Dr. Vilas Shinde	Former, Controller of Examinations, University of Mumbai
Dr. K Shanti	Director, Academic staff College Mumbai University
Dr. Sunil Karve	Director, Baba Saheb Gawade Institute of Management
Dr. Dilip Patil	Director, DLLE, University of Mumbai
Dr. Richa Jain	Member Board of Studies, BMS, University of Mumbai, Coordinator – BMS Department, Thakur College

Mrs. Radha Iyer	Member Board of Studies, BMS, University of Mumbai, Coordinator – BMS Department, JM Patel College
Dr. Aparna Jain	Member Board of Studies, BMS, University of Mumbai, Coordinator – BMS Department, S. K. Somaiya College
Dr. Poonam Kakkad	Member Board of Studies, BMS, University of Mumbai, Coordinator – BMS Department, Nirmala College

25. Seminars/ Conferences/Workshops organized & the source of funding

Date	Topic	Source of Funding
11.02.2012	Conference - India Growth Story: Hindsight & Road ahead	Funded by the Management
20.12.2014	1st International Conference: Indian, Political and Economic Scenario: Issues, Opportunities & Challenges	
6.06.2015	Workshop – Revised Syllabus of Second year BMS with B.O.S, University of Mumbai	
6.01.2016	2nd International Conference: World a Global Village: Issues & Challenges	
25.03.2017	3rd International Conference: Digitalisation - A Vehicle of the new age transformation	

26. Student profile programme/course wise:

Class	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2015-16					
F.Y.B.M.S	227	72	50	22	94.44%
S.Y.B.M.S	72	69	47	22	86.95%
T.Y.B.M.S	49	49	33	16	68.08%

*M = Male   *F = Female

27. Diversity of Students

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BMS	98.62	1.38	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

Data not available

29. Student progression

Student progression	Against % enrolled
UG to PG	44.89%
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed	
• Campus selection	37.5%
• Other than campus recruitment	15.62%
Entrepreneurship/Self-employment	2.30% (on an average)

30. Details of Infrastructural facilities:

e) Library: The Department of Management Studies shares common library with other departments of the college. It purchases various books as per the requirements from time to time, which are beneficial to the students and faculties. The data of the various books purchased from the 2012 -13 to till date is as under:

Programme	Text Books	Reference Books	Journals and magazines
BMS	889	508	05

b) Internet facilities for Staff & Students: Internet facility is available for the students and faculties in three I.T Labs, Library, and Extension rooms with full ICT facilities.

c) Class rooms with ICT facility- 12

d) Laboratories – 3 IT labs

31. Number of students receiving financial assistance from college, university, government or other agencies:

Number of students receiving financial assistance from management as under:

Year	Number of Students	Amount
2016-17	11	1,19,860

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Sr. No.	Name	Workshops / External experts
1	Principal A. D. Vanjari, Chairman Board of Studies in Banking and Insurance	Key Note Speaker, Revised syllabus workshop for SYBMS
2	Mrs. Selvi Nadar, RJ College	Human Resource Management
3	Mr. Deshpande, Rizvi College	Service Sector Management
4	Mr. Ravi Singh, SIWS College	Financial Management

5	Mrs. Ria Rupani, NES Ratnam College	Business Ethics & CSR
6	Mr. Rajiv Mishra, NES Ratnam College	Investment Analysis & Portfolio Management
7	Mr. Suresh Rao, SIWS College	Operations Research
8	Prin. Dr. Parvati Venkatesh, MCC College	International Finance
9	Mr. Nitin Pawar, MCC College	Management Accounting
10	Mr. N.K.Shree Varhan	Logistics & Supply Chain Management
11	Mr. Rahul Shah, IIFL	Special Studies in Marketing
12	Mr. Abhishek Naik	Corporate Social Responsibility
13	Mrs. Aparna Jain, Somaiya College	Human Resource Management
14	Mr. Punit Thakkar	International Marketing
15	Mr. G.H. Rao, Nagindas Khandwala	Mathematics
16	Dr. Subhash Pawar, Vice Principal, Shree Ram College	International Finance

33. Teaching methods adopted to improve student learning:

- Chalk and Talk Method
- Group discussion
- Handouts and synopsis
- Case study
- PowerPoint Presentation
- Field Visit and Industrial Visit
- Self-Learning (with the use of library Internet)
- Co-curricular activities such as competition, quiz, audio-visual programmes, etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- The faculties donated one day salary to NAAM Foundation which works for drought affected farmers of Vidharba region in Maharashtra.

- The college has adopted Kanjurmarg Railway station under Swachh Bharat Abhiyaan for beautification and cleanliness. The faculties and students participate in weekly cleanliness and awareness drive at the station.
- The Faculty members and students of the Department are actively involved in NSS and DLLE Activities of the college. They are also involved in Women Development Cell, Rotaract Club.

35. SWOC analysis of the department and Future plans

S.W.O.C

Strengths

- Committed and well qualified faculty
- Efficient, proactive and benevolent management
- Good infrastructure with spacious classrooms, well equipped labs, well designed offices and other facilities
- Industry oriented curriculum with specializations in Marketing, Finance & Human Resource
- Application based learning through 'Chanakya Niti'club

Weaknesses

- Inadequate industry collaboration.
- Opportunities to contribute to major subjects in syllabus planning are very less.

Opportunities

- Training and grooming students for admissions to premier institutions of higher education.
- Starting entrepreneurial venture
- Introducing post-graduation add-on courses

Challenges

- Promoting research for students
- To mould the students into market-ready and successful professionals.

Future Plans

- To collaborate with industries and corporates for internship program, to give students practical experience at various aspects of management.
- To start MBA programme
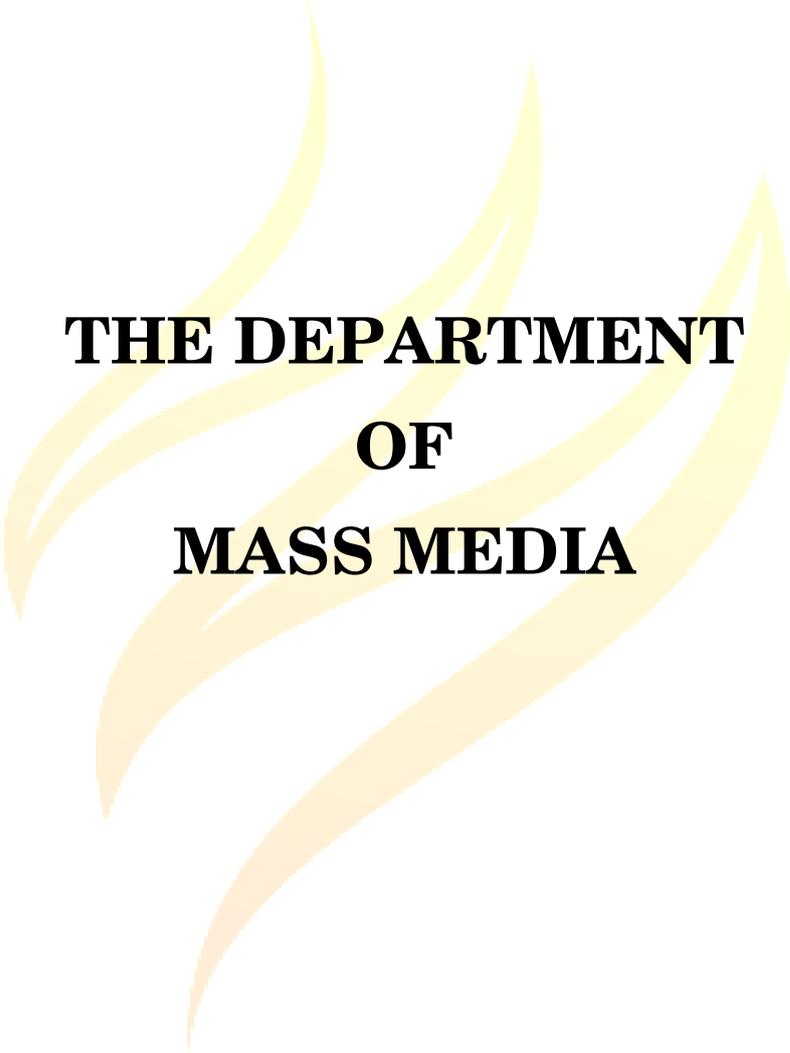
THE DEPARTMENT
OF
MASS MEDIA

EVALUATIVE REPORT OF THE DEPARTMENT OF MASS MEDIA

1. **Name of the department:** Department of Mass Media (BMM)

2. **Year of Establishment:** 2012

Programmes	Year	University
Bachelor of Mass Media (BMM)	2012 - 13	University of Mumbai

3. **Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):**

The college offers following undergraduate programmes in Department of Mass Media:

Programmes
Bachelor of Mass Media (BMM)

4. **Names of Interdisciplinary courses and the departments/units involved:**

List of interdisciplinary programmes:

Sr. No	Name of Departments	Subjects
1.	Department of Commerce	Financial Management
2.	Department of Management	Principles of Management

5. **Annual/ semester/choice based credit system (programme wise):**

- UG - Choice Based Credit and Grading System (CBCGS)
- Certificate Programmes – Annual

6. **Participation of the department in the courses offered by other departments:**

Sr. No.	Name of the faculty	Department	Class	Subject
1.	Sharanya Sanoj	Commerce	FYBAF	Business Communication
			FYBCOM	Environmental Studies
2.	Roopali Ghorpade	Commerce	FYBCOM	Business Communication
			FYBAF	Business Communication
			FYBFM	Business Communication
			FYBBI	Effective Communication
		Management Studies	FYBMS	Effective Communication

7. **Courses in collaboration with other universities, industries, foreign institutions, etc.:**

Collaboration with Industry and other agencies to conduct following certificate programmes:

- English Speaking Certificate program
- Certificate course in Yoga
- Personality Development certificate programme

8. **Details of courses/programmes discontinued (if any) with reasons:**
   NIL

9. Number of teaching posts:

Teaching Post	Sanctioned	Filled
Professors	00	00
Associate Professors	00	00
Asst. Professors	03	02

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. / D.Litt. /Ph.D. / M. Phil. etc.,):

