



IQAC (Notice / Agenda) 2019-20

Date: 1st June, 2019

NOTICE

The meeting of the IQAC for the first half of Academic year 2019 – 20 is to be held on 8th June 2019 at 11 am in the IQAC room to transact the following Agenda:

AGENDA

- To read & approve the minutes of earlier meeting held on 12th April 2019.
- To consider / take review of RFID attendance implemented.
- To review the status of Minor Research proposal submitted by faculties to the university of Mumbai
- To discuss about various Orientation's to be conducted
- To discuss about workshop to be conducted
- To discuss certificate Add on Courses
- To conduct one day / long educational / Industrial tour
- To discuss various committees / departments & event planners
- To Discuss to appoint Feedback Committee & its Members.
- Any other matter with the permission of the chair

CA Neeta Vaidya

IQAC CO-ORDINATOR

Chandrabhan Sharma College Of
Arts, Science & Commerce
Powai Vihar, Powai, Mumbai - 400076
Tel 022-25704526/30

I/C PRINCIPAL
Chandrabhan Sharma College
of Arts, Science & Commerce
Powai-Vihar, Powai, Mumbai - 400 076.
Tel. 25704526 / 25704530



Date 10th June, 2019

Minutes

The minutes of the meeting of IQAC for the academic year 2019 – 20 held on 8th June, 2019 at 11 am in the IQAC room. Dr. Mrs Pratima Singh was requested to take the chair & the following members were present.

Sr. No.	Designation	Names
1.	Chairperson	I/C Principal Dr. Pratima Singh
2.	Teacher to represent all level	Ms Arpita Atibudhi Mr.Sandeep Vishwakarma Mr.Umesh Kabadi Mr. Sunil Ubale
3.	Member from the management	Shri. Prashant G. Sharma
4.	Senior Administrative Staff	Mr. Deepak Salvi
5.	Nominee from each Society/ Student/ Alumni	Jobin jacob Philip Issac Michelle S. Hamilton Vikram Chandel Mahesh M.K
6.	Nominees from Employers/ Industrialists/ Stakeholders	Mr. Kirtan Shah
7.	One of the Senior Teacher as the Co-ordinator/ Director of the IQAC:	CA Neeta Vaidya

1. The minutes of earlier meeting held on 4th April 2019 were read & Confirmed

2. Mr. Sandeep. Vishwakarma discussed & informed about RFID attendance App feedback received from all Head of departments as the system of RFID was implemented for all BCA & 8 Streams (B.com, BAF, Bsc. IT, BMS, BBI, BFM & BMM). He stated that since it is



automatic system the parents too get information via SMS & they can monitor their wards attendance. Also, defaulter list was prepared easily due to automated system, which saved lot time. As a result there has been improvement in students attendance.

3. Dr. Mrs. Pratima. Singh informed that the minor research project of the following faculties was duly submitted & approved by the University of Mumbai:

- CA. Neeta. Vaidya
- Mr. Tushar. Shah
- Mr. Vishwanath. Acharya

4. Dr Mrs Pratima Singh informed all to conduct stream wise Orientation for First year students, to explain them road map about colleges functioning and procedures; and also told Sunil Ubale – Librarian to conduct separate Library Orientation for First year students

5. Dr Mrs Pratima Singh informed to plan to conduct GST workshop by Dept of Commerce – Accountancy & Finance & Self Defence workshop by Women Development Cell

6. Dr. Mrs. Pratima. Singh informed about Add on certificate courses to be conducted for interested students for English speaking course & creative writing.

7. Dr. Mrs. Pratima. Singh suggested conducting One day visit to Industries & long Educational tour which would help students in understanding the functioning of industries in practical way


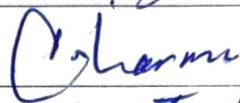

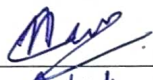


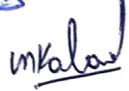

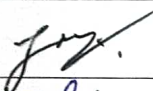



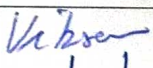

8. Dr. Mrs. Pratima. Singh informed & discussed about department events to be conducted separately for overall development of students & participation in organising & taking part in events

9. IQAC Members appointed Feedback committee & asked them to take feedback from various stakeholders

10. The minutes of the IQAC would be presented before the college development committee for review. As there was no other matter the meeting was ended with Vote of Thanks to the chair



Members Present for the IQAC meeting held on 8th JUNE 2019.