Designation	Name	Qualification	Experience
Co-ordinator	Mrs. Sharanya Sanoj	SET – Mass Communication & Journalism, M.A. Communication and Journalism, BMM (Advertising)	1 year
Asst. Prof.	Mrs. Roopali Ghorpade	M.A (English), B.Ed.	7 years

11. List of senior visiting faculty:

Sr. No.	Name	Qualification	Specialization	No. of Years of Experience
1.	Dr. Vageesh Saraswat	M.A, Ph.D	Journalism	20
2.	Mrs. Dipti Sharan	M.A (Political Science), M.Phil.	Political Science	12

3.	Mr. Avadesh Yadav	MBA, M.Com, B.Ed.	Mass Communication & Journalism	12
4.	Mr. Jaimine Vaishnav	M.A (Political Science)	Journalism	08
5.	Dr. Jitendra Aherkar	M.Com, Ph.D	Advertising	12
6.	Mr. Chetan Mathur	DJPR&A (Mumbai), DBM Business Management, B.A English Literature	Production	10
7.	Mrs. Vibha Singh	MBA, Journalist	Journalism	10
8.	Mr.Shyam Shirsekar	MCA, Working in Ad agency	Print Production	12

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty:

- Approximately 44% of lectures & practical sessions are handled by visiting faculty members

13.   Student -Teacher Ratio (programme wise):

Programme	Ratio
BMM	30:1

14.   Number of academic support staff (technical) and administrative staff; sanctioned and filled:

The College has a centralized administrative office which caters to the needs of

all the departments. Hence, there are no dedicated academic support staff (technical) and administrative staff for the department. The following is the list of office administrative staff:

Sr. No.	Name	Designation
1	Mr. Deepak Salvi	Administrative Staff
2	Mrs. Deepa Gamare	
3	Mr. Sachin Duphkar	
4	Mr. Sachin Dhabade	
5	Mr. Bhushan Dhakrao	
6	Mr. Prashant Arolkar	
7	Mr. Akash Wagmare	
8	Mr. Faizal Khan	Technical Staff
9	Mr. Sanjay Jadhav	Support Staff
10	Mr.Ramdas Gadigaonkar	
11	Mr. Dilip Ingale	
12	Mr. Pramod Duthraj	
13	Mr. Sainath Sawant	

15.   Qualifications of teaching faculty with DSc / D.Litt. / Ph.D. / MPhil / PG.

Name of the Faculty	Post-Graduation	M.Phil.	Ph.D.
Mrs. Sharanya Sanoj	✓	-	-
Mrs. Roopali Ghorpade	✓	-	-

16.   Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

NIL

17.   Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

NIL

18.   Research Centre /facility recognized by the University

N.A

19.   Publications:

* **Publications: Number of papers published in peer reviewed journals (national /international) by faculty and students**

Sr. No.	Name of Faculty	Total number of papers published
1	Mrs. Sharanya Sanoj	01
2	Mrs. Roopali Ghorpade	-

* **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) –** NIL

* **Monographs –** NIL
* **Chapter in Books –** NIL
* **Books Edited-** NIL

* **Books with ISBN/ISSN numbers with details of publishers –** NIL
* **Citation Index -** NIL

* **SNIP -** NIL

* **SJR -** NIL

* **Impact factor-** NIL

* **h-index-**NIL

20. Areas of consultancy and income generated:

NIL

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards….

NIL

22. Student projects:-

a) Percentage of students who have done in-house projects including inter departmental/programme: **100% students are assigned projects as per the curriculum**

b)   Percentage of students placed for projects in organizations outside the institution i.e.in Research laboratories/Industry/ other agencies: **Industry internship with reputed corporates like BMM Bawaal, MAAC animations etc.**

23. Awards / Recognitions received by faculty and students:

Student Achievement:

* Mahesh Chougale (TYBMM): stood 11th for short film making competition by YES FOUNDATION

* Vikram Chandel (SYBMM): Mr. Sharad Pawar, President of Nationalist Congress Party completed 50 years in the Parliament. To commemorate the same a State Wide Elocution competition was organized called as Suvarna Gatha 50 on 24th December, 2016. Our student was one of the few who participated and represented our college.

24. List of eminent academicians and scientists / visitors to the department

Sr. No.	Name	Designation
1	Mrs. Elsie Gabriel	Journalist, NGO founder of Young Environmentalist Programme (YEP)
2	Mrs. Anita Mandrikar	Copywriter, on University panel
3	Mr. Hemant Kombrabail	Visiting lecturer at K.C College, Sophia College, Jai hind College
4	Mrs. Vaishali Kendale	Filmmaker and Lecturer in Birla College, Joshi-Bedekar College
5	Mr. Mahesh Kalra	Director - Centre for Numismatic Information & Studies (CENNUMIS) Centre for History, Archaeology, Epigraphy & Numismatics (CHAEN)
6	Mr. Vageesh Saraswat	Filmmaker, Journalist

25.   Seminars / Conferences / Workshops organized & the source of funding

a) National – NIL

b) International -

Date	Topic	Sources of Funding
20.12.14	1st International Conference: Indian, Political and Economic Scenario: Issues, Opportunities & Challenges	Funded by the Management
6.01.16	2nd International Conference: World a Global Village: Issues & Challenges	
25.03.17	3rd International Conference: Digitalisation - A Vehicle of the new age transformation	

26. **Student profile programme/course wise:**

Class	Applications received	Selected	Enrolled *M	*F	Pass percentage
2015-16					
F.Y.BMM	104	72	54	18	88.88%
S.Y.BMM	45	45	28	17	91.11%
T.Y.BMM	30	30	20	10	75.86%

*M= Male   *F = Female

27. **Diversity of Students**

Name of the Course	% of students from the same state	% of students from other States	% of students from abroad
BMM	97.22%	2.78%	NIL

28.   How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defense services, etc.?

Data not available

29.   Student progression

Student progression	Against % enrolled
UG to PG	20%
PG to M.Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	- 36.30%
Entrepreneurship/Self-employment	2.30% (on an average)

30. Details of Infrastructural facilities

a)   Library: The Department of Mass Media shares common library with other departments of the college. It purchases various books as per the requirements from time to time, which are beneficial to the students and faculties. The data of the various books purchased from the 2012 -13 to till date is as under:

Programme	Text Books	Reference Books	Journals and magazines
BMM	371	83	01

b) Internet facilities for Staff & Students: Internet facility is available for the students and faculties in three I.T Labs, Library, and Extension rooms with full ICT facilities.

c) Class rooms with ICT facility: 12

d) Laboratories – 3 IT labs

31. **Number of students receiving financial assistance from college, university, government or other agencies –**

Number of students receiving financial assistance from management as under:

Year	Number of Students	Amount
2016-17	17	1,05,273

32. **Details on student enrichment programmes (special lectures / workshops /seminar) with external experts**

Sr. No.	Name	Topic of Special lecture /workshop / seminar
1.	**Ms. Vaishali Kendale** Filmmaker and former Lecturer in Birla College, Joshi-Bedekar College	A workshop was conducted with Prof. Vaishali Kendale a Filmmaker and media academician on the basics of filmmaking and guided them on various career opportunities in the media industry.
2.	**Mrs. Elsie Gabriel** Journalist, NGO founder of Young Environmentalist Programme (YEP)	Careers in Media: A special lecture on media careers and how to develop writing skills was organized for the BMM students. This gave them some insight on the various fields and opportunities they can pursue in the future.
3.	**Mrs. Anita Mandrekar** Copywriter, on University panel	A special lecture was conducted for the TYBMM students on Consumer Behaviour and trained them from exam perspective.
4.	**Mr. Hemant Kombrabail** Visiting lecturer at K.C College, Sophia College, Jai hind College	A special lecture was conducted for the TYBMM students on Brand Building and trained them from exam perspective.

5.	**MAMI**	Representative of the MAMI film festival conducted a special session with the students and enlightened the students about the significance of the fest and also offered the students opportunities to intern or volunteer with them.
6.	**Mumbai Film Festival's – Young Critics Lab**	Young Critics Lab is a platform for future film critics and journalists to get mentored by acclaimed Indian and international film critics and writers. Out of many students who had applied two students Vikram Chandel and Suraj Mishra from SYBMM got selected for the same and attended the session held at J.W.Marriott, Juhu.
7.	**Mr. Mahesh Kalra** Director - Centre for Numismatic Information & Studies (CENNUMIS), Columns in DNA	A special lecture was conducted for the students to guide them on the field of Journalism and guide them to develop skills for developing a reports point of view.
8.	**Mr. Vageesh Saraswat** Filmmaker, Journalist	A workshop on Marathi and Hindi Cinema Skill Development was conducted for all BMM students which discussed film especially regional cinema and the development of the same.

33. Teaching methods adopted to improve student learning:

- Chalk and Talk Method
- Projects / Assignments
- Competitions
- Group Discussions
- Handouts
- Class Test
- Outdoor session

- Tutorials
- Field Visits
- Power-Point Presentation
- Film Screenings

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- The faculties donated one day salary to NAAM Foundation which works for drought affected farmers of Vidharba region in Maharashtra.
- The college has adopted Kanjurmarg Railway station under Swachh Bharat Abhiyaan for beautification and cleanliness. The faculties and students participate in weekly cleanliness and awareness drive at the station.
- The Faculty members and students of the Department are actively involved in NSS and DLLE Activities of the college. They are also involved in Women Development Cell, Rotaract Club.

35. SWOC analysis of the department and Future plans

Strengths

- Qualified faculty
- Continuous and constant support from the management
- Good Infrastructure – Spacious, clean, airy classrooms. White boards; well-equipped Conference Room, Examination Room, Computer Laboratories, Auditorium, Gymkhana
- Offering both Advertising and Journalism as specialization
- Industry Experts – Industry experts are invited for lectures
- Mentoring – Mentoring programme to give individual attention to students
- Clubs & Associations – Media World Club organizes various interactive events

Weakness

- No PG Programmes available.
- No Diploma and short term certified courses available related to mass media.

- Location of the college.
- Getting faculties having specialized expertise in certain areas.

Opportunities

- Providing Students Internships through networking with Alumni / sister concerns
- Assistance from MAAC (Maya Academy of Advanced Cinematics) for collaborative future short term courses

Challenges

- To provide a more challenging and research based education within the funds generated through fees
- Getting industry professionals because the college it is not so ideally located contribute through lectures to the teaching of vocation specific subjects
- Placing BMM students in the industry is a challenge through campus recruitments

Future Plans:

- Increasing short term certificate courses to add on to the curriculum.
- Audio Visual and dark room for students.
- Organizing Seminars which will help go beyond curriculum and keep a pace with changing technology and industry trends.
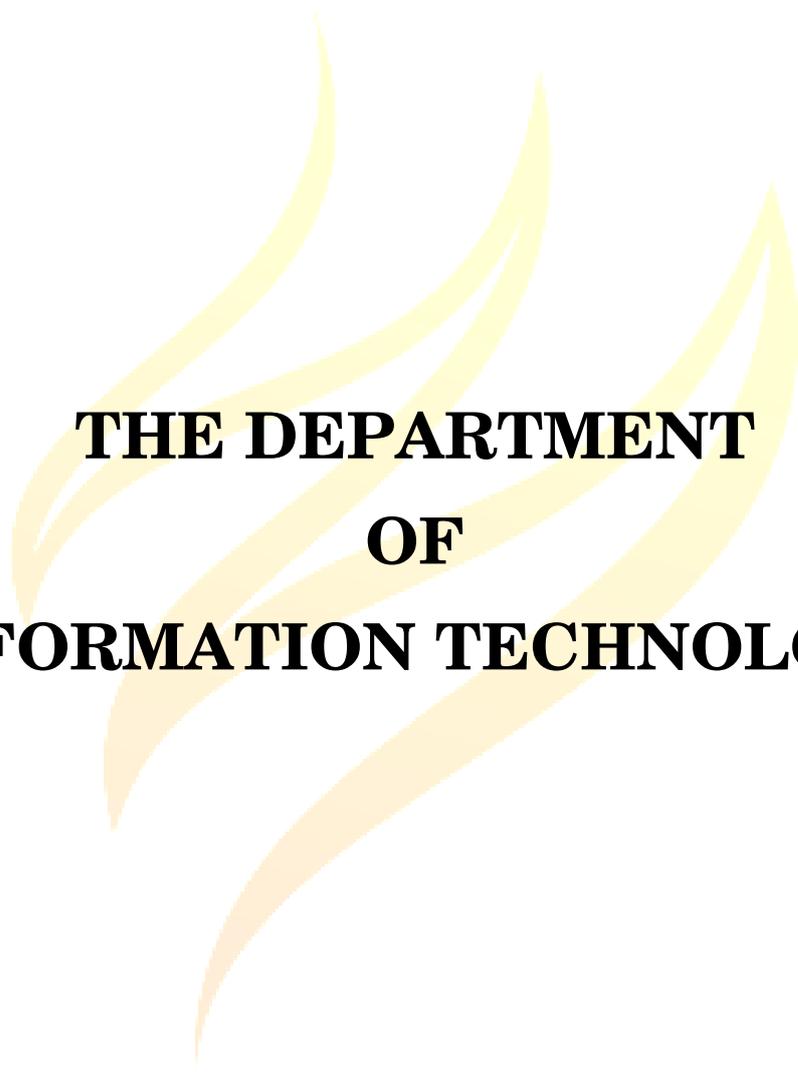
THE DEPARTMENT
OF
INFORMATION TECHNOLOGY

Evaluative Report of Department of Information Technology

1. Name of the department: Department of Information Technology

2. Year of Establishment: 2008 - 09

Programmes	Year	University
Bachelor of Information Technology (B.Sc.IT)	2008-09	University of Mumbai
Bachelor of Computer Application (BCA)	2015-16	YCMOU

3. Names of Programmes / Courses offered (UG, PG, M.Phil., Ph.D., Integrated Masters; Integrated Ph.D., etc.):

The college offers following undergraduate programmes in Department of Information Technology:

Programmes
Bachelor of Information Technology (B.Sc.IT)
Bachelor of Computer Application (BCA)

4. Names of Interdisciplinary courses and the departments/units involved:

Sr. No.	Name of Departments	Subjects	Programme
1.	Department of Commerce	Mathematics & Statistics	B.Sc.IT
2.	Department of Management	Study Skills	BCA

5. Annual/ semester/choice based credit system (programme wise):

- UG - Choice Based Credit and Grading System (CBCGS)

- Certificate Programmes – Annual

6. Participation of the department in the courses offered by other departments:

Sr. No.	Name of the faculty	Department	Class	Subject
1.	Mr. Sandeep Vishwakarma	Department of Commerce	TYBCOM	Computer System & Applications
2.	Mr. Arvind Singh	Department of Commerce	SYBCOM	Computer Programming
3.	Mr. Alok Singh	Department of Commerce	FYBFM SYBFM TYBFM	Information Technology
		Department of Management Studies	TYBMS	E-Commerce and Digital Marketing
4.	Mrs. Deepti Parab	Department of Management Studies	FYBMS	Information Technology in Business

7. Courses in collaboration with other universities, industries, foreign institutions, etc.:

- Bachelor of Computer Applications (Affiliated to Yashwantrao Chavan Maharashtra Open University, Nasik)

- Collaboration with Industry and other agencies to conduct certificate programmes:
  - English Speaking Certificate program
  - Certificate course in Yoga
  - Personality Development certificate programme
  - Android Application Development

8. Details of courses/programmes discontinued (if any) with reasons:

NIL

9. Number of teaching posts:

Post	Sanctioned	Filled
Professors	0	0
Associate Professors	0	0
Asst. Professors	4	4

10. Faculty profile with name, qualification, designation, specialization, (D.Sc. /D.Litt. /Ph.D. / M. Phil. Etc.,)

Designation	Name	Qualification	Specialization	Experience
Co-ordinator	Mr. Sandeep Vishwakarma	MCA	Computer Application	13 years
Asst. Prof.	Mr. Arvind Singh	M. Sc.	Computer Science	09 years
Asst. Prof.	Mr. Alok Singh	MCA,MBA UGC-NET (Comp. Sci.) SET (Management)	Computer Application	13 years
Asst. Prof.	Mrs. Dipti Parab	M.Sc. (Physics)	Electronics	08 years

11. List of senior visiting faculty

Sr. No.	Name	Qualification	Specialization	No. of Years of Experience
1	Dr. Nisha Pandey	M.A, Ph.D	Information Technology	15 years
2	Mrs. Nitika Naresh	MA (English)	English	10 years
3	Ms. Deepti Sharan	MA (Political Science)	History	12 years
4	Mr. Nilesh Singh	MSc. IT	Information Technology	07 years

12. Percentage of lectures delivered and practical classes handled (programme wise) by temporary faculty

Approximately 6% of lectures & practical sessions are handled by visiting Faculty Members.

13. Student -Teacher Ratio (programme wise)

Programme	Ratio
BSc.IT	15:1
FYBCA	15:1
SYBCA	21:1

14. Number of academic support staff (technical) and administrative staff; sanctioned and filled

The College has a centralized administrative office which caters to the needs of all the departments. Hence, there are no dedicated academic support staff (technical) and administrative staff for the department. The following is the list of office

administrative staff:

Sr. No.	Name	Designation
1	Mr. Deepak Salvi	Administrative Staff
2	Mrs. Deepa Gamare	
3	Mr. Sachin Duphkar	
4	Mr. Sachin Dhabade	
5	Mr. Bhushan Dhakrao	
6	Mr. Prashant Arolkar	
7	Mr. Akash Wagmare	
8	Mr. Faizal Khan	Technical Staff
9	Mr. Sanjay Jadhav	Support Staff
10	Mr. Ramdas Gadigaonkar	
11	Mr. Dilip Ingale	
12	Mr. Pramod Duthraj	
13	Mr. Sainath Sawant	

15. Qualifications of teaching faculty with DSc/ D.Litt/ Ph.D/ MPhil / PG.

Name of the Faculty	Post Graduation	M.Phil.	Ph.D.
Mr. Sandeep Vishwakarma	✓	-	Pursuing
Mr. Arvind Singh	✓	-	-
Mr. Alok Singh	✓	-	-
Mrs. Dipti Parab	✓	-	-

16. Number of faculty with ongoing projects from a) National b) International funding agencies and grants received

Sr. No.	Name of the Faculty	Topic	Year	Grants (Rs.)	Status
1.	Mr.Alok Singh	Enhancing employability of Bsc.IT graduates under University of Mumbai	2016 – 17	15,000	On-going

17. Departmental projects funded by DST - FIST; UGC, DBT, ICSSR, etc. and total grants received

- NIL

18. Research Centre /facility recognized by the University

- N.A

19. Publications:

∗ **Publications: Number of papers published in peer reviewed journals (national /international) by faculty and students**

Sr. No.	Name of Faculty	Total number of papers published
1	Mr. Sandeep Vishwakarma	04
2	Mr. Arvind Singh	02
3	Mr. Alok Singh	07
4	Mrs. Dipti Parab	04

∗ **Number of publications listed in International Database (For Eg: Web of Science, Scopus, Humanities International Complete, Dare Database - International Social Sciences Directory, EBSCO host, etc.) -** NIL

∗ **Monographs –** NIL

* **Chapter in Books** – NIL

* **Books Edited-** NIL

* **Books with ISBN/ISSN numbers with details of publishers**

Sandeep Vishwakarma

Name of Book	Course	ISBN	Publisher
Fundamental of Digital Computing	F.Y.BSc(IT)-Sem-I	978-93-3152-163-3	Rishabh Publications
Java and Data Structure	S.Y.BSc (IT)-Sem-IV	978-93-5149-477-5	Seth Publications
Advanced Java	T.Y.BSc (IT)-Sem-V	978-93-5262-154-5	Himalaya Publications
Web Programming	F.Y.BSc (IT)-Sem-II	978-93-5273-018-6	Himalaya Publications

Arvind Singh

Name of Book	Course	ISBN	Publisher
Software Testing	T.Y.B.Sc.(IT)-Sem-V	978-93-5262-152-4	Himalaya Publications
Web Programming	F.Y.B.Sc.(IT)-Sem-II	978-93-5273-018-6	Himalaya Publications

* **Citation Index -** NIL

* **SNIP -** NIL

* **SJR -** NIL

* **Impact factor-** NIL

* **h-index-**NIL

20. Areas of consultancy and income generated

Sr. No.	Faculty	Area of Consultancy	Revenue Generated (Rs.)
1.	Mr. Sandeep Vishwakarma	IT Infrastructure: Assistance provided in opening B.Sc.IT course at Swami College of B.Sc.IT, Malegaon.	10,000
2.	Mr. Faiz Memon (Student)	Riyo Advertising: Created a software of Management system	5000

21. Faculty as members in

a) National committees b) International Committees c) Editorial Boards….