Sr. No.	Names	Signature
1.	I/C Principal Dr.Pratima Singh	
2.	Shri. Prashant G. Sharma	
3	Mr.Kirtan Shah	
4	CA Neeta Vaidya	
5	Ms ArpitaAtibudhi	
6	Mr.SandeepVishwakarma	
7	Mr.UmeshKabadi	
8	Mr. Sunil Ubale	
9	Mr. Deepak Salvi	
10	JobinJacob	
11	Philip Issac	
12	Michelle S. Hamilton	
13	VikramChandel	
14	Mahesh M.K	



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CSC

Smt. Durgadevi Sharma Charitable Trust's

Chandrabhan Sharma College

of Arts, Science & Commerce

(Affiliated to the University of Mumbai)

NAAC ACCREDITED 'B+' GRADE (FIRST CYCLE)

Date: 1st October 2019

Notice

The meeting of the IQAC for the first half of Academic year 2019 – 20 is to be held on 7th October 2019 at 11 am in the IQAC room to transact the following Agenda:

Agenda

1. To read & approve the minutes of earlier meeting held on 8th July 2019.
2. To review about conduct of Orientations / Workshops / Add on courses
3. To discuss about Industrial Tours
4. To discuss on Organising Faculty development programme.
5. To discuss on Conducting the International Conference
6. To discuss Graduation day programme.
7. To discuss about Placement's programme to be conducted.
8. To discuss Remedial / Bridging gap
9. To review sports achievement
10. To review Library activity
11. To discuss Foreign University tie-up proposal
12. To review conduct of Annual Cultural fest "Khwaish" & Annual day
13. Any other matter with the permission of the chair.



CA Neeta Vaidya
IQAC Coordinator



I/C PRINCIPAL
Chandrabhan Sharma College
Arts, Commerce & Science
Powai-Vihar, Powai, Mumbai - 400 076
Tel. 25704526/65234526

Date: 10th October 2019

MINUTES

The minutes of the meeting of IQAC for the academic year 2019 – 20 held on 7th October, 2019 at 11 am in the IQAC room. Dr. Mrs Pratima Singh was requested to take the chair & the following members were present.

Sr. No.	Designation	Names
1.	Chairperson	I/C Principal Dr. Pratima Singh
2.	Teacher to represent all level	Ms Arpita Atibudhi Mr. Sandeep Vishwakarma Mr. Umesh Kabadi Mr. Sunil Ubale
3.	Member from the management	Shri. Prashant G. Sharma
4.	Senior Administrative Staff	Mr. Deepak Salvi
5.	Nominee from each Society/ Student/ Alumni	Jobin jacob Philip Issac Michelle S. Hamilton Mahesh M.K
6.	Nominees from Employers/ Industrialists/ Stakeholders	Mr. Kirtan Shah
7.	One of the Senior Teacher as the Co- ordinator/ Director of the IQAC:	CA Neeta Vaidya

1. The minutes of earlier meeting held on 8th July 2019 were read & Confirmed.

2. CA Neeta Vaidya informed about GST workshop that was conducted on 20th August 2019 by Department of Commerce – Accounting & Finance. Women Development Cell in



association with "Mission Sahasi" organised 3 days workshop on Self Defence training from 31st July 2019 – 3rd August 2019

- Dr. Mrs. Pratima Singh discussed & approved two workshop i.e Android Application & Python programme workshop for duration of 30 Hours each (Oct to Dec). Mr. Nilesh Singh from IIT Bombay was finalised to conduct the workshop. Sandeep Vishwakarma was appointed as a convenor for the above said two workshops

- Dr Mrs Pratima Singh informed all about successful conduct of Orientation programme by all streams for First year students

- Sunil Ubale – Librarian informed all about Library Orientation that was conducted from 17th to 20th July 2019, for all First-year students

- Dr Pratima Singh informed all that college will be conducting English Certificate programme & Creative writing programme for all interested students across all streams

3. Dr Pratima Singh informed all that One Day Educational tour was arranged and students were taken to Film / Television Institute, Pune and Sakal Printing press, Pune on 16th August 2019

4. Dr. Mrs. Pratima Singh suggested that Faculty development programme should be arranged for overall development of faculties for changing scenario on day-to-day basis. CA. Neeta Vaidya took over the responsibility for arranging the programme.