- NIL

22. Student projects

a) Percentage of students who have done in-house projects including inter departmental/programme: **100%**

b) Percentage of students placed for projects in organizations outside the institution i.e.in research laboratories/Industry/ other agencies: **Industry internship with reputed corporates like Riyo advertising, Affix center services Pvt. Ltd. etc.**

23. Awards / Recognitions received by faculty and students

NIL

24. List of eminent academicians and scientists / visitors to the department

Sr. No.	Name	Designation
1	Mr. Hiren Dand	Chairperson, Board of Studies, B.Sc(IT) Semester-V
2	Mr. Abhijeet Kale	Chairperson of B.Sc.(IT) SEM-VI
3	Mrs. R. Srivaramangai	Member, Board of Studies

4	Mr. Rajendra Patil	Chairman, Board of Studies, M.Sc.(IT)
5	Mr. Abhijeet Parab	Manager – Ernst and Young
6	Mr. Abhijeet Gole	HOD M.Sc(CS) Ruia college
7	Mrs. Kiran Gurbani	HOD Computer Science RKT College
8	Mr. Shyamji Gupta	Project Manager, Accenture
9	Dr. M.Z. Farooque	Principal Rizvi college
10	Dr. R. K. Singh	Director, GNVS Institute of Management
11	Mr. Ahtesham Sheikh	HOD B.Sc(IT) AP college
12	Mr. Biju Ramesh,	HOD B.Sc(IT) SIES college
13	Mr. Abdul Sadique	HOD B.Sc(CS) AP college

25. Seminars/ Conferences/Workshops organized & the source of funding

Date	Topic	Sources of Funding
11.02.2012	Conference - India Growth Story: Hindsight & Road ahead	Funded by the Management
12.12.2012	Revised syllabus workshop of Ty.BSc.IT on the course of Project Management	
20.12.2014	1st International Conference: Indian, Political and Economic Scenario: Issues, Opportunities & Challenges	
6.01.2016	2nd International Conference: World a Global Village: Issues & Challenges	
25.03.2017	3rd International Conference: Digitalisation - A Vehicle of the new age transformation	

26.   Student profile programme/course wise:

Class	Applications received	Selected	Enrolled		Pass percentage
			*M	*F	
2015-16					
F.Y.B.SC.IT	143	68	48	20	89.85 %
S.Y.B.SC.IT	47	47	34	13	97.87 %
T.Y.B.SC.IT	48	48	35	13	79.16 %
FYBCA	25	25	20	05	100%

27. Diversity of Students

Other Board Students			
Name of the class	% of students from the same board(HSC)	% of students from other board	% of students from abroad
F.Y.B.SC.IT	99	1	NIL
FYBCA	80	20	NIL

28. How many students have cleared national and state competitive examinations such as NET, SLET, GATE, Civil services, Defence services, etc.?

Data not available

29. Student progression

Student progression	Against % Enrolled
UG to PG	47.91%
PG to M. Phil.	-
PG to Ph.D.	-
Ph.D. to Post-Doctoral	-
Employed • Campus selection • Other than campus recruitment	- 10.52%
Entrepreneurship/Self-employment	2.30% (on an average)

30. Details of Infrastructural facilities:

a. **Library:** The department of Information Technology share common library with other departments of the college. It purchases various books as per the requirements from time to time, which are beneficial to the students and faculties. The data of the various books purchased from the 2012 -13 to till date is as under:

Stream	Text Books	Reference Books	Journals and magazines
B.Sc (IT)	278	641	2
BCA	Study material is provided by University to all students.		

b. **Internet facilities for Staff & Students:** Internet facility is available for the students and faculties in three I.T Labs, Library, and Extension rooms with full ICT facilities.

c. **Class rooms with ICT facility**- 12

d. **Laboratories –** 3 IT Labs and 1 electronics lab

31. Number of students receiving financial assistance from college, university, government or other agencies:

Number of students receiving financial assistance from management as under:

Year	Number of Students	Amount
2016-17	17	1,17,490

32. Details on student enrichment programmes (special lectures / workshops /seminar) with external experts

Sr. No.	Name	Topic
1	Mr. Hiren Dand (Chairperson of B.Sc(IT) Semester-V)	▫ Project Management Workshop: Revised Syllabus Workshop ▫ Panel Interview – Subject Expert
2	Mr. Abhijeet Kale (Chairperson of B.Sc.(IT) SEM-VI)	▫ Project Management Workshop: Revised Syllabus Workshop
3	Mrs. R. Srivaramangai (Member, Board of Studies)	▫ Project Management Workshop: Revised Syllabus Workshop ▫ Panel Interview – Subject Expert
4	Mr. Rajendra Patil (Chairman M.Sc.IT)	▫ Guidance lecture for TY.Bsc.IT for ASP.NET
5	Mr. Abhijeet Parab (Manager)	▫ Guest lecture on IT Audit
6	Mr. Abhijeet Gole (HOD M.Sc.CS Ruia College)	▫ Orientation lecture for FYBSCIT
7	Mrs. Kiran Gurbani (HOD Computer Science RKT College)	▫ Guest Lecture on Linux Administration and Internet Technology for TY.Bsc.IT
8	Mr. Shyamji Gupta (Project Manager, Accenture)	▫ Guest Lecture on Java Technology for TY.Bsc.IT

9	Dr. M.Z. Farooque (Principal Rizvi college)	▫ Orientation for BCA Students ▫ As VC Nominee for Panel Interview
10	Dr. R. K. Singh (Director, GNVS Institute of Management)	▫ Career Guidance lecture
11	Mr. Ahtesham Sheikh (HOD B.Sc.IT AP college)	▫ Guest Lecture on Advanced Java
12	Mr. Biju Ramesh, (HOD B.Sc.IT SIES college)	▫ Guest Lecture on Software Testing
13	Mr. Abdul Sadique (HOD B.Sc.CS AP college)	▫ Subject expert for Panel Interview

33. Teaching methods adopted to improve student learning:

- Chalk and Duster Method
- Group discussion
- Hand-outs and synopsis
- Case study
- Power-Point Presentation
- Field Visit and Industrial Visit
- Self-Learning (with the use of library Internet)
- Co-curricular activities such as competition, quiz, audio-visual programmes, etc.

34. Participation in Institutional Social Responsibility (ISR) and Extension activities

- The faculties donated one day salary to NAAM Foundation which works for drought affected farmers of Vidharba region in Maharashtra.
- The college has adopted Kanjurmarg Railway station under Swachh Bharat Abhiyaan for beautification and cleanliness. The faculties and students participate in weekly cleanliness and awareness drive at the station.

- The Faculty members and students of the Department are actively involved in NSS and DLLE Activities of the college. They are also involved in Women Development Cell, Rotaract Club.

35. SWOC analysis of the department and Future plans

S.W.O.C

Strengths

- Qualified and experienced faculty.
- Collaboration with YCMOU for BCA course.
- Good infrastructure with spacious classrooms, well equipped labs and other facilities
- Experienced visiting faculty
- Remedial Lectures for weaker students
- Updated course curriculum in present and near future.
- Trainings/workshops conducted throughout the year beyond the academics.
- Encouragement for students towards research & development motivate them towards entrepreneurship and innovative exposure.
- An efficient, proactive and benevolent management
- Well placed alumni serving in leading industries.

Weakness

- Intake of low percentage students.
- Absence of PG. course.
- Time constraints for elaborate teaching
- No proximity to Railway station.

Opportunity:

- Collaboration with industry and college
- Excellent career opportunity in IT sector at National & International level.
- Moving into new market of IT certification and training center.
- Situated at few kilometers from SEZ of IT sector.

Challenges:

- To improve performance of vernacular medium students at college and University examination.
- To enhance placements and encourage students to pursue Master's degree
- To keep pace with change in technology.

Future Plans:

- To organize departmental research conference / workshop / seminar as a value addition to the course
- To encourage the faculty members to pursue Advanced Research and Development in Emerging IT Technology.
- Looking forward to open post-graduation courses
- Promoting research among students
- Wi-Fi facility on the campus.
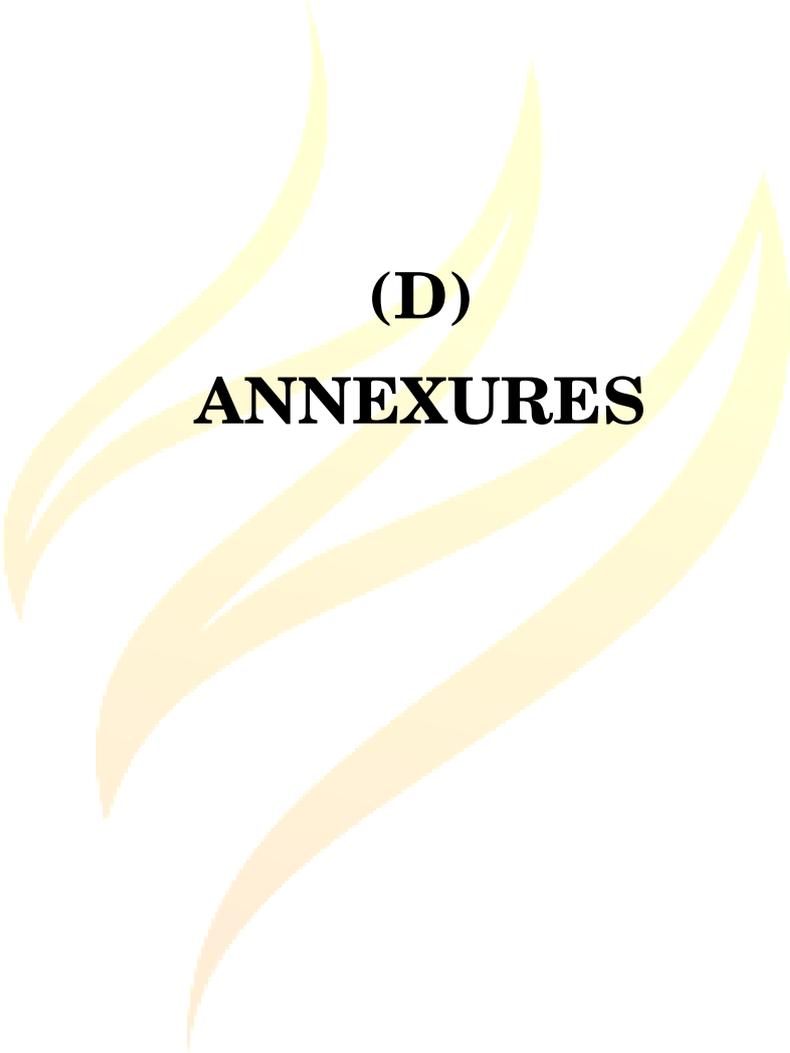
(D)
ANNEXURES

Declaration by the Head of the Institution

CSC / Chandrabhan Sharma College of
Arts, Science & Commerce

DECLARATION BY THE HEAD OF THE INSTITUTION

I certify that the data and information included in this Self Study Report (SSR) are true to the best of my knowledge.

This SSR is prepared by the institution after internal discussions and no part thereof has been outsourced.

I am aware that the peer team will validate the information provided in this SSR during the Peer team visit.

Place: Powai, Mumbai 400076
Date: 28th March 2017

Signature of the Head of
the Institution
Dr. Mrs. Chitra Natarajan
PRINCIPAL
Chandrabhan Sharma College
Arts, Commerce & Science
Powai-Vihar, Powai, Mumbai - 400 076
Tel.25704526/65234526

Chandrabhan Sharma College of
Arts, Science & Commerce
Powai - Vihar, Powai, Mumbai - 400076.
Maharashtra, India.
Tel : +91 22 2570 4526 / 2570 4530
Telefax: +91 22 2570 0789
Email: cbscollege@gmail.com
Website: www.ghpcorp.com

Mandatory Compliance for Assessment and Accreditation of HEIs

CSC Chandrabhan Sharma College of
Arts, Science & Commerce

Certificate of Compliance

This is to certify that Chandrabhan Sharma College of Arts Science and Commerce Powai Mumbai 76 **fulfills all norms Stipulated by the affiliating University viz. University of Mumbai and Government of Maharashtra.**

The affiliation and recognition is valid as on date.

In case the affiliation / recognition is conditional, then a detailed enclosure with regard to compliance of conditions by the institution will be sent.

It is noted that NAAC's accreditation, if granted, shall stand cancelled automatically, once the institution loses its University affiliation or Recognition by the Regulatory Council, as the case may be.

In case the undertaking submitted by the institution is found to be false then the accreditation given by NAAC is liable to be withdrawn. It is also agreeable that the undertaking given to NAAC will be displayed on the college website.

Date: 29|03|17

Place: Powai, Mumbai,Maharashtra

(Principal)

Dr. Mrs. Chitra Natarajan
PRINCIPAL
Chandrabhan Sharma College
Arts, Commerce & Science
Powai-Vihar, Powai, Mumbai - 400 076
Tel.25704526/65234526

Chandrabhan Sharma College of
Arts, Science & Commerce
Powai - Vihar, Powai, Mumbai - 400076.
Maharashtra, India.
Tel : +91 22 2570 4526 / 2570 4530
Telefax: +91 22 2570 0789
Email: cbscollege@gmail.com
Website: www.ghpcorp.com

Linguistic Minority Certificate

महाराष्ट्र शासन
सक्षम प्राधिकारी तथा प्रधान सचिव
अल्पसंख्याक विकास विभाग,
मंत्रालय, मुंबई - ४०० ०३२.

क्रमांक:अशौसं-२००९/७८८/प्र.क्र.३९/२००९/का.१,   दिनांक :- ११ मे, २००९.

अल्पसंख्याक दर्जाच्या मान्यतेचे प्रमाणपत्र

श्रीमती दुर्गादेवी शर्मा चॅरिटेबल ट्रस्ट, ३ रा मजला, मिलेनियम टॉवर, पवई, मुंबई या शैक्षणिक संस्थेने त्यांच्या संस्थेस भाषिक अल्पसंख्याक शैक्षणिक संस्था म्हणून दर्जाच्या मान्यतेचे प्रमाणपत्र मिळण्यासाठी दि.२५.३.२००९ रोजी अर्ज सादर केला होता. दि.६.५.२००९ रोजी माझ्या समक्ष संबंधित संस्थेसोबत झालेल्या सुनावणी दरम्यान संस्थेच्या पदाधिकाऱ्यांनी केलेल्या सादरीकरणाच्या आधारे सदर संस्था ही अल्पसंख्याक विकास विभाग, शासन निर्णय, क्र.अशौसं-२००८/प्र.क्र.१३३/२००८/का.१, दि.४ जुलै, २००८ अन्वये विहित करण्यात आलेल्या निकषांतर्गत राज्य शासनाने घोषित केलेल्या भाषिक (हिंदी) अल्पसंख्याकांमधील व्यक्तींकडून अथवा व्यक्तींच्या समुदायाकडून स्थापित व संचालित करण्यात येत असल्याबाबत माझे समाधान झाले आहे. परिणामतः सदर संस्था ही भाषिक (हिंदी) अल्पसंख्याक शैक्षणिक संस्था असल्याचे याद्वारे घोषित करण्यात येत आहे.

हे प्रमाणपत्र फक्त महाराष्ट्र राज्यापुरते लागू असेल. सदर संस्थेस प्रदान करण्यात आलेला भाषिक अल्पसंख्याक दर्जा हा संस्था संचालित करत असलेल्या सर्व शैक्षणिक शाखांना लागू राहील.

उपरोल्लेखित शैक्षणिक संस्थेस याद्वारे प्रदान करण्यात आलेला भाषिक अल्पसंख्याक दर्जा हा शैक्षणिक वर्ष २००८-०९ पासून विधिग्राह्य असेल. संबंधित संस्थेने अल्पसंख्याक विकास विभाग, शासन निर्णय, क्र.अशौसं-२००८/प्र.क्र.१३३/२००८/का.१, दि.४ जुलै, २००८ अन्वये विहित करण्यात आलेल्या निकष व अटींची सातत्याने व विनिर्देशपूर्वक पूर्तता करणे बंधनकारक राहील.

ही प्र. धेकेकर
(टी. एफ. धेकेकर)
सक्षम प्राधिकारी तथा प्रधान सचिव
अल्पसंख्याक विकास विभाग, महाराष्ट्र शासन
मंत्रालय, मुंबई - ४०० ०३२.

परिशिष्ट - 1.

महाराष्ट्र शासन

क्रमांकः अशैसं-२००९/प्र.क्र.३९/०९/का.१
अल्पसंख्याक विकास विभाग,
मंत्रालय, मुंबई - ४०० ०३२.
दिनांक :- २१.०५.२००९.

प्रति,

अध्यक्ष / सचिव,
श्रीमती दुर्गादेवी शर्मा चॅरिटेबल ट्रस्ट,
३ रा मजला, मिलेनियम टावर, आयओसी पेट्रोल पंपच्या मागे,
पवई, मुंबई - ७६.

विषय :- शैक्षणिक संस्थेस भाषिक अल्पसंख्याक दर्जाची मान्यता मिळणेबाबत.

महोदय,

अल्पसंख्याक विकास विभाग, शासन निर्णय, क्रमांकः अशैस-२००८/प्र.क्र.१३३/२००८/का.१, दिनांक ४ जुलै, २००८ अन्वये आपण शैक्षणिक संस्थेस भाषिक अल्पसंख्याक दर्जाच्या मान्यता प्रमाणपत्र मिळण्याकरिता सादर केलेल्या अर्जास अनुसरुन आपल्या संस्थेचे भाषिक अल्पसंख्याक दर्जा मान्यतेचे प्रमाणपत्र सोबत पाठविण्यात येत आहे.

आपला,
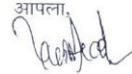
(खालिद बी. अरब)
अवर सचिव, महाराष्ट्र शासन.

सोबत : वरीलप्रमाणे.

Min Institute address (wp-66)

Certificate of Affiliation from University of Mumbai

PC/1/certificate Letter

University of Mumbai

AFFILIATION SECTION
No. Aff-II/ICD/2016-17/2404
18ᵗʰ March, 2017

TO WHOMSOEVER IT MAY CONCERN

This is to certify that Smt. Durga Devi Sharma Charitable Trust, Chandrabhan Sharma College Arts, Commerce & Science, Powai-Vihar, Powai, Mumbai-400 076 is affiliated to the University of Mumbai and the following Courses are conducted in the said college.

Sr. No	Course	Duration	Affiliation (Permanent/ Temporary)	Period of Validity for the year (s)
1	B. Com	3 Years	Temporary	From 2008-09 to 2016-17
2	B. Com (Financial Markets)	3 Years	Temporary	From 2012-13 to 2016-17
3	B. Com (Banking & Insurance)	3 Years	Temporary	From 2012-13 to 2016-17
4	B. Com (Accounting & Finance)	3 Years	Temporary	From 2009-10 to 2016-17
5	B.M.M.	3 Years	Temporary	From 2012-13 to 2016-17
6	B.M.S.	3 Years	Temporary	From 2009-10 to 2016-17
7	B. Sc (Information Technology)	3 Years	Temporary	From 2008-09 to 2016-17

This Certificate is issued on request of the Principal of the said College for submitting the same to the NAAC, Bangalore, accordingly.