5. The Principal Dr. Mrs Pratima Singh informed the members that the college would be conducting conference in month of January or February, to enhance the research work among faculty's to add more weightage for Academic careers

6. Dr. Mrs. Pratima Singh discussed & informed Ms. Anjana Verma to coordinate & organise graduation day in month of January 2019.

7. Dr. Mrs. Pratima Singh and Ms. Manali Naik briefed all about Job fair that was conducted on 20th September 2019, in association with ICA – Edu Skill pvt. Ltd – partner NSDC – National Skill Development Corporation.

8. CA Neeta Vaidya informed all to conduct Bridging the gap for all New First students to overcome loopholes in their various subjects understanding. Also, Remedial sessions were



told to arrange for ATKT students in major difficult subjects, pertaining to number of fail students in particular subjects

9. Dr Pratima Singh informed all that Our college participated in 11th All Mumbai Suburban Senior Wushu Championship and congratulated for securing 1st position in this tournament with 4 gold medal and 2 bronze medals.

10. Sunil Ubale, Librarian informed all that Book exhibition was conducted on 23rd September 2019 with more than 1000 books variety in various section, 3 publishing houses participated, where all faculty and students got good exposure

11. Dr Pratima Singh informed all that our management / college is planning for Foreign University tie up for Honours / masters courses, wherein Foreign university team is planning to visit our college, so workload was discussed to start preparations for the same. University details were not disclosed due to confidential reasons


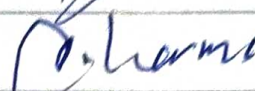
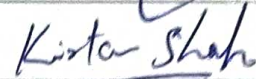





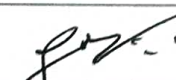
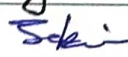


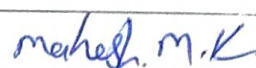
12. Dr Pratima Singh and CA Neeta Vaidya informed about dates for Annual Cultural Festival "Khwaish" i.e. 19th & 20th December followed by Annual Day on 22nd December 2019

- Also, for the first time, college was planning Musical Concert with top brand DJs to participate

13. The minutes of the IQAC would be presented before the college development committee for review. As there was no other matter the meeting was ended with Vote of Thanks to the chair.



Members Present for the IQAC meeting held on 7th October, 2019.

Sr. No.	Names	Signature
1.	I/C Principal Dr. Pratima Singh	
2.	Trustee Shri. Prashant G. Sharma	
3	Mr. Kirtan Shah	
4	CA Neeta Vaidya	
5	Ms Arpita Atibudhi	
6	Mr. Sandeep Vishwakarma	
7	Mr. Umesh Kabadi	
8	Mr. Sunil Ubale	
9	Mr. Deepak Salvi	
10	Jobin Jacob	
11	Philip Issac	
12	Michelle S. Hamilton	
13	Mahesh M.K	



Date: 28th December 2019:

NOTICE

The meeting of the IQAC for the Second half of Academic year 2019 – 20 is to be held on 6th January 2020 at 11 am in the IQAC room to transact the following Agenda:

AGENDA

1. To read & approve the minutes of earlier meeting held on 7th October 2019.
2. To review & conduct of Annual Cultural fest "Khwaish" & Annual Day.
3. To discuss about International Conference
4. To review FDP
5. To discuss about Job fair to be conducted 31st January 2020
6. To review Sports achievements
7. To discuss about Foreign University visit
8. To discuss Graduation Day Program
9. To discuss about Faculty Exchange Programme
10. To discuss inter collegiate Book review competition by college Library
11. To discuss for application of master programme course.
12. Any other matter with the permission of the chair.