(Dr. M. A. Khan)
REGISTRAR

University of Mumbai- Permission Letters

URGENT/BY HAND

No.Aff./Recog.-I/ 5029 of 2008.
Mumbai-400 032.
1st July, 2008.
August

The Managing Trustee,
Smt. Durga Devi Sharma Charitable Trust,
3rd Floor, Millennium Tower,
Behind IOC Petrol Pump,
Powai,
Mumbai - 400 076.

Ref: - (1) G.R. No. NGC 2008/(218 /08)/Mashi-3,
dated 13th June, 2008 of the Higher &
Technical Education, Government of Maharashtra.

Sir,

This has reference to your application dated 30th October, 2007 for affiliation of a new college of Arts, Commerce, Science & B.Sc. (Information Technology) proposed to be started at Powai Vihar, Powai, Mumbai- 400 076 from the academic year 2008-09.

In this connection, I am directed to inform you that considering the permission granted by the Government of Maharashtra to your Trust as per the letter referred to above, I am pleased to inform you that your Trust has been granted permission for first time affiliation to open a new college of Arts, Commerce, Science & B.Sc. (Information Technology) on the name of Chadrabhan Sharma College of Arts, Commerce & Science at Powai Vihar, Powai, Mumbai- 400 076 on permanently `No Grant Basis' to start the First Year class only of the Arts, Commerce, Science & B.Sc. (Information Technology) (60) degree course for the academic year 2008-09.

The college has to fulfill the conditions mentioned in the above mentioned letters.

The college has also to fulfill the following affiliation conditions –

1) that the conditions laid down by the University from time to time.

2) that the minimum attendance of all the students must not be less than 75% during the academic year and college will have to complete syllabus of all the subjects during the academic year.

3) Admissions should not be linked with donations.

4) that they will strictly follow the Ordinance 2802 in respect of preventing the colleges and Management of Colleges from accepting donation or capitation fees for admission of students in the Colleges, quoted in the University Circular No.Aff./Recog./49 of 1987, dated 4th February, 1987 (copy enclosed.)

5) that they should follow the norms as prescribed and circulated by the University vide No.CONCOL/75 of 1988, dated 3rd March, 1988 (copy enclosed).

6) the college shall not admit the students over and above sanctioned intake.

7) the college shall appoint the teaching as well as non-teaching faculty as per the University and U.G.C. norms and also provide infrastructure facilities for the purpose.

No.Aff./Recog.II/D-136/3808 of 2009.
Mumbai – 400 032.
20ᵗʰ Aug 2009.

The Principal,
Smt. Durga Devi Sharma Charitable Trust's
Chandrabhan Sharma College
of Arts, Commerce & Science,
at Powai Vihar,
Mumbai- 400 076.

Sub: Extension of affiliation for the teaching of the courses/
faculty of 1) B.Com (Accounting & Finance) and
2) B.M.S. from the academic year 2009-2010.

Sir/Madam,

This has reference to your application for extension of affiliation for
the academic year 2009-2010, requesting to grant affiliation for
courses/faculty 1) B.Com (Accounting & Finance) and 2) B.M.S. degree
examinations.

In this connection, I am to inform you that the Govt. of
Maharashtra Higher and Technical Education, Mantralaya Annex,
Mumbai – 400 032 <u>vide</u> his order No. एनजीसी-२००९/(१६९/०९)/मशि-४, dated
11ᵗʰ July, 2009 has communicated the permission to start the above
said course/faculty from the academic year 2009-2010 **on permanently
no-grant basis.**

I am therefore directed to inform you that you have been permitted
to start degree courses/faculty of 1) B.Com (Accounting & Finance) with
intake of 60 students and 2) B.M.S. with intake of 60 students from the
academic year 2009-2010 **on permanently no-grant basis** on the
conditions mentioned below by the Government and University from time
to time.

१) विद्यापीठाने विहित केलेल्या निकषानुसार व विद्यापीठ अनुदान आयोगाने विहित केलेल्या
शैक्षणिक पात्रतेनुसार महाविद्यालयांनी, अध्यापक वर्ग /कर्मचारी वर्ग नेमणे अनिवार्य असून
इतर सर्व आवश्यक पायाभूत सोयी उपलब्ध कराव्यात व त्याची खात्री विभागीय
सहसंचालकानी 30 ऑगस्ट पर्यंत करावी व तद्नंतरच उपरोक्त अट कमांक २ मधील
प्रमाणपत्र विद्यापीठास द्यावे.

२) महाविद्यालयांने कोणत्याही परिस्थितीत मजूंर प्रवेश क्षमतेपेक्षा जास्त प्रवेश देऊ नयेत.

३) नवीन विद्याशाखा मंजूर करण्यात आलेल्या महाविद्यालयांनी सन २००९-२०१० व
२०१०-२०११ मध्ये NAAC ॲकीडीएशन प्राप्त करून घ्यावे व ते या कालावधीत न
मिळविल्यास सदर नवीन विद्याशाखा मान्यता आपोआप रदद् होईल.

४) महाराष्ट्र विद्यापीठ कायदा १९९४ मधील कलम ८२ (५) व ८३ (५) नुसार ही मान्यता
शैक्षणिक वर्ष २००९-२०१० पासून देण्यात येत आहे. ही मान्यता फक्त शैक्षणिक वर्ष
२००९-२०१० पूरती मर्यादीत राहील. यावर्षी नवीन तुकडी सुरू न केल्याःस ही मान्यता
आपोआप रदद् होईल.

.....2/-

University of Mumbai

Urgent/ By Post

Aff./ICM/2012-13/ᵗᵗ/116

5ᵗʰ May, 2012.

To,

The Principal,
Smt. Durga Devi Sharma Charitable Trust's,
Chandrabhan Sharma College
of Arts, Commerce & Science
At Powai Vihar,
Mumbai- 400 076.

Sub: Permission to start B.Com.(B & I), B.Com. (F.M.) and B.M.M. (Three Year degree) courses from the academic year 2012-2013.

Ref.:- 1) शासन आदेश क्र. एनजीसी २०११/(२२०/११)/मशि-४, दिनांक ७ सप्टेंबर, २०११.
2) शासन प्रमाण पत्र क्र. विप-१,२,३/मान्यता/(३६)/२०११-१२/४५२ दि. १४ सप्टेंबर, २०११.
3) Univ. letter No. Aff./Recog.II/C-3/3211 of 2011 dt. September, 2011.

Madam / Sir,

This has reference to your application **No. SDDSCT/2011-12/OW/107, dated 16.09.2011** to start B.Com.(B & I), B.Com. (F.M.) and B.M.M. (Three Year degree) courses from the academic year 2012-2013.

In this connection, I am to inform you that the Higher and Technical Education, Government of Maharashtra vide his order No. एनजीसी-२०११/ (२२०/११)/ मशि-४, dated 7ᵗʰ September, 2011 has communicated the permission to start B.Com.(B & I), B.Com. (F.M.) and B.M.M. (Three Year degree) courses from the academic year 2011-2012 **on permanently no-grant basis.** However the above mentioned courses were not started by you in the academic year 2011-2012.

I am, therefore, directed to inform you that, as per Government order No. एनजीसी २००४/(२४९/०४)/मशि-३, दिनांक: ५ ऑगस्ट, २००४. you have been permitted to start B.Com.(B & I), B.Com. (F.M.) and B.M.M. (Three Year degree) courses with intake of 60 students for each course from the academic year 2012-2013 instead of 2011-12 **on permanently no-grant basis** on the conditions mentioned in the said G.R.

Yours faithfully,
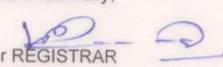
for REGISTRAR

p.c.ext 11-12 instead/RBS

Government of Maharashtra- Permission

शासन आदेश क्र.एनजीसी-२००८/(२१८/०८)/मशि-३, दि.१३ जून, २००८ चे प्रपत्र

नवीन कला, वाणिज्य, विज्ञान महाविद्यालयांना मान्यता

मुंबई विद्यापीठ

अ.क्र.	महाविद्यालयाचे नाव व पत्ता	विद्याशाखा
१.	हाजी करीम मोहम्मद सुलेमान चॅरीटेबल ट्रस्ट कम्मो जाफर सुलेमान गर्ल्स हायस्कुल भैंड ज्युनियर कॉलेज ऑफ आर्टस आणि कॉमर्स, १७८ कांबेकर स्ट्रीट, मुंबई-४०० ००३.	कला व वाणिज्य (महिलांसाठी)
२.	बंटस संघ मुंबई बंटरा भवन भांदरे भवन मार्ग कुर्ला (पूर्व),मुंबई कोपरी व्हीलेज, पवई, मुंबई-४०० ०७६	वाणिज्य व विज्ञान
३.	जैनसेवा शिक्षण मंडळ मुरबाड ग्राम कला विज्ञान मुरबाड, जि-ठाणे-४२१ ४०१ --पो-टोकवडे, ता-मुरबाड,जि-ठाणे	कला,वाणिज्य व विज्ञान
४.	जीवनदीप शैक्षणिक संस्था, पोई घोलप नगर, बी/२४, स्म नं.९ कल्याण (प)-४२४ ३०१ खर्डी, ता-शहापुर, जि-ठाणे	कला,वाणिज्य व विज्ञान
५.	विद्या मंदीर मंडळ स्वस्तिक हाऊस, टायकल वाडी, माहीम, मुंबई-४०० ०१६ --नेरळ, ता-कर्जत, जि-रायगड	कला व वाणिज्य
६.	कर्मयोगी शिक्षण संस्था टेटवली, ता-दापोली, जि-रत्नागिरी --मु.-बेगान, पो-फणसू, ता-दापोली, जि-रत्नागिरी	कला
७.	श्रीमती दुर्गादेवी शर्मा चॅरीटेबल ट्रस्ट ३ रा मजला, मिलेनियम टॉवर, आयओसी पेट्रोल पम्प मागे, पवई, मुंबई- ४०० ०७६ --पवई विहार, पवई	कला,वाणिज्य व विज्ञान

एस.एन.डी.टी.विद्यापीठ

८.	डॉ. मनुबाई गुलाबराव घासू ट्रस्ट, ११, राजब महल, १४४, महर्षी कर्वे रोड, मुंबई - ४०००२० --सोळवा जि. ठाणे	कला.
९.	जनता शिक्षण प्रसारक मंडळ बुलढाणा आर.टी.ओ. ऑफिस समोर, रेल्वे स्टेशन समोर, स्टेशन रोड, औरंगाबाद. --ता. खुलताबाद, जि. औरंगाबाद.	विज्ञान (महिला)

पुणे विद्यापीठ, पुणे

१०.	पुणे जिल्हा शिक्षण मंडळ, ४८/१, अ, एरंडवणा, पौड रोड, पुणे-३८ -- करमोळी / पिरंगुट ता. मुळशी, जि. पुणे.	कला;वाणिज्य व विज्ञान
११.	सरहद ट्रस्ट ओम गुरूदत्त हाौसिंग सोसायटी, सर्व्हे नं ११ए, चव्हाणनगर, धनकवडी, पुणे-४३. --सर्व्हे नं. ७६-८१-८०, ७६/४, कात्रज, पुणे-४६	कला,वाणिज्य व विज्ञान

१

Yashwantrao Chavan Maharashtra Open University Affiliation

Recipient of International Award for Institutional Excellence from Commonwealth of Learning, Canada

Yashwantrao Chavan Maharashtra Open University, Nashik

Dnyangangotri, Govardhan, Near Gangapur Dam, Nashik – 422 222

(0253) 2231714, 2231715, 2230717

Fax: (091) (0253) 2231716

Web Site: http://ycmou.digitaluniversity.ac

Email: scmcs@ycmou.digitaluniversity.ac

ज्ञानगंगा घरोघरी

Outward No: **SCS/2015/34**   Date: 23 /04 /2015

To,
Dr. Chitra Natarajan
Study Centre Head,
Chandrabhan Sharma College of Arts, Science and Commerce
Powai Vihar Complex, Powai,
Dist.: Mumbai, Pincode: 400 076:

Subject: Final Approval of New Computer Study Centre...

Dear Madam,

We are pleased to inform that your institution has been granted the Final Study Centre Approval for authorized Study Centre of School of Computer Science, YCMOU for the following computer programmes:

Degree Programmes (Duration: 3 years)

No.	Prog. Code	Name of the Programme	Maximum Intake Capacity
1	P30	BSc (Business Information Systems)	Not more than 120 students together
2	P32	Bachelor of Computer Applications (BCA)	

Diploma Programmes (Duration: 1 year)

No.	Prog. Code	Name of the Programme	Maximum Intake Capacity
1	T60	Advanced Diploma in Computing	60

Certificate Programmes (Duration: 6 months)

No.	Prog. Code	Name of the Programme	Intake Capacity
1)	D01	Programming Expertise in C	No limit for Certificate Programmes.
2)	D02	Data structures using C	
3)	D04	OOPs and C++	
4)	D05	Programming Excellence through VB.NET	
5)	D06	Building Web Portals through ASP.NET	
6)	D07	Enterprise solutions using J2EE	
7)	D08	Programming Excellence through C#	
8)	D09	Visual Programming	
9)	D14	Computer Fundamentals	
10)	D15	Office Tools	
11)	D16	Linux	
12)	D28	JAVA	
13)	D30	Visual Basic	
14)	D59	ORACLE	
15)	D73	Computerized Financial Accounting	
16)	D84	Cloud computing	
17)	D85	Mobile Application Development	
18)	D86	Software Testing	

This is to inform you that the Study Centre Code granted to your Study Centre for the above programmes is **31468** and the period of approval is from **23-April-2015 to 31 May 2018**.

It is necessary for the Study Centre to enrol minimum 150 Fresh Students for Degree Programmes in three academic years. The Study Centre who will fail to enroll minimum number of students in three years as mentioned above (for whatever reasons), should proactively initiate the Study Centre closure process and claim the refund of the deposit. No new admissions will be allowed on such Study Centre. However the Study Centre will be responsible for providing the necessary academic support to the existing students.

We look forward for the full cooperation and support from you, for smooth conduct of these academic programmes as per the approved rules of the University.

Thanking you.
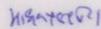
Prof. Madhav Palshikar,
Director (I/C),
School of Computer Science

Enclosures:
1) Processing Fees:
   Receipt Details: (Receipt No.: D188609, Receipt Date: 14-02-2015, Receipt Amt: Rs. 5,000/-) of the
   Demand Draft having details (DD No: 122234, DD Date: 21-01-2015, DD Amt: Rs. 5,000/-, Bank details: Oriental Bank of Commerce.)
2) Deposit:
   Receipt Details: (Receipt No. D188626, Receipt Date: 23-04-2015, Receipt Amt: Rs. 20,000/-) of the
   Demand Draft having details (DD No: 122291, DD Date: 04-04-2015, DD Amt: Rs. 20,000/-, Bank details: Oriental Bank of Commerce.)

Copy to (for information): Hon. Regional Director, Regional Centre, Mumbai

Floor Plans
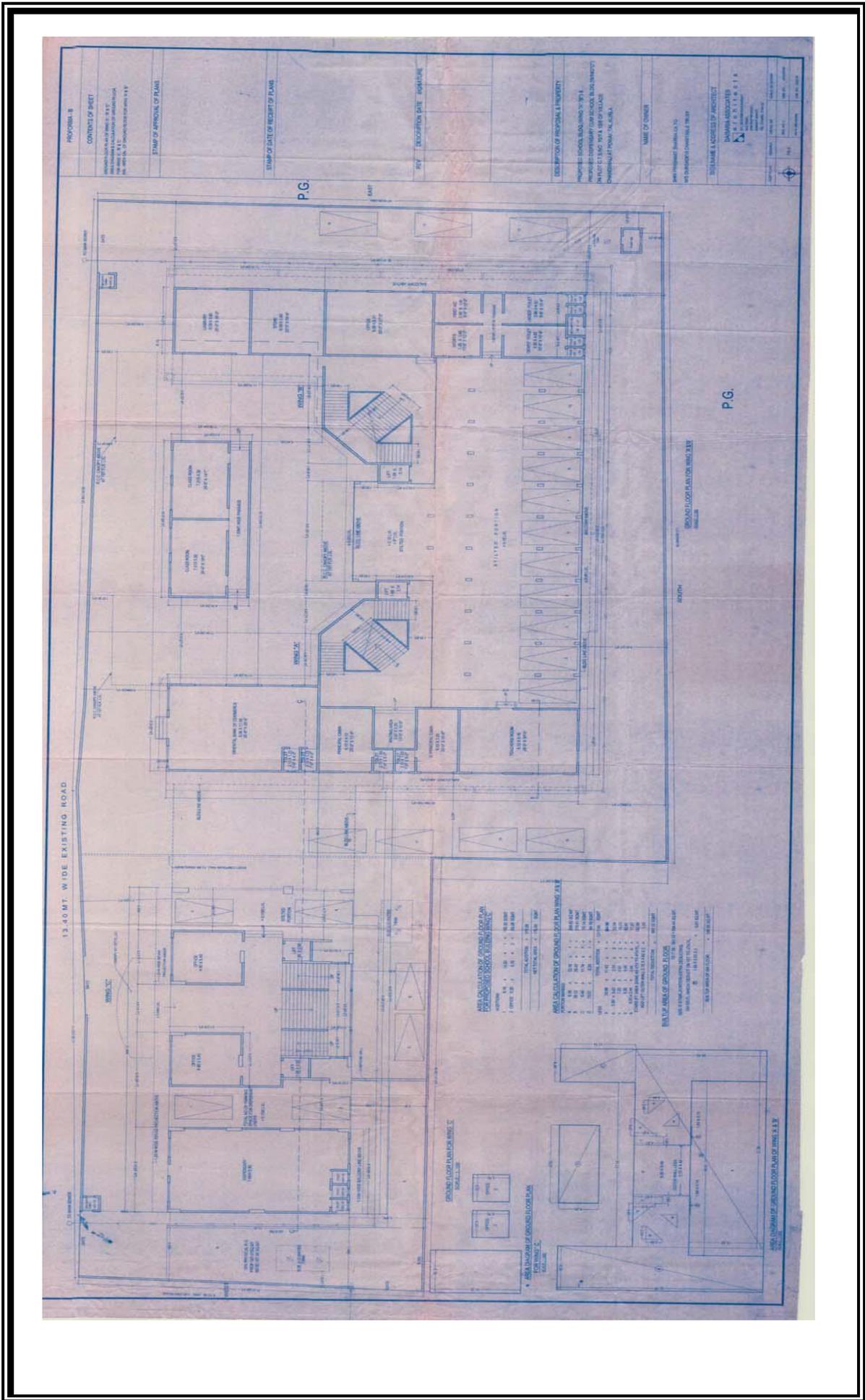
Institutional Eligibility for Quality Assessment (IEQA)
Acceptance Copy

IEQA SUBMISSION DATE-24/04/2017

INSTITUTIONAL ELIGIBILITY FOR QUALITY ASSESSMENT(IEQA) QUESTIONNAIRE

1 COLLEGE DETAILS

Name of the college	Chandrabhan sharma college of arts, science and commerce	**Year of establishment**	2008
Location of the college	URBAN		

2 ADDRESS

Address	chandrabhan sharma college of arts, science and commerce, powai vihar complex, powai, mumbai 400076	**City**	Mumbai
State	Maharashtra	**Pin Code**	400076
Website	www.cscollege.co.in	**E-Mail**	principalcsc@cscollege.co.in
Phone STD Code	022	**Phone No**	25704526
Fax STD Code	0	**Fax**	0

3 HEAD OF THE INSTITUTION

Name	Dr. chitra natarajan	**Designation**	principal
Status of appointment	PERMANENT		

4 CONTACT DETAILS OF HEAD OF THE INSTITUTION

Phone std code	022	**Phone number**	25704526
Fax std code		**Fax**	
Mobile	+919920107030	**E-Mail**	principalcsc@cscollege.co.in