Neeta

CA Neeta Vaidya
IQAC Coordinator



[Signature]

I/C PRINCIPAL
Chandrabhan Sharma College
Arts, Commerce & Science
Powai-Vihar, Powai, Mumbai - 400 076
Tel. 25704526/65234526

Date: 7th January 2020

MINUTES

The minutes of the meeting of IQAC for the academic year 2019 – 20 held on 6th January, 2020 at 11 am in the IQAC room. Dr. Mrs Pratima Singh was requested to take the chair & the following members were present.

Sr. No.	Designation	Names
1.	Chairperson	I/C Principal Dr. Pratima Singh
2.	Teacher to represent all level	Ms ArpitaAtibudhi Mr.SandeepVishwakarma Mr.UmeshKabadi Mr. Sunil Ubale
3.	Member from the management	Shri. Prashant G. Sharma
4.	Senior Administrative Staff	Mr. Deepak Salvi
5.	Nominee from each Society/ Student/ Alumni	JobinJacob Philip Issac VikramChandel
6.	Nominees from Employers/ Industrialists/ Stakeholders	Mr.ShreepadParkhe
7.	One of the Senior Teacher as theCo-ordinator/ Director of the IQAC:	CA Neeta Vaidya

1. The minutes of earlier meeting held on 7th October 2019 were read & Confirmed.
2. The Annual Cultural fest “khwaish” was conducted on 19th & 20th December 2019. The inter – collegiate festival was great success & had a participation from many colleges across Mumbai. The festival was followed by Annual Day on 22nd December 2019.



- Concert was organised on 22nd December 2019 wherein DJ Shiva and DJ Shameless Mani took over the Concert with great enthusiasm among students

3. Principal Dr. Mrs. Pratima Singh informed the member that our college in association with University of Mumbai & Indian Accounting Association- Thane Branch would be organising an International Conference on 8th February 2020 and theme / topic/ was revealed. Umesh K was assigned to be Convener for the said conference

4. Dr Pratima Singh informed and Anjana Verma briefed all about Faculty Development Programme on Investment Awareness was conducted on 29th November 2019 in association with Oriental Bank of Commerce

5. Dr Pratima Singh informed and Manali Naik briefed all that College in association with Techno Serve will be organising Job Fair on 31st January 2020 wherein 20+ companies are expected to participate in Job Fair with 200+ Job opportunities

6. Dr Pratima Singh congratulated Sports team for securing 1st Position in Mumbai Suburban Wushu Mayor Championship with 6 gold medal and 2 Silver medals.

7. Dr Pratima Singh informed and revealed details about Foreign University tie-up, i.e Management / College will be signing MOU with The University of Strathclyde Glasgow, Scotland for Honours / Masters course.

- The visit of Strathclyde team is scheduled on 20th & 21st January 2020 at our college campus for further proceedings

- Workload and Preparations for the same were explained and reviewed

8. Dr Pratima Singh informed all that Anjana Verma will be hosting Graduation Day Programme on 18th January 2020 and workload for the same was prepared

9. Dr Pratima Singh informed all that MOU for Faculty Exchange Programme with Shree Ram college will be signed and three faculty's will be exchanged for further proceedings in month of January / February / March 2020




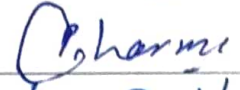


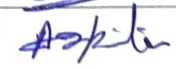
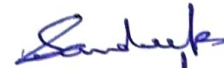
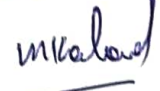





10. Mr. Sunil Ubale Librarian informed the members that the college would host Inter – Collegiate Book review Competition by the college library committee on 29th Feb 2020.

11. Principal Dr. Mrs. Pratima Singh informed all the members that college has applied for master degree programme at YCMOU i.e MCA.

12. The minutes of the IQAC would be presented before the college development committee for review. As there was no other matter the meeting was ended with Vote of Thanks to the chair.



Members Present for the IQAC meeting held on 6th January 2020.