5 DOES THE COLLEGE FUNCTION FROM

a. MAIN CAMPUS

	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.
OWN BUILDINGS	2.96	6470.2
RENTED BUILDINGS	0.0	0.0

b. SATELLITE CAMPUS

	AREA OF THE CAMPUS IN ACRES	TOTAL BUILT UP AREA IN sq.m.
OWN BUILDINGS	0.0	0.0
RENTED BUILDINGS	0.0	0.0

6 NAME OF THE UNIVERSITIES TO WHICH THE COLLEGE IS AFFILIATED OR CONSTITUENT

University1	University of Mumbai, Mumbai	**Other**	
Nature of relationship with the university	AFFILIATED	**If affiliated, status of affiliation**	TEMPORARY
University2		**Other**	
Nature of relationship with the university		**If affiliated, status of affiliation**	
University3		**Other**	
Nature of relationship with the university		**If affiliated, status of affiliation**	

7 STATUTORY PROFESSIONAL REGULATORY COUNCIL(S)

Does the college offer any programme recognized by any Statutory Professional Regulatory Council(s)?			no
Programmes offered		**Name of the Regulatory Council(s)**	

8 COLLEGE FUNCTIONING

Type of college	CO-EDUCATION	**Time of functioning**	DAY COLLEGE
Nature of funding	SELF-FINANCING	**Management**	MINORITY

9 MANAGEMENT/TRUST DETAILS

Name of the Management	SMT. DURGADEVI SHARMA CHARITABLE TRUST	**Recognition under Ugc Act.1956**	NEITHER 2f NOR 12B

10 MANAGEMENT/TRUST OF THE COLLEGE IS REGISTERED UNDER

Society's registration Act of 1960	yes	Relevant Act of the respective state Govt.	yes
Any other(please specify)			

11 NUMBER OF DEGREES OFFERED BY THE COLLEGE

UG	7	PG	0
Research	0	Others	1
Total	8		

12 DETAILS OF DEGREES OFFERED(B.A., M.A., B.Com., M.Com., B.Sc., M.Sc., M.Phil., Ph.D., etc.,)

Arts	BMM	Commerce	B.COM, B.COM (A&F), B.COM (B&I), B.COM (FM)
Science	BSC.IT	Education	
Health Science		Engineering & Technology	
Management	BMS	Others	BCA
Is the college opting for Assesment & Accreditation of Teacher Education department separately?			no
Is the college opting for Assesment & Accreditation of Physical Education department separately?			no
Number of departments			4

13 TOTAL NUMBER OF STUDENTS(EXCLUDING THOSE IN SELF-FINANCING PROGRAMMES)

	UG		PG		M.Phil/Ph.D		Value Added Courses(Certificate/Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	0	0	0	0	0	0	0	0
SC/ST	0	0	0	0	0	0	0	0
OBC	0	0	0	0	0	0	0	0
Total	0	0	0	0	0	0	0	0
Grand Total	0							

14 TOTAL NUMBER OF STUDENTS IN SELF-FINANCING PROGRAMMES

	UG		PG		M.Phil/Ph.D		Value Added Courses(Certificate/Diploma)	
	Male	Female	Male	Female	Male	Female	Male	Female
General	776	529	0	0	0	0	0	0
SC/ST	55	51	0	0	0	0	0	0
OBC	38	26	0	0	0	0	0	0
Total	869	606	0	0	0	0	0	0
Grand Total	1475							
Total number of students in the college		1475						

15 NUMBER OF TEACHING,TECHNICAL AND ADMINISTRATIVE STAFF

	Permanent		Temporary		Total	
	Male	Female	Male	Female	Male	Female
Teachers with PG	11	9	8	8	19	17
Teachers with M.Phil.	0	2	0	0	0	2
Teachers with Ph.D	0	1	11	4	11	5
Teachers with NET/SLET	5	3	0	0	5	3
Technical staff	1	0	0	0	1	0
Administrative staff	6	1	0	0	6	1
Support staff	8	11	0	0	8	11
Total no. of teachers	11	12	19	12	30	24

16 SUPPORT SERVICES

Number of titles of books	6832
Number of journals	23
Number of e-resources	1
Does the college have a registered Alumni Association?	no
Does the college have a functional Placement Cell?	yes

17 UNIT COST OF EDUCATION

Unit Cost=Total annual expenditure divided by no. of students enrolled	19060.92

Unit cost calculated excluding salary component	11138.42	
18 MENTION FIVE ACADEMIC MILESTONES OF THE COLLEGE		
First	SEVERAL FACULTIES COMPLETED NET/SLET AND PURSUING PHD	
Second	AFFILIATION FOR DUAL DEGREE AND CERTIFICATE PROGRAMMES	
Third	STRONG RESEARCH CONTRIBUTION BY FACULTIES AND STUDENTS (MINOR RESEARCH, RESEARCH PAPERS, ORGANISING INTERNATIONAL CONFERENCES AND WORKSHOPS)	
Fourth	STRONG ICT AND E-LEARNING	
Fifth	CONTRIBUTION OF PRINCIPAL AND FACULTIES IN UNIVERSITY CURRICULUM AND SYSTEM	
Section 2: Institutional Data Questionnaire		
1. The college has in place a structured internal quality assurance system for ensuring continuous quality monitoring or improvement		YES
2. Library has reading room facilities for students and faculty separately		YES
3. The college uses the students feedback for analysis and improvement purposes		YES
4. Basic computer literacy is ensured for all students in a structured way such as add on courses		YES
5. The college provides financial aid to at least 10% of the general category students		YES
6. The college has a mechanism for counselling students		YES
7. An annual in-house academic calendar is prepared and implemented by the college		YES
8. The college has a mechanism for addressing grievances of students and staff		YES
9. The college promotes scholarly activities of the faculty beyond the syllabus		YES
10. Internet facility is available in the college for faculty and students		YES
11. The college campus is differently-abled friendly		YES
12. The college has a formal mechanism to promote research activities of its students and faculty.		YES
13. The college has adequate sports facility		YES
14. The college has developed a short term and a long term plan for its development and growth		YES
15. Percentage of classrooms equipped with LCD projector		>50%
16. Percentage of teachers using audio-visual aids including computer-aided teaching		>40%
17. The average number of extension activities organised by the college during the last four years		>6
18. Average percentage utilization of annual allocated funds for the last four years		>75%
19. Maintenance expenditure on infrastructure as percentage of the total annual budget		>4%
20. Average pass percentage of graduating students		>70%
21. Computer students ratio		<1:30
22. Percentage of faculty benefitted from UGC and other staff development programmes (average of last four years)		>10%
23. Percentage of permanent teachers with Ph.D. qualification		20-40%
24. Percentage of classes taught by guest faculty or temporary teachers		<20%
25. Students teacher ratio		<30:1
26. Percentage of faculty positions filled against sanctioned posts		>80%
27. Number of add-on courses conducted by the college		>5
28. Awards received by the students in sports and cultural activities in the last four years		State or University Level
29. Percentage of teachers having on-going or completed research projects in the last four years		>25%
30. Number of academic seminars or conferences or workshops that the college has organized (average of last four years)		>4
31. Number of Journals subscribed in the library National or International		>20
32. Percentage of students admitted against the reservation category as per Government of India norms		>75%
Certificate		
This is to certify that the information given in the IEQA application is true to the best of my knowledge and ability and if the same is found to be false or misleading, I authorize NAAC to initiate any action which it deems fit including withholding the outcome of the Peer Team Visit.		

Certificate of All India Survey on Higher Education (AISHE)

Government of India
Ministry of Human Resource Development
Department of Higher Education
Statistics Division
New Delhi

Certificate

Reference No. C-34088-2016

This is to certify that DEEPAK JAYWANT SALVI of Smt Durga Devi Sharma Charitable Trusts Chandrabhan Sharma College of Arts Commerce & Science At Powai Vihar Mumbai 400 076 has successfully uploaded the data of All India Survey on Higher Education(AISHE) 2016-2017.

(B N Tiwari)
Deputy Director General

Dated: 16/01/2017

Certificate of Management Information System of Higher Education (MISHE)

मुंबई विद्यापीठ
सांख्यिकी कक्ष, फोर्ट

माहिती व्यवस्थापन प्रणाली (MIS) २०१६-१७

-: प्रमाणपत्र :-

महाविद्यालयाचे नाव व पत्ता : चंद्रभान शर्मा कॉलेज ऑफ आर्ट्स, सायन्स आणि कॉमर्स, पवई विहार कॉम्प्लेक्स, पवई, मुंबई - ४०००७६

दुरध्वनी क्र. : २५७०८४५२६

ईमेल आयडी : cbscollege@gmail.com

असे प्रमाणित करण्यात येते की, **माहिती व्यवस्थापन प्रणाली (MIS)** महाविद्यालयीन शैक्षणिक व शैक्षणिकेतर बाबतची माहिती वेबपोर्टलवर नोंदविली आहे. सदरील माहितीची पडताळणी करण्यात आली असून ती बरोबर व वैध असल्याचे आढळून आली आहे. त्याबाबत काही त्रुटी आढळल्यास महाविद्यालयीन प्रमुख या नात्याने मी सर्वस्वी जबाबदार राहीन, याची मी ग्वाही देतो/देते.

दिनांक : ०९-१२-२०१६
ठिकाण : पवई, मुंबई.

Dr. Mrs. Chitra Natarajan
PRINCIPAL
Chandrabhan Sharma College
Arts, Commerce **स्वाक्षरी** Science
Powai-Vihar, Powai, Mumbai - 400 076
Tel.25704526 **प्राचार्य**

संस्थेचे **शिष्य व शिक्षा** सील

(कार्यालयीन कामाकरीता)

ना-हरकत प्रमाणपत्र

प्रमाणित करण्यात येते की, चंद्रभान शर्मा कॉलेज ऑफ आर्ट्स, सायन्स आणि कॉमर्स, पवई विहार, पवई या महाविद्यालयाने **माहिती व्यवस्थापन प्रणाली (MIS)** बाबतची शैक्षणिक वर्षे २०१६-१७ ची माहिती वेबपोर्टलवर नोंदविली आहे. सदर महाविद्यालयाकडे MIS ची कोणतीही माहिती प्रलंबित नाही. सबब सदरील महाविद्यालयाची कार्यालयीन काम विद्यापीठ संस्थेकडून पुढील कार्यवाहीकरीता स्विकारण्यास हरकत नाही.

नोडल अधिकारी
Superintendent
(Statistical Unit)
University of Mumbai

दिनाक : ०३-१२-२०१६
ठिकाण : पवई, मुंबई.