Sr. No.	Names	Signature
1.	I/C Principal Dr.Pratima Singh	
2.	Trustee Shri. Prashant G. Sharma	
3	Mr. Shreepad Parkhe	
4	CA Neeta Vaidya	
5	Ms Arpita Atibudhi	
6	Mr. Sandeep Vishwakarma	
7	Mr. Umesh Kabadi	
8	Mr. Sunil Ubale	
9	Mr. Deepak Salvi	
10	Jobin Jacob	
11	Philip Issac	
12	Vikram Chandel	



31st March 2020

NOTICE

The meeting of the IQAC for the Second half of Academic year 2019 – 20 is to be held on 15th April 2020 at 11 am on online platform ZOOM to transact on following agenda:

AGENDA

1. To read & approve the minutes of earlier meeting held on 6th January 2020.
2. To discuss about sudden pandemic COVID – 19 situation Road Map.
3. To discuss about examination as per Government / UGC / Mumbai University guidelines.
4. To discuss about Online Training to conduct Webinar, Quiz etc.
5. To review syllabus completion of FY / SY & TY of all streams
6. Any other matter with the permission of the chair.



CA Neeta Vaidya
IQAC Coordinator



I/C PRINCIPAL
Chandrabhan Sharma College
Arts, Commerce & Science
Powai-Vihar, Powai, Mumbai - 400 076
Tel. 25704528/65234526

MINUTES

The minutes of the meeting of IQAC for the academic year 2019 – 20 held on 15th April, 2020 at 11 am via online platform ZOOM. Dr. Mrs Pratima Singh was requested to take the chair & the following members were present.

Sr. No.	Designation	Names
1.	Chairperson	I/C Principal Dr. Pratima Singh
2.	Teacher representative	Ms Arpita Atibudhi Mr.Sandeep Vishwakarma Mr.Umesh Kabadi Mr. Sunil Ubale
3.	Member from the management	Shri. Prashant G. Sharma
4.	Senior Administrative Staff	Mr. Deepak Salvi
5.	Nominee from each Society/ Student/ Alumni	Jobin Jacob Philip Issac Vikram Chandel
6.	Nominees from Employers/ Industrialists/ Stakeholders	Mr.Shreepad Parkhe
7.	One of the Senior Teacher as the Co- ordinator/ Director of the IQAC:	CA Neeta Vaidya


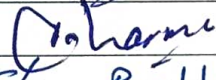

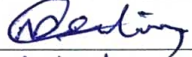


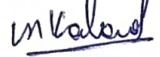
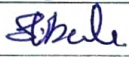
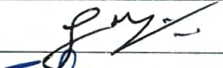

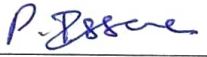
1. The minutes of earlier meeting held on 6th January 2020 were read & Confirmed.
2. Principal Dr.Mrs.Pratima Singh addressed to all members about sudden pandemic COVID – 19 situation & informed about closure of institution & to follow government guidance.
3. Principal Dr.Mrs.Pratima Singh discuss about ATKT examination of FY / SY / TY conducted & pending examination status and to adhere to future instruction from central government/ UGC / University of Mumbai.
4. Principal Dr.Mrs.Pratima Singh informed all members about Online training session organised & conducted by Mr.SandeepVishwakarma&Mr.UmeshKabadi for ICT teaching Principal Dr.Mrs.Pratima Singh also informed & instructed to all Plan & organise Webinar, Online Quiz & other activities to keep educational programme ongoing& to keep students involved academically & active.
5. Principal Dr.Mrs.Pratima Singh received the syllabus completion & pending status of FY / SY & TY of all stream. Also Principal Dr.Mrs.Pratima Singh all members to focus on 3rd year



students University examination portion & adhere to further guidelines from time to time as per government regulation.

6. The minutes of the IQAC would be presented before the college development committee for review. As there was no other matter the meeting was ended with Vote of Thanks to the chair.

Members presented for Online IQAC meeting held on 15th April,2020.

Sr. No.	Names	Signautre
1.	I/C Principal Dr.Pratima Singh	
2.	Trustee Shri. Prashant G. Sharma	
3.	Mr.ShreepadParkhe	
4.	CA Neeta Vaidya	
5.	Ms ArpitaAtibudhi	
6.	Mr.SandeepVishwakarma	
7.	Mr.UmeshKabadi	
8.	Mr. Sunil Ubale	
9.	Mr. Deepak Salvi	
10.	Jobinjacob	
11.	Philip Issac	
12.	VikramChandel	